

## Jackie Niemi Painesdale

Jackie "Bunny" Niemi, 85, a resident of Painesdale, passed away Thursday, December 29, 2022, at Canal View - Houghton County in Hancock following a lengthy illness.

He was born on March 10, 1937, in Chassell, MI, the son of the late Ansel and Lempi (Wanhala) Niemi. At the age of 10 he moved with his family to Painesdale where he spent the rest of his life.

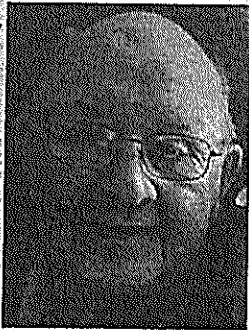
Mr. Niemi was a veteran having served with the United States Army being stationed in Texas, Colorado, California and Germany.

On August 17, 1974, he was united in marriage to Deanna Vettori and they had 48 wonderful years together.

The most important thing in Bunny's life was his family. He was a wonderful husband, and very proud of his 2 sons, Darren and Daniel, and a very proud grandpa to his Elsa. She was the light of his life.

Mr. Niemi worked for various construction and logging companies. He then began a career as a custodian and bus driver for the Adams Township Schools retiring after 20 years of service.

Mr. Niemi also served on the Houghton County Board of Commissioners for 20 years, with 16 of those as Chairman of the Commissioners. He belonged to the Wyandotte Hills Golf Club since 1963. He was also a member of the Range Lions Club since 1970. One of the things he was most proud of was that he started teaching his sons how to golf at the age of 4 which made both of them very good golfers. He also gave lessons to the youth league for several years. Bunny enjoyed spending time at the hunting camp that he helped build with his buddies and was able to



precious Elsa.

Surviving are: His wife: Deanna, his sons Darren and Daniel (Melissa) and his granddaughter: Elsa; His sister: Carol Keranen, his sister-in-law: Marilyn Dove; cousin Ruth Wisti and many nieces, nephews and cousins.

Preceding him in death were his parents, his siblings; Edwin Dove, Milton (Jean) Dove, Eileen (Jeff) Nissen, John Dove, Jarl (Helen) Dove, Earl (Nancy) Dove, and Linda Dove.

Bunny's family would like to thank Dr. Kass, the doctors and nurses at UP Health-Portage ER, UP Health-Marquette, and the staff at Canal View - Houghton County for the excellent care given to him.

A funeral service for Bunny will be held 11 am Monday, January 2, 2023, at the Mt. View Mortuary of South Range with Rev. Eric Falker to officiate. Burial will be in the Mt. View Cemetery of South Range later this spring.

Friends may call on Sunday, January 1, 2022, from 4 to 7 pm at the Memorial Chapel Funeral & Cremation Service Mt. View Chapel of South Range, and on Monday from 10 am until time of services at the funeral home.

To view Bunny's obituary or to send condolences to the family please visit memorial-chapel.net

The Memorial Chapel Funeral & Crema-



Elizabeth Bjorn <controller@houghtoncounty.net>

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## Fwd: Letter for Real People Media/Keweenaw Storytelling Center

1 message

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Tom Tikkanen <tom.tikkanen@houghtoncounty.net>  
To: Elizabeth Bjorn <controller@houghtoncounty.net>

Mon, Jan 9, 2023 at 3:25 PM

FYI

Sent from my iPhone

Begin forwarded message:

**From:** RP M <realpeoplemedia@gmail.com>  
**Date:** January 8, 2023 at 10:58:56 PM EST  
**To:** tom.tikkanen@houghtoncounty.net  
**Subject:** Letter for Real People Media/Keweenaw Storytelling Center

Hello Tom,  
Thanks for stopping by the KSC last week.  
This is the grant application which we sent to T-Mobile. We won't find out until March whether we received it. We'll be applying to more opportunities for this and additional projects.

I think I mentioned that we had asked (informally) at the last DDA meeting if they would support this project in the amount of \$5,000. So it would be helpful to get a letter from the Houghton County Commissioners in support of the KSC. Otherwise these funds are likely to go toward the new "Green Space."

Thanks so much,  
Rebecca Glotfelty, Executive Director

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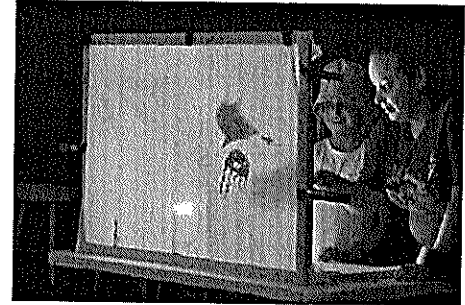
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### **SUMMARY OF PROJECT (29 WORDS)**

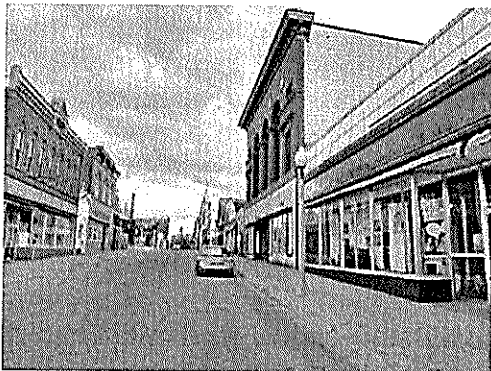
Real People Media, Inc will renovate vacant space within the Keweenaw Storytelling Center to create a soda fountain/cafe, community commercial kitchen, and ADA compliant men and women's public restrooms.

### **THE APPLICANT HISTORY**

The Keweenaw Storytelling Center is operated by Real People Media, Inc. (RPM), a 501(c)3 nonprofit organization, with the mission to help people share their stories through the literary, visual, performing and media arts. We are one of a handful of centers in the country dedicated to the storytelling arts.



Sharing personal stories is a way to foster understanding and connections between people in our community and beyond. We seek out diverse narratives (past and present) to share through exhibits and programs. Since Real People Media's incorporation, our motto has been "Giving Everyone a Voice." We assist in the storytelling process by providing exhibit/performance opportunities for artists and helping people utilize the arts to engage audiences and foster understanding of the human experience. Our goal is to create an atmosphere which inspires and uplifts.



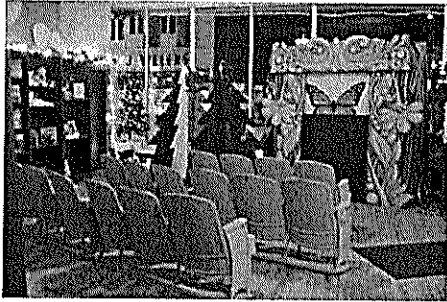
The Keweenaw Storytelling Center (KSC), resides within a 1948 Woolworth's building in downtown Calumet, a historic copper mining community located in Michigan's Upper Peninsula on the Keweenaw Peninsula. The building is a contributing structure to Calumet's Historic District and located within the boundaries of the Keweenaw National Historical Park. The area is home to approximately 37,000 year round residents and 7,500 Michigan Tech University students. Our audience includes local and seasonal residents and tourists. Although substantial gains have been made in the last few years, Calumet is an economically depressed

community with nearly 50% of residents living below the poverty line. The average household income is just over \$17,400 per year.

