



TO: Ben Larsen, Administrator & Tom Tikkanen, Chairman
Houghton County Board of Commissioners
FROM: Jeff Ratcliffe, Executive Director & HCRLF Administrator
Keweenaw Economic Development Alliance
RE: Houghton County Revolving Loan Fund (HCRLF) Loan Recommendation
DATE: July 30, 2024

The Houghton County RLF review committee at its July 12 meeting reviewed and is recommending approval of a \$25,000 working capital loan to Red Hen Foods and Gifts, LLC, a food establishment, grocery, and supply store, located in Nisula Michigan and submitting the appropriate Community Development Block Grant (CDBG) Application to the Michigan Economic Development Corporation (MEDC). The loan will have an interest rate of 7% and be amortized over 10 years. The \$200,000 project is being supported with owner equity and additional financing from a bank and Northern Initiatives.

This project is a startup food establishment, grocery, and supply store, offering retail, grab and go meals, animal feed, and home grocery items. This operation will supply desperately needed grocery and animal feed that will cater to not only the local residents but also the surrounding farming community. The project will create one new job.

If the County Board is in favor of making this loan, then the following approvals will be needed to comply with current MEDC guidelines for Houghton County's CDBG capitalized fund:

1. Approve the HCRLF committee's recommendation to make a \$25,000 permanent working capital loan to Red Hen Foods and Goods, LLC under the terms and conditions approved by the Review Committee in their attached minutes.
2. Approve the attached Authorizing Resolution to submit the CDBG Application to the MEDC.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
AND RURAL DEVELOPMENT

DR. TIM BORING
DIRECTOR

May 21, 2024

ALISON KIRKSEY
RED HEN FOODS & GOODS LLC
10043 HINTERLAND DR
PELKIE, MI 49958-9296

Entity ID REV-189

Dear ALISON KIRKSEY:

Plan Review No. 238068

The Michigan Department of Agriculture and Rural Development (MDARD), Bureau of Food Safety and Animal Health, has reviewed the submitted plans for the construction of Red Hen Foods & Goods LLC to be located at 9402 State Highway M-38 in Nisula, MI 49952. The firm plans to convert an existing building into a retail food store that will prepare foods and fresh baked goods, as well as prepare small-scale meals-to-go in addition to selling standard grocery items.

The submitted plans were reviewed and found to meet the requirements of the Michigan Food Law and the Michigan Modified Food Code on May 20, 2024. Blueprint assessments conducted by this office only consist of an evaluation of the building equipment layout and does not constitute an approval of the equipment design, usage, or acceptance of any other aspect of the operation. This approval is contingent upon the following requirements:

- Any revisions to the approved plan must be submitted for review.
- Firm has a documented Certified Food Manager on staff.
- Standard Operating Procedures (SOP) are kept on the premises and are available for employees and MDARD Inspectors.
- If the food service portion (food prepared per order) exceeds the packaged food sales the firm would be licensed and inspected by the local health department.
- Any new equipment installed must be suitable for its intended use.
- At any time, should the area inspector find that there is not adequate hot water, you will be required to install a larger hot water heater.
- Apply for the food license at least 30 days prior to the planned opening.
- An operational inspection must be conducted by the area inspector before use of the newly remodeled area. Contact Inspector Kristina Painter at 906-214-8651 or at PainterK1@michigan.gov to schedule an inspection.

Any applicable building, electrical, plumbing, zoning, or ventilation approvals must be obtained and made available at the time of the operational inspection.

Sincerely,

In Leadway

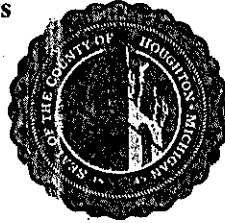
ALISON KIRKSEY
RED HEN FOODS & GOODS LLC
May 21, 2024
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Tim Treadway, Senior Food Safety Inspector
Northeast Region
Bureau of Food Safety and Animal Health
989-390-0124

cc: Joshua Felsk, Supervisor, Northwest Region, Bureau of Food Safety and Animal Health
Kristi Painter, Senior Food Safety Inspector, Northwest Region, Bureau of Food Safety and
Animal Health

Houghton County Board of Commissioners

Houghton County Courthouse
401 East Houghton Avenue
Houghton, MI 49931
(906) 482-8307



Tom Tikkanen *Chairman*
District 1

Roy Britz *Vice Chairman*
District 5

Joel Keranen *Commissioner*
District 2

Glenn Anderson *Commissioner*
District 3

Gretchen Janssen *Commissioner*
District 4

RESOLUTION 24-16

COMMUNITY BLOCK GRANT LOAN PROGRAM (CLP) AUTHORIZING RESOLUTION

WHEREAS, assisting the startup, expansion, or location of companies that create new jobs is a priority for Houghton County; and

WHEREAS, the proposed Red Hen Foods and Goods, LLC will assist with the creating of new retail jobs in the County; and

WHEREAS, the Michigan Economic Development Corporation (MEDC) offers loans for assisting companies with permanent working capital; and

WHEREAS, Houghton County has requested Community Development Block Grant Loan Program Funding in the amount of \$25,000 from the MEDC; and

WHEREAS, the proposed project is consistent with the local community development plan as described in the application, and that at least 51% of the beneficiaries of the proposed project would be low to moderate income persons; and

WHEREAS, no project costs will be incurred prior to a formal loan award, completion of the environmental review procedures, and a formal written authorization to incur costs is received from the MEDC.

NOW, THEREFORE, BE IT RESOLVED, that the Houghton County Board of Commissioners authorizes submission of a CDBG Application in the amount of \$25,000 for the Red Hen Foods and Goods, LLC project.

BE IT FURTHER RESOLVED, that the Treasurer of each city and township in Houghton County is directed to account for and deliver all the County allocated tax collections for 2024 in accordance with the provisions of Public Act 357 of 2004; and

BE IT FURTHER RESOLVED, that the County Treasurer Lisa Mattila, is authorized to execute the application form and attachments on behalf of the County, sign the loan agreement, and serve as the Certifying Officer for the environmental review.

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes:

No:

Motion Carried.

RESOLUTION DECLARED ADOPTED.

Tom Tikkanen, Chairman
Houghton County Board of Commissioners

Date

STATE OF MICHIGAN)
COUNTY OF HOUGHTON)

I hereby certify that the foregoing is true and a complete copy of a Resolution adopted by the Board of Commissioners for the County of Houghton, Michigan, at a regular meeting held on the 13th day of August, 2024, the original of which resolution is on file in my office. I further certify that the meeting was held and the minutes therefore were filed in compliance with Act 267 of the Public Acts of 1976.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 13th day of August, 2024.

Jennifer Kelly, County Clerk
County of Houghton



457 Supplemental Retirement Program



The MERS 457 Program is a deferred compensation program for public sector employees, helping you save for the future above and beyond other retirement plans from your employer. The program offers you a self-directed account in which a portion of your salary is deposited into an invested account that you manage. You choose to participate, the level of contributions and how to invest assets to meet your goals and personal risk tolerance. When you leave employment, your benefit is based on the total amount of money in your account.

CONTRIBUTION TYPES

Employee Pre-Tax Contributions:

- May be a set dollar amount or percentage of pay
- Contribution is deducted prior to calculating taxes, thereby reducing the amount of taxes paid (contributions are subject to Social Security and Medicare taxes)
- No taxes are due until the money is withdrawn
- Can increase, decrease, start or stop contributions at any time, without any fees or penalties

Employee Roth Contributions:

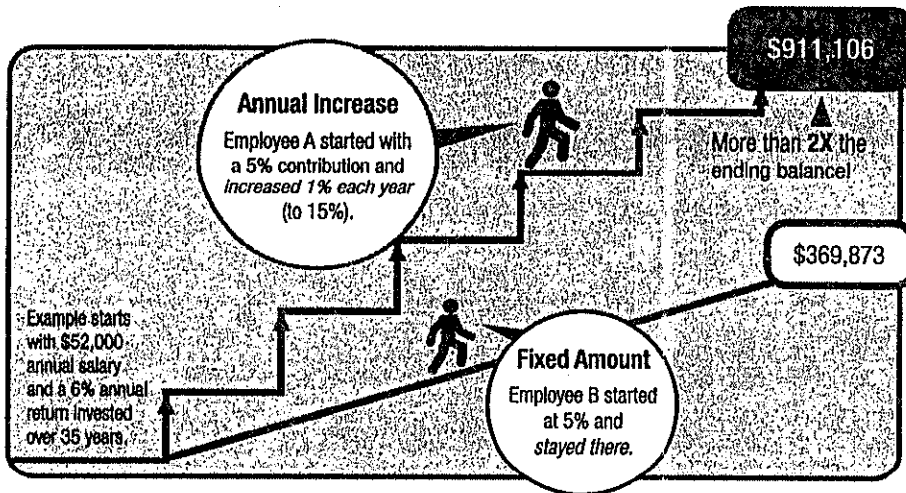
- A tax advantaged option (if adopted by the employer)
- May be a set dollar amount or percentage of pay
- The contribution is after-tax and will not reduce the employee's income taxes for the year (unlike pre-tax contributions)
- Roth contributions and associated earnings can be withdrawn tax-free if the IRS requirements for a qualified distribution are met

Employee "Catch-Up" Contributions:

- "Age 50" Catch-Up Contributions - Eligible participants age 50 or older can also contribute an additional amount (per IRS contribution limit) - but not in addition to special catch-up contributions.
- Special Catch-Up Contributions - Eligible participants who are within three years of retirement age can contribute an additional amount for years that they didn't contribute the maximum. The maximum catch-up contribution is the lesser of the normal contribution limit + previously unused deferrals OR two times the normal contribution limit.

Employer Contributions:

- Employer may contribute either a matching or non-matching contribution
- May be a set dollar amount or percentage of pay
- Contributions are pre-tax; however, they are subject to Social Security and Medicare tax



BENEFICIARIES

MERS 457 allows you to name one or a combination of the following as primary or contingent beneficiaries: spouse, child(ren), non-spouse, trust, estate, charity or any legal entity.

- Primary beneficiary is entitled to the remaining account balance in the event of your death
- Contingent beneficiary is entitled to receive the remaining account balance in the event of your death and primary beneficiary's death
- If you name multiple primary or contingent beneficiaries, you must indicate the percentage of payout (must total 100%)

Make updates online!



Beneficiaries can be added, removed or updated at any time through your myMERS account at www.mersofmich.com.

**INDIGENT CRIMINAL DEFENSE CONTRACT
BETWEEN HOUGHTON BARAGA AND KEWEENAW COUNTIES
AND THE TRI-COUNTY PUBLIC DEFENDERS, A MICHIGAN NON-PROFIT
CORPORATION (2024/2025)**

This contract is made between TRI-COUNTY PUBLIC DEFENDERS (TCPD); a Michigan non-profit corporation, and the Michigan Counties of Houghton, Baraga, and Keweenaw through their authorized representatives (COUNTIES):

1. Attorney Services:

References to TCPD in this contract include all attorneys hired or subcontracted by TCPD who perform all legal services contained within this contract.

2. Services Covered:

TCPD will provide representation of indigent criminal defendants in the 97th District and 12th Circuit Courts, including the Baraga Maximum Correctional Facility, according to the scope of lawyers' responsibility outlined in MCR 6.005(H) and in conformance with the rules adopted by the Michigan Indigent Defense Commission (MIDC). Representation shall include all matters set forth in Paragraph 4 of this contract, as set forth below.

3. Services Excluded

The following services are excluded from this contract:

- a. Appeals filed in the Michigan Court of Appeals and Michigan Supreme Court, except for interlocutory appeals TCPD deems appropriate;
- b. Appeals to the United States Supreme Court;
- c. Habeas corpus proceedings in the United States District Courts and Court of Appeals.

4. Representation:

TCPD will represent indigent criminal defendants at all stages of criminal proceedings starting at arraignment and continuing until completed. TCPD shall investigate each indigent criminal defendant's case and consult with each indigent criminal defendant throughout the indigent criminal defendant's case. TCPD shall also provide necessary representation of each indigent defendant, including attending line-ups and out-of-court identification procedures, seeking bond modifications, participating in extradition proceedings, negotiating plea bargains and other

matters with prosecuting authorities, interviewing witnesses, preparing for trial, preparing, filing, and arguing motions, seeking counseling for the defendant when appropriate, seeking referrals to appropriate agencies, conducting trials, filing and arguing post-trial motions, defending alleged probation violations, briefing and arguing interlocutory matters in the Michigan Court of Appeals and Michigan Supreme Court and conducting any retrials ordered following an appeal. TCPD'S responsibilities include preparation of all briefs, documents, letters, research and any and all things regarded as adequate representation of the indigent party.

5. Indigent Persons:

An indigent person is defined by and shall be determined to be indigent by the COURT pursuant to MCL 780.991(3) and any amendment to MCL 780.991(3) enacted during the contract, MCR 6.005(3) and any amendment to MCR 6.005(3) enacted during the contract, and all rules and regulations adopted by the MIDC.

6. Conflict of Interest:

If at any time after a referral has been made, TCPD discovers a conflict of interest pursuant to the Michigan Rules of Professional Conduct, TCPD shall promptly notify the Conflict Attorney Manager, Hannah Goodman, who will appoint an attorney from the conflict counsel roster when TCPD is unable to provide representation due to a conflict. Conflict counsel's bills shall be reviewed by the Conflict Attorney Manager, Hannah Goodman, and if approved, shall be paid by the fiduciary of TCPD's plan (Houghton County) per the budget submitted by TCPD and approved by the MIDC. Conflict counsel's bills for experts and investigators shall be reviewed by the Conflict Attorney Manager, Hannah Goodman, and if approved, shall be paid by the fiduciary of TCPD's plan (Houghton County) per the budget submitted by TCPD and approved by the MIDC

7. Duration:

The minimum duration of this contract shall be from October 1, 2024 through September 30, 2025. This agreement shall not automatically expire on September 30, 2025. On or about October 1, 2025, this agreement shall:

- a. Be renewed after evaluation and any modification by the parties; or,
- b. Be extended for an additional year if no other action is taken; or,
- c. Be terminated as later provided for in this agreement.

8. **Payment for Services:**

The provisions in this paragraph for payment to TCPD for services are made with reference to the following:

- a. COUNTIES' responsibility for payments to TCPD (through Houghton County, acting as fiduciary for all three COUNTIES) for indigent criminal defense is statutorily limited to the respective "local shares" of the COUNTIES as defined and calculated pursuant to MCL 780.983(I).
- b. The remainder of TCPD'S budget for providing indigent criminal defense is statutorily required to be provided by State of Michigan grants.
- c. TCPD's budget has been approved by MIDC and the Michigan Legislature has appropriated the funds needed to provide the grants to TCPD and other indigent defense providers.
- d. COUNTIES believe that there is no statutory basis for the MIDC to delay providing the State grants to TCPD through the funding unit and that the State grant money should be paid to TCPD through the funding unit in the following manner: one-half up front in October of 2024, and then quarterly payments on April 1, 2025 and July 1, 2025, and likewise in all successive fiscal years.
- e. COUNTIES are unwilling to provide financing to TCPD over and above the local shares to compensate for MIDC's failure to provide the state grant money to TCPD in a manner which will reasonably allow TCPD to begin and continue operations.
- f. COUNTIES are willing, however, to re-visit the timing of payments of local shares if necessary for TCPD to successfully continue operations

TCPD and COUNTIES therefore agree as follows:

- a. COUNTIES' responsibility for payments to TCPD (through Houghton County, acting as fiduciary for all three COUNTIES) for indigent criminal defense shall be limited to the respective local shares of the COUNTIES as defined and calculated pursuant to MCL 780.983(I).
- b. COUNTIES' local shares for the year of this contract will be paid to TCPD (through Houghton County acting as the fiduciary for all three COUNTIES) in the following manner: one-half of COUNTIES' local shares shall be paid in October of 2024, and the remaining one-half of COUNTIES' local shares in April of 2025, and likewise in all successive fiscal years, unless the COUNTIES determine in consultation with TCPD that some or all of the balance of the COUNTIES' local shares should be paid earlier in order to assist TCPD in continuing operations.

