

PERMIT # _____
Permit Fee \$ _____
Payment Source _____
Receipt# _____

**APPLICATION FOR BUILDING PERMIT
 HOUGHTON COUNTY BUILDING DEPARTMENT**

401 E. Houghton Avenue
 Houghton, Michigan 49931
 Phone (906)482-2260

building@houghtoncounty.net

ALL 4 PAGES MUST BE COMPLETED IN FULL

NOTE: Separate applications must be submitted to this office for
 Plumbing, Mechanical, and Electrical permits.

Location of Project (Include House Number and Street):		Property ID # (Found on Tax Bill):
Is this Property currently classified as Commercial Forest Act (CFA)?		_____ Yes _____ No
Town:	Township:	
Directions to site:		

Owner's Name		Telephone Number(s):
Mailing Address:	Email Address:	

Architect or Engineer		Telephone Number(s):
Mailing Address:		
License Number:	Expiration Date:	

Contractor:		Email Address:	
Mailing Address:		Telephone Number(s):	
Builder's License Number:	Expiration Date:	Cell Number:	
Federal Employer ID Number or Reason for Exemption			
Worker's Comp. Insurance Carrier or Reason For Exemption			
MESC Employer Number or Reason for Exemption			

Estimated Cost of Improvement:	Approximate Starting Date:	Approximate Finishing Date:
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Will any work be performed in the County Road Right of Way, i.e., grading, ditching, new or changed driveway? Permit obtained from Road Commission.	_____ Yes _____ No _____ Yes _____ No
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ENVIRONMENTAL CONTROL

Type of Sewage Disposal: () Public or Private Company () Septic System - Permit # _____
Type of Water Supply: () Public or Private Company () Private Well - Permit # _____
Zoning ____ Yes ____ No If yes, copy of permit is required.
Soil Erosion ____ Yes ____ No If yes, Permit # _____
Flood Zone ____ Yes ____ No If yes, Permit # _____

OTHER DOCUMENTATION REQUIRED BEFORE PERMIT CAN BE PROCESSED:

ALL STRUCTURES

Truss drawings are required.

RESIDENTIAL HOMES/ADDITIONS

UNDER 3,500 SQUARE FEET - Submit drawings clearly describing the scope of work. Please include foundation plan, floor plan, and roof snow load factor.

OVER 3,500 SQUARE FEET - Requires stamped drawings.

HOUSE TRAILERS / PREMANUFACTURED HOMES

Submit drawings clearly describing foundation and floor plan. Tie/Hold downs are required

GARAGES/POLE BUILDINGS

Submit drawings clearly describing the scope of work including foundation plan and roof snow load factor.

COMMERCIAL - Stamped drawings required.

IT IS REQUIRED THAT THE (SITE PLAN) BE COMPLETED OR SEPARATE SHEET ATTACHED WITH THE REQUESTED INFORMATION.

APPLICANT INFORMATION	
APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION:	
Name:	Telephone Number:
Mailing Address:	
<p><i>Please read the following before signing:</i> I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.</p>	
<p>SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, ACT NO. 230 OF THE PUBLIC ACTS OF 1972, BEING SECTION 125.1523A OF THE MICHIGAN COMPILED LAWS, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECT TO CIVIL FINES.</p>	
	DATE:
SIGNATURE OF APPLICANT:	

FOR OFFICE USE ONLY

OTHER PERMITS:	REQUIRED		APPROVED	DATE	NUMBER	BY
	YES	NO				
ZONING						
SOIL EROSION/SEDIMENTATION						
OTHER						
OTHER						
NOTES:						
APPROVAL SIGNATURE			Registration #	Date		

SITE/PLOT PLAN

PLEASE INCLUDE: 1)Size of Lot 2)Size of Building and Where Located 3)Location of Existing Buildings 4)Location of Septic, Well, Driveway 5)Distance from Lake or Stream if Applicable