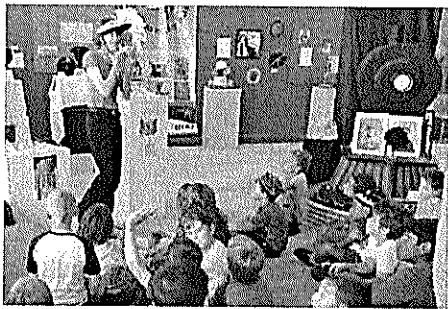
Planning for the Keweenaw Storytelling Center began early in 2017 when RPM sought out a venue for the center. We determined that the Woolworth's building, which Family Dollar had vacated in 2016, would be an ideal venue. We enlisted the support of U of M architect McLain Clutter who drafted (pro bono) floor plans and architectural renderings of the proposed Center. In December 2018, we sent these plans to the Family Dollar Corporation along with a request that they donate the building to RPM. In February 2019, Family Dollar agreed to donate the 8,000 square foot building, however the transaction was almost thwarted on March 7th when the building suffered a partial roof collapsed (caused by excessive snow load) and Family Dollar stated it would tear down the structure. Fortunately for the community,



Real People Media and the Village of Calumet persuaded Family Dollar to continue with the donation and provide cash funds to have the roof repaired. RPM obtained the deed to the building in July 2019. After two years of renovations, the Keweenaw Storytelling Center opened to the public in June 2021. Supporters have contributed thousands of volunteer hours toward the renovation and donated over \$125,000 in goods and services. Additional financial funding has come from private and corporate donors and state grants. To view a slideshow of our accomplishments, visit our website <https://www.realpeoplemedia.org/facilities.html>.



The center currently features: a 100 seat theater, visual exhibit galleries, children's area with puppet theatre, library, and merchandise area.



The establishment of the Keweenaw Storytelling Center has led the revitalization of a blighted block within the heart of the business district and now serves as an art and cultural hub in Calumet. Through a lot of hard work, in-kind goods and services and financial donations, Real People Media has transformed the abandoned building into what visitors, like Jeff Theil, a long-time Calumet resident, are calling "magical." "This gives me hope," said local businesswoman Shelly Hahn. "I never thought I'd see anything like this again in Calumet," remarked 75 year old Clyde Moilanen, a retired copper miner and lifelong resident. (Clyde had been a recipient of free performance tickets for our elderly and low income residents before his passing in October 2021).

In less than a year, the KSC has established itself as a community venue. From November 2021 through January 2022, the Center was used by the Calumet Players for play rehearsal and seven performances of "Nun-crackers: A Nunsense Christmas Musical." The Center was chosen over other community venues for its ambiance and intimate theatre allowing for audience interaction. Other organizations which have used the facility include "Friends of Fashion" a local community group which curates vintage fashion shows. In addition, RPM has offered numerous free events for the community including: Photos with Santa, film/discussion series, a Board Governance Workshop and "Festival of Trees" fundraiser for local nonprofit organizations.



The Keweenaw Storytelling Center is supported by donations and memberships from local businesses, individuals and local nonprofit organizations and ticket

sales. We're also funded by local and state grants, and family foundations. It's truly been a community effort. We have received

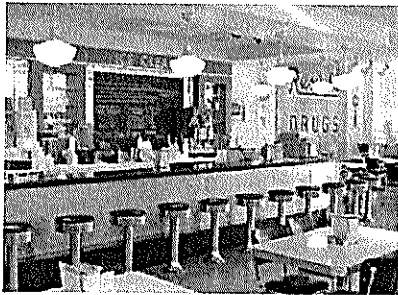


thousands of dollars in-kind services including, but are not limited to: hanging and mudding drywall, painting, floor sanding, debris removal, etc. and goods including: carpentry equipment, furniture, light fixtures, office dividers, grand piano and electric keyboard, and more.



Since 2017, The Red Jacket Jamboree, an old-time radio show, has been one of RPM's signature program. The show, which is performed/recorded in front of a live audience at the KSC, shares songs, stories, history and music from Michigan's Keweenaw Peninsula and beyond. At each performance, the audience enjoys two themed hour-long radio episodes. The program features professional musicians, writers, singer-songwriters and other tellers who help share and interpret the Keweenaw Peninsula's unique heritage and copper mining history. The show not only educates and entertains, but helps to build bridges of communication and connection. To

date, RPM has recorded 56 hour-long episodes with captivating themes including: "Women Get the Vote," "Kerner Blue Butterfly," "Mighty Mac," and "Armistice 1918." Episodes are broadcast on Michigan public radio networks and offered for national distribution through PRX Radio Exchange.



#### **DESCRIPTION OF PROJECT.**

Real People Media will renovate vacant space within the Keweenaw Storytelling Center to create a new community gathering space in the way of a throw-back soda fountain/cafe and community commercial kitchen. The kitchen will be used to prepare food and beverages for visitors and be available to rent by RPM members and local organizations. Revenue from the soda fountain will help support the center's programs and activities. It will also create year round and seasonal employment opportunities for community residents. (photo

left: a soda fountain similar to what we have planned at the KSC.)

For decades, the soda fountain/diner was an iconic gathering space within most Woolworth stores. Historically, it was a place where working men and women could get an inexpensive lunch and teens could gather after school to chat with friends and order an ice cream float. Older Calumet residents nostalgically remember visiting the local soda fountains before they vanished with the copper mines. Community residents and tourists are excited about this project and supporters have already helped us acquire 21 feet of back mirror and 12 vintage 1930's soda fountain stools! The soda fountain/cafe will be a place where people of all ages can come together and share some good stories in an alcohol free, family friendly venue. This is an important addition to Calumet which has seven bars within a 4 block radius but only three alcohol free cafes/restaurant. We will promote healthier alternatives to soda in the way of fruit juices and teas.

Adjoining the soda fountain will be a commercial kitchen which will allow us to prepare simple meals and baked goods. Through conversations with local farm market vendors we realized that there is a need for a community commercial kitchen in our area. The state of Michigan allows vendors to sell a limited amount of baked goods without a commercial kitchen, but people lack these facilities at home and some desire to sell higher quantities than that which is allowed under state guidelines. This

investment in real estate/equipment is beyond the scope for many young entrepreneurs. RPM members will be able to rent the KSC kitchen. These fees will help to support all of RPM programs.

Lastly, RPM will build-out men and women's public restrooms to meet ADA requirements and the Center's occupancy capacity. Each restroom will include two standard toilets and one wheel-chair accessible stall. ADA compliant restroom facilities is a top priority. Since opening in July of 2021, RPM has hosted over 30 performance events. Our theatre can accommodate 100 people, but without appropriate restroom facilities, we must limit seating to 50 people. We currently have a single ADA compliant family restroom on the main floor and a two-stall women's restroom in the basement (accessible by two flights of stairs). In addition to being inaccessible to people with mobility issues, RPM staff is not able to monitor the use of this restroom.

Not having adequate restrooms limits the types of programs we can offer and the number of people who can attend. We also lose ticket revenue. The build-out of restrooms will allow us to operate at full capacity and expand our art and cultural programming for residents and tourists. This includes offering more programs for families with young children. These restrooms are required by building code for a facility of our size.

#### **TIMELINE OF WORK TO BE DONE**

A-1 General Contracting is available to begin work on this project upon receipt of funds. Our goal is to complete the project by early June of 2023, in time for the summer tourist season.

- 1. January**  
Prep area for contractors (removal of stored material in this area)
- 2. February**  
Contractors to pull permits  
ordering of materials including wood, bathroom stalls, plumbing, etc.
- 3. March,**  
Rough Framing and Electrical wiring  
Installation of Plumbing
- 4. April**  
Hanging and mudding of drywall  
installation of fixtures (sinks, toilets, etc) sinks, etc.
- 5. May**  
Priming and painting  
Installation of soda fountain counter and finish carpentry.  
Health Department Inspection/approval
- 6. June 15<sup>th</sup>**  
Tentative Grand Opening with community ribbon cutting.