TCPD shall not receive compensation in any form from or on behalf of persons represented or for services rendered pursuant to this contract.

9. **Costs and Expenses:**

TCPD shall pay for all costs, fees, and expenses incurred providing the contract services as well as all overhead costs such as general office, secretarial, staffing, phone, supplies, equipment, and subcontract fees paid to other attorneys.

TCPD shall also be responsible for and pay the following expenses as provided in TCPD'S budget that was reviewed and approved by the MIDC:

- a. Defense witness fees and expenses, including statutory mileage fees for defense witnesses;
- b. Investigative services for defendants and expert witness fees for defendants;
- c. Defense's share of the cost of transcripts of preliminary examinations and other transcripts;
- d. Service of process fees incurred by the defense;
- e. Costs of medical and psychiatric evaluations for the benefit of the defense; and
- f. Travel and lodging expenses incurred while investigating or trying cases or proceedings or training.

10. **Malpractice Insurance:**

The COUNTIES shall have no liability and shall be indemnified for malpractice claims which may be made by persons represented by TCPD pursuant to the contract. TCPD and all conflict attorneys shall carry malpractice insurance, in an amount approved by the COUNTIES and proof of such insurance shall be provided to the COUNTIES forthwith.

11. **Non-Privileged Information:**

When appropriate, TCPD shall advise clients serviced by this contract that information regarding their financial circumstances which is probative of determining indigence is not privileged information unless the information is probative of the guilt or innocence of the client in which case the information shall be protected by the lawyer-client privilege.

TCPD have the continuing responsibility to bring to the attention of the Judge who is presiding in the matter any non-privileged information regarding the financial resources of defendants which bears on their eligibility for counsel services under this contract.

12. Record Keeping and Information Access:

The COUNTY shall provide TCPD access to information current and historic regarding indigent defense, if requested.

The COUNTIES shall provide TCPD non-confidential information kept in its normal course regarding indigent representation current and historic and the criminal docket general if necessary.

TCPD shall maintain individual case records in a manner and according to categories as deemed necessary but not unduly burdensome for an effective evaluation and review of the contract.

TCPD may participate in meetings with the COUNTIES, courts, and prosecutors relative to the administration of the criminal justice system in Houghton, Baraga, and Keweenaw Counties relating to matters such as scheduling, local court rules and practices.

No provision contained in this contract shall be deemed to require the COUNTIES to undertake any additional, new or revised record keeping

13. Notices:

Notices to TCPD regarding this contract shall be made to TRI-COUNTY PUBLIC DEFENDERS, 1221 Schoolhouse Drive, Houghton, Michigan 49931. Notices to Keweenaw County shall be made to the Keweenaw County Clerk, 5095 4th Street, Eagle River, MI 49950. Notices to Houghton County shall be made to the Houghton County Clerk, 401 E. Houghton Avenue, Houghton, MI 49931. Notices to Baraga County shall be made to the Baraga County Clerk, 2 South Main Street, L'Anse, MI 49946.

14. Contract Modifications:

Any modifications of this contract shall be in writing and approved by all parties. There are no parole agreements accompanying this contract.

15. Contract Disputes:

Any contract dispute shall be addressed first to the presiding Judge of the 97th District Court if the dispute is a District Court matter, secondly by the presiding Judge of the 12th Circuit Court if the dispute is a Circuit Court matter, and thirdly by appropriate legal remedies, if necessary. The Judges shall act as mediators; their recommendations shall not be binding on TCPD or the COUNTIES unless agreed to by TCPD and the COUNTIES.

16. Termination of Contract:

Any party may terminate this contract immediately and at any time for good cause, unethical conduct, or a violation of this contract's terms. Any party may terminate the contract without cause by 90 days written notice at any time after this contract has been in effect for six months or more.

All cases assigned prior to termination without cause shall be completed pursuant to the contract without compensation other than that provided for in this contract. All cases assigned to defense counsel prior to October 1, 2024 shall continue with such assigned counsel and the COUNTIES shall compensate assigned counsel on those cases through and to conclusion according to the terms of the appointment policy in effect at the time of appointment.

17. Indigent Defense Commission Deference

This contract is subject to The Michigan Indigent Defense Commission enacting any standards for indigent public defense. This contract is subject to modification based on the Commission's standards and recommendations.

TRI-COUNTY PUBLIC DEFENDERS

By: David M. Gemignani
Chief Public Defender

Dated: _____

HOUGHTON COUNTY

By: Tom Tikkanen, Chairman
Houghton County Board of Commissioners

Dated: _____

Benjamin Larson, Houghton County Controller

Dated: _____

BARAGA COUNTY

By: Gale Eilola, Chairman
Baraga County Board of Commissioners

Dated: _____

KEWEENAW COUNTY

By: Donald Piche, Chairman
Keweenaw County Board of Commissioners

Dated: _____

AGREEMENT FOR CONSERVATION EASEMENT

(This instrument is exempt from County and State transfer taxes pursuant to MCL 207.505(a) and MCL 207.526(a), respectively)

This CONSERVATION EASEMENT is created on August 13, 2024, by and between

Houghton County, as successor to the dissolved Houghton County Airport Authority (name) married/single individual[s] (*circle one*), or corporation, partnership, municipality, or limited liability company (*circle one*), whose address

is 401 East Houghton Avenue, Houghton, MI 49931 (Grantor) and the Michigan Department of Environment, Great Lakes, and Energy (EGLE), whose address is P.O. Box 30458, Lansing, Michigan 48909-7958 or Constitution Hall, 3rd Floor South, 525 West Allegan Street, Lansing, Michigan 48933 (Grantee);

The Grantor is the fee simple title holder of real property located in (*circle one*) the Township City of Franklin, Houghton County, and State of Michigan, legally described in Exhibit A.

EGLE is the agency charged with administering Part 303, Wetlands Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA), and

Pursuant to the Consent Agreement between Michigan Technological University (*insert name of Grantor*) and the EGLE, File Number ACO- 05882, (Consent Agreement 05/19/2023) Grantor (*on behalf of Agreementtee, if applicable*) has agreed to grant EGLE a Conservation Easement that protects the wetland mitigation site and/or the remaining wetlands on the property and restricts further development to the area legally described in Exhibit B. The Conservation Easement (the Easement Premises) consists of approximately 18.9 acre(s). A survey map depicting the Easement Premises is attached as Exhibit C. EGLE shall record this Agreement with the county register of deeds.

ACCORDINGLY, Grantor hereby conveys unto the Grantee, forever and in perpetuity, this Conservation Easement as set forth in this Agreement pursuant to Subpart 11 of Part 21, Conservation and Historic Preservation Easement, of the NREPA, MCL 324.2140 et seq., on the terms and conditions stated below.

COVENANTS, TERMS, CONDITIONS AND RESTRICTIONS

1. The purpose of this Agreement is to protect the functions and values of existing or established wetlands and its natural resource values on the Easement Premises, consistent with the Permit, and the protection of the benefits to the public derived from wetlands and integral habitat, by requiring Grantor to maintain the Easement Premises in its natural and undeveloped condition.
2. Except as authorized under EGLE Consent Agreement ACO- 05882, issued on 05/19/2023, or as otherwise provided in this Agreement, Grantor shall refrain from, and prevent any other person from, altering or developing the Easement Premises in any way. This includes, but is not limited to:
 - a) Alteration of the surface topography;
 - b) Creation of paths, trails, or roads;
 - c) The placement of fill material as defined in Part 303 of the NREPA, MCL 324.30301 et seq., as amended;
 - d) Dredging, removal or excavation of any soil or minerals;
 - e) Drainage of surface or groundwater;
 - f) Construction or placement of any structure;

- g) Plowing, tilling, mowing or cultivating the soils or vegetation;
 - h) Alteration or removal of vegetation, including the planting of non-native species;
 - i) Ranching, grazing, farming;
 - j) Use of chemical herbicides, pesticides, fungicides, fertilizers, spraying with biocides, larvicides or any other agent or chemical treatments, unless as part of an EGLE-approved Management Plan;
 - k) Construction of unauthorized utility or petroleum lines;
 - l) Storage or disposal of ash, garbage, trash, debris, abandoned equipment or accumulation of machinery, bio-solids or other waste materials, including accumulated vegetative debris, such as grass clippings, leaves, yard waste or other material collected and deposited from areas outside the Easement Premises;
 - m) Use or storage of automobiles, trucks or off-road vehicles including, but not limited to, snowmobiles, dune buggies, all-terrain vehicles, and motorcycles;
 - n) Placement of billboards or signs, except as otherwise allowed in the Permit or this Agreement;
 - o) Use of the wetland for the dumping of untreated storm water or the directing of treated storm water to the easement premises at a volume that adversely impacts the hydrology of the wetland;
 - p) Actions or uses detrimental or adverse to water conservation and purity, and fish, wildlife or habitat preservation.
3. Cutting down, burning, destroying, or otherwise altering or removing trees, tree limbs, shrubs or other vegetation, whether living or dead, is prohibited within the Easement Premises, except with the written permission of Grantee, expressly for the removal of trees or limbs to eliminate danger to health and safety, to reduce a threat of infestation posed by diseased vegetation, invasive non-native plant species that endanger the health of native species or as otherwise provided in the EGLE-approved Management Plan for the Easement Premises.
 4. Grantor is not required to restore the Easement Premises due to alterations resulting from causes beyond the owner's control, including, but not limited to, unauthorized actions by third parties that were not reasonably foreseeable; natural causes or natural disasters, such as unintentional fires, floods, storms, or natural earth movement.
 5. Grantor, Permittee or its authorized agents or representatives may enter the Easement Premises to perform activities within the Easement Premises consistent with the Permit or the mitigation requirements. Grantor or Permittee shall provide 5 days notice to the Grantee of undertaking any mitigation activity, even if the mitigation project has been conceptually approved. Any activities undertaken pursuant to the Permit, a mitigation project or this Agreement, shall be performed in a manner to minimize the adverse impacts to existing wetland or mitigation areas.
 6. Grantor covenants that Grantor has good and sufficient title to the Easement Premises described in Exhibit B.
 7. Grantor covenants that any other existing interests or encumbrances in the Easement Premises have been disclosed to EGLE.
 8. Grantor covenants that to the best of Grantor's knowledge no hazardous substances or hazardous or toxic wastes have been generated, treated, stored, used, disposed of or deposited in or on the property.
 9. This Agreement does not grant or convey to Grantee or members of the general public any right to possession or use of the Easement Premises.
 10. Grantor shall continue to be responsible for the upkeep and maintenance of the Easement Premises to the extent it may be required by law.
 11. Grantee and its authorized employees and agents, as shown in Exhibit D, may enter the Easement Premises at reasonable times to determine whether the Easement Premises are being maintained in compliance with the terms of this Agreement, mitigation, or other conditions of the Permit; and for purposes of taking corrective actions for failure to comply. If Grantee is entering the Easement Premises for purpose of taking corrective actions, Grantor shall be provided with 14 days notice to provide the opportunity to cure the failure to comply.

12. This Agreement shall be binding upon the successors and assigns of the parties and shall run with the land in perpetuity, unless modified or terminated by written agreement of the parties.
13. This Agreement may be modified only in writing through amendment of the Agreement. Any modification shall be consistent with the purpose and intent of the Agreement.
14. In addition to the right of the parties to enforce this Agreement, it is also enforceable by others against the owner of the land, in accordance with Part 21, Subpart 11 of the NREPA, MCL 324.2140 *et seq*, as amended.
15. Grantor shall indicate the existence of this Agreement on all future deeds, mortgages, land contracts, plats, and any other legal instrument used to convey an interest in the Easement Premises.
16. A delay in enforcement shall not be construed as a waiver of the Grantee's rights to enforce the conditions of this Agreement.
17. This Agreement shall be liberally construed in favor of maintaining the purpose of the Conservation Easement.
18. If any portion of this Agreement is determined to be invalid by a court of law, the remaining provisions will remain in force.
19. This Agreement will be construed in accordance with Michigan law. All legal action related to this conservation easement must be filed and pursued in Michigan state courts.
20. In addition to the terms of the Permit issued by Grantee, this document sets forth the entire agreement of the parties. It is intended to supersede all prior discussions or understandings.
21. Within 90 days after this Agreement is executed, Grantor shall place and maintain, at Grantor's expense, signs or other suitable markings along the Easement Premises to clearly demarcate the boundary of the Easement Premises, or as otherwise provided in the Permit.
22. The terms 'Grantor' and 'Grantee' wherever used in this Agreement, and any pronouns used in place thereof, shall include, respectively, the above-named Grantor and their personal representatives, heirs, successors, and assigns, and the above-named Grantee and their successors and assigns.

LIST OF ATTACHED EXHIBITS

- Exhibit A:** A legal description of the Grantor's property, inclusive of the Easement Premises.
- Exhibit B:** A legal description of the Easement Premises.
- Exhibit C:** A survey map depicting the Easement Premises that also includes identifiable landmarks, such as nearby roads, to clearly identify the easement site.
- Exhibit D:** A legal description that provides a path of legal access to the Easement Premises and a map that indicates this access site that EGLE staff will use for ingress and egress to and from the Easement Premises or, if the Easement is directly connected to a publicly accessible point, such as a public road, a statement is required that authorizes EGLE staff ingress and egress to and from the Easement Premises with a map that clearly indicates the connection of the public access site to the Easement Premises.
- Exhibit E:** *If applicable*, a stewardship and/ or long-term management plan that includes baseline documentation and any vegetation and/or site management plans.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written. In signing this Agreement, the Signatory covenants that he or she has the authority to convey the Conservation Easement on behalf of the Grantor.

GRANTOR:

Signature: _____

Tom Tikkanen
Type/Print Grantor's Name exactly as signed

Chairman, Board of Commissioners
Title (if signing on behalf of an organization)

Houghton County, as successor to the dissolved Houghton County Airport Authority
Organization Name (if signing on behalf of an organization)

STATE OF MICHIGAN }
 } ss
COUNTY OF _____ }

IF SIGNING ON BEHALF OF AN ORGANIZATION, THIS MUST BE COMPLETED:

The foregoing instrument was acknowledged before me this 13th day of August, 2024

by Tom Tikkanen, (name[s]) the Chairman, (title)

of Houghton County Board of Commissioners, (Organization name) a Michigan, (state) corporation, partnership, municipality, or limited liability company (circle one), on behalf of the organization.

(Signature of Notary Public)

(Typed or Printed name of Notary Public)

My commission is in: _____ County, Michigan

Acting in: _____ County, Michigan

My Commission Expires: _____

(OR) IF SIGNING AS AN INDIVIDUAL OR MARRIED PERSON, THIS MUST BE COMPLETED:

The foregoing instrument was acknowledged before me this _____ day of _____, 20____

by _____, (name[s]) _____ (marital status).

