

# Notice of Public Hearing on Increasing Property Taxes

The Houghton Board of Commissioners  
name of governing body  
of the County of Houghton  
name of taxing unit

will hold a public hearing on a proposed  
increase of 0.3013  
rate mills in the operating  
tax millage rate to be levied in 2024  
year

The hearing will be held on Tuesday,  
day  
June 18 at 5:00PM  
date time a m p m

at Houghton County Courthouse  
401 East Houghton Avenue  
place - address

The date and location of the meeting to take action  
on the proposed additional millage will be announced at  
this public meeting.

If adopted, the proposed additional millage will  
increase operating revenues from ad valorem property  
taxes 5.10 % over such revenues generated by  
levies permitted without holding a hearing. If the  
proposed additional millage rate is not approved the  
operating revenue will increase by 2.65 % over  
the preceding year's operating revenue.

The taxing unit publishing this notice, and identified  
below, has complete authority to establish the number  
of mills to be levied from within its authorized millage  
rate.

This notice is published by:

County of Houghton  
name of taxing unit  
401 East Houghton Avenue  
address  
Houghton MI 49931  
address  
906-482-8307  
telephone

**Houghton County Board of Commissioners**

Houghton County Courthouse  
401 East Houghton Avenue  
Houghton, MI 49931  
(906) 482-8307



Tom Tikkanen *Chairman*  
*District 1*  
Roy Britz *Vice Chairman*  
*District 5*  
Joel Keranen *Commissioner*  
*District 2*  
Glenn Anderson *Commissioner*  
*District 3*  
Gretchen Janssen *Commissioner*  
*District 4*

**RESOLUTION 24-12**

**RESOLUTION IMPOSING 2024 SUMMER PROPERTY TAX LEVY PURSUANT TO PUBLIC ACT 357 OF 2004, AND NOTICE OF CERTIFICATION OF COUNTY ALLOCATED TAX LEVY.**

WHEREAS, Houghton County is authorized under the General Property Tax Act, Public Act 206 of 1893, as amended to levy and collect County allocated property taxes; and

WHEREAS, the General Property Tax Act has been amended by Public Act 357 of 2004, being MCL 211.44a, to require all Michigan Counties to impose a summer tax levy of the total County allocated tax;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Public Act 357 of 2004, the Houghton County allocated tax shall be levied and collected on July 1, 2024 at the rate of 100% of the amount allocated after application of the "Headlee" millage reduction fraction; and

BE IT FURTHER RESOLVED, that the Treasurer of each city and township in Houghton County is directed to account for and deliver all the County allocated tax collections for 2024 in accordance with the provisions of Public Act 357 of 2004; and

BE IT FURTHER RESOLVED, that the County Clerk shall deliver a copy of the Resolution to the Treasurer of each city and township in Houghton County.

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes:

No:

Motion Carried.

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Tom Tikkanen, Chairman  
Houghton County Board of Commissioners

\_\_\_\_\_  
Date

STATE OF MICHIGAN        )  
COUNTY OF HOUGHTON    )

I hereby certify that the foregoing is true and a complete copy of a Resolution adopted by the Board of Commissioners for the County of Houghton, Michigan, at a regular meeting held on the 18th day of June, 2024, the original of which resolution is on file in my office. I further certify that the meeting was held and the minutes therefore were filed in compliance with Act 267 of the Public Acts of 1976.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 18<sup>th</sup> day of June, 2024.

-  
\_\_\_\_\_  
Jennifer Kelly, County Clerk  
County of Houghton

**Houghton County Board of Commissioners**

Houghton County Courthouse  
401 East Houghton Avenue  
Houghton, MI 49931  
(906) 482-8307



Tom Tikkanen *Chairman*  
*District 1*  
Roy Britz *Vice Chairman*  
*District 5*  
Joel Keranen *Commissioner*  
*District 2*  
Glenn Anderson *Commissioner*  
*District 3*  
Gretchen Janssen *Commissioner*  
*District 4*

**RESOLUTION 24-13**

**TRUTH IN TAXATION**

**WHEREAS**, The Houghton County Board of Commissioners has the authority to establish the number of operating mills to be levied from within its authorized millage rate;

**AND WHEREAS**, the additional millage rate will increase revenue from Ad Valorem Property Taxes by \$372,828 over such revenues generated by levies permitted without holding a public hearing;

**NOW, THEREFORE, BE IT RESOLVED**, that the operating rate for the County of Houghton will increase by 0.3013 mill, yielding a total operating millage rate of 6.2070 mills in 2024 in accordance with Act 5, P.A., 1982, Act 2, P.A., 1986 and Act 264, P.A., 1987.

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes:

No:

Motion Carried.

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Tom Tikkanen, Chairman  
Houghton County Board of Commissioners

\_\_\_\_\_  
Date

STATE OF MICHIGAN        )  
COUNTY OF HOUGHTON    )

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-  

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Jennifer Kelly, County Clerk  
County of Houghton



# FY24 COUNTY VETERAN SERVICE FUND GRANT

## GRANT APPLICATION TEMPLATE

This is the only approved template for use in submitting the County Veteran Service Fund (CVSF) grant request.

Definitions to determine the proper individual to list as a contact can be found in the Grant Guidance. Your Authorizing Official is the person able to accept funds and enter the County into agreements and contracts. This is usually the Chairperson of the Board of Commissioners.

### CONTACT INFORMATION

<b>Applicant County</b>	HOUGHTON		
<b>Total Grant Amount</b>	\$70,239.00		
<b>SIGMA Vendor Code</b>	CV0048006	<b>SIGMA Address Code</b>	001

<b>Project Director</b>	Joseph F. Battisfore, Director, County Veteran Service Office		
<b>Mailing Address</b>	23810 Airpark Blvd 130, Calumet, MI 49913		
<b>Phone</b>	906-482-0102		
<b>E-mail Address</b>	VSO@houghtoncounty.net		

<b>Financial Officer</b>	Becky Ylitalo, Chief Financial Officer, Houghton County		
<b>Mailing Address</b>	401 E. Houghton Avenue, Houghton, MI 49931		
<b>Phone</b>	906-483-8307		
<b>E-mail Address</b>	accounting@houghtoncounty.net		

<b>Authorized Official</b>	Tom Tikkanen, Chairperson, County Board of Commissioners		
<b>Mailing Address</b>	401 E. Houghton Avenue, Houghton, MI 49931		
<b>Phone</b>	906-369-0022		
<b>E-mail Address</b>	tom.tikkanen@houghtoncounty.net		

All assistance, programming, and service initiatives need to be submitted with separate project narrative, budget narrative, and budget request forms. Please duplicate the Project Detail, Budget Narrative, and Excel request sheets as needed for each initiative/program/salaries your county is seeking funding. Attach pages as needed.

Grant amount requested above is the TOTAL of ALL initiatives/programs/salaries.

## PROJECT DETAIL

<b>Project Title</b>	PROJECT 1: INCREASED STAFFING
<b>Grant Focus Area</b>	Goal #1 and Goal #2, FY24 CVSF Grant Guidance

## PROJECT NARRATIVE

Detailed project narrative must be provided below:

1. OVERVIEW: Houghton County will utilize the CVSF Grant to continue increased staffing levels:

a. Pay and benefits associated with the VSO2 Position: This position was created in 2019 as a result of the original CVSF Grant. The Staff Budget Request reflects an estimate for 35 hours per week for the entire year.

b. Pay and benefits associated with the Primary VSO's position that was increased to full time in 2019 as a result of the CVSF Grant. The Staff Budget Request reflects an estimate for 15 hours per week (hours above 25 hours per week that were paid prior to the CVSF Grant).

2. MVAA CVSF GOALS: The continued increase in staffing meets MVAA CVSF Goal #1 to "Enhance or increase veteran service provision over past service provisions" by maintaining increased VSO contact hours from years prior to the grant. This increase in contact hours meets MVAA CVSF Goal #2 to "Connect eligible Veterans, service members, dependents or survivors to benefits by an accredited service officer to obtain USDVA health, financial, or memorial benefits."

3. MEASURE OF SUCCESS: FY2019 increased staffing grant initiatives directly contributed to a 26% increase in claims filed from the previous year, with an average of over 40 claims per month. Success for this initiative will be measured by maintaining an average of more than 40 claims submitted per month (FY22 averaged 70 claims per month).

## BUDGET NARRATIVE/JUSTIFICATION

Budget Narrative/Justification must be provided below. In addition, an **itemized list** of all expenditures, including salary if applicable, must be provided in the Excel budget templates provided. Add Excel spreadsheets as an attachment for each initiative.

1. Houghton County will utilize the CVSF Grant to continue increased staffing levels for a total grant of \$70,239.00 (Reference attached CVSF - Item and Service Budget Request Form\_FY24-PROJECT 1, INCREASED STAFFING).

a. All pay and benefits for Full Time, VSO 2 position: \$52,271.96 (see attached FY24 Salary and Fringe Budget Request Form).

b. Pay and benefits for Full Time, VSO 1 position above 25 hours per week, up to the maximum grant amount for Houghton County: \$17,967.04.

2. All pay and benefit expenditures above the maximum grant amount of \$70,239.00 will be assumed by Houghton County.



**SUBMISSION OF APPLICATION**

Type an "X" in the box for confirmation of the following statements.

I understand that my County must become registered to do business with the State of Michigan prior to receiving any grant funding. Registration is available at the following website: <a href="http://www.michigan.gov/SIGMAVSS">www.michigan.gov/SIGMAVSS</a> .	X
I understand that the grant agreement must be signed by the <b>Authorized Official</b> before grant funds can be expended.	X
I have included itemized budget attachments for each initiative/program/salary request.	X
I have included FY17 and current year county budgets for the organization structure that provides assistance to veterans and/or family members.	X
I understand that I should receive an email confirmation of submission of my application within 24 business hours, and if I do not receive an email confirmation, I should contact the agency for confirmation.	X
I understand that remote access to the United States Department of Veterans Affairs computing systems to obtain PIV cards for county veteran services officers must be established no later than September 24, 2023.	X

Signature: \_\_\_\_\_  
 Authorized Official

Date: \_\_\_\_\_

# Houghton County Veteran Service Office

## FISCAL YEAR 2023

**2,589**  
Veteran Contracts

**973**

Veterans Administration Claims & Appeals

**88**

County Burial Allowance Claims Processed



**\$42,079,646**  
In VA Expenditures  
(\$23.5M Paid Direct to Veterans)

**\$59,231**

In County Veteran Service Fund Grants  
from the State of Michigan to Maintain  
Increased Staffing

**\$37,293**

Michigan Veterans Trust Fund  
Grants Awarded to Houghton  
County Veterans

**\$4,987**

County Grants Awarded for  
Emergency Assistance



**4,087**

Rides Provided for Veterans on  
County Municipal Transportation  
(Vets Ride Free Program)

**115**

Rides given for Veterans to the Iron  
Mountain VA Medical Center  
(DAV Van)



**2,203**

Veterans Estimated Residing In County<sup>1</sup>

	17-44	45-64	65-84	85+	Total
Female	54	94	53	20	220
Male	290	596	944	153	1,983
Total	344	690	997	173	2,203
World War II (12/7/1941 - 12/31/1946)	<1%				
Korean War (06/27/1950 - 01/31/1955)	5%				
Vietnam War (08/05/1964 - 05/07/1975)	34%				
Gulf / War on Terror (08/02/1990 - TBD)	36%				
Peacetime (All Other Periods)	24%				



The Houghton County Veteran Service Office is staffed by 2 Full-Time Employees and 1 Part-Time Employee. The office is managed by a Board of 5 Veterans who are appointed by the County Board of Commissioners.

The Office is funded through a .001478 millage and grants from the State of Michigan.