**BUDGET FOR COMMUNITY SPACE  
(SODA FOUNTAIN/COMMERCIAL KITCHEN/ADA COMPLIANT RESTROOMS)**

**INCOME**

T-Mobile Grant	50,000.00
DDA Grant (confirmed)	5,000.00
Michigan Arts and Council Grant (confirmed)	16,400.00
Steve Leuthold Family Foundation (confirmed)	3,900.00
Capital Campaign (private donations underway)	25,000.00
<b>TOTAL INCOME</b>	<b>100,300.00</b>

**EXPENSES**

Restroom Fixtures (partitions, hand grab bars, etc.)	2,800.00
Restroom Plumbing Fixtures including 6 toilets	1,200.00
Bathroom Finish Trim & Doors (Materials & Labor )	2,000.00
Drywall Installation (Materials & Labor )	7,000.00
Electrical (Materials & Labor – Rough-In & Fixture Installation)	10,000.00
Floor Tile / Flooring ( Materials & Labor )	14,000.00
Insulation ( Materials & Labor )	2,200.00
Kitchen Appliances – (Dishwasher, Wall Oven, Disposal,	2,800.00
Kitchen Counters & Cabinets (Materials & Installation Labor )	4,000.00
Lighting Fixtures (Materials Only )	1,500.00
Painting (Materials & Labor )	10,000.00
Plumbing, Rough-In & Fixture Installation ( Materials & Labor )	21,000.00
Soda Fountain – Finish and Trim (Materials & Labor)	3,000.00
Soda Fountain Framing (Materials & Labor )	2,800.00
Wall & Ceiling Framing (Materials & Labor )	16,000.00
<b>TOTAL EXPENSES</b>	<b>100,300.00</b>

\*Note: RPM has already obtained many building material, appliances, and fixtures through donations or previous fundraisers. These include but not limited to 2 double basin counters/sinks with faucets, ice cream dipping cabinet, 3 compartment sink, hand wash sink, drywall, 12 vintage soda fountain stools, 3 commercial mirrors, 80 sheets of drywall, and more. These items are on hand and are not reflected in the budget above.

FISCAL YEAR  
**2022**



# Houghton County Veteran Service Office



**5**  
Volunteer Veterans Affairs  
Board Members

**3**  
Paid Veteran Service Office  
Employees:

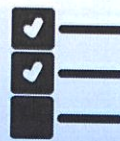
- Director/VSO
- VSO2
- Asst VSO/Transp Coord

**1,667**  
Veteran Service Office Visits

**2,286**  
Veterans Residing in Houghton  
County<sup>1</sup>

	Age 17-44	Age 45-64	Age 65-84	Age 85+	Total
Female	54	95	51	21	221
Male	294	619	994	158	2,065
<b>Total</b>	<b>348</b>	<b>714</b>	<b>1,045</b>	<b>179</b>	<b>2,286</b>

World War II (12/7/1941 - 12/31/1946) 2%  
 Korean War (06/27/1950 - 01/31/1955) 7%  
 Vietnam War (08/05/1964 - 05/07/1975) 35%  
 Gulf / War on Terror (08/02/1990 - TBD) 31%  
 Peacetime (All Other Periods) 25%



**843**  
Veterans Administration Claims  
and Appeals Submitted

**84**  
County Burial Allowance  
Claims Processed

**196**  
County Veteran Recognition  
Banner Orders Processed (424  
Total to Date)

**1,663**  
Rides given for Veterans on  
County Municipal Transport-  
ation (Vets Ride Free Program)

**104**  
Rides given for Veterans to the  
Iron Mountain VA Medical  
Center (DAV Van)

**5,616**  
U.S. Flags Provided for County  
Cemeteries



**\$32,644,703**  
In VA Expenditures in  
Houghton County (\$16.8M  
Paid Directly To Veterans)<sup>2</sup>

**\$77,286**  
In County Veteran Service  
Fund Grants for Increased  
Staffing and Advertising

**\$37,991**  
Awarded in Michigan Veterans  
Trust Fund Grants to  
Houghton County Veterans

**\$5,000**  
In County Grants Provided to  
Local Veteran Service  
Organizations for Memorials

**\$4,834**  
In County Grants Awarded for  
Emergency Assistance

<sup>1</sup> Information retrieved from the National Center for Veterans Analysis and Statistics: <https://www.va.gov/vetdata/expenditures.asp>

<sup>2</sup> VA Expenditures reported as of prior Fiscal Year 2021. All other information on report is for Fiscal Year 2022.





- |                                 |   |          |
|---------------------------------|---|----------|
| 12. Solid Waste Planning        | 3 | 35. Jail |
| 13. Kew. Economic Del. Alliance | 1 |          |
| 14. Substance Abuse             | 1 |          |
| 15. Local Emergency Planning    | 1 |          |

**RULE 4**

The Chairperson shall appoint all committees except W.U.P.D.H. and Mental Health, unless otherwise ordered by the Board. The Chairperson's appointments shall be made no later than the Monday following the January organizational meeting in each odd number year.

The W.U.P.D.H.D. and Mental Health appointments shall be made by majority vote of the Board at its January organizational meeting in each odd numbered year.

**RULE 5**

The first named member of a Standing Committee shall be the Chairperson thereof, and the second named member shall be the Vice-Chairman.

**RULE 6**

Rights and Duties of Committees:

Any matter referred to committee remains the property of that committee until reported to the full board, or another committee, either by a date specified in the motion or at the earliest convenience of said committee. Any matter not reported to the Board within a reasonable length of time may be brought upon the floor for consideration by a majority vote of those present.

**RULE 7**

Reports and recommendations of all Standing and Special Committees of the Board may be in writing and signed by at least a majority of such Committee.

**RULE 8**

It shall be the duty of the Finance Committee to meet at least one day prior to the regular monthly meeting of the Board to carefully examine and consider all claims against the County. All bills must be filed with the Controller's Office on or before the fourth day of each month in order to be acted upon at the meeting following the above mentioned date.

**RULE 9**

This rule applies to Committee of the Whole meetings and no other Regular Committee of the Whole Meetings.

(a) Members of the Board of Commissioners shall meet as a Committee of the Whole on the dates as established at the Board's organizational meeting. Committee of the Whole meetings may be cancelled by the Chairperson.

(b) This meeting shall be noticed and posted as a regular monthly meeting.

(c) The purpose of this meeting of the Committee of the Whole shall be for the informal discussion of matters then before the Board of Commissioners, any Committee of the Board, or of matters then put to the Committee of the Whole by any member.

(d) When meeting as a Committee of the Whole, the Board is strictly prohibited from taking any formal or final action on any business then before the Board or any Committee of the Board; unless the entire Board (5 members) is present and agree by unanimous vote to take formal and final action.

(e) The Committee of the Whole may vote to refer any matter to any other Committee of the Board, or to the Board of Commissioners for formal, or final action. Such reference to a committee of the Board may be accompanied by a recommendation as to policy or disposition.

(f) The Chairperson shall call the Committee of the Whole to order at the time, place and date set for its meeting.

(g) A tentative agenda for this meeting shall be drawn up by the County Clerk, County Controller and Chairperson. Prior to the meeting, any item for discussion shall be placed on the agenda at the request of any Commissioner of the Board.

(h) Matters not placed on the tentative agenda may be raised under new business at this meeting after completion of discussion of items on the agenda.

(i) The Chairperson shall conduct order of the committee in a reasonable manner so as to permit free and informal discussions of all matters by all members of the committee. On motions to refer matters to the Board or other committee, the Chair shall state the motion and call for a vote.