(Signature of Notary Public)

(Typed or Printed name of Notary Public)

My commission is in: _____ County, Michigan

Acting in: _____ County, Michigan

My Commission Expires: _____

GRANTEE:

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
WATER RESOURCES DIVISION

Jerrold Sanders, Assistant Division Director

STATE OF MICHIGAN}
 } ss
COUNTY OF INGHAM}

The foregoing instrument was acknowledged before me this _____ day of _____, _____, by Jerrod Sanders, Assistant Division Director, Water Resources Division, State of Michigan, on behalf of the Michigan Department of Environment, Great Lakes, and Energy.

(Signature of Notary Public)

(Typed or Printed name of Notary Public)

Acting in: Ingham County, Michigan

My Commission is in _____ County, Michigan

My Commission Expires: _____

Form Drafted By:

The Honorable Dana Nessel,
Attorney General
Department of Attorney General
Environment, Natural Resources, and
Agriculture Division
P.O. Box 30755
Lansing, Michigan 48909

AFTER RECORDING, RETURN TO:
**Michigan Department of Environment, Great Lakes,
and Energy**
Water Resources Division
Constitution Hall, 3rd Floor South
P.O. Box 30458
Lansing, Michigan 48909-7958

HOUGHTON COUNTY TREASURER
 906 482-0560 PHONE treasurer@houghtoncounty.net

TAX HISTORY

Current year taxes are not turned over to the county until March 1 of the following year. You may need to contact the local unit treasurer for current year tax payment information.

TAX YEAR	FEE 1	SEV	TAXABLE	BASE TAX	DELINQUENT BASE TAX DGE	INTEREST \$/or FEES POS	TOTAL DUE	LAST PAY
2022	0.00			0.00	0.00	0.00	0.00	
2021	0.00			0.00	0.00	0.00	0.00	
2020	0.00			0.00	0.00	0.00	0.00	
2019	0.00			0.00	0.00	0.00	0.00	
2018	0.00			0.00	0.00	0.00	0.00	
2017	0.00			0.00	0.00	0.00	0.00	
2016	0.00			0.00	0.00	0.00	0.00	
2015	0.00			0.00	0.00	0.00	0.00	
2014	0.00			0.00	0.00	0.00	0.00	
TOTAL DELINQUENT TAXES DUE FOR THIS PARCEL							0.00	0.00

HOUGHTON COUNTY AIRPORT

Property Address:

FRANKLIN TOWNSHIP

Property Number: 006-400-052-00

FR-30 CHPTAT "C" HOUGHTON COUNTY AIRPARK

DESCRIPTION OF PROPERTY:

FEE Denial Amount Due: 0.00

LISA A. MATTILA, TREASURER
 HOUGHTON COUNTY COURTHOUSE
 401 E HOUGHTON AVENUE
 HOUGHTON MI 49931

Amount of Interest charges on the first of Every Month. Amount Due as of: 09/25/23

History Fees: 0.00

Property taxes uncap the year following a purchase. The new taxable value is usually the previous year's SEV. Please contact your assessor if you have any questions.

906 482-0560 PHONE Houghton County Treasurer
 906 482-0560 FAX treasur@houghtoncounty.net

TAX HISTORY

Current year taxes are not turned over to the county until March 1 of the following year. You may need to contact the local unit treasurer for current year tax payment information.

TAX YEAR	PRE 1	SEV	TAXABLE	BASE TAX	DELINQNT	INTEREST	TOTAL DUE	LATE FEE
					BASE TAX	% OF FEES		
2023	0.00			0.00	0.00	0.00	0.00	0.00
2022	0.00			0.00	0.00	0.00	0.00	0.00
2021	0.00			0.00	0.00	0.00	0.00	0.00
2020	0.00			0.00	0.00	0.00	0.00	0.00
2019	0.00			0.00	0.00	0.00	0.00	0.00
2018	0.00			0.00	0.00	0.00	0.00	0.00
2017	0.00			0.00	0.00	0.00	0.00	0.00
2016	0.00			0.00	0.00	0.00	0.00	0.00
2015	0.00			0.00	0.00	0.00	0.00	0.00
2014	0.00			0.00	0.00	0.00	0.00	0.00
TOTAL DELINQNT TAXES DUE FOR THIS PARCEL				0.00	0.00	0.00	0.00	0.00

HOUGHTON COUNTY AIRPORT

Property Address:

PRE Denial Amount Due: 0.00

FRANKLIN TOWNSHIP

Property Number: 006-400-052-00

DESCRIPTION OF PROPERTY:

FR-30 OUTLOT, HOUGHTON COUNTY AIRPARK.

LISA A MATTILA, TREASURER
 HOUGHTON COUNTY COURTHOUSE
 401 E HOUGHTON AVENUE
 HOUGHTON MI 49931

Amount of Interest charges
 on the First of Every Month.
 Amount Due as of:
 09/25/23

History Fees: 0.00

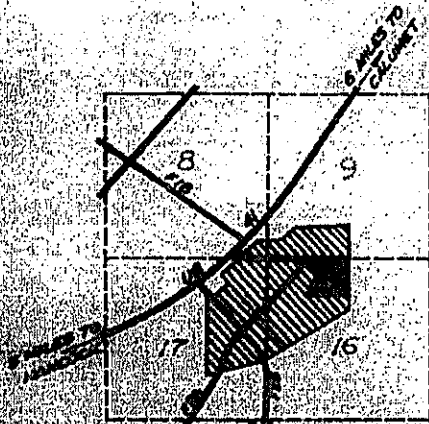
Property taxes uncap the year following a purchase. The new Taxable Value is usually the previous year's SEV. Please contact your assessor if you have any questions.

HOUGHTON C

PART OF THE SE 1/4 OF THE SE 1/4 OF SEC. 8, S 1/2
T 55N - R 33W FRANKLIN T

24
N 85

AIRPARK L

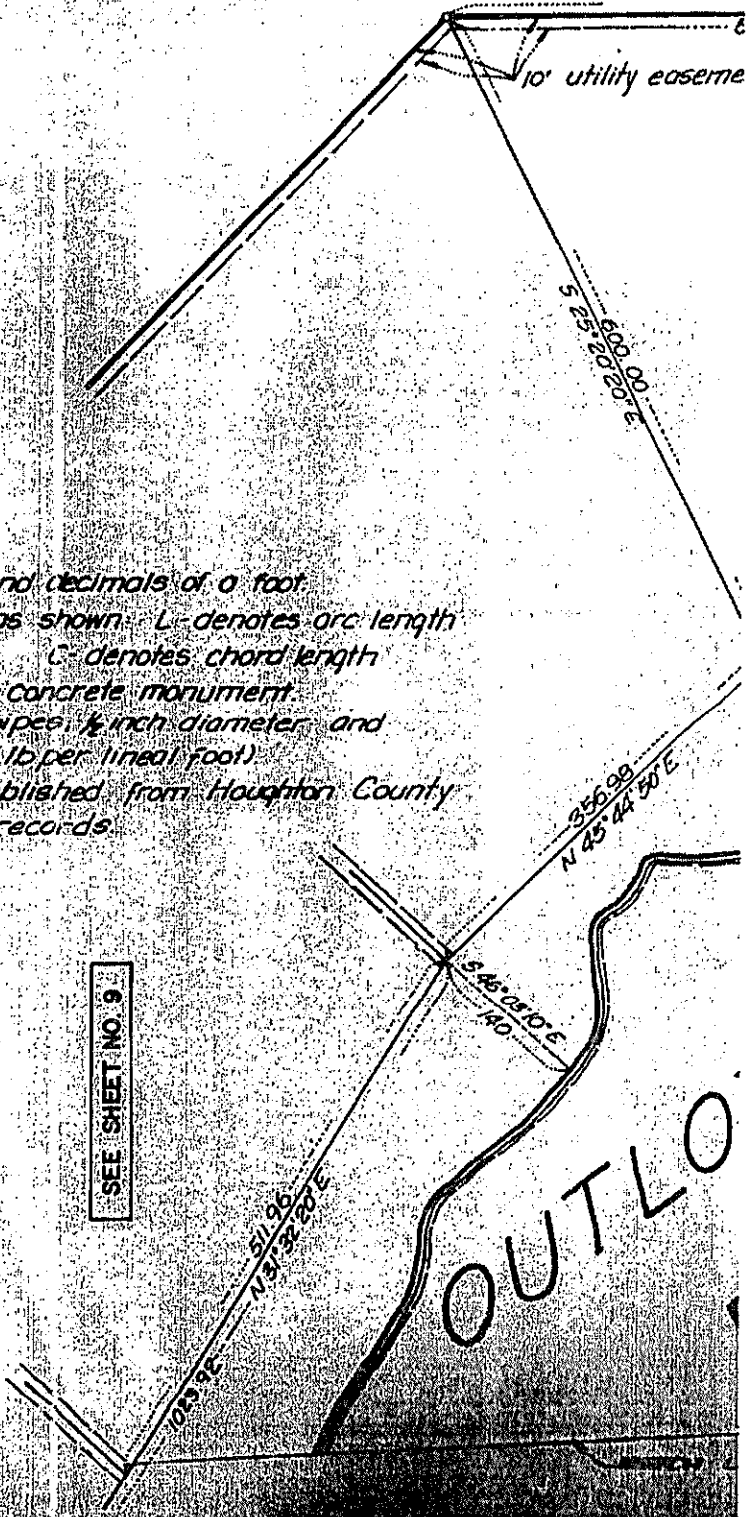


LOCATION MAP
1/4\"/>

LEGEND

- 1) All distances are in feet and decimals of a foot.
- 2) All curve dimensions are as shown: L - denotes arc length
C - denotes chord length
- 3) \circ - Denotes 4 inch diameter concrete monument.
- 4) All lot corners are iron pipes $\frac{1}{2}$ inch diameter and 18 inches in length. (0.6 lb per lined foot)
- 5) Plat bearings were established from Houghton County Road Commission records.

SEE SHEET NO. 9



J COUNTY AIRPARK

SEC. 8, S 1/2 OF THE SW 1/4 OF SEC. 9, W 1/2 OF SEC. 16, AND THE E 1/2 OF SEC. 17
ANKLIN TOWNSHIP, HOUGHTON COUNTY MICHIGAN

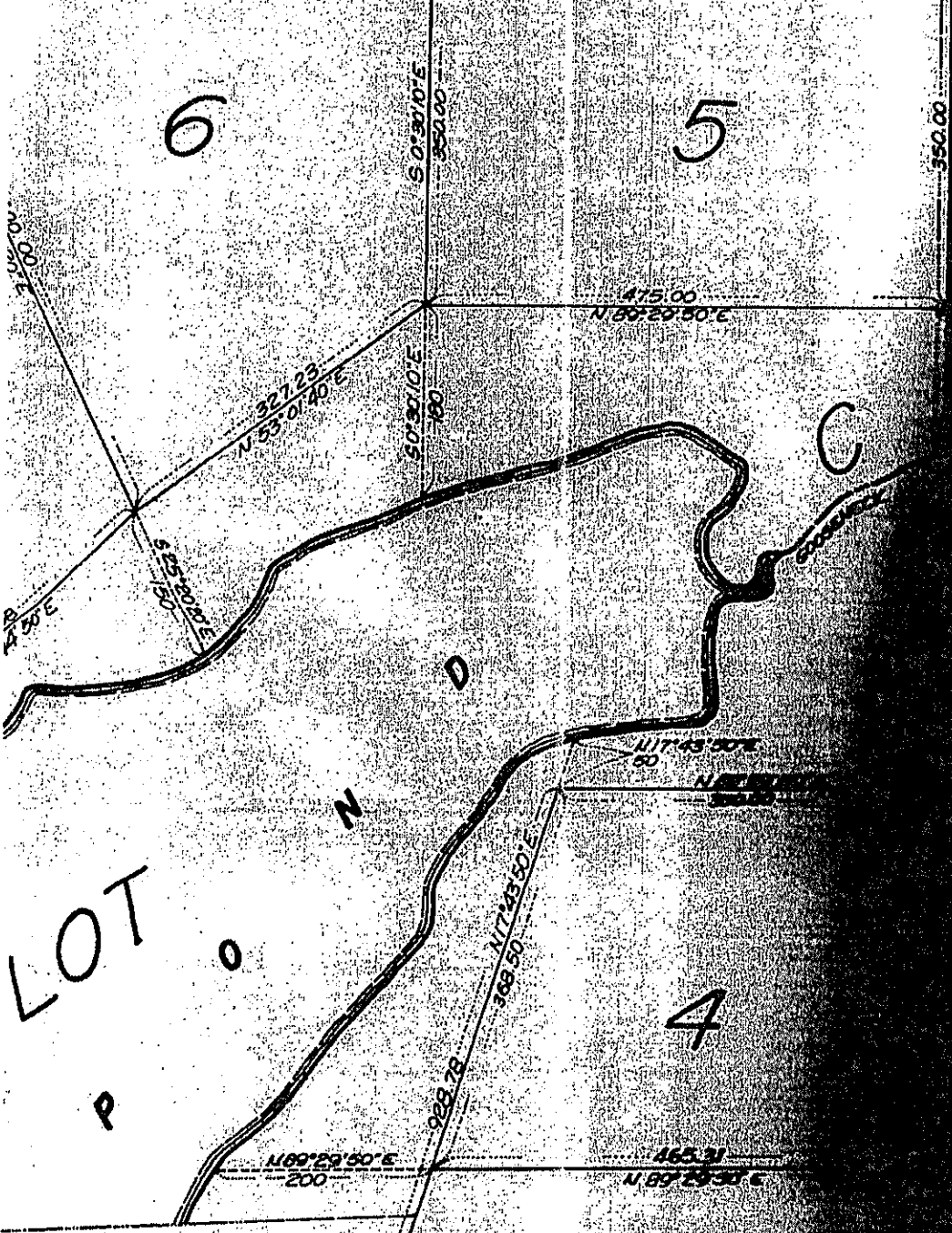
2655.11
N 89° 29' 50" E NORTH LINE OF SECTION 16

SEE SHEET NO. 4

K BOULEVARD - COUNTY ROAD NO. 18
(225' PUBLIC)

615.16 990.16 475.00 N 89° 29' 50" E

city easement adjoining right-of-way

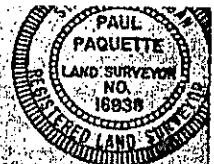


MATCH LINE FOR OUTLOT C

SEE SHEET NO. 6

INTY AIRPARK

1/4 OF SEC. 9, W 1/2 OF SEC. 16, AND THE E 1/2 OF SEC. 17,
HOUGHTON COUNTY MICHIGAN



1/4 corner common to sections 9 & 16.

