

**ELECTION COMMISSION
SPECIAL MEETING
SEPTEMBER 13, 2024**

The Houghton County Election Commission held a Special Meeting on Friday, September 13, 2024 at 9:00 am in the County Treasurer's Office on the 2nd floor of the Courthouse, Houghton, Michigan. No public attended in person.

A. Call to Order:

The meeting was called to order by Lisa Mattila at 9:00 am.

Roll call:

Jennifer Kelly, County Clerk, did a voice roll call and the following board members were present: Lisa Mattila-Houghton County Treasurer and Jennifer Kelly-Houghton County Clerk/Register of Deeds.

Absent: Fraser Strome-Probate/Family Court Judge.

B. Pledge of Allegiance:

The Committee did the Pledge of Allegiance.

C. Approval of Minutes-July 15, 2024:

A Motion was made by Lisa Mattila, seconded by Jennifer Kelly to approve the July 15, 2024 minutes as presented.

The Motion carried by the following vote: Ayes 2, Nays 0.

D. Approval of Agenda/Additions

A Motion was made by Lisa Mattila, seconded by Jennifer Kelly to approve the Agenda with adding Roll Call to the Agenda.

The Motion carried by the following vote: Ayes 2, Nays 0.

E. Public Comments

None.

Old Business:

None.

New Business:

1. Discuss and approve the Democrat and Republican Election Inspectors for the Early Voting Center (EVC) for the 9 days that will open on October 26, 2024 until Sunday, November 3, 2024.

- a. Hours of EVC- 8:00 am to 4:00 pm

A Motion was made by Lisa Mattila, seconded by Jennifer Kelly to approve the following workers for the 9-Day early Voting Center: The workers will be:

Debra Slayton (D), Sandra Cooney (D), John Slayton(R), Carol Little (R) and Blanche Raudio (R). The Supervisors will be the City/Township Clerks in Houghton County. Clerk Kelly will be the EVC Administrator and the QVF Coordinator, and Renee Cunningham, Chief Deputy County Clerk will be the backup.

The Motion carried by the following vote: Ayes 2, Nays 0.

2. Public Accuracy Testing-At EVC-City of Houghton Center-616 Sheldon Avenue, Houghton. The time and date will be determined and posted accordingly on the Houghton County website.

A Motion was made by Lisa Mattila, seconded by Jennifer Kelly to have all Houghton County Election Commission members be at the Early Voting Center, or the designated person from the elected official for the Public Accuracy Testing. Clerk Kelly will advise the Election Commission of the date and time, and post the Public Accuracy Testing date and time on the County website and doors of the courthouse.

The Motion carried by the following vote: Ayes 2, Nays 0.

3. Approve the ballot proofing for Houghton County for the November 5, 2024 Election.

Clerk Kelly stated that Houghton Portage-Township Schools through their Attorney requested the word "Schools" be changed to "School". Clerk Kelly advised that the change has been made with the Vendor. The ballot proofing is now correct. Bill Fink, Portage Township Trustee, requested a word be capitalized. Clerk Kelly advised that the School Superintendent and Attorney stated the change was not necessary.

Clerk Kelly stated Elm River Schools requested the word "District" they previously submitted me eliminated from the ballot. The vendor has taken the word District out of the heading. The ballot proofing is now correct.

Clerk Kelly advised that Aaron Janke, Trustee, was missing on the Osceola ballots. The vendor has corrected the error, and it is correct now on the ballot proofing. The Village of South Range

had to move Justin Marier to a partial term-vote for 1. The full term race has a vote for 3. The amending proofing is now correct.

A Motion was made by Lisa Mattila and seconded by Jennifer Kelly to approve the ballot proofing for the November 5, 2024 election. However, due to proofing going out late, Clerk Kelly will get any ballot proofing corrections made, and advise the Election Commission.

H. Public Comment:

None.

I. Adjournment:

Motion was made by Lisa Mattila, seconded by Jennifer Kelly to adjourn the meeting at 9:23 am.

The Motion carried by the following vote: Ayes 2, Nays 0.

Fraser Strome
Probate Court Judge

Jennifer Kelly
County Clerk/Register of Deeds

Lisa Mattila
County Treasurer