

**AGENDA**  
**HOUGHTON COUNTY BOARD OF COMMISSIONERS**  
**PUBLIC HEARINGS/REGULAR MEETING**  
**September 10, 2019 - 5:00 PM**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Public Hearing – Houghton County 2019/20 Budget
  - a. Open hearing
  - b. Discussion and Public Comment
  - c. Close hearing
- E. Public Hearing – Houghton County Emergency Repair Program
  - a. Open hearing
  - b. Discussion and Public Comment
  - c. Close hearing
- F. Approval of Minutes
- G. Approval of Agenda/Additions
- H. Public Comments
- I. Approval of Bills
- J. Correspondence
- K. Reports
  - 1. Standing committee
  - 2. Special Committee
  - 3. County Officers
- L. New Business
  - 1. 2019/2020 General Appropriations Act
  - 2. 2018/2019 Budget Amendments
  - 3. Houghton County Airport Essential Air Service Grant - Letter of support
  - 4. Jeff Hawkins – Envirologic
  - 5. Solid Waste Committee – Recycling Surveys
  - 6. Houghton County Board of Canvassers
  - 7. Schoolcraft Township Flood Insurance Resolution
  - 8. Reschedule October meeting
  - 9. Appropriations
    - a. Copper Country Community Mental Health - \$41,123.73
  - 10. Travel Requests
    - a. Friend of Court – Melissa Baroni
    - b. Houghton County Building Department – Todd Laroux
    - c. UPACC Fall Conference
    - d. Prosecutor’s Office – Staci Kochan
  - 11.
  - 12.
  - 13.
- M. Public Comments
- N. Announcements
- O. Adjournment

**COUNTY OF HOUGHTON  
GENERAL APPROPRIATIONS ACT  
OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020**

A resolution appropriating monies and adopting the 2019-2020 Houghton County Budget including: the General Fund Operating Budget, Special Revenue Fund Budgets and other Proprietary Fund Budgets.

It being the finding and opinion of the Houghton County Board of Commissioners:

The committee of the Whole has had under consideration the taxes for the local units of government and the needs of various County departments/budgetary units.

The Committee of the Whole after considerable deliberations has recommended adoption of the budgets and reports attached and made a part of this Appropriations Act.

In recognition of the above-listed findings and opinion:

The Houghton County Board of Commissioners hereby resolves to adopt the attached 2019-2020 General Fund Operating Budget, Special Revenue Fund Budgets and other Proprietary Fund Budgets, and appropriate monies from various County revenues and equity reserves to authorize expenditures in accordance with the Account Group Detail of the various funds.

The Board further resolves that an appropriation is not a mandate to spend but shall limit the amount which may be spent for such purposes as are defined by the Board of Commissioners and which shall be limited to the fiscal year beginning October 1, 2019 and ending September 30, 2020. All Special Revenue fund balances at year end are to be considered the initial allotment under the Appropriations Act for the new fiscal year. If a budgetary unit contends that part of its year end fund balance is either obligated or otherwise restricted from being considered as an initial allotment of County monies under the new fiscal year appropriations, it will be incumbent upon that unit to demonstrate the obligation or restriction to the satisfaction of the County Board of Commissioners.

In recognition of the need to consider appropriation of monies from time to time to agencies or institutions outside of general operations the Board of Commissioners further resolves to review requests from such agencies when and as funds are available for such purposes. Any County department, agency, board, commission or unit whatsoever and any organization, public or private, which accepts a County appropriation shall do so subject to an agreement which provides for inspection and/or audit by Houghton County Board or its designee. The Board, or its designee, shall have access for the purpose of audit and examination, to any and all books, documents, papers and records of the recipient organization.

The Board further resolves that the budget may be amended as conditions indicate upon the recommendation of the Finance Committee provided the budget remains in a balanced state. It further authorizes the County Administrator to make certain budget transfers in accordance with the

Board's Budget transfer policy up to ten percent of departmental expenditures. In addition, the Board instructs the County Administrator to incorporate into the 2019-2020 departmental general fund budgets, wages and related fringe benefits for the county elected and appointed employees as authorized by the Board of Commissioners.

The Board further resolves that in administration of the adopted budgets, budgetary control shall reside at the most detailed level of budget adopted by the Board, i.e., department, program or activity. Unlimited transfers among line items without prior approval within the "Supplies" and "Other Services and Charges" account groups may be made by the Administrator/Department.