NORTH LINE OF SECTION 16

EE SHEET NO. 4

ROAD - COUNTY ROAD NO. 18
(225' PUBLIC)

990.16 715.00 190.00

7' right-of-way

5

30°30'10"E 380.00
415.00
N 89°29'50"E
150.00
50°30'10"E 180.00
350.00
50°30'10"E 180.00

22°23' 50" 150.00
50°30'10"E 180.00
115.00
N 89°29'50"E
150.00
30°30'10"E 180.00

C
GOOSENECK

ROAD

GOOSENECK
(100' PRIVATE)

110' utility easement adjoining right-of-way

N 89°29'50"E 380.00
117°43'50"E 75.00
N 89°29'50"E 380.00
N 89°29'50"E 380.00
928.78
N 17°48'50"E 388.50
952.60
180.00
50°30'10"E 180.00

4

N 89°29'50"E 200.00
465.31
N 89°29'50"E 465.31
952.60
50°30'10"E 180.00

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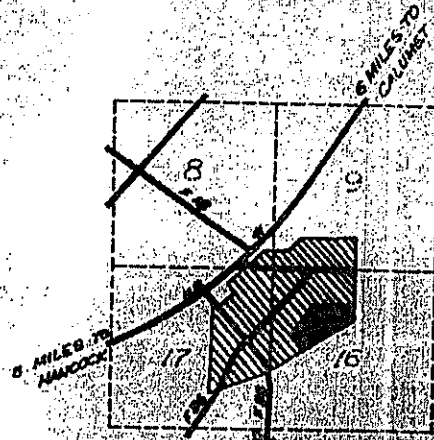


UT LOT C
EE SHEET NO. 6

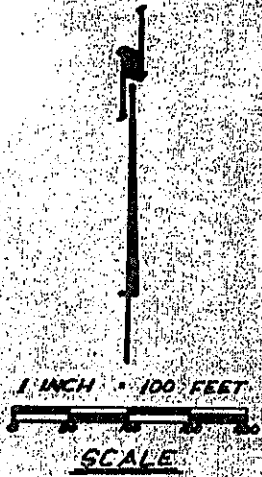
PROGRAM ENGINEERING
SHEET 3 OF 3

HOUGHTON C

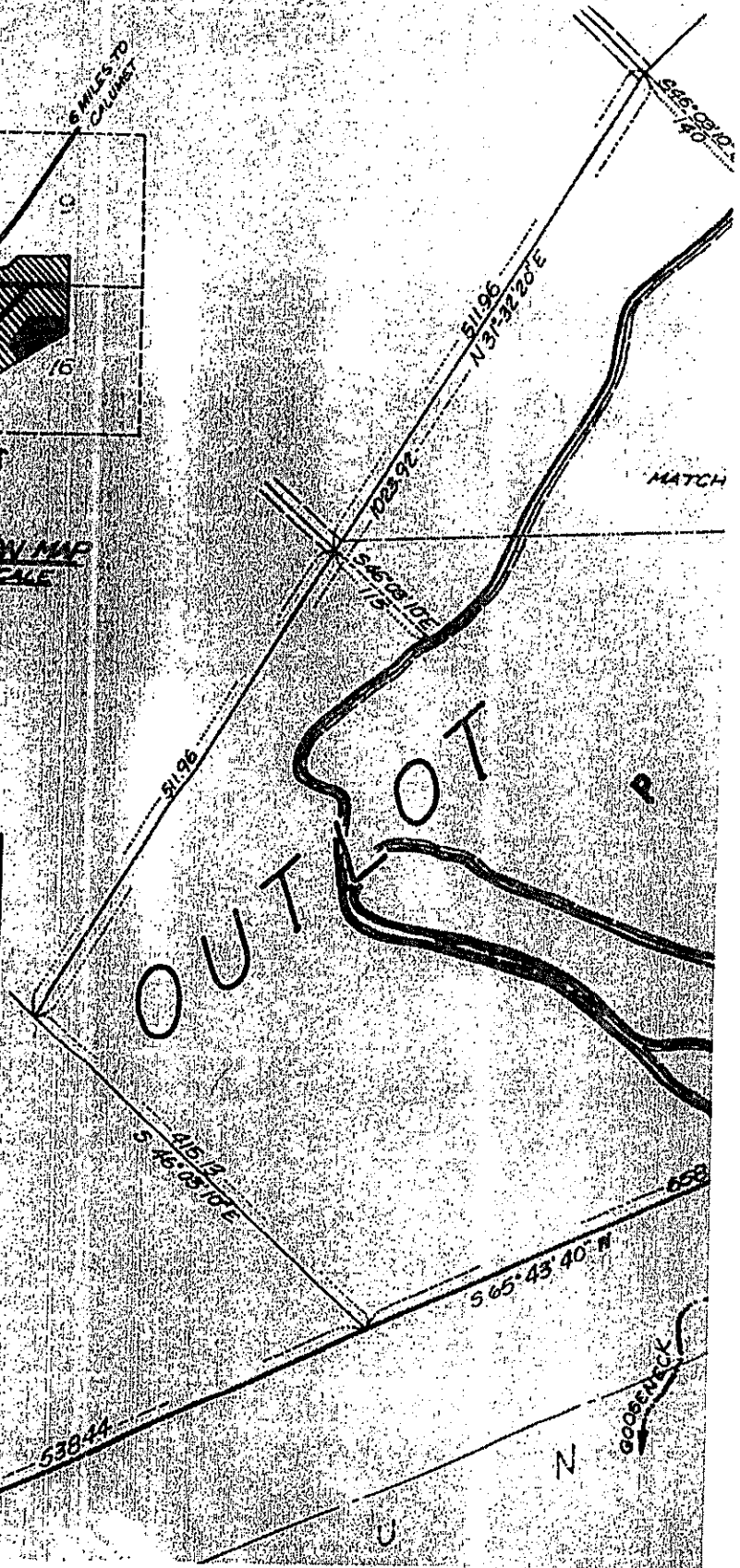
PART OF THE SE 1/4 OF THE SE 1/4 OF SEC. 8, S 1/2
T55N-R33W FRANKLIN T



LOCATION MAP
NO SCALE

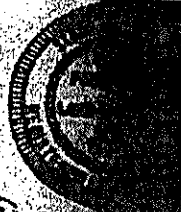


SEE SHEET NO. 7

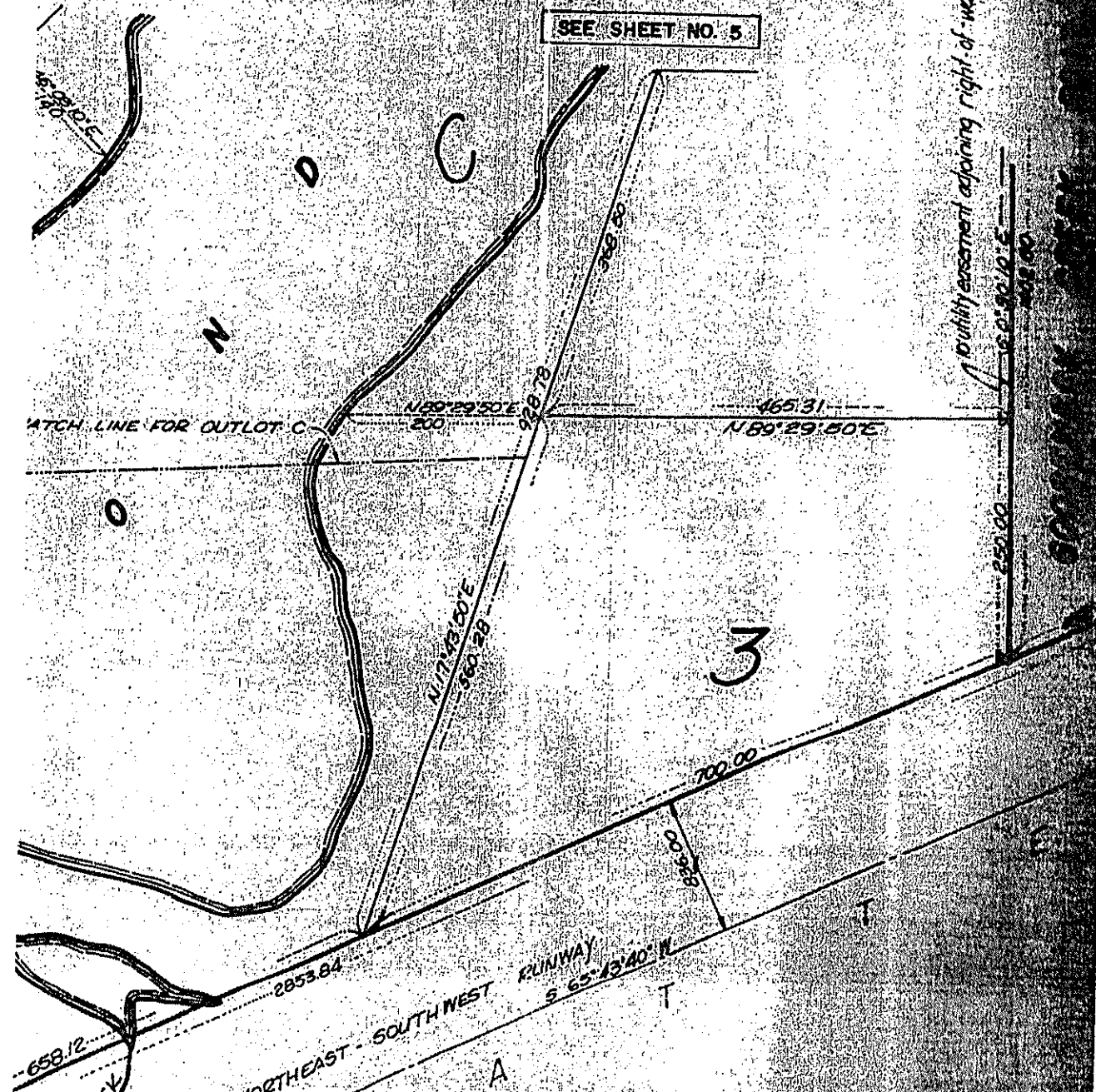


COUNTY AIRPARK

S 1/2 OF THE SW 1/4 OF SEC. 9, W 1/2 OF SEC. 16, AND THE E 1/2 OF SEC. 17
IN TOWNSHIP, HOUGHTON COUNTY MICHIGAN



SEE SHEET NO. 5



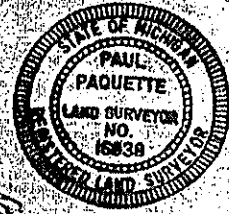
Utility easement adjoining right-of-way

LEGEND

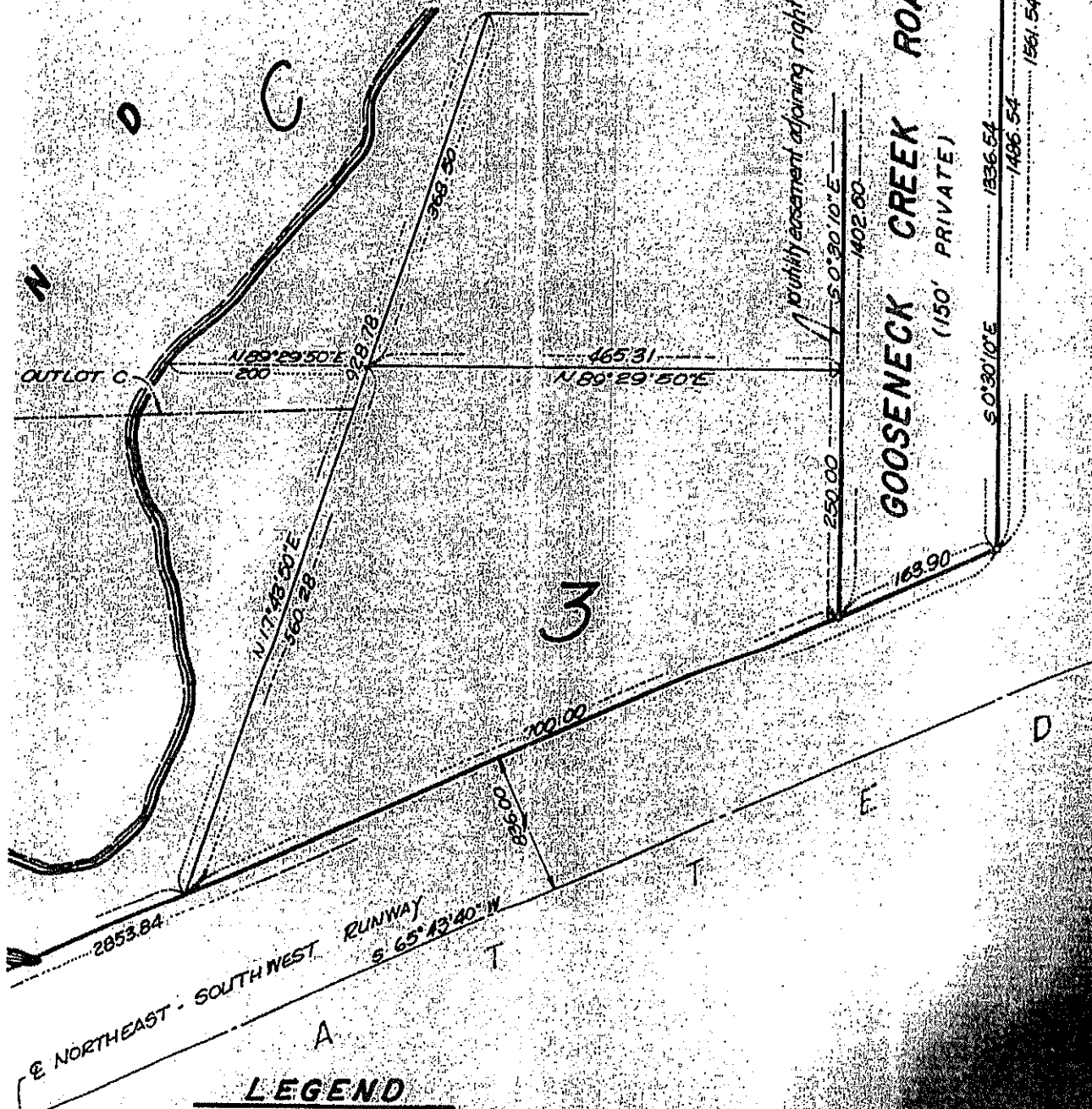
- 1) All distances are in feet and decimals to a 1000
- 2) All curve dimensions are as shown
- 3) \circ - Denotes 4 inch diameter concrete iron pipe
- 4) All lot corners are iron pipes, 1/2 inch diameter, 10 feet in length, (0.6 lb per linear foot)
- 5) Plat bearings were established from Houghton County Road Commission records