#### **RULE 10**

When the Board shall decide to go into Committee of the Whole, the Chairperson may preside or, if he/she chooses, name another member of the Board to preside.

#### **RULE 11**

Dates for committee meetings shall not be changed from the adopted schedule unless all members of the committee are polled and a majority agree to the change.

#### **RULE 12**

Powers and Duties of the Chairperson:

The Chairperson shall take the Chair precisely on the day and at the hour to which the Board adjourned at the preceding session. He/She shall immediately call the members to order, and on the appearance of a quorum from a call of the roll, he/she shall cause the minutes of the preceding session to be approved unless otherwise ordered by the Board.

#### **RULE 13**

It shall be the duty of the Chair to preserve order, and to call to his/her aid for that purpose the Sheriff of the County or his Deputy. The Chair shall suppress any disorderly conduct and shall strictly enforce the rules and regulations of the Board.

**RULE 14**

The Chairperson of the Board is authorized to send to any meeting, convention or function deemed important to the conduct of county business, those persons he/she deems necessary, in numbers appropriate to the occasion; said members shall travel by the mode of transportation most suited to the situation. Action taken by the Chairperson shall be subject to later review by the County Board of Commissioners, and when the occasion warrants, it is expected that a written or oral report concerning participation in such activities will be submitted to the full board by a designated participating delegate.

**RULE 15**

Power and Duties of the Vice-Chairperson:

When the Chairperson is absent from Board meetings or otherwise incapacitated, during interim the Vice-Chairperson shall assume all the duties and obligations of the Chairperson.

**RULE 16**

Both the Chairperson and Vice-Chairperson, when presiding, shall have the right to name any member of the Board to perform the duties and obligations of the Chair temporarily.

**RULE 17**

Rights and Duties of Members:

Quorum: Three members of all commissioners duly elected and/or qualified shall constitute a quorum for the transaction of business.

**RULE 18**

The order of business of the Board of Commissioners shall be as follows:

1. Calling to order.
2. Salute to the Flag and Pledge of Allegiance.
3. Roll Call
4. Approval of the minutes of preceding regular and special meetings.
5. Approval of the Agenda.
6. Public Comment (Time limit of 5 minutes per person).
7. Public Hearings.
8. Approval of Bills
9. Presentation of Claims, Petitions and Communications.
10. Reports of the Standing Committees.
11. Reports of Special Committees.
12. Reports of County Officers.
13. Late additions to the agenda.
14. Unfinished Business.
15. New Business.

16. Public Comment.
17. Announcements.
18. Adjournment.

**RULE 19**

The County Clerk or his/her Deputy shall attend all full board meetings of the County Board and shall keep a correct journal of the Board's proceedings. Minutes of each meeting shall be provided according to the Open Meeting Act of the State of Michigan. The meetings shall be tape recorded and retained by the Clerk's or Controller's office.

**RULE 20**

At a meeting called for any special business, such business shall be given first consideration by the Board, and shall have the right of way over all other matters taken up by the Board at such special session.

**RULE 21**

No member shall speak a second time on a question until all others who wish to have had an opportunity to speak once.

**RULE 22**

When two or more members address the Chair at the same time, the Chairperson shall designate the member who is first to speak; but in all other cases the member who shall first address the Chair shall speak first.

**RULE 23**

Only members of the Board of Commissioners shall be given the right to speak during any Board meeting except:

1. Any person with the consent of the majority of the Board members present.
2. Any member of the public speaking under the privilege of Public Comment.
3. Any staff person, when requested by any member of the Board.
4. Any member of the public, speaking during a Public Hearing.
5. The Chairperson may limit each speaker to 5 minutes, if in his judgment, the discussion will be lengthy.

**RULE 24**

A member called to order shall immediately relinquish the floor, unless permitted to explain, and the Board, if appealed to, shall decide the case. If an appeal is not made, the decision of the Chair shall stand. On an appeal, no member shall speak more than once without the consent of the Board.

**RULE 25**

If a question in debate contains several points, any member may ask for and have the same divided.

**RULE 26**

No rule of the Board shall be suspended, altered or amended without the concurrence of four-fifths of the members present at a meeting.

**RULE 27**

The rules of parliamentary practice comprised in "Robert's Rules of Order Revised" shall govern the Board in all cases to which they are applicable, providing they are not in conflict with the Board's rules or the laws of the State of Michigan.

**RULE 28**

When a question is under debate, no motion shall be received or entertained but the following:

- To adjourn.
- To close debate on the pending question.
- To lay on the table.
- To postpone to a certain day.
- To commit, amend or substitute.
- To refer back to committee.

Several motions shall have precedence in the order in which they stand arranged.

**RULE 29**

The motion to adjourn shall always be in order; that and the motion to lay on the table, shall be decided without debate.

**RULE 30**

A motion for reconsideration of a decision shall be in order when:

1. The motion is made at the same meeting or the following meeting.
2. The motion is made by one who voted with the majority on the original motion.

**RULE 31**

No motion or resolution shall be debated or put to the Board unless the same has seconded and, before voting, stated by the Chair, and any such motion or resolution shall be reduced to writing if the Chair, Clerk or any member so desires. Any motion or resolution so reduced to writing by a member of the Board of Commissioners shall be spread verbatim on the minutes of the meeting.

**RULE 32**

After a motion has been stated by the Chair, it shall be deemed to be in the possession of the Board, but may be withdrawn at any time before amended or otherwise acted upon.

**RULE 33**

A roll call vote shall proceed according to district from the person making the motion. Every member who is present when a question is last stated by the Chair, and no other, shall vote for or against the same, unless the Board shall excuse him/her, or unless he/she be immediately, financially interested in the question.

**RULE 34**

A roll call vote shall be taken on any question when called for by any member of the Board.

**RULE 35**

Upon a roll call vote, the names of those who voted for or against the same shall be entered according to district on the journal, and each member called upon, unless for special reasons he/she shall be excused by unanimous consent of the Board, shall declare openly and without debate his/her assent or dissent to the question.

**RULE 36**

The Chairperson must vote on all roll call questions unless excused by a unanimous vote of the Board. He/she may vote on all questions before the Board, except on appeal from his/her own decisions.

**RULE 37**

All officers elected by the Board shall receive a vote of the majority of the members elected. All members of the County Commissions elected by the Board shall be nominated and appointed according to the County Board's appointment policy resolutions per Rule 42.

**RULE 38**

Public Hearings Rules of Procedure:

(a) Whenever a public hearing on any issue is convened by the Houghton County Board of Commissioners or committee thereof, the Chairperson shall commence the public hearing by:

1. Stating the purpose of the hearing.
2. Advising the public in attendance on the rules procedure set forth in

this rule.

(b) The Chairperson shall be responsible for order and procedure at all public hearings, and enforce this rule, as well as the general rules of order of the County Board of Commissioners to the extent applicable.

(c) All persons, organizations, firms, partnerships, corporations, or other such entities shall have the right to address the Board either individually or by agent or representative. Each person addressing the Board must give his name and the name of any organization if he is speaking on behalf of that organization.

(d) All presentations to the Board during a public hearing shall be limited to a reasonable time length by the Board, if necessary.

(e) Those parties addressing the Board may also submit such written materials, documents, petitions, and exhibits to support their presentation. They shall be in quantities sufficient so that each Board member shall have a copy.

(f) Following each presentation, each board member may question the individual making the presentation.

(g) The Board shall receive any additional written comments from interested persons or parties on the subject matter of the hearing for up to thirty days following the date of the hearing.

