

## **CCISD SCHOOL BOARD CANDIDATES FILING REQUIREMENTS**

**By Monday, May 5, 2025**

A Candidate must file a Petition or a \$100.00 **non-refundable filing fee** and an Affidavit of Identity with the CCISD's Election Coordinator, Jennifer Kelly, Houghton County Clerk/Register of Deeds **no later than Monday, May 5, 2025.**

**Petition signature requirements:** The following Petition signature requirements apply if the candidate chooses to file a Petition instead of the \$100.00 non-refundable filing fee:

**Population of CCISD 10,000 or more:** according to the most recent federal census: There is a minimum **of 40 signatures; maximum of 100 signatures.**

- An "Intermediate School District Nominating Petition" form is available for use by ISD candidates. County Clerks are obligated to maintain a supply of the forms and distribute them to interested candidates. The Petition must be circulated on a City/Township basis.
- Any registered voter who resides within the ISD can sign the candidate's Petition. An ISD candidate is not required to limit the circulation of his or her Petition to his or her constituent school district of residence.
- Any elector of the ISD may sign as many Petitions as there are positions to fill on the ISD Board.
- The County Clerk serving as the ISD's filing official is responsible for determining the sufficiency of any Petitions filed by ISD candidates.

**Office term:** ISD board members are elected to 6-year terms. The new terms commence on July 1<sup>st</sup> following the election.

**A complete filing consists of the following:**

- Affidavit of Identity – School Board
- School Board Petition Sheet Requires 40-100 Signatures
- File with the County Clerk