HUGHTON COUNTY AIRPARK

N 1/4 OF SEC. 9, W 1/2 OF SEC. 16, AND THE E 1/2 OF SEC. 17
 HUGHTON COUNTY MICHIGAN



SEE SHEET NO. 5



LEGEND

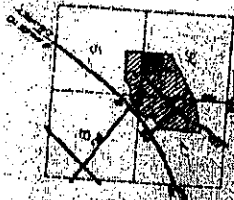
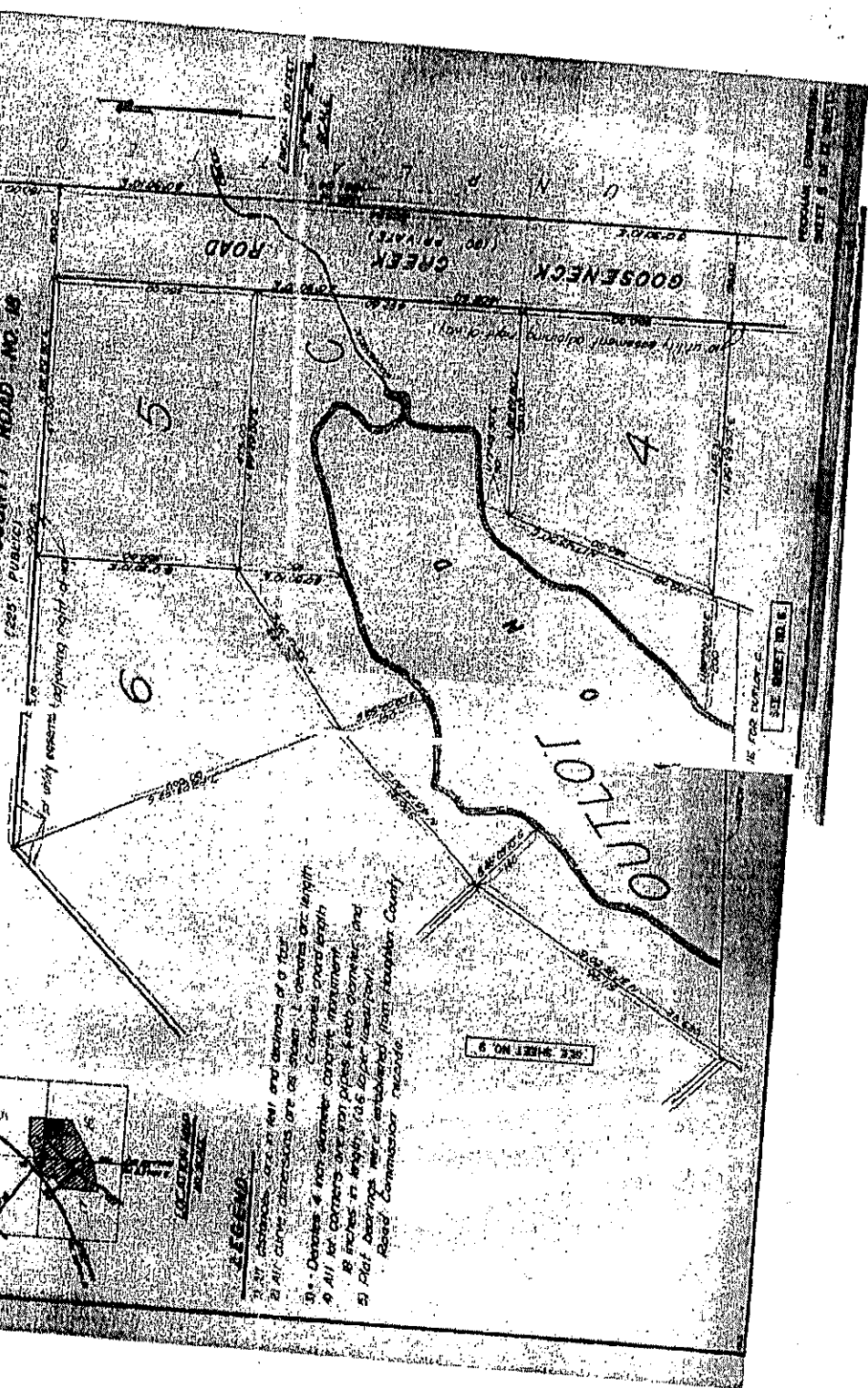
- 1) All distances are in feet and decimals of a foot.
- 2) All curve dimensions are as shown: L-denotes ...
 C-denotes ...
- 3) ° - Denotes 4 inch diameter concrete monument.
- 4) All lot corners are iron pipes, 1/2 inch diameter, ...
 in length, (0.6 lb per lineal foot).
- 5) Plot bearings were established from Houghton County
 Road Commission records.

HOUGHTON COUNTY AIRPARK

PART OF THE NE 1/4 OF THE SE 1/4 OF SEC. 9, S 12 T. 35N - R. 33W - FRANKLIN T. WILSHIRE, HOUGHTON COUNTY, MICHIGAN

AIRPARK & DULEYARD COUNTY ROAD NO. 16

SEE SHEET NO. 5



LEGEND

- 1) All distances are in feet and decimals of a foot.
- 2) All curve radiations are in station corners or length.
- 3) Dashes & non-terminating decimals are length.
- 4) All lot corners are marked with a cross.
- 5) All bearings are in degrees, minutes and seconds.
- 6) All bearings are in degrees, minutes and seconds.
- 7) All bearings are in degrees, minutes and seconds.
- 8) All bearings are in degrees, minutes and seconds.
- 9) All bearings are in degrees, minutes and seconds.
- 10) All bearings are in degrees, minutes and seconds.

SEE SHEET NO. 5

SEE SHEET NO. 6



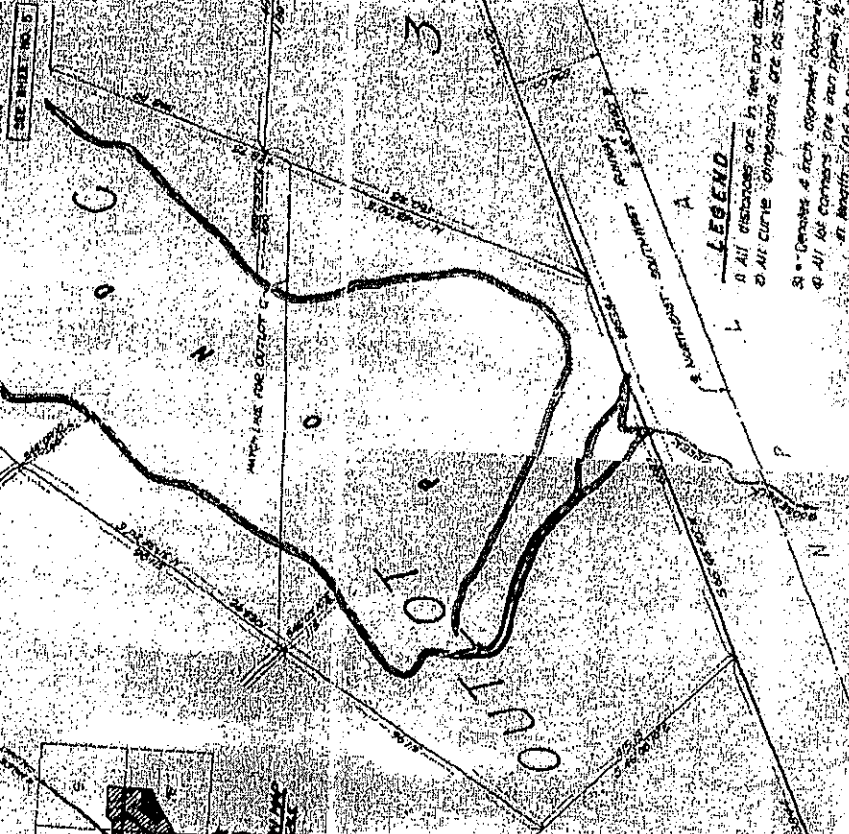
HOUGHTON COUNTY AIRPARK

PART OF THE SE 1/4 OF THE SW 1/4 OF SEC. 8 FOR THE SW 1/4 OF SEC. 9, T. 65N., R. 33W., FRANKLIN TOWNSHIP, HOUGHTON COUNTY, MICHIGAN



GOOSENECK CREEK ROAD
 100' PRIVATE
 100' PRIVATE
 100' PRIVATE

100' PRIVATE



SEE SHEET NO. 7

LEGEND

- 1. All distances are in feet and decimals of a foot
- 2. All curve compasses are as shown. L denotes left, R denotes right
- 3. All lot corners are iron pipes, 1/2 inch diameter
- 4. All lot corners are iron pipes, 1/2 inch diameter
- 5. Plot bearings were established from the true bearing of the road

**CONSERVATION EASEMENT IN OUTLOT C of the HOUGHTON COUNTY AIRPARK,
HOUGHTON COUNTY, MICHIGAN.**

Part of the NW ¼ of Section 16, T55N-R33W, Franklin Township, Houghton County, Michigan being part of Out Lot C in the plat titled Houghton County Airpark as recorded in Cabinet 1, pages 88-93 at the Houghton County Register of Deeds, Houghton, Michigan described as follows:

Commencing a 3.5 inch brass cap marked T55N R33W 1/4S9 1/4S16, set 2005 by PS 39478, as the monument common to Section 1/4 corner 9 and 16, T55N,R33W; thence south along the N-S ¼ line of said Section 16 on a bearing of S 0°30'10" E, a distance of 150.00 feet; thence southwesterly on a bearing S 89°29'50" W a distance of 150.00 feet to the Northeast Corner of Lot #5 in said Houghton County Airpark Plat; thence south along the east line of said Lot #5 on a bearing of S 0°30'10" E a distance of 350.00 to the Southeast Corner of said Lot #5 and Northeast Corner of said Outlot C; thence south along the east line of said Outlot C on a bearing of S 0°30'10" E a distance of 40.00 feet to the Point of Beginning of the herein described Conservation Easement; thence continuing south along the east line of said Outlot C on a bearing of S 0°30'10" E a distance of 277.60 feet; thence southwesterly on a bearing of S 78°33'28" W a distance of 356.67 feet; thence southwesterly on a bearing of S 28°46'16" W a distance of 568.00 feet; thence southeasterly on a bearing of S 12°16'05" E a distance of 260.00 feet to a point on the east line of said Outlot C; thence southwesterly along the east line of said Outlot C on a bearing of S 17°43'55" W a distance of 210.00 feet to a ½ inch diameter iron pipe marking the SW corner of Lot 3; thence southwesterly along the east boundary of said Outlot C on a bearing of S 65°43'41" W a distance of 329.06 feet; thence northwesterly on a bearing of N 51°24'49" W a distance of 549.12 feet; thence northeasterly N 31°32'18" E a distance of 763.67 feet; thence northeasterly on a bearing N 46°14'20" E a distance of 338.55 feet; thence northeasterly on a bearing of N 64°29'19" E a distance of 477.31 feet; thence northeasterly on a bearing of N 89°29'50" E a distance of 283.72 feet to the Point of Beginning Said easement contains 18.75, more or less, acres of land.

Bearings are based on the bearing on the plat of the Houghton County Airpark as recorded in Cabinet 1, Pages 88-93 at the Houghton County Register of Deeds.

Prepared by:

Eric James
Keweenaw Research Center
Houghton, MI 49930
August 5, 2024

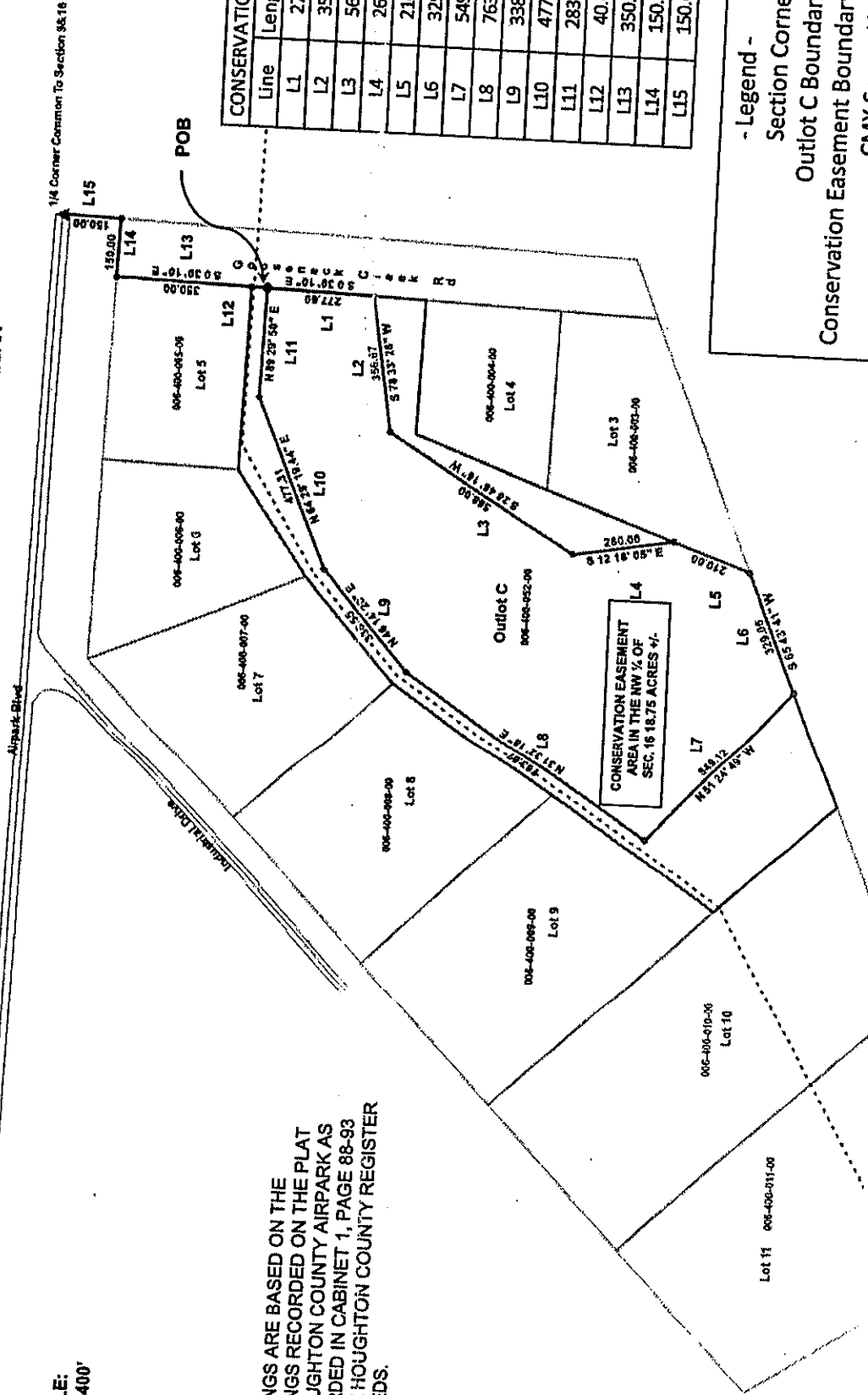
Outlot C Conservation Easement Map

CONSERVATION EASEMENT MAP REFERENCED TO THE NW 1/4 OF SECTION 16
T55N-R33W, FRANKLIN TOWNSHIP, HOUGHTON COUNTY, MICHIGAN



SCALE:
1.25" = 400'

NOTE:
BEARINGS ARE BASED ON THE
BEARINGS RECORDED ON THE PLAT
OF HOUGHTON COUNTY AIRPARK AS
RECORDED IN CABINET 1, PAGE 88-93
AT THE HOUGHTON COUNTY REGISTER
OF DEEDS.