**RULE 39**

Should meetings continue until a very late hour, the Clerk may be instructed to stop the clock at one minute to midnight to make it unnecessary to pay per diem to members for two days.

**RULE 40**

For items to appear on the agenda of the regular monthly meeting, finance, or special meeting, they must be presented to the Clerk or the Controller by noon on the Tuesday preceding the meeting. A copy of the proposed agenda and supporting documents for the regular monthly and finance meetings shall be e-mailed to each commissioner five days prior to said meeting. The agenda of the meeting shall be posted in the same manner as prescribed for meeting notices not later than the start of business on the day preceding the meeting. Copies of the agenda shall be made available to the press as soon as they are available for posting. The Clerk shall cause to be printed notices of meetings as provided for in the Open Meetings Act of Michigan. The entire board packet shall be posted on the County website by 12:00 p.m. on the Friday immediately preceding the meeting.

**RULE 41**

The Board may occasionally be faced with problems, on which it needs additional input from individuals with expertise concerning ways to solve the problem. When these situations arise, the Board may create an Ad Hoc Committee to study the problem and made recommendations on the resolution of the problem.

The Ad Hoc Committee shall cease to exist once it has given its report unless the County Board wishes to charge the Committee with new direction.

Appendix A attached shall prescribe the Ad Hoc Rules of Order.

#### **RULE 42**

Board Appointments:

Appointments to the various boards, committees and commissions appointed by the County Board shall be announced at a regular meeting prior to making such appointments.

An application must be filed prior to an individual's consideration for appointment by the County Board. Applications shall be in writing, dated, signed, and are to be submitted to the County Controller's Office by 4:00 P.M. of the Wednesday preceding the Finance Committee meeting of the County Board.

Each member of the Board of Commissioners shall be mailed copies of all applications, complete with any and all supporting documents, by Friday preceding the Finance meeting.

If more applications are received for a particular position than positions are available, all applicants may be interviewed by the County Board if the Board deems it necessary by majority vote. This rule will not apply to appointments made under Rule 41.

Applications will be retained by the Controller's Office for one year.

#### **RULE 43**

Board members shall perform their duties free from conflicts of interest.

No Board member shall use his/her position as a Board member to benefit either himself/herself or any other individual or agency apart from the total interest of the County.

When a Board member determines that the possibility of a personal interest conflict exists, he/she should, prior to the matter being considered, disclose his/her interest (such disclosure shall become a matter of record in the minutes of the Board), and thereafter shall abstain from participation in both the discussion of the matter and the vote thereon.

A member of the Board is presumed to have a conflict of interest if the member or his/her family member has a financial interest, or a competing financial interest, in the contrast or other financial transaction or is an employee of the County.

"Family member" means a person's spouse or spouse's sibling or child; a person's sibling or sibling's spouse or child; a person's child or child's spouse; or a person's parent or parent's spouse, and includes these relationships as created by adoption or marriage.



Any contract in which there is a conflict of interest as defined by this rule must be approved by a majority vote of the full Board without the vote of any Board member with a financial interest.

**APPENDIX A**  
**RULES OF ORDER**  
**AD HOC COMMITTEES**

**RULE 1**

The County Board of Commissioner's Rules of Order listed below shall apply equally to the Ad Hoc Committees.

**RULE NO.'S: 11, 12, 15, 16, 21, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, and 36.**

**RULE 2**

The panel's final report shall be submitted to the County Board of Commissioners not later than 90 days after the panel is appointed.

**RULE 3**

If the panel needs secretarial help to complete its reports, the chairperson shall contact the County Controller for this help.

**RULE 4**

If the panel can not reach a consensus on its final report, the panel may submit both a majority and minority report.

**RULE 5**

The public shall have every right to provide the panel with written and/or oral input into questions under consideration. All meetings shall be public with the proper meeting notice requirements being met.

**RESOLUTION TO APPROVE THE PLACEMENT OF LANGUAGE ON THE MAY 2, 2023  
BALLOT FOR THE PROPOSED RENEWAL OF THE VOTED COUNTY ROAD TAX LEVY  
IN HOUGHTON COUNTY**

**Resolution #23-1**

**WHEREAS**, the voted county road millage in Houghton County will expire in 2023; and

**WHEREAS**, the Houghton County Road Commission had requested the millage be renewed; and

**WHEREAS**, it is the desire of the Houghton County Board of Commissioners to support the County Road Commission and the various local governmental units within the County that rely on that millage for the maintenance of their roads.

**THEREFORE BE IT RESOLVED** that the proposal to renew the voted county road tax levy in the amount of 1.3690 mills on the assessed real property in the County for street, highway, and road purposes for the years 2024 thru 2033 inclusive, be submitted to the electorate for the vote in the special election scheduled for May 2, 2023.

Motion offered at a regular meeting of the Houghton County Board of Commissioners, Tuesday January 17, 2023.

**Motion Moved By:**

**Motion Supported By:**

**Roll Call Vote: Yes:** \_\_\_\_\_

**No:** \_\_\_\_\_

**Motion Carried:**

**RESOLUTION DECLARED ADOPTED.**

\_\_\_\_\_  
Tom Tikkanen, Chairman  
Houghton County Board of Commissioners

\_\_\_\_\_  
Date

STATE OF MICHIGAN            )  
  ) ss.  
COUNTY OF HOUGHTON        )

I hereby certify that the foregoing is true and complete copy of a Resolution adopted by the County of Houghton, Michigan at a meeting of its Board of Commissioners on the 17<sup>th</sup> day of January, 2023 the original of which Resolution is on file in my office. I further certify that the meeting was held and the minutes therefore were filed in compliance with Act No. 267 of the Public acts of 1976.

IN WITNESS WHEREOF, I have hereinto affixed my official signature this 17<sup>th</sup> day of January, 2023.

\_\_\_\_\_  
Jennifer Kelly  
Houghton County Clerk/Register of Deeds  
County of Houghton



Elizabeth Bjorn &lt;controller@houghtoncounty.net&gt;

---

## 2nd place lien holder

---

**MaryEllen Hyttinen** <mhyttinen@wupdr.org>  
To: Elizabeth Bjorn <controller@houghtoncounty.net>  
Cc: "nicelyj@hotmail.com" <nicelyj@hotmail.com>

Tue, Dec 27, 2022 at 4:48 PM

Hi Elizabeth,

I was requested by Jessica Nicely to send you an email regarding Houghton County taking 2<sup>nd</sup> place with the county lien so that SNB will be in first place and will approve a mortgage for them to add an addition onto her home.

This is a legal move as long as the board approves it. We have had homeowners in the past request the same and so far there has not been an issue. I do realize that different commissioners have different opinions.

Please let me know if you have any further questions and also please let me know what the decision ends up to be.

Thank you!

*MaryEllen Hyttinen*

MaryEllen Hyttinen, Office Manager

Western Upper Peninsula

Planning & Development Region

400 Quincy St., 8th Floor

Hancock, MI 49930

906 482-7205 ext. 117

FAX 906 482-9032

wupdr.org

"The truth has no defense against a fool determined to believe a lie." Mark Twain.

# UPCAP BOARD OF DIRECTORS

## *2023 NOMINATION FORM*

**\*\* TERMS ARE FOR 2 YEARS \*\***

Name of Member: \_\_\_\_\_ County Board of Commissioners

UPCAP BOARD OF DIRECTORS  
NOMINATION

2023 Nominee:

\_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\*Note: Nominations will be presented for consideration at the February, 2023 UPCAP Board of Directors Annual Meeting.\*\***

## AGREEMENT FOR EXTENSION SERVICES

This AGREEMENT FOR EXTENSION SERVICES ("Agreement") is entered into on \_\_\_\_\_ by and between Houghton County, Michigan ("County"), and the BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY ("MSU") on behalf of MICHIGAN STATE UNIVERSITY EXTENSION (MSUE").