<sup>1</sup> Information retrieved from the National Center for Veterans Analysis and Statistics: <https://www.va.gov/vetdata/expenditures.asp>

**\$2,100**

In County Grants Provided to Local Veteran  
Service Organizations for Memorials

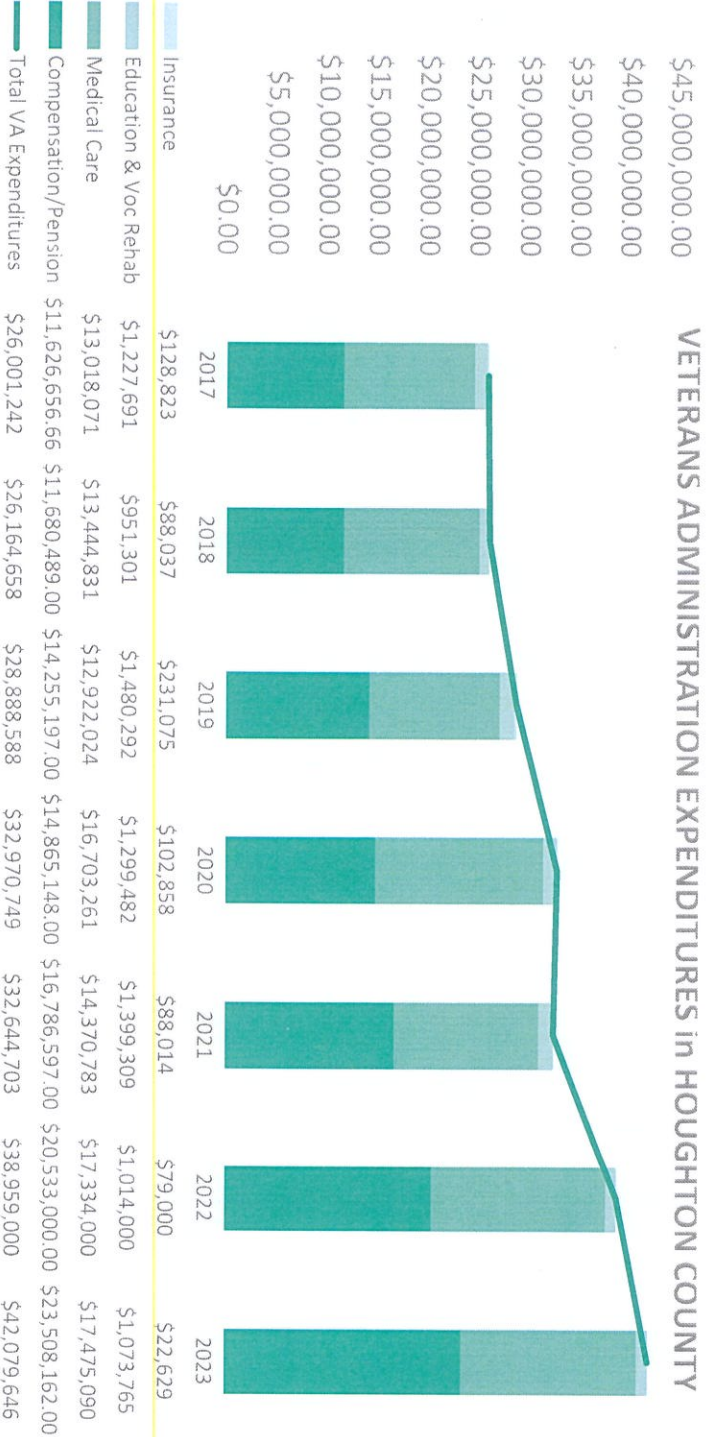
**3,888**

U.S. Grave Flags Provided for Cemeteries

**101**

County Veteran Recognition Banner Orders  
Processed (\$23 Total as of 9/30/2023)

## VETERANS ADMINISTRATION EXPENDITURES in HOUGHTON COUNTY



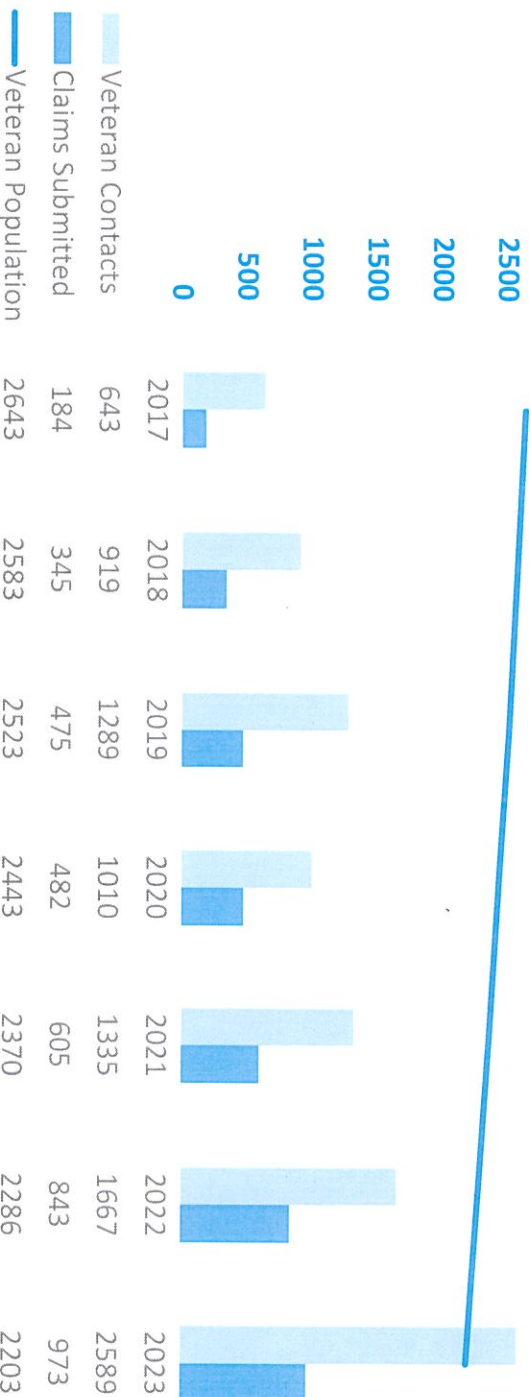
VA Expenditures in Houghton County rose by 3.1 Million Dollars between Fiscal Years 2022 and 2023.

Over half of annual VA Expenditures are paid directly to Veterans who patronize Local Businesses.

Veteran Contacts by the Houghton County Veteran Service Office continue to increase despite a nationwide decline in the Veteran population.

Veteran Contacts in 2023 surpassed the estimated number of veterans in the County. Events like VetFest help increase awareness of the Veteran Service Office.

## VETERAN SERVICE OFFICE ACTIVITY vs VETERAN POPULATION



**INTERLOCAL AGREEMENT TO CREATE A MULTICOUNTY MATERIALS  
MANAGEMENT PLAN, DESIGNATE A PLANNING AGENCY, AND ESTABLISH A  
MATERIALS MANAGEMENT PLANNING COMMITTEE**

Pursuant to Subpart 11 of Part 115 of the Natural Resources and Environmental Protection Act, MCL 324.11571 *et seq.* ("Subpart 11"), the Counties of Baraga, Gogebic, Houghton, Iron, Keweenaw, and Ontonagon (individually a "County" and collectively "Counties") and the Western Upper Peninsula Planning and Development Region Commission ("WUPPDR") enter into this Interlocal Agreement to Create a Multicounty Materials Management Plan, Designate a Planning Agency, and Establish a Materials Management Planning Committee ("Agreement"). (The Counties and WUPPDR are individually a "Party" and collectively "Parties.")

**BACKGROUND**

The Michigan Constitution of 1963, Article 7, Section 28 permits a political subdivision to exercise jointly with any other political subdivision any power, privilege, or authority which such political subdivisions share in common with each other and which each might exercise separately.

The Urban Cooperation Act of 1967, MCL 124.501 *et seq.*, and the Intergovernmental Transfer of Functions and Responsibilities Act of 1967, MCL 124.531 *et seq.*, give effect to the Constitutional provision by providing that public agencies may enter into interlocal agreements to carry out their respective functions, powers, and authority.

Subpart 11 requires each county to have an approved Materials Management Plan ("MMP") to regulate the disposition of solid waste and waste diversion activities within its county.

Each county board of commissioners, acting as County Approval Agency, may submit to EGLE of Environment, Great Lakes, and Energy ("EGLE") a Notice of Intent to prepare the MMP or be subject to an MMP developed by EGLE.

Subpart 11 expressly authorizes counties to prepare a multicounty MMP pursuant to the Urban Cooperation Act of 1967, MCL 124.501 to 124.512.

Counties that elect to prepare a multicounty MMP must submit a notice of intent that includes a copy of any interlocal agreement identifying the process for creating a multicounty MMP.

Among other things, counties that prepare a multicounty MMP must also select a Designated Planning Agency and establish a Materials Management Planning Committee ("Committee").

Based on the foregoing, the Parties agree as follows:

**I. PURPOSE**

The purpose of this Agreement is to enable the Counties to create and implement a multicounty MMP that meets the requirements of Subpart 11 of Part 115 of Public Act 451 of 1994 (MCL 324.11571 *et seq.*). The Planning Area for the multicounty MMP shall encompass all of the municipalities within the Counties.

Materials management planning principally encompasses planning for solid waste disposal, recycling, handling of organics, and other similar and related processes; management of the same; and compliance reporting to applicable State of Michigan agencies.

## **II. JOINT EXERCISE OF POWERS AND DUTIES**

To effectuate the purpose of this Agreement, the Counties agree to the joint exercise of powers and performance of the duties imposed on county boards of commissioners, acting as County Approval Agencies (CAAs), under Subpart 11 of Part 115 of the of P.A. 451 of 1994, MCL 324.11571 *et seq.*

## **III. DESIGNATED PLANNING AGENCY**

The Counties designate WUPPDR to serve as their collective Designated Planning Agency ("DPA") under MCL 324.11571(10)(a) and WUPPDR accepts such designation.

A. **Responsibilities.** Acting as the DPA on behalf of the Counties, WUPPDR will perform the following responsibilities, separated into Ongoing Routine Activities ("Ongoing Activities") and Planning Year(s) Activities:

### 1. Ongoing Activities

- Administration of a Committee, encompassing representation from the planning area and consisting of membership outlined in MCL 324.15572. Administration activities normally include:
  - Coordinating meeting times and venues
  - Noticing meetings
  - Tracking membership and soliciting appointments for vacancies
  - Retention of records, meeting minutes, and other documents
- Creation of a work program for the development of a MMP, to be approved by the Committee and EGLE.
- Serve as the primary government resource regarding materials management within the planning area, including outreach and education.
- Collection of reportable information including developing a base recycling rate, a utilization rate, and regular updates to the Committee and EGLE.
- Reporting to EGLE on plan implementation every two years.
- Reviewing the MMP with the Committee at least every five years.
- Identifying enforcement actions relevant to the provisions of the MMP and reporting to authorities identified by the MMP.

### 2. Planning Year(s) Activities:

- Preparation of the MMP for the Planning Area under the requirements of MCL 324.11578.
  - Inventory of existing disposal areas and materials utilization facilities.
  - Data collection of associated tonnage produced, how much is processed, and potential capacity for landfill and diversion.
  - Municipality-based gap analysis of current availability, geographic coverage, transportation infrastructure, zoning, and other ordinances.
  - Goals for increasing managed material utilization and the recycling rate.
  - County-by-county implementation strategy for actions to meet established goals.
  - Strategic planning for education and outreach.
  - Document and communication retention and incorporation into plan.
  - Presentations, plan development, plan drafting, and plan review with the Committee.
- Facilitation of the municipal and public approval process, including required notices, public hearings, public comment periods, county approval, municipality approval, and EGLE approval.