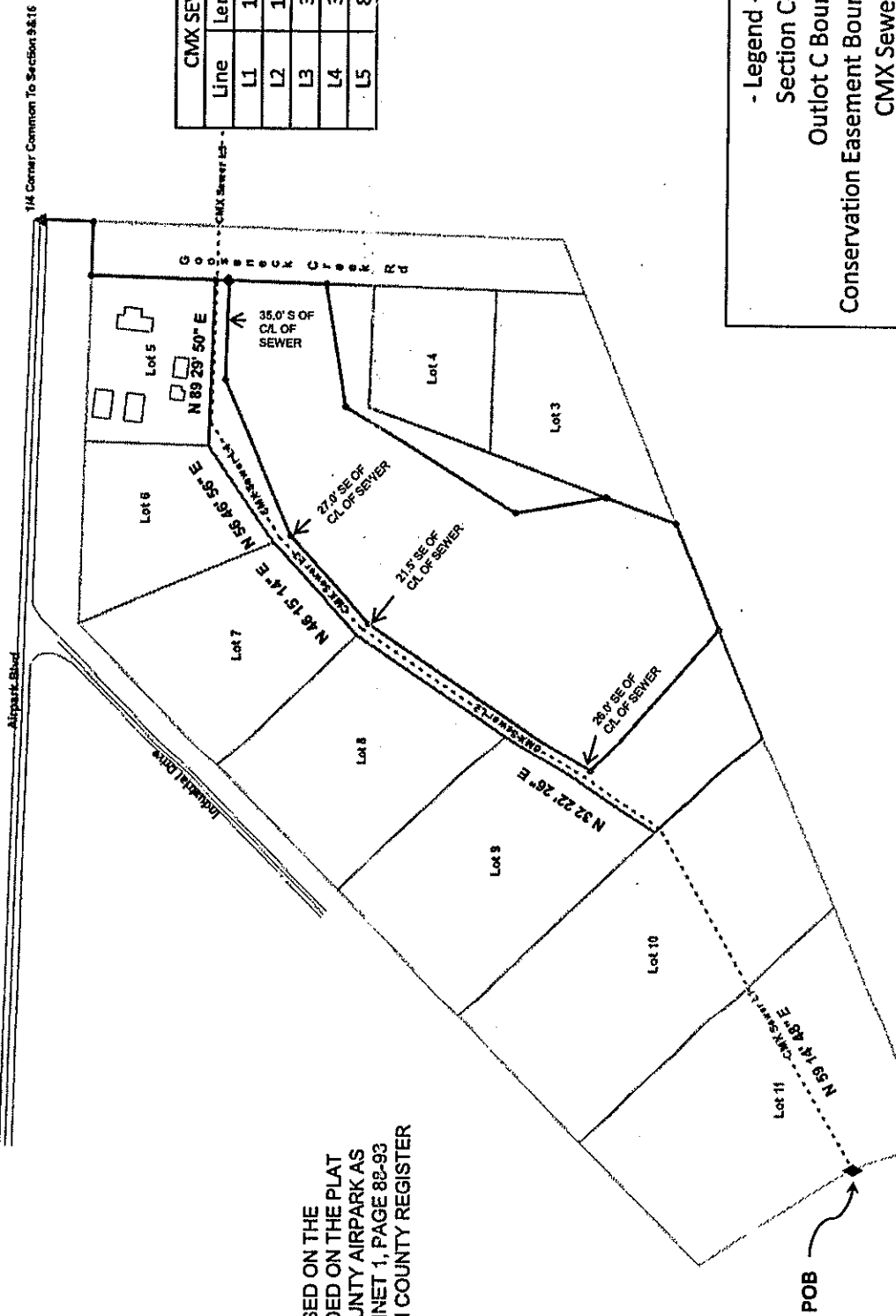
Line	Length (Ft)	Bearing
L1	277.60	S 00 30' 10.00" E
L2	356.67	S 78 33' 28.16" W
L3	568.00	S 28 46' 16.04" W
L4	260.00	S 12 16' 04.72" E
L5	210.00	S 17 43' 55.28" W
L6	329.06	S 65 43' 40.84" W
L7	549.12	N 51 24' 49.35" W
L8	763.67	N 31 32' 17.78" E
L9	338.55	N 46 14' 20.05" E
L10	477.31	N 64 29' 19.44" E
L11	283.72	N 89 29' 49.89" E
L12	40.00	S 00 30' 10.00" E
L13	350.00	S 00 30' 10.00" E
L14	150.00	N 89 29' 49.89" E
L15	150.00	S 00 30' 10.00" E

- Legend -

- Section Corner
- Outlot C Boundary
- Conservation Easement Boundary
- CMX Sewer Line

Outlot C Conservation Easement Map – CMX Sewer Line Offset

CONSERVATION EASEMENT MAP REFERENCED TO THE NW ¼ OF SECTION 16
T55N-R33W, FRANKLIN TOWNSHIP, HOUGHTON COUNTY, MICHIGAN



1/4 Corner Common To Section 9&16

Airpark Blvd

CMX SEWER LINE LOCATION		
Line	Length (Ft)	Bearing
L1	1124.00	N 59 14' 48" E
L2	1032.47	N 32 22' 26" E
L3	347.98	N 46 15' 14" E
L4	375.04	N 56 46' 56" E
L5	836.22	N 89 29' 50" E

- Legend -

- Section Corner
- Outlot C Boundary
- Conservation Easement Boundary
- CMX Sewer Line



SCALE:
1.00"= 400'

NOTE:
BEARINGS ARE BASED ON THE
BEARINGS RECORDED ON THE PLAT
OF HOUGHTON COUNTY AIRPARK AS
RECORDED IN CABINET 1, PAGE 88-93
AT THE HOUGHTON COUNTY REGISTER
OF DEEDS.

ACCESS EASEMENT ON Lot #5 of the HOUGHTON COUNTY AIRPARK, HOUGHTON COUNTY, MICHIGAN.

A ten (10) feet wide easement for access to Outlot C located in the NW ¼ of Section 16, T55N-R33W, Franklin Township, Houghton County, Michigan and being situated in the Goose Neck Creek Road Right-of-Way in the plat titled Houghton County Airpark as recorded in Cabinet 1, pages 88-93 at the Houghton County Register of Deeds, Houghton, Michigan. The width of the Access Easement is ten (10) feet described as follows:

Commencing at a 3.5 inch brass cap marked T55N R33W 1/4S9 1/4S16, set 2005 by PS 39478, as the monument common to Section 1/4 corner 9 and 16, T55N,R33W; thence South along the N-S ¼ line of said Section 16 on a bearing of S 0°30'10" E, a distance of 150.00 feet; thence Southwesterly on a bearing S 89°29'50" W a distance of 150.00 feet to the Northeast Corner of Lot #5 in said Houghton County Airpark Plat, said Northeast corner being on the west side of the Goose Neck Creek Road Right-of Way and being the Point of Beginning of the access easement herein described; thence Southeasterly along the west line of the Goose Neck Creek Road Right-of-Way on a bearing of S 0°30'10" E a distance of 420.22; thence Northeasterly on a bearing N 89°29'50" E a distance of 10.00 feet; thence Northwesterly on a bearing of N 0°30'10" W a distance of 420.22 feet, more or less; thence Southwesterly on a bearing S 89°29'50" W a distance of 10.00 feet to the Point of Ending of the Access Easement.

Bearings are based on the bearing on the plat of the Houghton County Airpark as recorded in Cabinet 1, Pages 88-93 at the Houghton County Register of Deeds.

Prepared by:

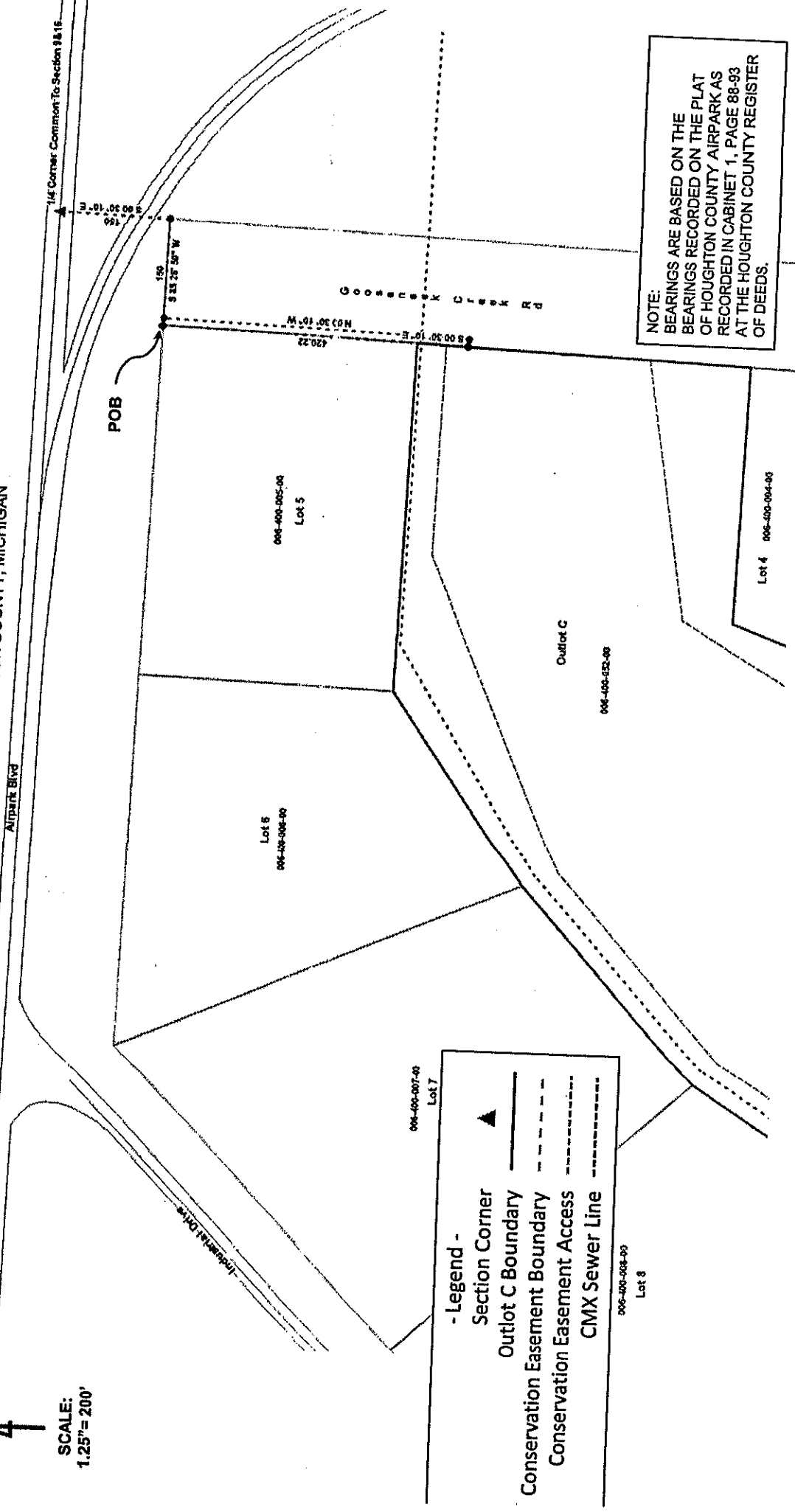
Eric James
Keweenaw Research Center
Houghton, MI 49931
August 9, 2024

Outlot C Conservation Easement Access Map

CONSERVATION EASEMENT ACCESS MAP REFERENCED TO THE NW ¼ OF SECTION 16
T55N-R33W, FRANKLIN TOWNSHIP, HOUGHTON COUNTY, MICHIGAN



SCALE:
1.25" = 200'



NOTE:
BEARINGS ARE BASED ON THE
BEARINGS RECORDED ON THE PLAT
OF HOUGHTON COUNTY AIRPARK AS
RECORDED IN CABINET 1, PAGE 88-93
AT THE HOUGHTON COUNTY REGISTER
OF DEEDS.

- Legend -

- Section Corner ▲
- Outlot C Boundary ———
- Conservation Easement Boundary - - - - -
- Conservation Easement Access - - - - -
- CMX Sewer Line - - - - -



Michigan Earned Sick Time Act & Improved Workforce Opportunity Wage Act Information

message

nikki@kedabiz.com <nikki@kedabiz.com>
o: administrator@houghtoncounty.net

Thu, Aug 1, 2024 at 11:14

Dear Houghton and Keweenaw County Businesses,

We are writing to share information regarding the Michigan Supreme Court's decision on July 31, 2024, to reinstate the Earned Sick Time Act (ESTA) and Improved Workforce Opportunity Wage Act (IWOWA) in Michigan. Keweenaw Economic Development Alliance will continue to forward updated information as it becomes available. Please contact your legal and financial advisors with any questions.

These changes will go into effect February of 2025 and include the following:

All covered employers must amend existing paid leave policies or implement new leave policies as applicable that comply with the ESTA by February 21, 2025. Key elements of the ESTA include:

- All Michigan employers, except for the U.S. government, are covered.
- All employees of a covered employer, rather than only certain categories of employees as provided under the PMLA, are covered.
- Covered employers must accrue sick time for covered employees, at a rate of at least one hour of earned sick time for every 30 hours worked.
- Employers with 10 or more employees, as defined by the ESTA, must allow employees to use up to 72 hours of paid earned sick time per year.
- Employers with fewer than 10 employees, as defined by the ESTA, must provide up to 40 hours of paid sick time and 32 hours of unpaid sick time each year (unless the employer selects a higher limit).
- Employers may not prohibit the carryover or cap the accrual of unused earned sick time.
- Employers may limit the use of earned sick time in any year to 72 hours.

The minimum wage ballot proposal as originally adopted by the Legislature in 2018, in the form of the IWOWA, is also effective February 21, 2025, subject to a phase in of certain requirements that remains to be determined at this time. Key elements of the IWOWA include:

- The state minimum wage rate will be \$10.00 plus the state treasurer's inflation adjustment, which has yet to be calculated and released.
- Future increases will be calculated annually based on inflation as specified in the IWOWA.
- The existing "tip credit" provisions employers of tipped employees currently utilize to calculate whether they have been paid minimum wage will be phased out over a period of years and eliminated entirely by February 21, 2029.
- Employees will have expanded rights as to how they are compensated for overtime work, including "comp time" as an alternative to customary payment of overtime wages.

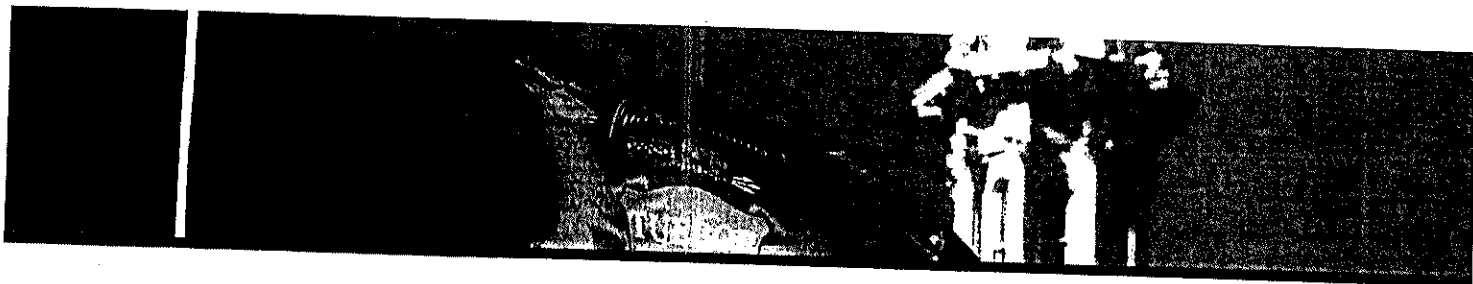
Information from Michigan Supreme Court Syllabus (Mothering Justice vs. Attorney General) and Varnum Law.

