



**VI. INSTRUCTIONS FOR COMPLETING APPLICATION**

GENERAL: Mechanical work shall not be started until the application for permit has been filed with the Houghton County Building Department. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number. A New home requires three inspections, underground (In-floor heat), rough and final.

**VII. FEE CLARIFICATION**

ITEM #2, Residential Heating System: This item is used for the installation of a heating system in a new residential structure. This does NOT include the furnace/heating unit. Items #10 Gas Piping and #18 Duct should not be charged. Replacement systems should be itemized.

**VIII. PLAN REVIEW REQUIRED**

**Plans must be submitted with this application and the appropriate fee before a permit can be issued, except as listed below:**

*Plans are not required for the following:*

- 1. When the the building is not over 3,500 square feet in area.
- 2. Alterations and repair work determined to be of a minor nature by the mechanical inspector;
- 3. Work completed by a Governmental Subdivision or State Agency costing less that \$15,000.00;
- 4. One and two family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.

What is the building size in square footage? \_\_\_\_\_

What is the input rating of the heating system in this building? \_\_\_\_\_

Are Plans Required:                                     Yes     No     Not Required

If yes above, have plans been submitted:    Yes     No     Not Required

Plans which are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear the architect's or engineer's signature and seal.

**IX. APPLICANT / HOME OWNER SIGNATURE**

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, as amended by 1999 PA 245, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violators of Section 23a are subjected to civil fines.

<b>SIGNATURE OF LICENSEE or HOME OWNER</b> (Home Owner signature indicates compliance with Section V. Home Owner Affidavit)	<b>Date</b>
<b>Present Address</b>	<b>Phone</b>

**X. HOME OWNER AFFIDAVIT**

I hereby certify the Mechanical work described on the permit application shall be installed by myself in my own home which I am living or about to occupy. All work shall be installed in accordance with the Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections

	<b>Date</b>
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EXPIRATION OF PERMIT: 2 YEARS FROM DATE ISSUED