#### **IV. MATERIALS MANAGEMENT PLANNING COMMITTEE**

Consistent with Subpart 11, the Counties establish the Western Upper Peninsula Materials Management Planning Committee). This Committee is a permanent public body subject to Public Act 267 of 1976, as amended, the “Open Meetings Act” (MCL 15.261 *et seq.*); and to Public Act 442 of 1976, as amended, the “Freedom of Information Act” (MCL 15.231 *et seq.*).

A. **Membership.** The Committee shall consist of the following members:

1. A representative of a solid waste disposal facility operator that provides service in the planning area.
2. A representative of a hauler that provides service in the planning area.
3. A representative of a materials recovery facility operator that provides service in the planning area.
4. A representative of a composting facility or anaerobic digester operator that provides service in the planning area.
5. A representative of a waste diversion, reuse, or reduction facility operator that provides service in the planning area.
6. A representative of an environmental interest group that has members residing in the planning area.
7. An elected official of a County in the planning area.
8. An elected official of a township in the planning area.
9. An elected official of a city or village in the planning area.

10. A representative of a business that generates managed materials in the planning area.
11. A representative of the regional planning agency whose territory includes the planning area (WUPPDR).
12. In addition to the members numbered 7-9, any County that otherwise lacks representation of an elected official on the Committee may appoint a member of its board of commissioners or a member of the governing body of a city, township, or village within such County.
13. In addition to the member numbered 10, any County that otherwise lacks representation of a business that generates managed materials in the planning area may appoint such a representative.

However, the normally required number of members may be reduced if there is difficulty in finding qualified individuals to serve on the Committee and EGLE authorizes a reduction in the number of members in accordance with Subpart 11.

- B. Appointments. Appointments to the Committee will be assigned among the Counties based on their respective solid waste, recycling, and organic activity. With the exception of the appointment of elected officials and optional members, appointments by the respective county board of commissioners will be based on nomination(s) from the DPA and/or the Committee. If there is not a suitable nomination within the boundary of the appointing County, the DPA and/or the Committee may nominate any representative within the Planning Area.
- C. Terms. Initial appointments to the Committee will consist of five-year terms. Their immediate successors shall be appointed for 2-, 3-, 4-, or 5-year terms such that, as nearly as possible, the same number are appointed for each term length. Subsequently, members shall be appointed for terms of 5 years. Members may be reappointed.
- D. Vacancies. When a vacancy on the Committee occurs, the DPA and/or the Committee will notify the County that had appointed the position that is vacant, and, if applicable, the DPA will nominate one or more representatives that meet(s) the requirements of the vacant position. Such nominated representative(s) may be from any County as the DPA deems appropriate.
- E. Removal. Committee members may only be removed for incompetence, dereliction of duty, or malfeasance, misfeasance, or nonfeasance in office. Removal of any member shall be by the county board of commissioners that appointed such member.
- F. Mileage and Per Diem. Members shall serve without compensation other than mileage and per diem at the standard rates established and paid by the appointing

CAA – for attending Committee meetings, other authorized meetings, and travel to represent the Committee when requested by the appointing CAA.

- G. Publishing and Delivery of Notices and Submissions. Expenses associated with statutory obligations of the Committee for publishing, delivering, and submitting documentation to news media and any other required recipients shall be the financial responsibility of the participating Counties, not of the DPA.
- H. Initial Meeting. Within 60 days of appointment of all committee members, the DPA shall call the first meeting of the Committee. At its first meeting, the Committee shall elect a chair and other officers as necessary or appropriate.
- I. Quorum. A majority of the members of the Committee constitute a quorum for the transaction of business at a meeting of the Committee. For purposes of establishing a quorum, the number of members of the Committee is the number as established under Article IV, Section A, excluding any unfilled vacancies created in the past 90 days and any optional appointments that a County elects not to fill.
- J. Rules of Procedure. The Committee shall make and adopt procedures for the conduct of its business, including the election of officers and the length of subsequent appointments, as outlined above.
- K. Responsibilities. Consistent with MCL 324.11573, the Committee will:
1. Direct the DPA in the preparation of the MMP.
  2. Review and approve the DPA's work program under Section 11587(4).
  3. Identify relevant local materials management policies and priorities.
  4. Ensure coordination in the preparation of the MMP.
  5. Advise Counties and municipalities with respect to the MMP.
  6. Ensure that the DPA is fulfilling the requirements of Part 115 as to both the content of the MMP and public participation.
- L. Authority. The Committee's authority is limited to the responsibilities set forth in Subpart 11. The Committee shall have no authority to enter into contracts, acquire real or personal property, borrow or commit funds, or bind the Counties to any specific course of action, levy any type of tax, issue any type of bond, or financially obligate any County and/or Counties.

#### V. INDIVIDUAL COUNTY RESPONSIBILITIES

- A. As the CAA for its County, each county board of commissioners shall:



1. File a joint Notice of Intent with EGLE of Environment, Great Lakes, and Energy with coordination from WUPPDR.
  2. Within 60 days of filing the Notice of Intent
    - a. Make all assigned and optional appointments to the Committee.
    - b. Supply the DPA with copies of any applicable policies, procedures, or ordinances necessary for creating or implementing the MMP.
  3. Provide, within a reasonable time, all approvals or denials, communications, and documentation required by Subpart 11 of Part 115 of the Act.
  4. Facilitate the DPA's solicitation of approvals of the legislative bodies of the municipalities within the planning area.
  5. Submit, with assistance from the DPA, applications as needed for EGLE Materials Management Planning Grants or successor grants referenced elsewhere in this Agreement.
- B. Additionally, each County shall:
1. Timely make all payments due to the DPA.
  2. Timely reimburse appointed Committee Members for mileage and per diem.

## **VI. MATERIALS MANAGEMENT PLAN**

- A. Initial Plan. The Counties, acting in their capacity as CAAs, may approve or deny the MMP. If approved, each County will submit its written approval or minutes of the meeting where a motion was passed to the Committee, the DPA, and the other Counties. If rejected, a County will communicate in writing its objection and any suggestions for changes to the Committee, the DPA, and the other Counties.
- B. Amendments. The Counties may initiate one or more amendments to the MMP based on a recommendation from the Committee and submission of a Notice of Intent to EGLE. The DPA shall facilitate the amendment process and approvals.

## **VII. TERM**

Unless earlier terminated as provided herein, the term of this Agreement will be five (5) years beginning June 1, 2024. This Agreement will automatically extend for one (1) additional five (5)-year period. Additionally, the Agreement may be extended by unanimous vote of the Counties to continue.

## **VIII. WITHDRAWAL & TERMINATION**

- A. Any County may withdraw from this Agreement by providing six (6) months written notice to the other Parties. In the event of withdrawal:

1. The withdrawing County assumes responsibility for the requirements contained in MCL 324.15571 *et seq.* to include creation of a MMP, designation of a DPA, and appointment of a Committee.
  2. The DPA shall be entitled to receive compensation from the withdrawing County up to the date of withdrawal.
  3. The DPA is not obligated to function in a DPA capacity for any County withdrawing from this Agreement.
  4. The DPA and/or Committee will reallocate appointments to the Committee and make appropriate nominations.
- B. This Agreement will automatically terminate when only one County remains. On termination, the remaining county may contract with the DPA or another agency to fulfill its obligations under MCL 324.15571 *et seq.* and will receive a proportionate refund for any amounts already paid based on the number of remaining months in the billing cycle.

## **IX. COMPENSATION**

In consideration of the scope of work, timeline, and goals established by MCL 324.115 *et seq.* and EGLE, for the initial Term of the Agreement (“Term”), WUPPDR shall be compensated for efforts during a three-year plan development and approval process, for Subpart 11 preparatory activities, and for ongoing activities spanning the duration of the Term.

- A. WUPPDR shall be entitled to reimbursement of its reasonable and necessary costs up to 90 percent of each County Materials Management Planning (MMP) Grant awarded by EGLE for the first year, including costs incurred for past preparatory activities, and up to 80 percent for each subsequent year, of Counties’ three-year MMP Grant award period. WUPPDR’s costs are those incurred by and/or associated with WUPPDR staff, including actual indirect costs, in addition to costs of outside professional services necessary to fulfill WUPPDR’s own responsibilities. Costs other than those for outside professional services are detailed in **Exhibit A** (Rate Schedule), which shall be updated annually.
- B. After the initial three-year MMP Grant award period, WUPPDR shall be entitled to reimbursement of reasonable and necessary costs for Ongoing Activities, at minimum those required by EGLE, during the remainder of the Term, up to a limit that shall be determined prior to expiration of the initial three-year award period. The determination shall depend in part on whether Counties are entitled to successor MMP Grants or other State of Michigan grants for this purpose. The determination shall be by Amendment to this Agreement. In the event that the Agreement is not amended as such, WUPPDR may suspend services as DPA until such Amendment has been executed.

- C. WUPPDR shall be entitled to additional compensation for work above and beyond Ongoing Activities and not outlined in the compensation structure (e.g. facilitation of plan amendment activities in a non-planning year or necessary activities to fulfill a State of Michigan mandate) if requested and agreed to by the respective County(s) in writing. WUPPDR's compensation shall be subject to negotiation for additional terms (beyond the first 5 years). In the event the Parties cannot reach agreement, WUPPDR's rates shall increase by 5 percent per year.
- D. Invoicing. WUPPDR will invoice each County on a biennial basis beginning within 60 days of execution of this Agreement by all Parties, and payment is required within 60 days of invoicing. Any County with a balance unpaid beyond 60 days may be treated as withdrawn from this Agreement.

## **X. ASSIGNMENT**

WUPPDR may assign its obligations as DPA with consent of the other Parties. Such consent shall not unreasonably be withheld.

## **XI. GENERAL**

A. Notices. All notices required under Subpart 11 and this Agreement shall be delivered by first-class mail or by hand-delivery to the following:

If to the County of Baraga:

County Clerk/Register of Deeds	and	[insert name]*
		[insert address 1]
		[insert address 2]
		[insert phone]
		[insert email]

If to the County of Gogebic:

County Administrator	and	[insert name]*
		[insert address 1]
		[insert address 2]
		[insert phone]
		[insert email]

If to the County of Houghton:

County Administrator	and	[insert name]*
		[insert address 1]
		[insert address 2]



D. Entire Agreement. This Agreement, together with Exhibit A, contains the entire understanding of the Parties.

E. Headings. Headings preceding paragraphs in this Agreement are for reference purposes only and may not be used to interpret this Agreement.

F. Jurisdiction/Venue. This Agreement is governed by the laws of the State of Michigan. All disputes involving multiple counties shall be brought in a court of competent jurisdiction in the County of Houghton, Michigan. Disputes involving one County shall be brought in a court of competent jurisdiction in that County.

G. Counterparts. This Agreement may be executed in separate counterparts, each of which is deemed to be an original and all of which taken together constitute one and the same Agreement. The execution of this Agreement by any Party hereto, and the delivery of a copy thereof bearing an electronically scanned or facsimile signature shall be valid and enforceable and shall, for all purposes, be treated as an original signature.

IN WITNESS WHEREOF, this Agreement is entered into on this \_\_\_ day of \_\_\_\_\_ 2024 and is effective on execution by the Executive Director of WUPPDR and the Chair of the Board of Commissioners of each County.