The United States Congress passed the Smith-Lever Act in 1914 creating a National Cooperative Extension System and directed the nation's land grant universities to oversee its work; and,

MSUE helps people improve their lives by bringing the vast knowledge resources of MSU directly to individuals, communities and businesses; and,

For more than 100 years, MSUE has helped grow Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and,

It is the mission of MSUE to help people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities; and,

Further, as an organization committed to the principles of diversity, equity and inclusion, we will work collaboratively with our community partners to ensure participation from the broad human diversity of each community (including race, color, religion, national origin, age, sex, disability, height, weight, marital status, gender, gender identity (gender expression), political beliefs, sexual orientation, family status, veteran status or any other factor prohibited by applicable law) and work to make our programs accessible and inclusive of the multiple realities and forms of knowledge that will support equitable outcomes for all throughout Michigan's 83 counties;

MSUE meets this mission by providing Extension educational programs in the following subject matter areas:

- Agriculture & Agribusiness
- Children & Youth Development, including 4-H
- Health & Nutrition
- Community, Food & Environment

**NOW THEREFORE** in consideration of the mutual covenants herein contained, and other good and valuable consideration, the parties hereto mutually agree as follows:

**A. MSUE will provide:**

1. Access to programs in all four MSUE Institutes to residents in your County. This includes access to educators and program instructors appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.

2. Extension Educators and program staff as needed to implement programs within the County, housed at the county office.
3. A county 4-H program. .5 FTE 4-H Program Coordination.
4. Salary and benefits of MSUE Personnel and the cost of administrative oversight of Personnel.
5. Operating expenses, per MSU policy, for MSUE personnel (“Personnel”).
6. Supervision of MSU-provided academic and paraprofessional staff. Supervision of county employed clerical staff and/or other county employed staff, upon request.
7. Administrative oversight of MSUE office operations.
8. An annual report of services provided to the residents of the County during the term of this Agreement, including information about audiences served, and impact of Extension programs in the County.

**B. The County will provide:**

1. An annual assessment that will be charged to the county and administered by MSUE. The assessment will help fund Extension services for the County, including operating expenses for certain Extension personnel and the operation of the County 4-H program.
2. Office and meeting space meeting the following requirements:
  - a. Sufficient office space to house Extension staff as agreed upon between the County and the MSUE District Director.
  - b. Utilities, including telephone and telephone service sufficient to meet the needs of Personnel utilizing MSUE office space.
  - c. High-speed Internet service sufficient to meet the needs to Personnel utilizing the MSUE office space.
  - d. Access to space for delivering Extension programs.
  - e. Access to the office building and relevant meeting spaces must be ADA compliant/accessible.
3. Clerical support for staff for the MSUE office as agreed upon between the County and MSUE District Director that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media. The clerical support staff will be either a County employed clerical staff, or the County will provide funding for an MSUE employed clerical staff.

0 FTE



*Optional:*

- 4. Funding for additional Extension educators at 0 FTE
- 5. Funding for additional 4-H program capacity at 0 FTE
- 6. Funding for additional paraprofessional(s) at 0 FTE
- 7. Total Annual Assessment in the amount of **\$42,500**

Payments due and payable under the terms of this agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, Michigan 48824

**C. Staffing and Financial Summary:**

A. Base Assessment (includes .5 FTE 4-H Program Coordination)	\$47,107
Base Assessment credit for FY 2023	(\$4,607)

**ADDITIONAL PERSONNEL**

B. 0 FTE Clerical Support Staff to be employed by MSU	\$0
C. 0 FTE Educator (Program Area: )	\$0
D. 0 FTE Additional 4-H Program Coordination	\$0
E. 0 FTE Additional paraprofessional staff	\$0

**TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2023: \$42,500**

**I. Term and Termination**

The obligations of the parties under this Agreement will commence on October 1, 2022, the first day of the County budget year 2023 and shall terminate on the last day of such County budget year 2023. Either party to this Agreement may terminate the Agreement, with or without cause, with 120 days written notice delivered to Michigan State University Extension, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, MI 48824 if to MSUE and delivered to Houghton County, Elizabeth Bjorn, Administrator, 5th Floor, 401 East Houghton Avenue, Houghton, MI 49931, if to the County.

**II. General Terms**

- 1. **Independent Contractor**. The University is an independent contractor providing services to the County. The County and MSU do not have the relationship of legal partners, joint venturers, principals or agents. Personnel have no right to any of County's employee benefits.



**Appendix A**  
**Technical Standards for County Internet Connections**

Michigan State University Extension (MSUE) employs the use of technology to meet the ever-changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

MSUE does support and encourage the use of technologies that others may not, including social media platforms. We view communication with our constituents through Facebook, Twitter, Instagram, YouTube, and other emerging social media to be critical to our work. MSUE staff are required to follow the MSU Acceptable Use Policy (AUP) <https://tech.msu.edu/about/guidelines-policies/aup/>.

We ask that our county partners provide Extension personnel access to a high-speed Internet connection. From that access, the easiest way to create a secure path to necessary applications is to open the full MSU Internet Protocol Range to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. MSUE is prepared to support end user needs if there is high-speed internet, networking to clients, and phone system support. MSU will provide firewall functionality and client support. To discuss this possibility please contact your MSUE District Director. To provide the needed services on county equipment review the following MSU-owned ranges:

The MSU-owned ranges are:  
NetRange35.8.0.0 - 35.9.255.255 CIDR35.8.0/15

If you would like to narrow the scope further for additional protection, some of the addresses that will need to be allowable include:

Office 365 – Details on what to open are at <https://docs.microsoft.com/en-us/microsoft-365/enterprise/urls-and-ip-address-ranges?view=o365-worldwide>  
search.msu.edu  
35.9.160.36 (1935,443) authentication)  
45.60.149.216  
35.9.247.31 (zoom.msu.edu)  
d2l.msu.edu (80 and 443) (D2L – Desire to Learn @ Brightspace.com)  
108.161.147.0/24, 199.231.78.0/24, 64.62.142.12/32, 209.206.48.0/20 (external) Meraki Cloud communication  
199.231.78.148/32, 64.156.192.245/32 (external) Meraki VPN registry

The following applications are necessary on all computers – MS Office (preferably O365, MSUE provides MS licensing), Adobe Acrobat, Zoom, SAP client, VPN client, Antivirus. (Most recent version of Chrome, Firefox, or Edge)

Other notable web server/sites IP addresses:

canr.msu.edu – 52.5.24.1  
msue.anr.msu.edu – 52.5.24.1  
events.anr.msu.edu/web3.anr.msu.edu – 45.60.11.113  
web2.canr.msu.edu | web2.msue.msu.edu - 35.8.200.220  
master Gardener (External) – 128.120.155.54  
extension.org (External) – 54.69.217.186 msu.zoom.us (External)

Questions may be directed to [anr.support@msu.edu](mailto:anr.support@msu.edu) where they will be routed to the best person to assist you.