I, Jennifer Kelly, Clerk of the County of Houghton, State of Michigan, do hereby certify that the above-stated Appropriations Act was taken under consideration at the budget hearing on September 10, 2019 of the Houghton County Board of Commissioners, and the following action taken. It was moved by Commissioner \_\_\_\_\_, supported by Commissioner \_\_\_\_\_, and carried by a roll call vote that the resolution be passed.

Ayes:

Nays:

Absent:

Sworn to me on this 11<sup>th</sup> day of September, 2019

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Jennifer Kelly, County Clerk

PUBLIC NOTICE

A budget hearing will be held on September 10, 2019 at 5:00 PM for interested citizens of Houghton County. The following budgets are proposed for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

COUNTY OF HOUGHTON  
BUDGET SUMMARY  
GENERAL FUND

	REVENUES		EXPENDITURES
TAXES	6,066,951	LEGISLATIVE	125,342
LICENSES AND PERMITS	335,800	JUDICIAL	1,526,709
FEDERAL SOURCES	25,000	GENERAL GOVERNMENT	1,658,094
STATE SOURCES	1,814,659	LAW ENFORCEMENT	1,346,367
CHARGES FOR SERVICES	1,151,336	CORRECTIONS	799,200
OTHER REVENUES	247,660	PROTECTIVE	338,464
INTEREST EARNINGS	295,000	HEALTH/WELFARE	165,185
TRANSFERS IN:		RECREATION/CULTURE	35,916
MARRIAGE COUNS. FUND	2,000	CAPITAL OUTLAY	317,369
DELINQ. TAX FUNDS	200,000	OTHER	2,325,456
		TRANSFERS OUT:	
		AIRPORT	50,000
		CHILD CARE	350,000
		C.C. MENTAL HEALTH	164,495
		DISTRICT HEALTH	266,723
		LAW LIBRARY	17,000
		TRI-CO. WORK CAMP	420,000
		SOCIAL WELFARE	5,000
		USDA GRANT FUND	37,164
		INDIGENT DEFENSE	120,356
<b>TOTAL GENERAL FUND</b>	<b>10,138,406</b>		<b>10,068,840</b>

SPECIAL REVENUE FUNDS

BROWNFIELD	40,000	BROWNFIELD	39,121
CDBG HOMEBUYER*	0	CDBG HOMEBUYER	40,030
CHILD CARE	402,317	CHILD CARE	401,387
CORR. OFFICER TRAINING	6,000	CORR. OFFICER TRAINING	5,000
CCW BOARD*	20,000	CCW BOARD	26,836
DELINQ. TAX PROP. SALE	11,000	DELINQ. TAX PROP. SALE	10,000
ECON. DEV. REVOLV. LOAN	40,200	ECON. DEV. REVOLV. LOAN	5,000
FAMILY COUNSEL. SERV.	2,500	FAMILY COUNSEL. SERV.	2,500
FRIEND OF COURT	8,100	FRIEND OF COURT	8,000
HO. CO. ROD AUTOMATION*	30,050	HO.CO.ROD AUTOMATION	35,000
INDIGENT DEFENSE	646,286	INDIGENT DEFENSE	646,286
JAIL COMMISSARY	60,000	JAIL COMMISSARY	60,000
LAND BANK AUTHORITY	6,070	LAND BANK AUTHORITY	2,000
LAW LIBRARY	21,500	LAW LIBRARY	20,500
MI JUSTICE TRAINING	2,500	MI JUSTICE TRAINING	2,500
OTTER LAKE ASSESS DIST.	0	OTTER LAKE ASSESS DIST.	0
PROSECUTOR FORFEITURE	500	PROSECUTOR FORFEIT.	500