(SIGNATURES ON NEXT PAGE)

WESTERN UPPER PENINSULA PLANNING AND DEVELOPMENT REGION  
COMMISSION:

---

Jerald Wuorenmaa, Executive Director

COUNTY OF BARAGA:

---

Gale Eilola, Chair, Board of Commissioners

COUNTY OF GOGEBIC:

---

James Lorenson, Chair, Board of Commissioners

COUNTY OF HOUGHTON:

---

Tom Tikkanen, Chair, Board of Commissioners

COUNTY OF IRON:

---

Mark Stauber, Chair, Board of Commissioners

COUNTY OF KEWEENAW:

---

Don Piche, Chair, Board of Commissioners

COUNTY OF ONTONAGON:

---

Carl Nykanen, Chair, Board of Commissioners

**EXHIBIT A**  
**RATE SCHEDULE (2024)**

**Personnel** (inclusive of fringe and indirect costs)

Executive Director	\$100/hour
Other Regular Staff	\$ 70/hour
Interns	\$ 35/hour

**Travel**

Mileage equivalent to IRS rate

Per diem and other costs in accordance with WUPPDR policy based on Michigan DTMB rates

**Other Direct Costs**

Actual costs

**Houghton County Board of Commissioners**

Houghton County Courthouse  
401 East Houghton Avenue  
Houghton, MI 49931  
(906) 482-8307



Tom Tikkanen *Chairman*  
*District 1*  
Roy Britz *Vice Chairman*  
*District 5*  
Joel Keranen *Commissioner*  
*District 2*  
Glenn Anderson *Commissioner*  
*District 3*  
Gretchen Janssen *Commissioner*  
*District 4*

**RESOLUTION 24-14**  
**RESOLUTION ADOPTING COLLECTIVE BARGAINING AGREEMENT**  
**BETWEEN**  
**THE COUNTY OF HOUGHTON AND THE HOUGHTON COUNTY SHERIFF**  
**AND THE**  
**HOUGHTON COUNTY DEPUTY SHERIFF'S ASSOCIATION**  
**AFFILIATED WITH THE**  
**POLICE OFFICERS ASSOCIATION OF MICHIGAN**

**WHEREAS**, the Houghton County Deputy Sheriff's Association affiliated with the Police Officers Association of Michigan (POAM) is recognized by the Michigan Employment Relations Commission and the County of Houghton as the exclusive representative of certain employees of the Houghton County Sheriff's Office;

**AND WHEREAS**, the parties have bargained mutually acceptable terms and conditions.

**NOW, THEREFORE, BE IT RESOLVED**, pursuant to the recommendation made to the Board of Commissioners, the County resolves that the Tentative Agreement amending the collective bargaining agreement for the period January 1, 2024 – June 30, 2025, is hereby approved. It is further authorized that the Board Chairperson is authorized to take all necessary administrative actions to implement this resolution.

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes:

No:

Motion Carried.

RESOLUTION DECLARED ADOPTED.



\_\_\_\_\_  
Tom Tikkanen, Chairman  
Houghton County Board of Commissioners

\_\_\_\_\_  
Date

STATE OF MICHIGAN        )  
COUNTY OF HOUGHTON    )

I hereby certify that the foregoing is true and a complete copy of a Resolution adopted by the Board of Commissioners for the County of Houghton, Michigan, at a regular meeting held on the 18th day of June, 2024, the original of which resolution is on file in my office. I further certify that the meeting was held and the minutes therefore were filed in compliance with Act 267 of the Public Acts of 1976.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 18<sup>th</sup> day of June, 2024.

-

\_\_\_\_\_  
Jennifer Kelly, County Clerk  
County of Houghton

**PROPERTY OWNER PETITION FOR ANNEXATION**

THE COUNTY OF HOUGHTON, a municipal corporate subdivision of the State of Michigan organized and existing pursuant to Article VII, Section 1, of the Michigan Constitution of 1963, hereby petitions the City Council for the City of Houghton and the Township Board for the Charter Township of Portage, Houghton County, Michigan, to approve annexation of property described hereinafter from the Charter Township of Portage to the City of Houghton, and in further support states:

1. The property for which annexation is requested is currently located in the Township of Portage, County of Houghton, and State of Michigan, and is further described as:

Parcel 1:

A parcel of land in the North ½ of the Northeast ¼ of Section 2, T45N, R34W, Portage Township, Houghton County, Michigan, described as follows: Commencing at the North ¼ corner of said Section 2; thence South 89°57'30" East, along the North line of said Section 2, 934.21 feet to the Point of Beginning of Parcel "A" herein described; thence South 89°57'30" East, along the North line of said Section 2, 183.17 feet to the South Right-Of-Way line (100 feet R.O.W.) of Sharon Avenue; thence on a 2341.83 feet radius curve to the left, along the South R.O.W. line (100 feet R.O.W.) of Sharon Avenue, 216.83 feet (arc distance), (long chord: South 80°25'2" East, 216.75 feet) to the West line of the Plat of Village of Huron, Portage Township, Houghton County, Michigan; thence South 10°09'30" East (previously recorded as South 10°12' East) along the West line of said Plat, 581.40 feet to a point which is the point of intersection of the West line of said Plat and the prolongation of the North line of Horatio Street in said Plat; thence North 89°57'30" West, parallel to the North line of said Section 2, 499.89 feet; thence North 00°02'30" East, 608.09 feet more or less to the Point of Beginning; said Parcel "A" contains 6.12 acres more or less,

AND

Parcel 2:

A parcel of land in the S ½ of the SE ¼ of Section 35, T55N, R34W. Commencing at the S ¼ corner of said Section 35, thence South 89°57'30" East along the South line of said Section 35, 934.21 feet the Point of Beginning; thence North 00°02'30" East to Sharon Avenue right-of-way; thence Southeasterly along Sharon Avenue to a point 183.17 feet South 89°57'30", East of the Point of beginning, thence West along the section line to the Point of Beginning.

The foregoing property is also further described and depicted in a Certificate of Survey completed by Richard Supina on October 13, 2023, and recorded at Houghton County Register of Deeds, Document No. 2023R-04235, a copy of which is attached to this Petition for Annexation as *Exhibit A* and is incorporated by reference.

2. The County of Houghton is the titled owner of record of the entire area of land subject to this Petition for Annexation. A copy of the Warranty Deed recorded at Houghton County Register of Deeds, Document No. 2023R-00031, is attached to this Petition as *Exhibit B*.
3. There are no residences within the area of land subject to this Petition for Annexation.
4. There are no qualified electors residing in the area of land subject to this Petition for Annexation.
5. The County of Houghton is filing this Petition for Annexation pursuant to the "alternate method" set forth in Chapter 117, Section 9(8), of the Home Rule City Act, MCL 117.9(8), and the corresponding provisions of Section 34(4) of the Charter Township Act, MCL 42.34(4).
6. These Sections of the Home Rule City Act and the Charter Township Act authorize the City of Houghton and the Charter Township of Portage to complete annexation of the above-described property by the affirmative majority vote of the Houghton City Council and the affirmative majority vote of the Township Board for the Charter Township of Portage at least 10 days following receipt of this Petition and notice given by the Township Treasurer to the owners of all real property in the territory to be annexed.

7. By Resolution of the Houghton County Board of Commissioners, a copy of which is attached hereto as *Exhibit C*, the County of Houghton has authorized the filing of this Petition for Annexation with the City of Houghton and the Charter Township of Portage and has authorized the undersigned to sign this Petition and all other documents on behalf of the County of Houghton to complete annexation of the above-described property from the Charter Township of Portage to the City of Houghton.

WHEREFORE, the County of Houghton requests approval of this Petition for Annexation pursuant to those statutory procedures set forth in MCL 117.9(8) and MCL 42.34(4).

THE COUNTY OF HOUGHTON

Dated: \_\_\_\_\_

\_\_\_\_\_  
By: Tom Tikkanen  
Its: Chair of Board of Commissioners

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF HOUGHTON )

The foregoing instrument was acknowledged and signed before me on this \_\_\_\_\_ day of June, 2024, by Tom Tikkanen, Chair of the Houghton County Board of Commissioners.

\_\_\_\_\_  
Notary Public  
Houghton County, Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in Houghton County, Michigan



DocId:8179397  
Tx:4162973  
2023R-04235

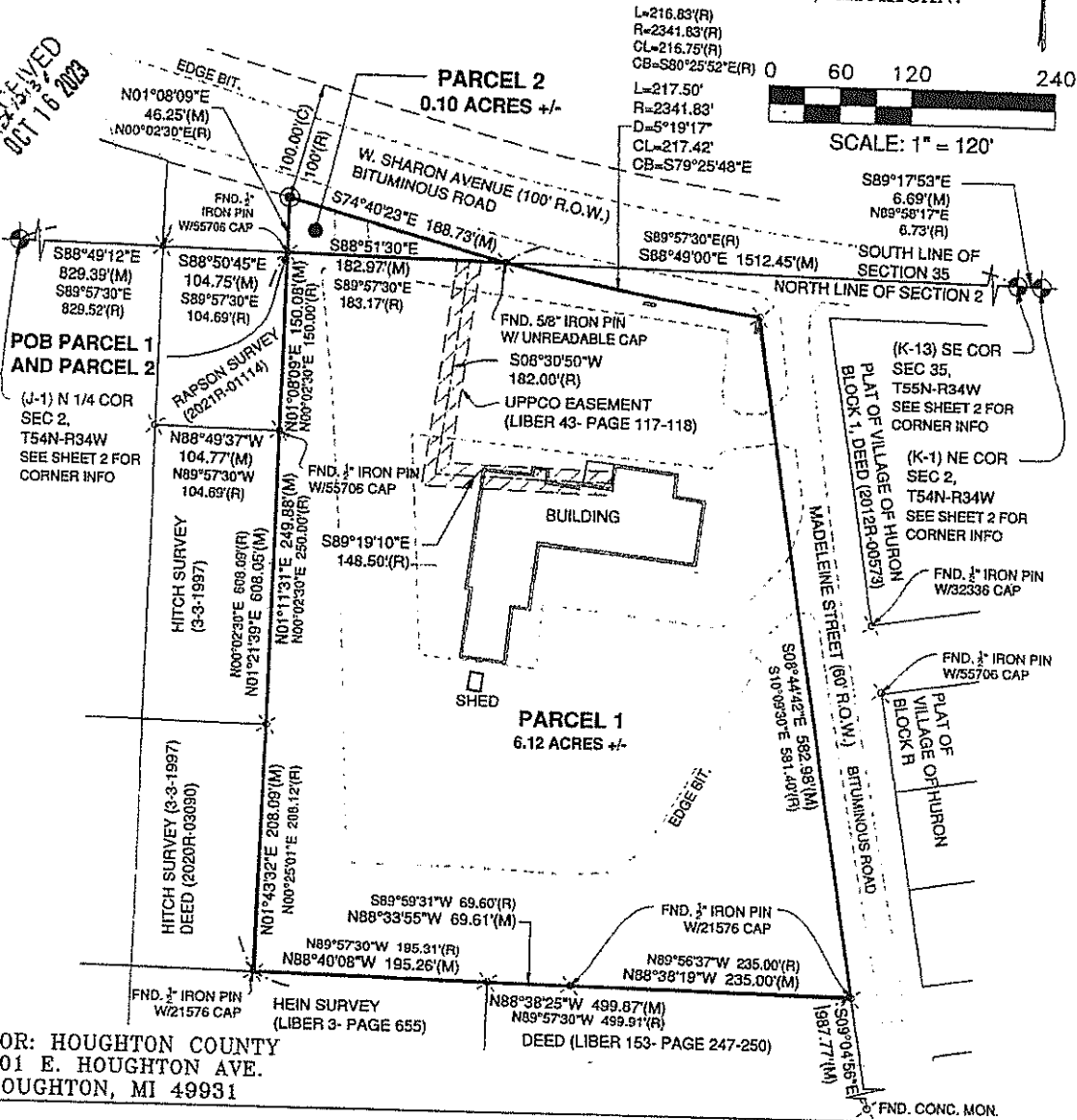
JENNIFER KELLY  
HOUGHTON COUNTY REGISTER OF DEEDS  
PROCESSED 10/16/2023 12:32:09 PM  
NUMBER OF PAGES: 3  
SURVEY MAP

**EXHIBIT A**

**CERTIFICATE OF SURVEY**

PARCELS OF LAND IN THE NORTH HALF OF THE NORTHEAST QUARTER  
(N 1/2 OF NE 1/4) OF SECTION 2, T54N, R34W AND IN THE SOUTH  
HALF OF THE SOUTHEAST QUARTER (S 1/2 OF SE 1/4) OF SECTION 35,  
T55N, R34W, PORTAGE TOWNSHIP, HOUGHTON COUNTY, MICHIGAN.