Sincerely,

Nikki Madisen
Administrative Assistant
Keweenaw Economic Development Alliance
(906) 482-6817

The Current Impacts of Michigan's Mandatory Paid Leave, Minimum Wage Law Changes

August 6, 2024



KEY TAKEAWAYS

- While the Michigan Supreme Court's decision was based on how the new regulations were implemented, three significant changes will affect sick leave policies, overtime regulations, and the minimum wage starting in February 2025.
- An overwhelming slew of new, mandatory changes to paid leave will affect all businesses in Michigan.
- Because of the delayed effect, business owners can contact their elected officials to ask for amendments to these impacts.

On July 31, the Michigan Supreme Court ruled that the Michigan legislature's adoption and amendment of a 2018 proposal was unconstitutional. The decision encompasses three aggressive key changes, all of which will have substantial consequences for Michigan businesses across industries:

- Many complex adjustments to paid sick leave benefits.
- An increase in the regular minimum wage.
- A phase-out of the tipped wage credit.

[Related: Chamber Perspective on "Adopt and Amend" Michigan Supreme Court Decision](#)

New requirements are scheduled to take effect on Feb. 21, 2025, followed by additional annual changes through Feb. 21, 2029.

Paid Leave Changes

The largest and currently most ambiguous changes from this ruling are regarding paid leave for Michigan employees, making it ripe for abuse and litigation issues. Under the new ruling, the Earned Sick Time Act (ESTA) will be enacted on Feb. 21, 2025, replacing Michigan's Paid Medical Leave Act (PMLA). As it currently stands, ESTA will be the most aggressive time-off mandate in Michigan's history with its broader coverage scope, more complex usage rules, and not being concurrent with the Paid Family Leave Act.

new coverage and eligibility

Under ESTA, **all employees not employed by the federal government, regardless of type, must have paid leave.** This includes temporary, seasonal, and casual employees, as well as employees outside the state of Michigan who are selling services in Michigan.

Further, this also includes an individual who hires an individual or a company to perform a service, such as a landscaper or a babysitter; that person needs to ensure that the company provides sick leave for the employee, or else the customer could also be held responsible. ESTA will also apply to employees covered by a collective bargaining agreement on the contract's initial expiration date.

These ESTA requirements will be effective on May 22, 2025, giving employers time to understand the new regulations.

Accrual, Usage, and Frontloading

Under the Earned Sick Time Act (ESTA), employees accrue one hour of paid time for every 30 hours worked, up to 72 hours a year. Employers with less than 10 employees can cap accrual at 40 hours and must offer 32 hours of unpaid leave. Unlike the Paid Medical and Leave Act (PMLA), ESTA does not allow frontloading. There is no credit for prior service or accruals for those gone for at least six months, but those who return within six months can use any prior accrued time immediately while also accruing new time.

Employers must provide paid leave based on the number of employees and for specific purposes under ESTA guidelines. The leave should accrue at a consistent rate, covering vacation days, personal days, and other paid time off. Employees can use this leave in small increments, but not exceeding one hour at a time. Additionally, employees must give at least seven days' notice for leave or as soon as possible if it's short notice.

ESTA allows leave for meetings at a child's school related to the child's health, disability, or domestic violence. The definition of "family member" has been expanded to include individuals related by blood or association. Pets are not included in this definition. Moreover, employers can request generic statement documentation after three consecutive days off, and employees are responsible for the associated out-of-pocket costs, such as doctor's visit co-pays.

Employees can carry over unused leave from year to year. However, if the employer has more than 10 employees, they can limit the use of carried-over leave to 72 hours per year. The limit for employers with less than 10 employees is 40 paid and 32 unpaid hours.

Enforcement, Rights, and Retaliation

At the time of hiring, an employer must provide notice of the amount of earned sick time to be provided, how a year would be calculated, the terms of use, the prohibition on retaliation, and the right to a private suit. Further, any poster notices will need to be in English, Spanish, and any other language used by at least 10% of employees in the workplace.

Employers must maintain timekeeping records for three years, which the state can inspect at any time. This is an increase from the previous requirement of one year under PMLA.

Under ESTA, an employer is prohibited from taking retaliatory action if the employee has exercised their ESTA rights, including using earned sick time, filing a complaint about any alleged employer ESTA violation, and the

attendance policy. An employee also has the right to file a claim for payment for unused earned sick time, rehiring or reinstatement, back wages, restoration of benefits, liquidated damages, and attorney fees.

If an employer takes adverse action within 90 days or a question about an employer's compliance with an employee's right to earned sick time under ESTA and the employer does not have or grant access to records, there is a violation presumption, which can only be rebutted by clear and convincing evidence. If found guilty, an employer must pay a \$1,000 fine for each violation, including retaliation, failure to provide leave, or failure to post or distribute notice.

Upcoming Minimum Wage Increase Schedule

Before the ruling, minimum hourly wage rates would have increased from \$9.65 in 2020 to \$10.56 in 2025. However, the Michigan Supreme Court created a new, expedited schedule for minimum hourly wage starting on Feb. 21, 2025, if the ruling stands as is:

- Feb. 21, 2025: \$10.00, plus the state treasurer's inflation adjustment, using July 31, 2024, as the calculation's endpoint. Though estimated to be around \$12.50, the actual rate will be determined by Nov. 1, 2024.
- Feb. 21, 2026: \$10.65, plus the state treasurer's inflation adjustment, using July 31, 2025, as the calculation's endpoint.
- Feb. 21, 2027: \$11.35, plus the state treasurer's inflation adjustment.
- Feb. 21, 2028: \$12.00, plus the state treasurer's inflation adjustment.
- Feb. 21, 2029: The state treasurer will calculate the inflation-adjusted minimum wage annually, as outlined in 2018 PA 337, section 4(2), provided that the state unemployment rate does not reach 8.5% or higher for the year before the next scheduled increase.

However, the special rate for minors ages 16 and 17 will still be 85% of the standard minimum wage, as will the \$4.25 training wage for those under 20 during their first 90 days of employment.

Upcoming Tipped Wage Phase-Out Schedule

An additional challenge restaurants and tipped-waged employers will also need to deal with is the removal of the tipped wage credit, which is currently at 38%, and the increase in the minimum wage simultaneously. With the ruling remaining as is, the tipped minimum wage phase-out is based on the following new court-ordered schedule:

- **Feb. 21, 2025:** 48% of tipped employees' minimum wage, which will likely be over \$6 from the current \$3.93.
- **February 2026:** 60% of the wage.
- **February 2027:** 70% of the wage.
- **February 2028:** 80% of the wage.
- **February 2029:** Tipped wage will no longer exist and must follow regular minimum wage rates.

Next Steps for Employers' Advocacy in Action

Remember, ESTA does not go into effect until Feb. 21, 2025. So Michigan business owners still have time to prepare and advocate for modifications to these severe impacts, including immediately assessing their current wage and benefits structures based on the ruling's current status.

The Detroit Regional Chamber is working proactively to give its members the most updated information and resources. This includes forthcoming webinars and a

The Chamber's Government Relations team is also working with other major Michigan business groups and legislative leaders to create amendments to these extreme rulings. Chamber members have the added benefit of receiving advice and help on reaching out to legislative leaders from the

The Chamber will continue to update and provide resources for members on this critical issue.



 **DetroitRegionalChamber**



Learn how the Chamber is advocating for business in Detroit and Southeast Michigan.

[CONTACT US](#)

CHAMBER NEWS

Member Spotlight



Ben Larson <administrator@houghtoncounty.n

Houghton County Marina - A/E Fee Proposal

message

Karin Cooper <kcooper@upea.com>

To: Ben Larson <administrator@houghtoncounty.net>

Mon, Aug 5, 2024 at 3:15 PM

From: Shane Pakkala <spakkala@upea.com>, "George A. Kiiskila" <gkiiskila@upea.com>

Hello, Ben,

As we discussed, U.P. Engineers & Architects, Inc. hereby submits a proposal for professional design of improvements to the toilet/shower building at the Houghton County Marina. The scope of construction work anticipated includes

- Complete renovation of the men's and women's toilet/shower rooms into two individual non-binary ADA toilet/shower rooms and two individual non-binary toilet rooms
- Replace roof structure with new 4/12 pitched roof structure
- Replace 3' wide sidewalk from parking lot to lakeside with 5' wide sidewalk (approximately 72' long)
- Alternate bid for the installation of operable storm windows in the porch area

UPEA's proposal for this scope of work is \$21,000 for architectural and engineering design and \$4,000 for bidding/construction phase services, for a total of \$25,000.

Note that our fee proposal does not include work that is understood to be contracted directly by the owner, including Wi-Fi service, laundry equipment, boat launch improvements, etc.

If you are in agreement with this fee proposal, please indicate by replying to this email. We will prepare a professional services agreement for signatures. If you have any questions about the scope of services offered by UPEA, please do not hesitate to contact me.

Karin R. Cooper, Architect

Associate/Project Manager

U.P. Engineers & Architects, Inc.

100 Portage Street

Houghton, MI 49931

306-482-4810 Office

306-315-1322 Direct

306-370-2667 Cell

www.upea.com



47711 Gundlach PO Box 35, Houghton, MI 49931

O-(906) 523-5441 F-(906) 523-5801

Houghton County Courthouse
401 E. Houghton Ave.
Houghton, MI 49931

05/09/2024

Proposal: renovations 2nd floor South entry.

To include:

- Temporary brace existing roof
- Remove and replace exterior walls
- Lower existing ceiling to 8'-0"
- Provide and install (2) aluminum framed windows
- Provide and install (1) aluminum entry door with side light
- Provide and install thermal insulation and moisture resistant drywall
- Replace exterior siding below windows
- Replace exterior corner metal
- Minor repair to existing flooring

Total material and labor:

\$21,534.00

Excludes:

- Permits
- Electrical, mechanical, and plumbing
- Temporary shelter and heat
- Painting
- New lighting
- New flooring
- Off hours work or weekend hours
- Anything not listed with inclusions

Quote valid for 15 days

August 13, 2024



HOUGHTON COUNTY COURT HOUSE SOUTH ENTRANCE

Quote: Underlayment and Flake Epoxy Flooring System

Ben Larson
Houghton County
401 E. Houghton Ave
Houghton, MI 49931
(906) 231-5058
ben@houghtoncounty.net

Scope of Work

Underlayment and Flake Epoxy Base and Flooring (Approximately 50 SF)

- Apply underlayment primer and pour underlayment at approximately ½" and broadcast with flake.
- Allow underlayment to cure for one week prior to coating.
- Apply epoxy clear top coat for a slip-resistant finish.

Cost Breakdown

Underlayment Epoxy Flooring System (50 SF):	\$700.00
Total:	\$700.00

Additional Information

- Allow cement-based underlayment to cure for 1 day per ¼ of material prior to applying epoxy flooring.
 - Construction area must be unoccupied while work is being performed.
 - Temperature: An ambient temperature of 60 degrees
 - Completion time: Resinous flooring a minimum of 1 business day underlayment and 2 business days for epoxy flooring.
 - Epoxy cure time: Minimum of 24 to 48 hours.
 - Epoxy flooring follows the contour of the floor.
 - Epoxy flooring may crack if the concrete moves/settles, may blister if hydrostatic pressure is present and may yellow if exposed to UV rays.
 - Proposal valid for 30 days
-



Western Upper Peninsula Health Department

Main Office | 540 Depot Street | Hancock, MI 49930 | 906.482.7382

303 Baraga Avenue L'Anse, MI 49946
210 N. Moore Street Bessemer, MI 49911
408 Copper Street Ontonagon, MI 49953

June 28, 2024

Jennifer Kelly, County Clerk
Houghton County Courthouse
401 E. Houghton Avenue
Houghton, MI 49931

Dear Ms. Kelly:

At its regular board meeting on June 24, 2024, the Western U.P. Board of Health established county allocation levels for 2025. The allocation amounts for counties in the health department region are set according to the formula agreed to in the Intergovernmental Agreement forming the health department.

For 2025, Houghton County's allocation is as follows:

Requested Allocation	\$275,840
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Please contact me if you have any questions.

Sincerely,

Cathryn A. Beer
Health Officer/Administrator

CAB/jh



Western U.P.

PLANNING & DEVELOPMENT REGION

400 Quincy St, 8th Floor, Hancock, Michigan 49930
906-482-7205 Fax: 906-482-9032 e-mail: info@wupldr.org

July 17, 2024

Houghton County Board of Commissioners
c/o Mr. Ben Larson, Administrator
Houghton County Courthouse, 5th Floor
401 E Houghton Ave
Houghton, MI 49931

Dear Houghton County Board of Commissioners:

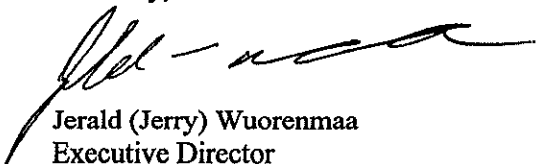
As you undergo your budget process for Fiscal Year 2024-25, I wish to thank you for the County's continuing participation as a WUPPDR member. Your annual contribution due will be **\$14,871**.

The County's contribution is vital to support WUPPDR's grants that require local matching shares. The primary program supported by your contributions is the United States Economic Development Administration Partnership Planning Program, which currently requires a 40% nonfederal match. Member contributions are also used to cover miscellaneous general fund expenses, indirect (overhead) costs (which have increasingly been limited or prohibited for reimbursement by funding agencies), other items that are ineligible for reimbursement under particular grants, and occasional cost overruns in grant funds. Member contributions generally make up less than 10 percent of WUPPDR's annual budget, but they are critical in that they are the only appropriate funding source for some expenses.

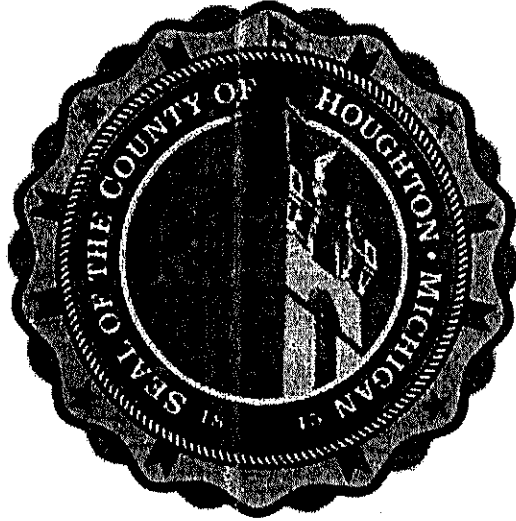
WUPPDR's role in the region has become increasingly prominent since 2020. We have been involved with implementing numerous projects and programs related to pandemic impacts and pandemic-related supplemental funding. We function as the lead entity of the Western Upper Peninsula Regional Housing Partnership and are assisting various parties with pursuing housing development projects. We are preparing to work with local governments and other entities to develop a new multicounty materials management plan for the region – a significant multi-year undertaking. And we are providing grant administrative and/or labor standards compliance services that are not readily available from other service providers. These are only a few examples of our areas of activity.

Again, we greatly appreciate your continued support and trust in the value of our organization. If you need any other information, please feel free to contact me by phone at (906) 482-7205 x111 or e-mail at jwuorenmaa@wupldr.org.

Sincerely,



Jerald (Jerry) Wuorenmaa
Executive Director



Houghton County Employee Handbook

Effective July 2024



Houghton County Employee Handbook

Welcome/Introduction

Congratulations on your recent hire!