<b>REGION 8- 2017 HOMELAND</b>	<b>100,000</b>	<b>REGION 8-2017 HOMELAND</b>	<b>100,000</b>
<b>REGION 8 – 2018 HOMLAND</b>	<b>100,000</b>	<b>REGION 8–2018 HOMELAND</b>	<b>100,000</b>
<b>RICE LAKE ASSESS DIST</b>	<b>65,000</b>	<b>RICE LAKE ASSESS DIST</b>	<b>500</b>
<b>SOCIAL WELFARE FUND*</b>	<b>5,000</b>	<b>SOCIAL WELFARE FUND</b>	<b>5,500</b>
<b>SPECIAL EQUIP/REWARD</b>	<b>5,000</b>	<b>SPEC. EQUIP/REWARD</b>	<b>5,000</b>
<b>TREATMENT COURT</b>	<b>286,114</b>	<b>TREATMENT COURT</b>	<b>277,798</b>
<b>TRI-CO. WORK CAMP</b>	<b>499,500</b>	<b>TRI-CO. WORK CAMP</b>	<b>494,844</b>
<b>TWIN LAKES ASSESS DIST*</b>	<b>0</b>	<b>TWIN LAKES ASSESS DIST</b>	<b>1,000</b>
<b>USDA RURAL GRANT</b>	<b>82,586</b>	<b>USDA RURAL GRANT</b>	<b>82,586</b>
<b>VETERANS' AFFAIRS</b>	<b>170,000</b>	<b>VETERANS AFFAIRS</b>	<b>166,696</b>
<b>TOTAL SPECIAL REV. FUNDS</b>	<b>2,610,223</b>	<b>TOTAL SPECIAL REV. FUNDS</b>	<b>2,538,584</b>
<b>TOTAL ALL FUNDS</b>	<b>12,748,629</b>	<b>TOTAL ALL FUNDS</b>	<b>12,607,424</b>

**\*USE OF FUND BALANCE WILL BE USED TO BALANCE.**

**The hearing will be held at the County Courthouse commencing at 5:00 PM for the purpose of discussion and for subsequent adoption at the regular board meeting immediately thereafter. The proposed budgets may be examined on weekdays in the Administrator's Office at the Courthouse 8:00 A.M. to 4:30 P.M.**

**Albert Koskela, Chairman  
Houghton County Board of Commissioners  
Jennifer Kelly, Clerk**

**MICHIGAN COMMUNITY RESOLUTION AND INTERGOVERNMENTAL**

**AGREEMENT TO MANAGE FLOODPLAIN DEVELOPMENT**

**FOR THE NATIONAL FLOOD INSURANCE PROGRAM**

**Community A** (NFIP community:) SCHOOLCRAFT TOWNSHIP **Community/Entity B** (enforcing agency): HOUGHTON COUNTY BUILDING INSPECTOR

**WHEREAS**, Community A (check the appropriate following box statement)  currently participates  desires to participate in the Federal Emergency Management Agency's (FEMA) National Flood Insurance Program (NFIP) by complying with the program's applicable statutory and regulatory requirements for the purposes of significantly reducing flood hazards to persons, reducing property damage, reducing public expenditures, and providing for the availability of flood insurance and federal funds or loans within its community; and

**WHEREAS**, the NFIP requires that floodplain management regulations must be present and enforced in participating communities, and utilize the following definitions which also apply for the purposes of this resolution:

1. Flood or Flooding means:
  - a. A general and temporary condition of partial or complete inundation of normally dry land areas from: 1) the overflow of inland or tidal waters, 2) the unusual and rapid accumulation or runoff of surface waters from any source, 3) mudflows, and
  - b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding, as defined in paragraph (a)(1) of this definition.
2. Flood Hazard Boundary Map (FHBM) means an official map of a community, as may have been issued by the FEMA, where the boundaries of the areas of flood, mudslide (i.e., mudflow) related erosion areas having special hazards have been designated as Zone A, M, and/or E.
3. Floodplain means any land area susceptible to being inundated by water from any source (see definition of flooding).
4. Floodplain management means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, and floodplain management regulations.
5. Floodplain management regulations means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance) and other applications of police power that provide standards for the purpose of flood damage prevention and reduction.
6. Structure means a walled and roofed building that is principally above ground, gas or liquid storage facility, as well as a mobile home or manufactured unit.