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10/16/2023

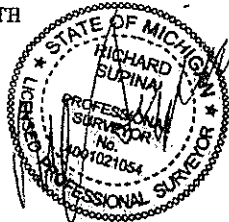


FOR: HOUGHTON COUNTY  
401 E. HOUGHTON AVE.  
HOUGHTON, MI 49931

**BASIS OF BEARING: MI STATE PLANE NORTH**

I, Richard D. Supina, a Professional Surveyor in the State of Michigan, hereby certify that I have surveyed and mapped the land platted and/or described hereon, and that the ratio of closure of the unadjusted field observations of such survey was not greater than 1/5,000, and that all of the requirements of P.A. 132 of 1970 have been complied with.

*Richard D. Supina*  
Richard D. Supina, P.E., P.S., No. 4001021054  
Date: 10-13-2023



**LEGEND**

- SECTION CONTROLLING CORNER
- ⊗ FOUND 1/2" IRON PIN (OR AS NOTED)
- ⊙ SET 5/8" IRON W/21054 CAP
- (M) MEASURED
- (R) RECORD
- (C) COMPUTED
- (POB) POINT OF BEGINNING

**T.E.S. Engineers - Surveyors - Geologists**

701 Hancock Street, Hancock, Michigan, 49930 (906)482-6696

Job#: 100-480  
SHEET 1 OF 3

**CORNER INFORMATION AND WITNESSES**

(J-1) NORTH QUARTER CORNER SECTION 2, T54N-R34W  
FOUND 2 1/4" BRASS REMON CAP PS24591 ON 1" PIPE IN CONCRETE  
FOUND WITNESSES AS RECORDED IN UPEA CERTIFICATE OF SURVEY (2021R-05637):  
7" CEDAR N52°E 14.23'  
9" OAK S54°E 22.12'  
9" CEDAR S12°W 27.74'  
5" CEDAR N53°W 7.38'

(K-13) SOUTHEAST CORNER SECTION 35, T55N-R34W  
FOUND 2 1/4" BRASS REMON CAP PS24591 ON 1" PIPE IN MONUMENT BOX  
FOUND WITNESSES AS RECORDED IN CLEARWATER CERTIFICATE OF SURVEY (2021R-01114):  
SW CORNER BLD. N33°E 77.85'  
NW CORNER BLD. S32°E 88.54'  
UTILITY POLE S19°W 49.13'  
UTILITY POLE N36°W 99.77'  
NE COR. SEC. 2, T54N-R34W  
BRASS CAP MONUMENT S89°17'53"E 6.69'

(K-1) NORTHEAST CORNER SECTION 2, T54N-R34W  
FOUND 3 1/4" BRASS REMON CAP PS32336 ON 5/8" REBAR IN MONUMENT BOX  
FOUND WITNESSES AS RECORDED LCRC (2013R-07210):  
SW CORNER BRICK BLD. N28°E 74.19'  
UTILITY POLE S25°W 53.36' (18983 TAG)  
UTILITY POLE N45°W 103.98' (24591 TAG)  
SE COR. SEC. 35, T55N-R34W  
BRASS CAP MONUMENT N89°17'53"W 6.69'

**AS RECORDED LEGAL DESCRIPTION (DOCUMENT 2023R-00031)**

The following described premises situated in the Township of Portage, County of Houghton, and State of Michigan:

PARCEL 1:

A parcel of land in the North Half of the Northeast Quarter (N 1/2 of NE 1/4) of Section 2, Township 54 North, Range 34 West, Portage Township, Houghton County, Michigan, described as follows:  
Commencing at the North 1/4 corner of said Section 2; thence South 89°57'30" East, along the North line of said Section 2, 934.21 feet to the Point of Beginning of parcel herein described; thence South 89°57'30" East, along the North line of said Section 2, 183.17 feet to the South Right-of-Way line (100 feet R.O.W.) of Sharon Avenue; thence on a 2341.83 feet radius curve to the left, along the South R.O.W. line (100 feet R.O.W.) of Sharon Avenue, 216.83 feet (arc distance), (long chord: South 80°25'52" East, 216.75 feet) to the West line of the Plat of Village of Huron, according to the plat thereof as recorded in Plat Cabinet 1, Folio No. 25, Houghton County Records; thence South 10°09'30" East (previously recorded as South 10°12' East) along the West line of said Plat, 581.40 feet to a point which is the point of intersection of the West line of said Plat and the prolongation of the North line of Horatio Street in said Plat; thence North 89°57'30" West, parallel to the North line of said Section 2, 499.89 feet; thence North 00°02'30" East, 608.09 feet more or less to the Point of Beginning;

AND

PARCEL 2:

A parcel of land in the South Half of the Southeast Quarter (S 1/2 of SE 1/4) of Section 35, Township 55 North, Range 34 West, Portage Township, Houghton County, Michigan,  
Commencing at the S 1/4 corner of said Section 35; thence South 89°57'30" East along the South line of said Section 35, 934.21 feet to the Point of Beginning; thence North 00°02'30" East to Sharon Avenue right-of-way; thence Southeasterly along Sharon Avenue to a point 183.17 feet South 89°57'30" East of the Point of Beginning; thence West along the section line to the Point of Beginning.

By: Richard D. Supina, PS#4001021054,  
Traverse Engineering Services, P.C.

Date: 10-13-2023  
Job#: 100-480  
Sheet: 2 of 3

## AS SURVEYED LEGAL DESCRIPTION

### PARCEL 1:

A parcel of land in the North Half of the Northeast Quarter (N 1/2 of NE 1/4) of Section 2, Township 54 North (T54N), Range 34 West (R34W), Portage Township, Houghton County, Michigan, described as follows:

Commencing at the brass capped monument marking the North quarter corner of said Section 2; then S88°49'12"E along the North line of said Section 2 a distance of 829.39 feet (previously recorded as S89°57'30"E a distance of 829.52 feet) to a 1/2" iron pin w/55706 cap; then continuing along said North line of Section 2, S88°50'45"E a distance of 104.75 feet (previously recorded as S89°57'30"E a distance of 104.69 feet) to a 1/2" iron pin w/55706 cap, said iron being the POINT OF BEGINNING; then S88°51'30"E along the said North line of Section 2 a distance of 182.97 feet (previously recorded as S89°57'30"E a distance of 183.17 feet) to a 5/8" iron pin w/ unreadable cap on the Southerly right-of-way line of W. Sharon Avenue (100 feet R.O.W.); then along said Southerly right-of-way line a distance of 217.50 feet along the arc of a 2341.83 foot radius curve to the left with a chord bearing S79°25'48"E a distance of 217.42 feet (previously recorded as 216.83 feet along the arc of a 2341.83 foot radius curve to the left with a chord bearing S80°25'52"E a distance of 216.75 feet) to a 1/2" iron pin on the Westerly right-of-way line of Madeleine Street (60 feet R.O.W.); then along said Westerly right-of-way line S08°44'42"E a distance of 582.98 feet (previously recorded as S10°09'30"E a distance of 581.40 feet) to a 1/2" iron pin w/21576 cap; then the following three (3) courses along the South line of Parcel 1, N88°38'19"W a distance of 235.00 feet (previously recorded as N89°56'37"W a distance of 235.00 feet) to a 1/2" iron pin w/21576 cap; then N88°33'55"W a distance of 69.61 feet (previously recorded as S89°59'31"W a distance of 69.60 feet) to a 1/2" iron pin; then N88°40'08"W a distance of 195.26 feet (previously recorded as N89°57'30"W a distance of 195.31 feet) to a 1/2" iron pin w/21576 cap; then the following three (3) courses along the West line of Parcel 1, N01°43'32"E a distance of 208.09 feet (previously recorded as N00°25'01"E a distance of 208.12 feet) to a 1/2" iron pin; then N01°11'31"E a distance of 249.88 feet (previously recorded as N00°02'30"E a distance of 250.00 feet) to a 1/2" iron pin w/55706 cap; then N01°08'09"E a distance of 150.08 feet (previously recorded as N00°02'30"E a distance of 150.00 feet) to the POINT OF BEGINNING, containing 6.12 acres, more or less.

Subject to easements recorded in Liber 28- Page 583 and Liber 43- Page 117 of Miscellaneous Records of Houghton County records and to any conditions, exceptions, limitations, restrictions, and rights of way of record.

### PARCEL 2:

A parcel of land in the South Half of the Southeast Quarter (S 1/2 of SE 1/4) of Section 35, Township 55 North (T55N), Range 34 West (R34W), Portage Township, Houghton County, Michigan, described as follows:

Commencing at the brass capped monument marking the South quarter corner of said Section 35; then S88°49'12"E along the South line of said Section 35 a distance of 829.39 feet (previously recorded as S89°57'30"E a distance of 829.52 feet) to a 1/2" iron pin w/55706 cap; then continuing along said South line of Section 35, S88°50'45"E a distance of 104.75 feet (previously recorded as S89°57'30"E a distance of 104.69 feet) to a 1/2" iron pin w/55706 cap, said iron being the POINT OF BEGINNING; then N01°08'09"E (previously recorded as N00°02'30"E) a distance of 46.25 feet to a 5/8" iron pin w/21054 cap on the Southerly right-of-way line of W. Sharon Avenue (100 feet R.O.W.); then along said Southerly right-of-way line S74°40'23"E a distance of 188.73 feet to a 5/8" iron pin w/ unreadable cap on the said South line of Section 35; then along said South line of Section 35, N88°51'30"W a distance of 182.97 feet (previously recorded as N89°57'30"W a distance of 183.17 feet) to the POINT OF BEGINNING, containing 0.10 acres, more or less.

Subject to any conditions, exceptions, limitations, restrictions, and rights of way of record.

By: Richard D. Supina, PS#4001021054,  
Traverse Engineering Services, P.C.

Date: 10-13-2023  
Job#: 100-480  
Sheet: 3 of 3

OFFICE OF COUNTY TREASURER Date: 1-4-2023  
I HEREBY CERTIFY, that all taxes which, by law, are required to be returned to this office, have been fully paid for the five years preceding the date of said instrument for the lands described herein. This Certification does not apply to taxes in the process of local collection, Board of Review, PRE denial, or Tax Tribunal decisions.