**PURCHASE OF SERVICE AGREEMENT**  
**Between**  
**NORTHCARE NETWORK**  
**And**  
**HOUGHTON COUNTY**

PURPOSE: NorthCare Network desires to contract with Houghton County to provide funding for the 97<sup>th</sup> District Drug Court. Specifically, the agreement will support funding SMART Recovery: (Inside Out and Thinking Matters), SOBERLINKS, and Training. The agreement term will be October 1, 2022 – September 30, 2023. Houghton county liquor tax monies will be the source of funds for this agreement. This agreement is contingent upon the receipt of Houghton County PA2 funds due to NorthCare. The amount approved is \$56,107.00

97<sup>th</sup> DISTRICT DRUG COURT RESPONSIBILITIES:

1. Secure SMART Recovery programming for participants including Thinking Matters and Inside Out, (up to \$12,480.00)
2. Equip appropriate participants with Sober-Link units. (up to \$20,700)
3. Conference/Training participation for staff at MATCP. (up to \$2,927.00)
4. Drug testing (up to \$20,000)
5. Invoice/reimbursement submissions must be made using the attached Financial Status Report (FSR) form on a monthly basis by the 20<sup>th</sup> of the following month via email to [accountspayable@northcarenetwork.org](mailto:accountspayable@northcarenetwork.org) -Attachment A
6. Provide supporting documentation for invoices if requested by NorthCare
7. Final Invoice due by 10/31/2023
8. Provide annual summary of 97<sup>th</sup> District Drug Court to NorthCare

NORTHCARE NETWORK RESPONSIBILITIES:

1. Provide reimbursement not to exceed \$56,107.00
2. Provide screenings for intensive services to eligible participants

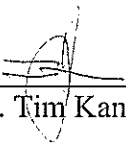
OTHER:

Either party can terminate this agreement by providing 60 days written advance notice.

The persons signing this Agreement on behalf of the parties hereto certify by said signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties. This Agreement shall be deemed executed, valid, enforceable and binding upon the parties once signed in handwriting or by any electronic means and may be delivered by facsimile or electronic transmission.

REQUIRED SIGNATURES:

For NorthCare Network:

  
\_\_\_\_\_  
Dr. Tim Kangas, CEO

12/22/22  
Date

For Houghton County:

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Attachment A – FSR Template

FISCAL YEAR 2023

HOUGHTON COUNTY PA2 FUND REQUEST

SOBERLINKS

The 97<sup>th</sup>/98<sup>th</sup> District Regional DWI Court uses SoberLink devices for alcohol monitoring on Regional DWI Court participants. SoberLinks are handheld units used for secure portable alcohol monitoring. The participant is issued a SoberLink unit which must be kept on their person at all times. The unit transmits breath test (blood alcohol content) results in real time along with a photo and GPS location which is instantly transmitted from the device to a secure web portal for Case Managers of the Regional DWI Court to review. The Case Managers create a customized test schedule with automatic text reminders sent to the participant's cell phone when a test is due.

SoberLinks are necessary for the 97<sup>th</sup>/98<sup>th</sup> District Regional DWI Court because of the large geographical location. Participants are required to take alcohol breath tests for the first 90 days of the Regional DWI Court program, and randomly (average 2x/week) for the remainder of the 15-month long program. SoberLinks provide the court an accurate and convenient way to make sure participants are remaining sober. SoberLinks also provide a convenience to the participants who live a distance out of town, or have suspended or revoked driver's licenses as they can submit their alcohol tests at home with the portable unit. The SoberLinks provide participants a way to make sure that their 90 days of alcohol testing can be completed accurately and according to program guidelines.

SCRAM ALCOHOL MONITORING (ANKLE BRACELET)

The 97<sup>th</sup>/98<sup>th</sup> District Regional DWI Court and the 97<sup>th</sup> District Court uses SCRAM devices for alcohol monitoring on RDWI Court participants and 97<sup>th</sup> District Court probationers. SCRAM is a continuous alcohol monitoring device that attaches to the ankle and provides 24/7 monitoring for high risk/high needs alcohol clients. SCRAM uses transdermal testing by testing samples of the user's sweat for alcohol every 30 minutes and distinguishes between alcohol consumption vs. environmental alcohol sources (such as lotions or perfumes that contain alcohol). SCRAM provides flexible data download options so case managers and probation officers can easily download test results for easy monitoring.

97<sup>th</sup>/98<sup>th</sup> District RDWI Court

From 10/1/21 to 8/31/22, the 97<sup>th</sup>/98<sup>th</sup> RDWI Court admitted 45 new participants, who were issued SoberLink units for the first 90 days of the program. An estimated 50-60 new participants will be admitted in Fiscal Year 2023. An estimated number of 40 new participants will be admitted in Houghton County in Fiscal Year 2023. The option for SCRAM will be on a case-by-case basis depending on the individual needs.

COST

SoberLink units cost \$5.75 per day, per participant. In FY 2023, Soberlinks will be used for an estimated 3,600 days (40 participants x 90 days=3,600 days).

SCRAM cost up to \$10.50 per day, per participant. (The option for SCRAM will be on a case-by-case basis depending on individual needs).

-40 participants x 90 days = 3,600 days  
-3,600 days x \$5.75 per day = \$20,700.00

*Cost Estimate And Request For SoberLinks and SCRAM: \$20,700.00*

## TRAININGS

### Michigan Association of Treatment Court Professionals Training (Upper Peninsula)

The Michigan Association of Treatment Court Professionals (MATCP) holds a training 1-2 times per year in the Upper Peninsula for Treatment Court professionals. The training is located in Escanaba or Marquette, but the location could change based on availability of space. Training topics include: Certification Process, population targeting, assessments & treatment, sanctions & incentives, drugs and drug testing, risk factors, guiding principles, co-occurring disorders, addiction, medicated assisted treatment, due process, contributions from law enforcement, confidentiality, and policies and procedures.

### State Court Administrative Office (SCAO)- Treatment Court Training (Upper Peninsula)

The State Court Administrative Office (SCAO) holds a training in the Upper Peninsula 1-2 times per year in the Upper Peninsula for Treatment Court professionals. The training is normally located in Escanaba, but the location could change based on availability of space. SCAO holds trainings for Treatment Court Professionals with topics similar to the MATCP trainings. SCAO's training topics include: Certification Process, population targeting, assessments & treatment, sanctions & incentives, drugs and drug testing, risk factors, guiding principles, co-occurring disorders, addiction, medicated assisted treatment, due process, contributions from law enforcement, confidentiality, and policies and procedures.

#### Cost Estimate:

-6 People (Judge, Case Managers, Treatment Providers)  
-340 miles (round trip) x 3 people driving (1,020 miles) x .625/mile = \$637.50 x 2 trainings = \$1,275.00  
-Meals \$36.00/day x 2 days x 6 people = \$432.00

### Michigan Association of Treatment Court Professionals Training/Conference (MATCP)

The MATCP Training/Conference is a yearly, 2-day, training/conference that covers many topics such as drugs and drug testing, risk factors, guiding principles, co-occurring disorders, addiction, medicated assisted treatment, due process, contributions from law enforcement, confidentiality, and policies and procedures. The MATCP training/conference is normally held in Lower Michigan in-person, but a zoom option for the training/conference has been offered for the past 2 years. Members of the RDWI Court team who are expected to attend are the program coordinator, probation, case managers, Judge, and treatment providers.

Cost Estimate:

- 4 People (Judge, Case Managers, Treatment Providers)
- MATCP Training/Conference Registration Fee (\$305.00) x 4 = \$1,220.00

*Cost Estimate And Request For Trainings: \$2,927.00*

PROGRAMS

Inside Out Program

The Inside Out Program is a community based Cognitive Behavior Program based on the Smart Recovery philosophy which uses a 4-Point Program to teach important skills and provide the tools needed to recognize and change addictive behavior. Sessions are conducted once weekly.