**WHEREAS**, the Stille-Derossett-Hale Single State Construction Code Act", Act No. 230 of the Public Acts of 1972, as amended, (construction code act), along with its authorization of the state construction code composed of the Michigan Residential Code and the Michigan Building Code [and

its Appendices (specifically Appendix G)] contains floodplain development and management regulations that comply with the FEMA NFIP minimum floodplain management criteria for flood prone areas as detailed in Title 44 of the Code of Federal Regulations (44 CFR), Section 60.3, and

**WHEREAS**, by the action dates of this document or an existing historical agreement dated \_\_\_\_\_, Community/Entity B affirms/agrees on behalf of Community A to function as the designated enforcing agency to discharge the responsibility of administering, applying, and enforcing the construction code act and the state construction code, specifically the Michigan Residential Code and the Michigan Building Code, and the Michigan Rehabilitation Code for Existing Buildings to all development within Community A's political boundaries, and

**WHEREAS**, Community A and Community/Entity B enforce floodplain regulations of the construction code act, and Community A wishes to ensure that the administration of that code complies with requirements of the NFIP, and

**NOW THEREFORE**, to maintain eligibility and continued participation in the NFIP,

1. Community A and Community/Entity B agree that Community/Entity B's officially designated enforcing agency for the construction code act, BUILDING INSPECTOR MCDUGHTON CDWA (community official/position title or name of other entity, agency, firm), be directed to administer, apply, and enforce on Community A's behalf the floodplain management regulations as contained in the state construction code (including Appendix G) and to be consistent with those regulations, by:
  - a. Obtaining, reviewing, and reasonably utilizing flood elevation data available from federal, state, or other sources pending receipt of data from the FEMA to identify the flood hazard area, and areas with potential flooding, and
  - b. Ensuring that all permits necessary for development in floodplain areas have been issued, including a floodplain permit, approval, or letter of no authority from the Michigan Department of Environmental Quality under the floodplain regulatory provisions of Part 31, "Water Resources Protection," of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, and
  - c. Reviewing all permit applications to determine whether the proposed building sites will be reasonably safe from flooding. Where it is determined that a proposed building will be located in a flood hazard area or special flood hazard area, Community/Entity B shall implement the following applicable codes according to their terms:
    - i) All appropriate portions and specifically the floodplain management regulation portions and referenced codes and standards of the current Michigan Residential Code.
    - ii) All appropriate portions and specifically the floodplain management regulation portions and referenced codes and standards of the current Michigan Building Code.
    - iii) Appendix G of the current Michigan Building Code.
    - iv) All appropriate portions and specifically the floodplain management regulation portions and referenced codes and standards of the current Michigan Rehabilitation Code for Existing Buildings.
  - d. Reviewing all proposed subdivisions to determine whether such proposals are reasonably safe from flooding and to ensure compliance with all applicable floodplain management regulations.
  - e. Assisting in the delineation of flood hazard areas; provide information concerning uses and occupancy of the floodplain or flood-related erosion areas, maintain flood proofing and lowest floor construction records, and cooperate with other officials, agencies, and persons for floodplain management.
  - f. Advising FEMA of any changes in community boundaries, including appropriate maps, and

- g. Maintaining records of new structures and substantially improved structures concerning any certificates of floodproofing, lowest floor elevation, basements, floodproofing, and elevation to which structures have been floodproofed.
- 2. Community A and Community/Entity B assure the Federal Insurance Administrator (Administrator) that they intend to review, on an ongoing basis, all amended and revised FHBMs and Flood Insurance Rate Maps (FIRMs) and related supporting data and revisions thereof and revisions of 44 CFR, Part 60, Criteria for Land Management and Use, and to make such revisions in its floodplain management regulations as may be necessary to assure Community A's compliant participation in the program.
- 3. Community A further assures the Administrator that it will adopt the current effective FEMA Flood Insurance Study (FIS), FHBMs, and/or the FIRMs by reference within its Floodplain Management Map Adoption Ordinance or similarly binding ordinance documentation.

**FURTHER BE IT RESOLVED**, both communities declare their understanding that, until this resolution is rescinded or Community A makes other provision to enforce the construction code act:

- 1. Community/Entity B must administer and enforce the construction code act in accordance with the terms and the conditions contained herein, and
- 2. For Community A to continue its participation in the NFIP, the construction code act must be administered and enforced according to the conditions contained herein.

Community A: SCHOOLCRAFT TOWNSHIP Date Passed: 01/25/2019  
 Officer Name: Joel Keranen JOEL KERANEN Title: Supervisor  
 Signature: [Signature] Date: 01/25/2019  
 Witness Name: GARY M WEWBERG Title: CLERK  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Community/Entity B: \_\_\_\_\_ Date Passed: \_\_\_\_\_  
 Officer Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Witness Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_