*Jana L. Mattila*  
County Treasurer, Houghton County, Michigan



DocId:8172442

Tx:4157776

2023R-00031

JENNIFER KELLY

HOUGHTON COUNTY REGISTER OF DEEDS

PROCESSED 01/04/2023 08:57:09 AM

NUMBER OF PAGES: 3

WARRANTY DEED

**EXHIBIT B**

STATE OF MICHIGAN REAL ESTATE  
HOUGHTON CO 1,320.00 CO  
01/04/2023 9,000.00 ST  
2023R-00031 TTX# 4157776



WARRANTY DEED

The Grantor, THE FIRST APOSTOLIC LUTHERAN CHURCH OF HOUGHTON f/k/a THE FIRST APOSTOLIC LUTHERAN CONGREGATION OF HANCOCK, a Michigan ecclesiastical corporation, of 19741 W. Sharon Avenue, Houghton, Michigan 49931,

convey and warrant to the Grantee, THE COUNTY OF HOUGHTON, a Michigan municipal corporation, of 401 E. Houghton Avenue, Houghton, Michigan 49931,

for the sum of One Million Two Hundred Thousand and no/100 Dollars (\$1,200,000.00),

the following described premises situated in the Township of Portage, County of Houghton and State of Michigan:

PARCEL 1: A parcel of land in the North Half of the Northeast Quarter (N 1/2 of NE 1/4) of Section 2, Township 54 North, Range 34 West, Portage Township, Houghton County, Michigan, described as follows: Commencing at the North 1/4 corner of said Section 2; thence South 89°57'30" East, along the North line of said Section 2, 934.21 feet to the Point of Beginning of parcel herein described; thence South 89°57'30" East, along the North line of said Section 2, 183.17 feet to the South Right-of-Way line (100 feet R.O.W.) of Sharon Avenue; thence on a 2341.83 feet radius curve to the left, along the South R.O.W. line (100 feet R.O.W.) of Sharon Avenue, 216.83 feet (arc distance), (long chord: South 80°25'52" East, 216.75 feet) to the West line of the Plat of Village of Huron, according to the plat thereof as recorded in Plat Cabinet 1, Folio No. 25, Houghton County Records; thence South 10°09'30" East (previously recorded as South 10°12' East) along the West line of said Plat, 581.40 feet to a point which is the point of intersection of the West line of said Plat and the prolongation of the North line of Horatio Street in said Plat; thence North 89°57'30" West, parallel to the North line of said Section 2, 499.89 feet; thence North 00°02'30" East, 608.09 feet more or less to the Point of Beginning;

AND

PARCEL 2: A parcel of land in the South Half of the Southeast Quarter (S 1/2 of SE 1/4) of Section 35, Township 55 North, Range 34 West, Portage Township, Houghton County, Michigan, Commencing at the S 1/4 corner of said Section 35; thence South 89°57'30" East along the South line of said Section 35, 934.21 feet

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DEC 23 2022



to the Point of Beginning; thence North 00°02'30" East to Sharon Avenue right-of-way; thence Southeasterly along Sharon Avenue to a point 183.17 feet South 89°57'30" East of the Point of Beginning; thence West along the section line to the Point of Beginning;

together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, but subject to the rights of the public and of any governmental unit in any part thereof taken, used or deeded for street, road, highway or railroad purposes; and further subject to all conveyances, easements, reservations, conditions, restrictions and exceptions (including mineral) or conveyances of record and applicable ordinances; and further subject to utility easements upon, over, under and across Parcel 1 as set forth in instruments recorded in Liber 28 of Miscellaneous Records at page 583 and Liber 43 of Miscellaneous Records at page 117, Houghton County Records.

No warranties are made concerning the condition of any buildings, improvements, fixtures or personalty on the property. All implied warranties of merchantability or fitness are disclaimed. No warranties or representations are made and all are excluded regarding boundary lines, adverse use, encroachments, easements or other conditions not of record but which would be disclosed by a survey, inquiry or are apparent on examination of the property.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, and other associated conditions are protected by the Michigan Right to Farm Act.

The Grantor grants to the Grantee the right to make all divisions under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967 as amended.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signed

THE FIRST APOSTOLIC LUTHERAN  
CHURCH OF HOUGHTON

James D. Rautiola  
By: James D. Rautiola  
Its: Treasurer

Pete Wesa  
By: Peter Wesa  
Its: Chairman

Arthur H. Kilpela  
By: Arthur H. Kilpela  
Its: Secretary

STATE OF MICHIGAN

County of Houghton

)  
) ss.  
)

On December 29<sup>th</sup>, 2022 before me, a Notary Public in and for said County, personally appeared James D. Rautiola, Peter Wesa and Arthur H. Kilpela, to me known to be the same person(s) described in and who executed the within instrument on behalf of The First Apostolic Lutheran Church of Houghton, a Michigan ecclesiastical corporation.

Diane L Supanich  
, Notary Public  
County, Michigan

DIANE L SUPANICH  
NOTARY PUBLIC - STATE OF MICHIGAN  
COUNTY OF HOUGHTON  
My Commission Expires December 2028  
Acting in the County of Houghton

Acting in the County of Houghton  
My Commission Expires:

This instrument drafted by:  
Keith W. DeForge (P76935)  
Numinen, DeForge & Toutant, P.C.  
400 E. Houghton Avenue  
Houghton, Michigan 49931  
Phone: (906) 483-3773

Send subsequent tax bills to:  
The County of Houghton  
401 E. Houghton Avenue  
Houghton, Michigan 49931

**EXHIBIT C**

**RESOLUTION TO APPROVE FILING OF PETITION FOR ANNEXATION  
WITH THE CITY OF HOUGHTON AND THE CHARTER TOWNSHIP OF PORTAGE**

**RESOLUTION #24-\_\_\_\_\_**

**WHEREAS**, the County of Houghton is a governmental subdivision of the State of Michigan and a property owner who is authorized to file a Petition for Annexation pursuant to MCL 117.9(8) and MCL 42.34(4);

**WHEREAS**, the Houghton County Board of Commissioners, as the governing body of the County of Houghton, wishes to request annexation of property owned by Houghton County from the Charter Township of Portage into the City of Houghton, the County Seat of Houghton County, as described in a Petition for Annexation attached to this Resolution;

**WHEREAS**, annexation of the property commonly known as 19741 West Sharon Avenue, Houghton, Michigan, will allow the County of Houghton to relocate a broader range of County facilities, some of which must statutorily be situated within the County Seat.

**IT IS THEREFORE RESOLVED** that the Petition for Annexation is approved on behalf of Houghton County and shall be filed with the City of Houghton and the Charter Township of Portage for the purpose of transferring the property into the Houghton County Seat, which is the City of Houghton.

**IT IS THEREFORE FURTHER RESOLVED** that Tom Tikkanen, Chair of the Houghton County Board of Commissioners, is authorized to sign the Petition for Annexation on behalf of Houghton County and is further authorized to sign all documents on behalf of the County of Houghton that may be necessary for completion of the annexation.

**IT IS THEREFORE FURTHER RESOLVED** that the Houghton County Administrator shall deliver and file a copy of the Petition for Annexation to the City of Houghton and to the Charter Township of Portage for their consideration.

**Motion Moved By Commissioner:**

**Motion Supported By Commissioner:**

**Roll Call Vote:**      Yes: \_\_\_\_\_

                                 No: \_\_\_\_\_

                                 Absent: \_\_\_\_\_

**Motion Carried:**

**RESOLUTION DECLARED ADOPTED**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Tom Tikkanen, Chair  
Houghton County Board of Commissioners

STATE OF MICHIGAN                    )  
  ) ss.  
COUNTY OF HOUGHTON                )

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of Commissioners for the County of Houghton, Michigan, at a regular meeting held on the \_\_\_\_\_ day of June, 2024, the original of which Resolution is on file in my office. I further certify that the meeting was held and the minutes were filed in compliance with Act No. 267 of the Public Acts of 1976.

IN WITNESS WHEREOF, I have affixed my official signature this \_\_\_\_\_ day of June, 2024.

\_\_\_\_\_  
Jennifer Kelly, Houghton County Clerk



SINCE 1982

**TRAVERSE ENGINEERING SERVICES, PC**

ENGINEERS • SURVEYORS • GEOLOGISTS

701 Hancock Street • Hancock, MI 49930  
traverseengineering@gmail.com • 906-482-6696

June 4, 2024

Houghton County Board of Commissioners  
401 Houghton Avenue  
Houghton MI 49931

Attn: Mr. Ben Larson

Re: Hubbell Property

Ref: TES File 424-08

Dear Mr. Larson:

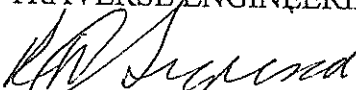
I have attached a map showing the lot in Hubbell that we discussed earlier today. The lot of interest is Lot #5 in Block 3 of the Plat of Paine, Fisher, and Macintyre's Addition to Grover in Torch Lake Township. As I mentioned, the lot contains a gas main and sanitary sewer. The lot does not contain the two water mains that I mentioned on the phone.

We have not been able to locate recorded easements for any of the utilities in this area. Upon approval by the Torch Lake Township Board, we are recommending the County consider transferring ownership of Lot #5 in Block 3 of the Plat of Paine, Fisher, and Macintyre's Addition to Grover to Torch Lake Township. In addition to clearing up the ROW for the gas main and sanitary sewer, the property will provide a route for future Hubbell water mains.

If you have any questions, please call at any time.

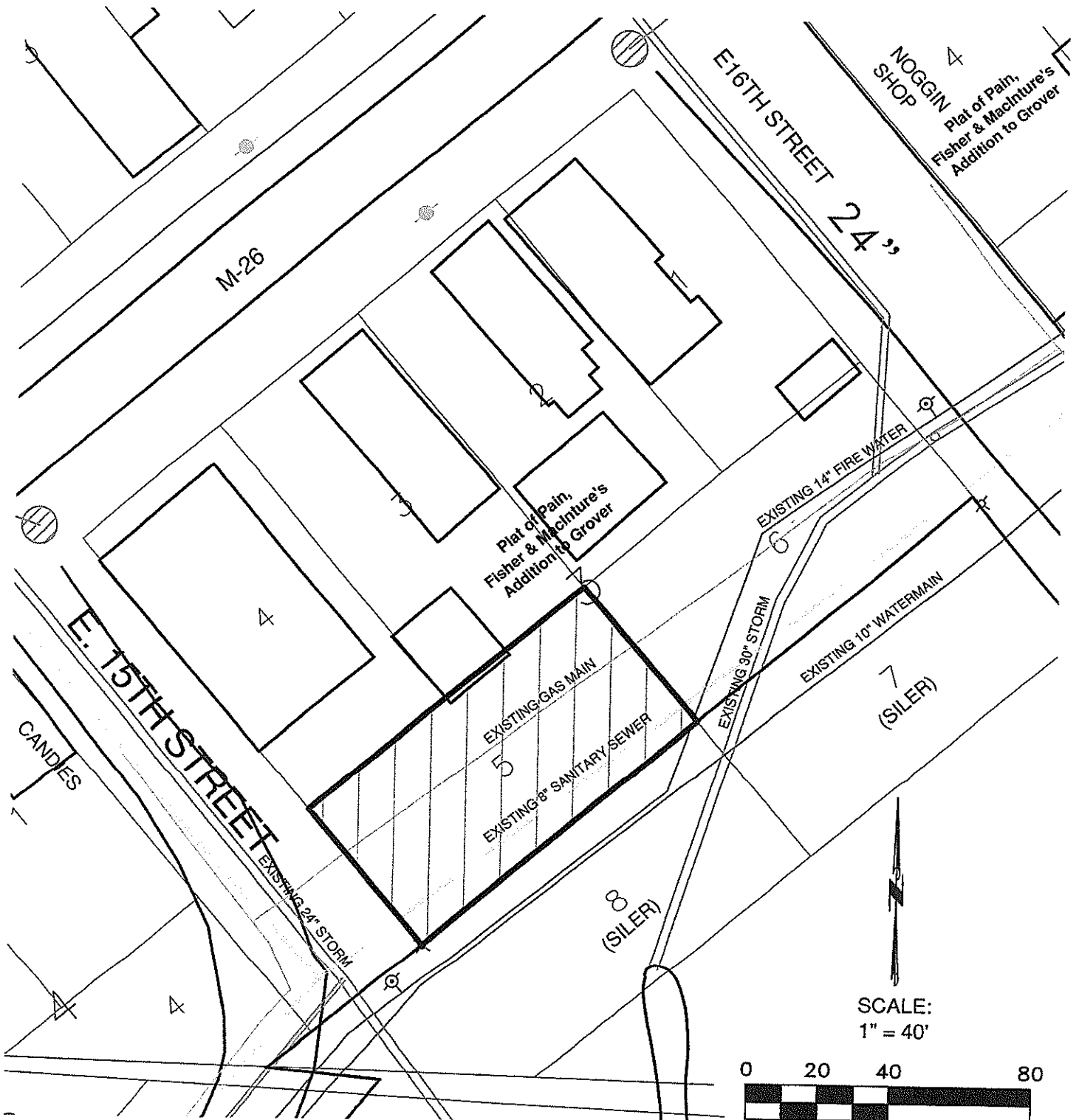
Very truly yours,

TRAVERSE ENGINEERING SERVICES, P.C.