The 4-Points covered are:

- Enhancing and Maintaining Motivation
- Coping with Urges
- Managing Thoughts, Feelings, and Behaviors (Problem Solving)
- Living a Balanced Life

Participants are provided with workbooks and must complete each of 12 sessions and demonstrate sufficient understanding of the 4-Points to complete the program. These points are taught through discussion, handouts, and homework.

**COST: \$120.00 per session x 52 weeks = \$6,240.00**

Thinking Matters Program

The Thinking Matters Program is a community based Cognitive Behavior Program with an emphasis on REBT (Rational Emotive Behavior Therapy). Sessions are conducted once per week. It uses worksheets and one-on-one counseling to provide instruction for the following skill set:

- Objective Situation Description – Recognizing responsibility by reducing blame and rationalization
- Discovering and Recording – Thoughts, feelings, beliefs, and attitudes
- Recognizing Risk Thoughts – Discovering content and meaning. How thinking and feelings are connected
- Recognizing Thinking Patterns – Recognize the sequence. Decisions are made in a step by step fashion.
- Replacement Thinking – Practicing different thinking. Thinking that will lead away from trouble.



COST: \$120.00 per session x 52 weeks = \$6,240.00

\*\*Inside Out & Thinking matters are used regularly as both initial sentencing options and for participants in treatment court, and also as sentencing options for offenders not enrolled in the treatment court.

*Cost & Request For Programs: \$12,480.00*

### DRUG TESTING SERVICES

Drug Testing is a requirement for treatment court participants during participation in the program. Participants are required to take drug tests 2 times minimum per week for the first 12 months of the program. Our program uses instant UA drug tests that range from 6-16 different drugs and include an alcohol ETG strip that detects alcohol use for up to 70 hours. If a participant tests positive for any drug and denies use, we send the sample in for a laboratory confirmation. Phoenix House currently administers drug tests on treatment court participants in Houghton County, and charges \$12.00 per test administered. Our program is also working on coordinating with UP Health System for other locations where treatment court participants can go for their testing requirements. Other locations may charge up to \$50.00 per UA drug test.

#### Cost Estimate:

Approximately 1,000 UA drug tests x \$12.00/test= \$12,000.00

*Cost Estimate And Request for Drug Testing: \$12,000.00*

### DRUG TESTS FOR RDWI COURT PARTICIPANTS

The 97<sup>th</sup>/98<sup>th</sup> District RDWI Court requires participants to be drug tested 2 times minimum per week to aid in substance use prevention and treatment. Both UA drug tests and oral drug tests with a variety of drugs are utilized on a frequent and random basis to monitor participant's sobriety, and to eliminate substituting one substance for another. Drug tests must be purchased and used by court personnel to monitor sobriety and compliance requirements while in the treatment court program.

#### Cost Estimate:

-800 UA and Oral drug tests up to \$10.00 per test: \$8,000.00

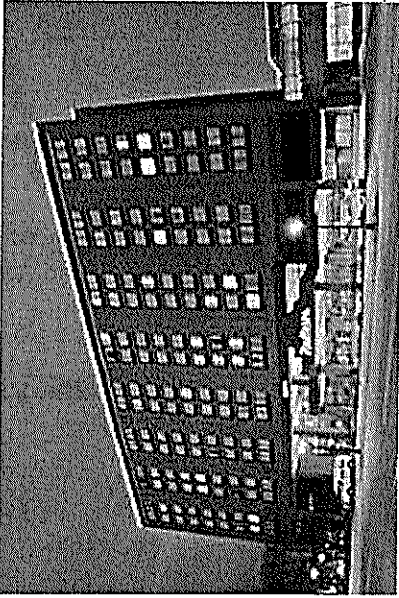
*Cost Estimate For Drug Tests: \$8,000.00*

REQUEST SUMMARY:

Soberlinks and SCRAM:	\$20,700.00
Trainings:	\$2,927.00
Programs:	\$12,480.00
Drug Testing Service:	\$12,000.00
Drug Tests:	\$8,000.00

**TOTAL PA2 FUND REQUEST FOR HOUGHTON COUNTY:**  
**\$56,107.00**

*2023 Michigan Counties Legislative Conference*  
**April 24 @ 12:00 pm - April 26 @ 12:00 pm**  
**\$350**



The downtown Radisson will be the conference hotel. Most conference events will be held at the adjacent Lansing Center.

Expect registration to open in mid-February.

**Details**  
**Start:** April 24 @ 12:00 pm  
**End:** April 26 @ 12:00 pm  
**Cost:** \$350  
**Website:** <https://micounties.org/conferences-2/>  
**Organizer:** MCMCFC  
**Phone:** 517-668-6029  
**Email:** [conference@mcmcfc.org](mailto:conference@mcmcfc.org)  
**Website:** [mcmcfc.org](http://mcmcfc.org)  
**Venue:** Lansing Center/Radisson Hotel  
111 N Grand Ave  
Lansing, MI 48933 *United States* + [Google Map](#)  
**Phone:** (517) 482-0188  
**Website:** <https://www.radisson.com/lansing-hotel-mi-48933/lansing>



# Western Upper Peninsula Health Department

1/4/2023

540 Depot St., Hancock, MI 49930  
Phone (906) 482-7382, Fax (906) 482-9410

**Invoice** 9230008

Houghton County  
Houghton County Courthouse  
Attn: Jenniver Kelly  
401 E. Houghton Avenue  
Houghton, MI 49931

Fiscal Year 2023 - Second Quarter  
January-March 2023

Charge Date	Description	Qty	Unit Price	Amount
1/4/2023	Quarterly Appropriations - Houghton County, January - March 2023	0.00	0.00	\$68,024.50

Payment Terms: Net 30 Days

**Please return bottom portion with your payment.**

Total: \$68,024.50

Customer ID HTN CTY

Invoice ID 9230008

Customer Name Houghton County

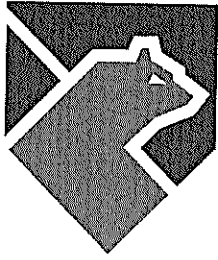
Invoice Date 1/4/2023

Charge Date	Description	Qty	Unit Price	Amount
1/4/2023	Quarterly Appropriations - Houghton County, January - March 2023	0.00	0.00	\$68,024.50

Payment Terms: Net 30 Days

Total: \$68,024.50

Fiscal Year 2023 - Second Quarter  
January-March 2023



# KARHU CYBER

Karhu Cyber  
9062124100  
204 Higgins St  
Howell, Michigan  
48843  
United States

Billed To  
Houghton County  
401 E Houghton Ave  
Houghton, Michigan  
49931  
United States

Date of Issue  
01/09/2023  
  
Due Date  
02/08/2023

Invoice Number  
0000022

Amount Due (USD)  
**\$8,118.30**

Description	Rate	Qty	Line Total
Threat Hunting	\$150.00	22	\$3,300.00
Vulnerability Scanning	\$150.00	18	\$2,700.00
Email Phishing	\$150.00	4	\$600.00
Elastic Cloud November	\$1,518.30	1	\$1,518.30
	Subtotal		8,118.30
	Tax		0.00
	Total		8,118.30
	Amount Paid		0.00
	Amount Due (USD)		\$8,118.30

### Notes

\*The Elastic Invoice populates with a delay, so we will charge for the software with a one-month delay unless conditions change. The Elastic Cloud November invoice is attached for your review.

The number of devices we have deployed Elastic to has gone up, increasing network security, but also driving up the Elastic costs. Our team is working with Elastic engineers to fine-tune data storage and bring costs back down without losing the data.

Invoice written for services rendered:

