

**ELECTION COMMISSION
SPECIAL MEETING
SEPTEMBER 4, 2026**

The Houghton County Election Commission held a Special Meeting on Friday, September 4, 2026, at 8:30 am in the County Treasurer's Office on the 2nd floor of the Courthouse, Houghton, Michigan.

A. Call to Order:

The meeting was called to order by Treasurer, Lisa Mattila at 8:34 am.

B. Roll call:

Jennifer Kelly, County Clerk, did a voice roll call and the following board members were present; Lisa Mattila-Houghton County Treasurer, Dan Helmer, Prosecuting Attorney and Jennifer Kelly-Houghton County Clerk and Register of Deeds.

No public was present.

C. Pledge of Allegiance:

The Committee did the Pledge of Allegiance.

D. Approval of Minutes-August 21, 2026:

A Motion was made by Lisa Mattila, seconded by Fraser Strome to approve the July 14, 2026 minutes as presented.

The Motion carried by the following vote: Ayes 2, Nays 0.

E. Approval of Agenda/Additions

A Motion was made by Lisa Mattila, seconded by Jennifer Kelly to appoint Dan Helmer to the Houghton County Election Commission with voting privileges. He is filling in for Fraser Strome, Probate Judge.

The Motion carried by the following vote: Ayes 2, Nays 0.

A Motion was made by Lisa Mattila, seconded by Jennifer Kelly to approve the Agenda as presented with the one (1) addition.

The Motion carried by the following vote: Ayes 2, Nays 0.

F. Public Comments

None.

G. Unfinished Business:

None.

H. New Business:

1. Discuss and approve the ballot proofing for the November 3, 2026 election.

Clerk Kelly informed the Committee that Franklin, Quincy and Hancock Townships were getting added for the Hancock Area District Library.

A Motion was made by Dan Helmer, seconded by Lisa Mattila to approve the Houghton County Ballot Proofing #3 understanding Franklin, Quincy and Hancock Townships would be added for the Hancock Area District Library ballot proposal.

The Motion carried by the following vote: Ayes 3, Nays 0.

2. Discuss and approve the Election Inspectors for the Early Voting Center from October 24, 2026 to November 1, 2026.

Clerk Kelly presented a list of the Early Voting Center workers.

A Motion was made by Lisa Mattila, seconded by Dan Helmer to approve the following workers for the Early Voting Center for the November 3, 2026 election as follows:

Workers for 9 days: Sandy Cooney, Jacqueline Huntoon, Debbie Winkvist, Judy Odgers, Carol Little

Backups: Kimberly Christensen and Lisa Dorvinen

Receiving Board: William Lahti and Robert Landsparger

The Motion carried by the following vote: Ayes 3, Nays 0.

I. Public Comment:

None.

J. Adjournment:

Motion was made by Dan Helmer, seconded by Lisa Mattila to adjourn the meeting at 8:46 am.

The Motion carried by the following vote: Ayes 3, Nays 0.

Fraser Strome
Probate Court Judge

Jennifer Kelly
County Clerk/Register of Deeds

Lisa Mattila
County Treasurer