  
Richard D. Supina, PE, LS  
Engineer

C: File 423-01-2

LOT 5 IN BLOCK 3 IN PLAT OF PAIN, FISHER & MACINTYRES ADDITION TO GROVER, TORCH LAKE TOWNSHIP, HOUGHTON COUNTY, MICHIGAN.



# Help Ensure Your County Receives the Broadband Support it Needs

Internet access is a necessity – not a luxury – and is essential for participation in modern society. The Bipartisan Infrastructure Law (BIL) included a historic investment in broadband connectivity through the Broadband Equity, Access and Deployment (BEAD) Program. The BEAD Program provides \$42.45 billion in funding to connect every unserved and underserved location to high-speed internet that is affordable, accessible and reliable.

NACo's BEAD Program Action Center will help counties prepare for participation in the BEAD program to ensure every eligible location can experience build-out of high-quality broadband services.

**TAKE ACTION AHEAD OF A HISTORIC YEAR  
FOR THE BEAD PROGRAM TODAY BY VISITING  
OUR BEAD PROGRAM ACTION CENTER!**



Start this process and learn more by visiting  
[www.naco.org/resource/bead-program-toolkit-counties](http://www.naco.org/resource/bead-program-toolkit-counties) or scanning the QR code

## ***The NACo BEAD Program Action Center Includes:***

- 1** County Action Steps for BEAD Participation and Advocacy
- 2** Access to County Profiles of Broadband Availability through NACo's County Explorer
- 3** An Overview of Resources Made Available by the National Telecommunications and Information Administration
- 4** NACo Webinars and Resources for Counties







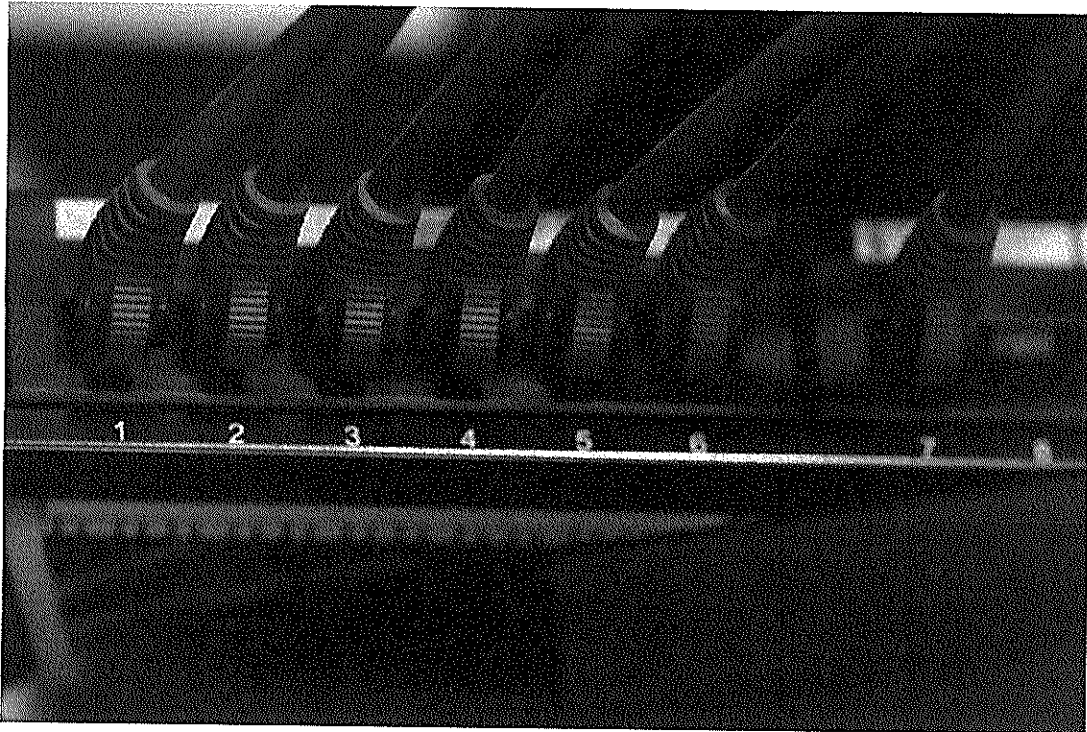
BUSINESS


POLITICS + GOV

## USDA announces another \$759 million of grants and loans for rural internet

The Upper Peninsula gets one of the largest grants

BY: **JARED STRONG** - OCTOBER 27, 2022 9:54 AM



 Jared Strong/Iowa Capital Dispatch

The U.S. Department of Agriculture is awarding grants and loans that total about \$759 million to 49 high-speed internet projects in 24 states and in other territories, the department announced Thursday.

There are four awards for Michigan, including a grant for the Upper Peninsula that was one of the largest in the country.

The Upper Peninsula Telephone Company received a \$34,532,301 grant to deploy a fiber-to-the-premises network to connect 1,625 people, 69 farms, 40 businesses and two educational facilities to

high-speed internet in Dickinson, Luce, Mackinac, Marquette, Menominee and Ontonagon counties.

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**The other Michigan awards are:**

- The Baraga Telephone Co., \$3,302,981 loan to deploy a fiber-to-the-premises network to connect 362 people, four farms and two businesses to high-speed internet in Houghton County.
  - DMCI Broadband LLC, \$3,122,745 loan and \$3,122,745 grant to deploy a fiber-to-the-premises network to connect 2,899 people, 94 farms, 56 businesses and four educational facilities to high-speed internet in Branch and Hillsdale counties.
  - Michigan Central Broadband Company LLC, \$14,948,004 grant to deploy a fiber-to-the-home network to connect 360 people, 52 farms and seven businesses to high-speed internet in Crawford, Kalkaska, Otsego and Presque Isle counties.
- 

The federal funding is part of the department's ReConnect Program and is partially funded by the Bipartisan Infrastructure Law. The program seeks to boost broadband access – primarily in rural areas – to download speeds of 100 megabits per second.

“This really is critically important to the future of rural America,” U.S. Secretary of Agriculture Tom Vilsack said during a call with reporters. “Whether it’s distance-learning opportunities for our students, telemedicine for hospitals, doctors, market development for our small businesses or precision agriculture for our farmers, the internet – high-speed internet – is absolutely essential.”

About \$668 million of the new funding is grants, with loans totaling about \$91 million. It was the third such ReConnect announcement this year and is the largest so far. Another announcement is expected later this year and one in 2023, Vilsack said.

So far, the grant and loan awards have totaled about \$1.6 billion.

The largest total award is a \$36 million loan to Public Service Telephone Company for a fiber project in seven Georgia counties that would connect 21,289 people, 569 businesses, 323 farms and 29 educational facilities.

The other largest grants announced Thursday were:

- Nearly \$35 million for a southwest New Mexico fiber project.
- Nearly \$35 million for a fiber network in the Republic of Palau.
- Nearly \$30 million for Guam.
- More than \$30 million for central Alaska.

*A version of this story first ran in the Advance's sister outlet, the Iowa Capital Dispatch.*



REPUBLISH

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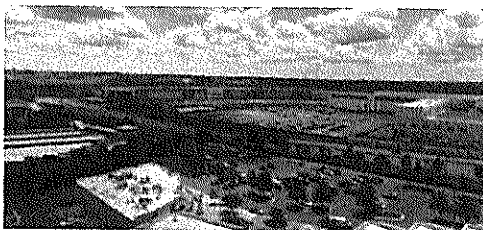
## JARED STRONG

Iowa Capital Dispatch senior reporter Jared Strong has written about Iowans and the important issues that affect them for more than 15 years, previously for the Carroll Times Herald and the Des Moines Register. His investigative work exposing police misconduct has notched several state and national awards. He is a longtime trustee of the Iowa Freedom of Information Council, which fights for open records and open government.

**MORE FROM AUTHOR**

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## RELATED NEWS

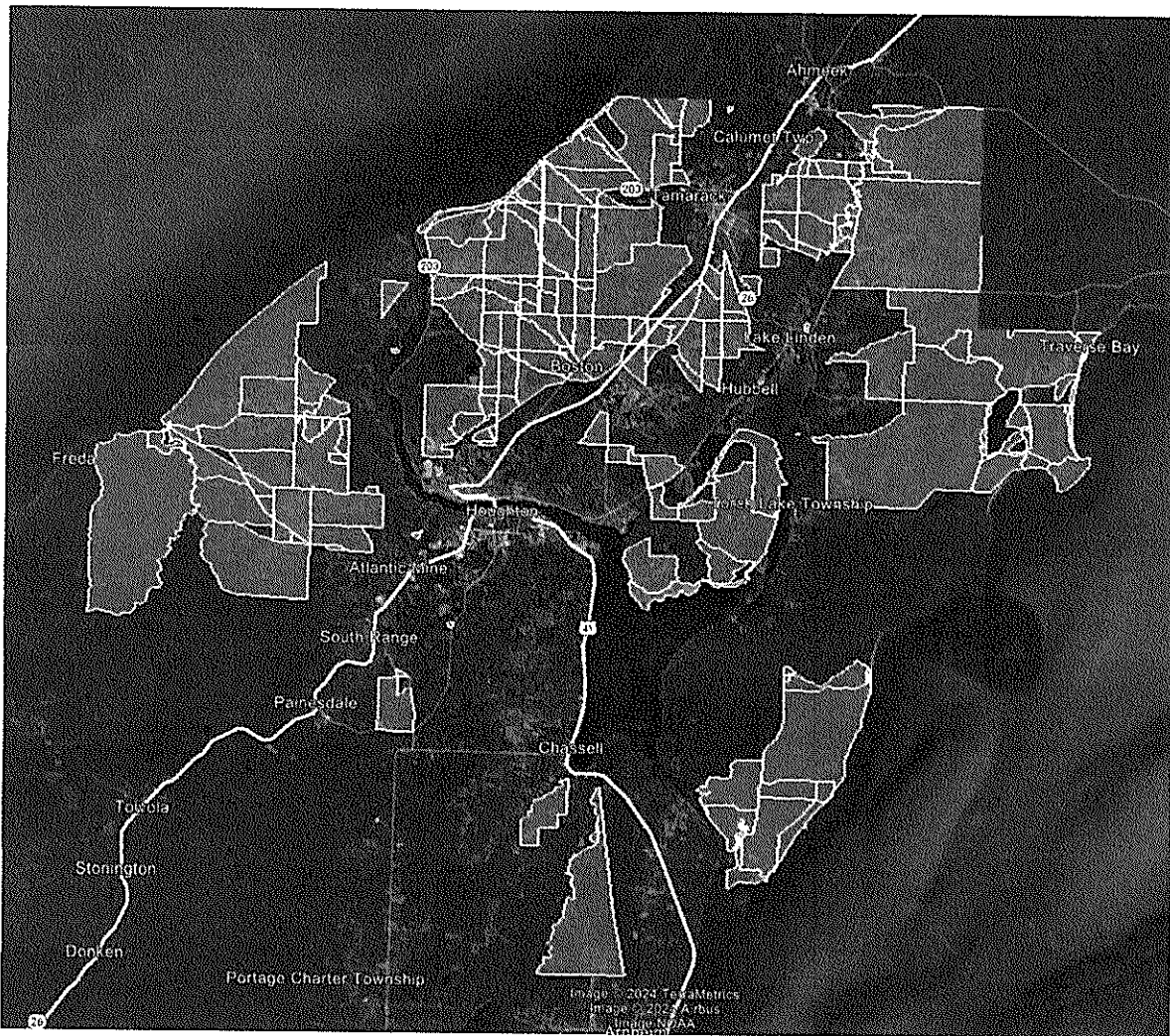


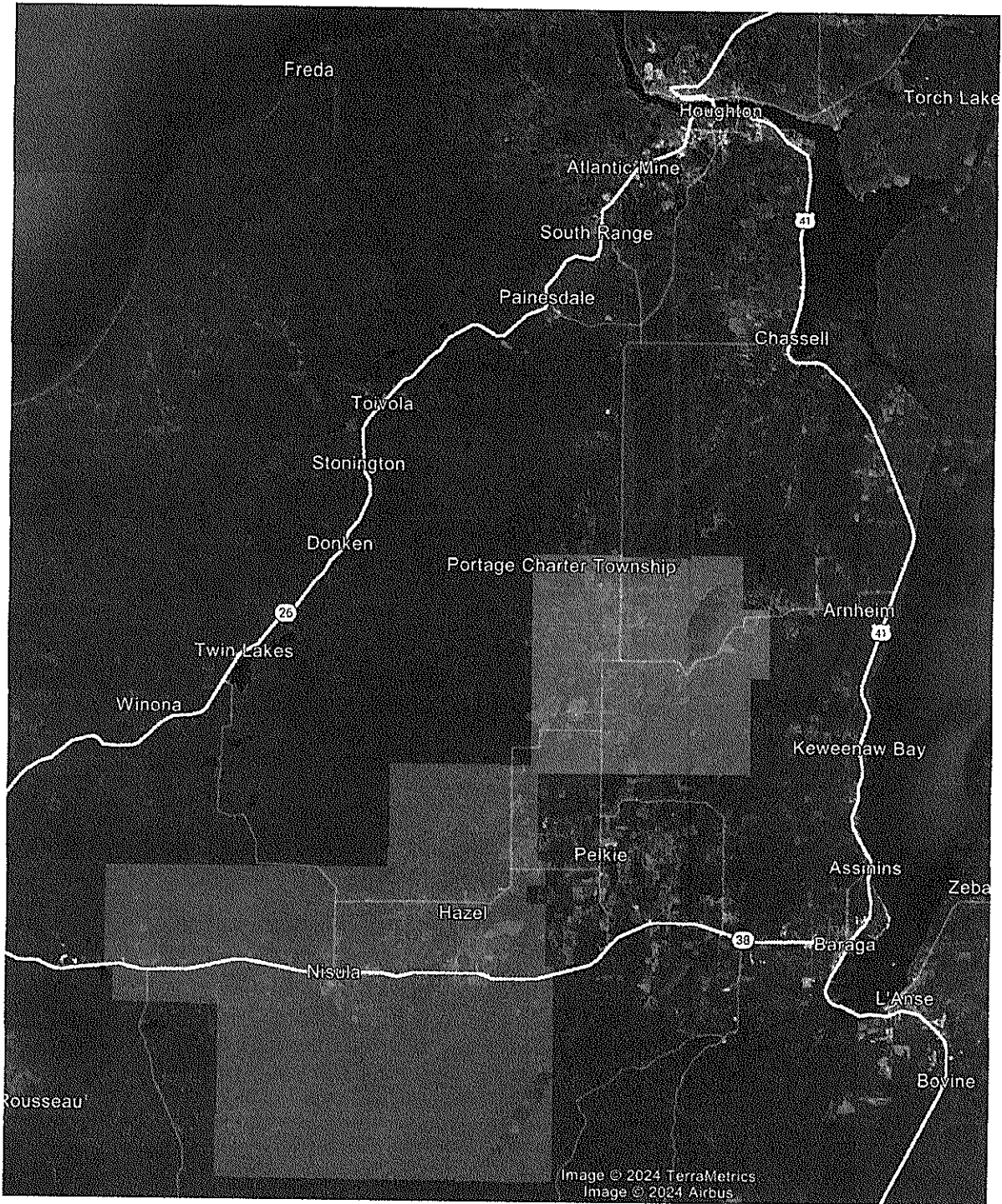
### Baraga Telephone Company's Broadband Deployment Work in Houghton County

- RDOF (~\$450,000) and USDA ReConnect (~\$3,300,000) funds for deployment in west of Chassell (red highlighted area on the map). There are about 160 premises in the funded area. Baraga Telephone is also extending this deployment to surrounding areas, with its own funds, to Chassell, Baltic and further north to include more premises, totaling to more than 300, as well as plans for future expansions to South Range, Dodgeville and beyond. This deployment will also help Baraga increase the redundancy of its main backbone network by adding alternative connections between its network nodes of Houghton, Chassell, Tapiola and Baraga.
- FCC's Enhanced ACAM (formerly ACAM II) funds for deployment in Baraga's regulatory incumbent service territories, of which, Alston and Tapiola service areas (highlighted on the map) fall under Houghton County. Commonly referred to as ACAM program, provides about \$2,500,000 per year to Baraga Telephone Company to upgrade its network within its traditional incumbent service areas (these are areas that have been historically assigned to carriers during the telephone service era, which the ACAM program also utilizes for fund assignments), primarily to fiber-to-the-home, FTTH, type of service for high-speed broadband availability. This program has started in 2019 and Baraga is in its final years of deployment to complete the project. In Alston service area, almost every premise has been converted to the FTTH internet service. In Tapiola, majority of the construction work is complete, and some premises have been converted to FTTH. We expect all premises to be active on FTTH service in Tapiola within the next two years.
- Baraga Telephone has also been deploying FTTH services in various other areas of Houghton County with its own funds. Aside from expanding services in the City of Houghton, which is competitively served, Baraga has deployed FTTH services in the unserved Stanton Township area (Liminga, EB Holman and Rauhala Roads) and have been expanding that service as it finds the opportunity.
- Baraga is also preparing for the upcoming BEAD program to apply for funding to deploy internet service to the other unserved areas in the future.

### Future deployments by other entities

- Highline broadband service provider has an extensive deployment area within the Upper Peninsula of Michigan under the RDOF program. Houghton and part of Keweenaw County deployment obligation areas are highlighted in the map below. The RDOF program has a deployment deadline of 2028, and the company has already been deploying ahead of its annual benchmarks and making their way towards this area.
- There are also other entities such as Michigan Broadband Services who have incumbent service territories, similar to Baraga's, that are utilizing Enhanced ACAM funds within Houghton County. Twin Lakes region is one area Michigan Broadband Service will be doing deployment.





# TRAVEL REQUEST

Jennifer Kelly-County Clerk/Register of Deeds

For: Clerks Summer Conference -August

Department: Clerk's Office

Travel Budget \$1,500.00 Balance \$1,500.00

**Requested:**

\$214.40 mileage

\$350.00 Conference Member Registration

**Room covered by Notary Association-No cost to the County**

**Total requested=\$564.40**

**COUNTY OF HOUGHTON  
Conference or Other Travel Request**

Reason for Travel: Summer Conference  
 Dates of Travel: July 23- 26, 2024

Check any of the following as applicable for this travel request:

Required Training		Conference Attendance:		Association Meeting:	
Needed for License		Annual	<input checked="" type="checkbox"/>	Annual	
Needed for Certification		Bi-Annual		Bi-Annual	
State or Other Mandate		Other		Other	
Seminar				Training Not Required	

This request is included in the Department Budget:  Yes  No

Estimated costs to be requested for payment from Houghton County  
\$1,000 from training/travel budget

Portion of costs to be paid other than by Houghton County: \_\_\_\_\_

Submitted by: Drew Bastman Title Assistant Friend of the Court Date 5/16/2024

\*\*\*\*\*  
 \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved by the Houghton County Board of  
 Commissioners at their meeting held on \_\_\_\_\_

Signed: \_\_\_\_\_ Title: \_\_\_\_\_  
 Date: \_\_\_\_\_





## County Membership Dues Options

MTA county membership dues for **Houghton County** - July 1, 2024 to June 30, 2025

Jennifer Kelly, County Clerk  
Houghton County  
401 E Houghton Ave  
Houghton, MI 49931-2016

### MTA County Membership—\$2,500 investment

*Benefits include:*

1. The ability for county officials and staff to contact MTA’s knowledgeable and experienced Member Information Services staff with questions on relevant local government law and issues
2. Access to MTA’s members-only resources on our website, [www.michigantownships.org](http://www.michigantownships.org), including our “Answer Center” featuring 500 thoroughly researched topics
3. National Association of Towns and Townships federal updates, grant and funding announcements, public policy briefings and congressional bill tracker
4. Timely publications, including our weekly e-newsletter Township Insights providing a comprehensive update on important developments from Lansing and Washington D.C., and our monthly Township Focus magazine with information-rich columns such as “Inside Lansing,” “Financial Forum,” “Legal Review,” calendars of important upcoming dates and much more
5. Deeply discounted member pricing on MTA educational events, conferences and publications MTA

### Associate County Membership—\$505 investment

*Benefits include #4 and 5 listed above.*

***Please detach bottom portion of Dues Statement and return with payment***

**Select one:  MTA County Membership - \$2,500 OR  MTA Associate County Membership - \$505**

Checks payable to: Michigan Townships Association, PO Box 80078, Lansing, MI 48908-0078

MTA county membership dues for **Houghton County** - July 1, 2024 to June 30, 2025

Subscriptions are for the following county officials:

Clerk	Drain Commissioner	Road Commission Chair
County Administrator or Coordinator	Equalization Director	Sheriff
County Commissioners	Prosecuting Attorney	Treasurer
	Register of Deeds	

***Please provide an updated list of names, titles, mailing addresses and email addresses for these officials so they will receive MTA mailings.***

**\*MTA Dues are not deductible as a charitable contribution for federal income tax purposes\***

Michigan Townships Association \* PO Box 80078 \* Lansing, Michigan 48908-0078 \* Phone (517) 321-6467

\* Fax (517) 321-8908 \* Federal ID # 38-1536994



**STATEMENT**

Copper Country Community Mental Health  
 901 W. Memorial Drive  
 Houghton MI 49931

(906) 482-9400 Ext. 0146

Date:	5/31/2024
Account:	00052

Amount Paid:	
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**HOUGHTON COUNTY TREASURER**  
  
 401 E HOUGHTON AVENUE  
 HOUGHTON MI 49931

Payment Terms: NET 30

Deposits Received: \$0.00

*^Please return this portion with your payment^*

Document No.	Date	Code	Description	Amount	Balance
INV00000030000000161	4/28/2024	SLS	1/12th Appropriation	\$13,707.91	\$13,707.91
PYMNT000000015070	5/30/2024	PMT	Applied: INV00000030000000161	-\$13,707.91	\$0.00
INV00000030000000162	5/28/2024	SLS	1/12th Appropriation	\$13,707.91	\$13,707.91
				<b>Amount Due:</b>	<b>\$13,707.91</b>

<u>Current</u>	<u>1-30 Days</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>Over 90 Days</u>
\$13,707.91	\$0.00	\$0.00	\$0.00	\$0.00

Codes: SLS = Sales / Invoices      CR = Credit Memos      PMT = Payments  
 DR = Debit Memos                  RTN = Returns