We are excited to have you as part of our team. You were hired because we believe that you can contribute to the success and continued growth of our County and Community. The strength and vitality of Houghton County is due in no small part to the many important contributions made by each of its employees. The county promotes and encourages dedication and professionalism as we serve the public. We take special interest in the well-being of each employee, and invest in our people to the extent that we can to provide them with a great place to work. The policies, benefits, and services described in this handbook reflect that concern. We encourage you to take advantage of the many opportunities and resources available to you for your personal growth and professional development.

This handbook is designed to acquaint new employees with the County, and to provide an overview of the working conditions, and employee benefits that can be found in the attached County Personnel Policies. This handbook is intended to be read and then kept for future reference. Each employee should be familiar with its contents, as well as the referenced and other personnel policies. This handbook sets forth a general overview of the terms and conditions for employment, expectations for employee conduct, and the benefits that will be provided to new employees of the County.

Houghton County provides an equal employment opportunity for all persons, affirming that all applicants and employees shall be treated equally in applying for employment, retaining employment, and for advancing in their employment roles.

The County expressly reserves the right to change any of its policies, at any time, including those covered here. Employees will be notified of any changes by postings on the County website or by other means of communication.



Houghton County Employee Handbook

Work Week

The standard work week begins at 12:01 a.m. on Saturday and ends at 12:00 am midnight on Friday. The work week for each full-time employee consists of five regularly scheduled, recurring eight hour work days during the standard work week. The Houghton County Courthouse hours of operations are 8 a.m. until 4:30 p.m. Monday through Friday. The standard work week consists of 37.5 hours.

Lunch Period

Most full-time employees in a five-day operation have one hour for their lunch period, unpaid.

Personal Business on County Time

Personal business should be conducted away from the workplace. Incoming personal calls and emails during non break times are discouraged, and outgoing personal calls and emails should be made only when urgent or during breaks or lunch hours. Such calls or emails should be kept brief and to a minimum.

Changes in your Personal Information

It is your personal responsibility to update the employer with any changes in your personal information, family situation, or payroll related items..

County Vehicle

If you drive a County vehicle, you must be aware of the full policy requirements. *See page 33 of the Houghton County Personnel Policies for further information.

Drug-free Workplace

Houghton County is a drug-free workplace. Discipline for violating this policy may include the full range of disciplinary actions, including and up to discharge of employment. *See page 39 of the Houghton County Personnel Policies for further information.

Smoking

Houghton County policy prohibits smoking in any county facility or vehicle. Voluntary compliance is preferred, but discipline can and will be used if necessary for enforcement or violations.

Inclement Weather and County Closing Decisions

In circumstances of weather or emergency conditions, a note will be attached to both the 1st and 2nd floor doors notifying employees of the County's closure, and every effort will be exercised to use the local media outlets to notify our employees and the public. It is strongly suggested that all employees with a cell phone register for County weather alert texts, to be notified as soon as the County closes.

Houghton County Employee Handbook

Work-Related Injury Reporting

If you are injured while at work, immediately notify your supervisor or a fellow County employee that is nearby and available. If any treatment beyond minor first aid is required, arrangements will be made to have you treated at an authorized medical clinic or the nearest hospital. You must then complete an employee injury report within 24 hours of the injury occurring, or as soon as reasonably possible in more severe cases..

Paycheck

Houghton County employees are paid bi-weekly. The pay period begins on Saturday at 12:01 a.m. and ends 14 days later on Friday at 12:00 midnight. Checks are issued on the Thursday following the end of the pay period. All paychecks are mailed to the home address on file or to banking institutions for those who wish to use direct deposit. Inquiries relative to all matters of payroll can be directed to the County Administrator or the Director of Finance in the Administration Office.

Direct deposit is the quickest way to receive your check, and when possible this process is encouraged for all employees. Direct deposit statements will not be mailed to postal addresses, but will be sent via email to an address identified and used by the requesting employee through our BSA system.

Bereavement Leave

Employees are granted time off with pay to make burial arrangements and attend funeral and memorial services for members of their immediate family. * See page 30 of the Houghton County Personnel Policies for further information.

Family Medical Leave Act (FMLA)

The Family and Medical Leave Act requires Houghton County to allow up to 12 work weeks of leave to eligible employees for certain family and medical reasons. Employees are eligible for a leave if they have worked for Houghton County for at least 12 months, and for 1,250 hours over the previous 12 months. Your health coverage will be maintained by Houghton County for the 12-week duration of this leave. *See page 22-24 of the Houghton County Personnel Policies for further information.

Holidays

All regular County employees are granted time-off with pay or are otherwise compensated for legal and special holidays. * See pages 27-28 of the Houghton County Personnel Policies for further information.

In addition to 3 personal days, paid holidays include:

- New Year's Day
- Martin Luther King Day
- Presidents Day
- Good Friday
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Columbus Day
- Thanksgiving Day
- Day after Thanksgiving
- Veterans Day
- Christmas Eve
- Christmas Day
- New Year's Eve



Houghton County Employee Handbook

Harassment and Discrimination

State and federal laws prohibit discrimination in employment on the basis of religion, race, color, national origin, age, sexual orientation, marital status, height, weight, or disability. Houghton County has a zero tolerance policy for any of the above types of harassment/discrimination toward any employee at any given time. Offending employees risk discipline up to and including discharge of employment, and may be subject to civil liability. *See pages 6-10 of the Houghton County Personnel Policies for further information.

Safety

Continued health and safety are important to all Houghton County employees. Exercising caution, staying alert to hazards, and using common sense each day may prevent you or a fellow worker from being injured on the job. *See attached Safety Policy for further information.

Annual Leave

All regular Full Time employees of Houghton County are eligible for annual leave or vacation time. If applicable, check your collective bargaining agreement or benefit plan to determine your eligibility. *See page 28 of the Houghton County Personnel Policies for further information.

Sick Leave

All regular Full Time employees of Houghton County are eligible to accrue sick leave hours. Check your collective bargaining agreement or benefit plan to determine your eligibility. Note: documentation may be required for sick leave use, and for returning to work at the County. * See page 24-27 of the Houghton County Personnel Policies for further information.

Leave of Absence

For information relating to an employee's taking of a leave of absence * See page 24-25 of the Houghton County Personnel Policies.

Resignation

Employees who voluntarily resign should provide the supervisor with no less than two full weeks of prior notice. Department Heads and Key Personnel are required to provide one month of advanced notice* See page 21 of the Houghton County Personnel Policies for further information.



Houghton County Employee Handbook

Workers' Compensation

Houghton County pays for coverage in conformance with the Michigan Workers' Compensation Act.
*See page 27 of the Houghton County Personnel Policies for further information.

About Houghton County

Houghton County is Michigan's 10th Largest by landmass, with over 1500 acres within its boundaries. The County is located on the Keweenaw Peninsula in Michigan's Upper Peninsula. Bordered to the east and west by Lake Superior, the County has 1060 miles of roads, over 900 miles of rivers and streams, 139 inland lakes, and miles of motorized and non-motorized recreation trails. The County is made up of 37,000+ Citizens, 14 Townships, 2 Cities, and 5 Villages. If you are new to our County, we extend a warm welcome to you and yours, and we hope that you will enjoy living and working here. If you are a current Houghton County citizen who has chosen to join us, we welcome you too!

Contact Directory

Title	Extension
Administrator	312
Director of Finance	390
Clerk	346
Treasurer	347
Maintenance Manager	379
IT Director	396

A list of all departments, extensions and names is attached. Thank you for joining us.



Next steps and ACTIONS REQUIRED for MMP (post-NoI)

message

erald Wuorenmaa <jwuorenmaa@wupldr.org>

Thu, Aug 1, 2024 at 1:01 F

o: Stacy Preiss <spreiss@ontonagoncounty.org>, Julie Carlson <clerk@keweenawcountymi.gov>, Ben Larson <ben@houghtoncounty.net>, "Jennifer Kelly (countyclerk@houghtoncounty.net)" <countyclerk@houghtoncounty.net>, Mary Dalpra <MDalpra@ironmi.org>, Lynette Lorenz <LLorenz@ironmi.org>, Juliane Giackino <jgiackino@gogebiccountymi.gov>, Ramona Collins <clerk@gogebic.gov>, "goodreauw@baragacounty.org" <goodreauw@baragacounty.org>
c: Lisa McKenzie <lmckenzie@wupldr.org>, Michael Stanitis <mstanitis@wupldr.org>, gale eilola <geilola@gmail.com>, Jim Lorensen <jlorenson@gogebiccountymi.gov>, Tom Tikkanen <tom.tikkanen@houghtoncounty.net>, Mark Stauber <MStauber@ironmi.org>, Don 'iche <piched@keweenawcountymi.gov>, Carl Nykanen <snykanen@jamadots.com>

Hi All,

Today EGLE has confirmed completion of the NoI for most of the counties, and others are soon to come. I know many of you are busy with election prep, but as there is now a timer on THIS matter too, I want to give you an overview of what's coming next. Please read below, but most of the actions can probably wait until after the election.

Here is an excerpt from EGLE's NoI confirmation e-mail if you haven't seen it yet:

The submission date of [for most, 7/6/2024] officially starts your 36-month timeframe for development and local approval of your Materials Management Plan (MMP). Per the law, within the first 30 days, counties must submit a copy of their NOI to the legislative body of each municipality within the planning area, request publication of the NOI on their webpages and other multimedia outlets, and publish a summary of what is included within the NOI in a newspaper or by electronic media that has major circulation or viewership in the planning area. You can find sample language on our webpage.

Next steps that must be completed within 180 days include (1/28/2025):

- Appointment of the Materials Management Planning Committee
- Appointment of the Designated Planning Agency (120 days - this was already done in your NOI submission)
- Development of a work program
- Approval of work program from Planning Committee

Matters for your consideration and actions required (IN BOLD) by AUGUST 16 (sooner is preferred):

1. WUPPDR is developing a unique NoI for publication and dissemination for each county. We will request that you post this on your website.
2. Counties will need to post notices of MMPC meetings, once they are scheduled, at the counties' usual physical posting locations and/or on their government websites. **If you regularly post meeting notices on your website, tell me, so we can include the web address in the NoI along with your physical address. Also, tell me if your board chair should be indicated at the bottom of the NoI as the official person who has issued it. Right now, I have myself as the contact person.**
3. WUPPDR will disseminate the NoI to local legislative bodies; however, I need to be sure we have proper e-mail addresses to reach all of them. **Please let me know, for your county, whether you believe to have 100% accurate e-mail addresses for all of your local jurisdictions, and send me any that you know are accurate.** (I have a list but it is not perfect.) **If there are any local units you do not feel confident in reaching by e-mail, tell me which they are, because we will probably need to send hard copies to them.** We might just send hard copies to all – haven't decided yet.
4. WUPPDR will submit the NoI to newspapers of record for each county. **Please tell me your newspaper of record.**
5. WUPPDR will request, when distributing the NoI to local jurisdictions, that they post them on their governmental websites (I expect low uptake of this).
6. WUPPDR is establishing the recommended MMPC (committee) and will eventually request that each county board appoint the representatives that are located in their respective counties (including required members who represent non-governmental

committee, we will set up an evaluation process. There is an opportunity for representation of at least one, and in some cases more, elected officials per county. **At your next board meeting** (which I know may not be until September), **please inquire as to whether a board member wants to be represented on the committee.** (So far, Carl Nykkanen, Chair of Ontonagon County Board, has agreed to be appointed as the single **REQUIRED** county elected official on the regional group. Participation of other county board members among the six counties is not required.) More details on this to come.

- a. By the way, I heard secondhand that EGLE has indicated that counties should use their usual process to appoint representatives on the committee; however, since this is a truly unique committee, for many of the committee slots, there isn't really a "usual" process. The one difference is that if your county wants one of its own board members on the committee, you will probably want to select that person in the way any members of other non-county boards (e.g. WUPPDR Commission) are selected. For simplicity, your county may want to consider having its primary appointed WUPPDR commissioner to also be on the MMPC.
7. Under the Interlocal Agreement, counties will be responsible for publication costs and later for travel expense reimbursement to the committee members located in their counties. I have not decided yet whether we will request the counties to pay these costs directly or to have WUPPDR pay and track the expenses (which can ultimately be paid by grant funds, once the grants are in place).
8. After 1-7 are done, we will begin to develop the work program and schedule the first meeting of the MMPC.

Whew. I think that's all for now.

Jerald (Jerry) Wuorenmaa, Executive Director

Western U.P. Planning & Development Region (WUPPDR)

400 Quincy St 8th Floor, Hancock, MI 49930

Working primarily remotely in Bergland, MI

(906) 482-7205 x111, jwuorenmaa@wupldr.org



Ben Larson <administrator@houghtoncounty.n

170423 Peterson-Lahti Closed Landfill Compliance Inspection

message

Blaszak, Tammy (EGLE) <BlaszakT@michigan.gov>
o: LISA MATTILA <treasurer@houghtoncounty.net>
c: "administrator@houghtoncounty.net" <administrator@houghtoncounty.net>, "Ferritto, James (EGLE)" <FERRITTOJ@michigan.gov>, St Cyr, Carolyn (EGLE)" <StCyrC1@michigan.gov>, "Staley, James (EGLE)" <StaleyJ1@michigan.gov>

Thu, Aug 8, 2024 at 7:54 P

Dear Lisa:

Attached, is a Compliance Inspection Letter and Inspection Report from Jim Staley of the Department of Environment, Great Lakes, and Energy, Materials Management Division. You will not be receiving a hard copy in the mail unless requested.

If you have any questions, please contact Jim at StaleyJ1@Michigan.gov, or by phone at 231-429-1945.

Thank you!

Tammy

Tammy Blaszak

Tammy Blaszak

Secretary and Division Content Manager Coordinator

Materials Management Division, Cadillac and Gaylord District Offices

Michigan Department of Environment, Great Lakes, and Energy

31-577-8479

Attachments

470423 Peterson-Lahti Inspection Letter 8-9-24.pdf
130K

470423 - 0824 2024 Peterson-Lahti Inspection Report.pdf
118K



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
CADILLAC DISTRICT OFFICE

EGLE

PHILLIP D. ROOS
DIRECTOR

August 9, 2024

VIA EMAIL

Lisa Mattila
Houghton County Treasurer
401 Houghton Avenue
Houghton, Michigan 49931

Dear Lisa:

SUBJECT: Compliance Inspection; Peterson-Lahti Closed Landfill; Waste Data System
Number 470423

On July 11, 2024, staff of the Department of Environment, Great Lakes, and Energy (EGLE) Materials Management Division (MMD), conducted an inspection of the abandoned Peterson-Lahti Landfill (Landfill), Portage Township, Houghton County, Michigan. The purpose of the inspection was to evaluate compliance with Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, and the administrative rules promulgated thereunder. Please find a copy of the Inspection Report attached.

Based upon information obtained and observations made during the inspection, MMD staff determined that the Landfill is in compliance with the post-closure requirements of Part 115 that were evaluated. As indicated in previous inspection reports, there is no record of final closure at the Landfill. Due to the lack of proper closure at the Landfill, not all post-closure items could be evaluated, including cap condition and methane vent operation. Please keep MMD staff apprised of future activities at the Landfill, particularly any progress toward closure activities.

As always, MMD staff looks forward to a continued joint effort to protect Michigan's natural resources. If you have any questions, please contact me at the phone number listed below, or by email at StaleyJ1@Michigan.gov.

Sincerely,

James P. Staley
Senior Geo-Environmental Engineer
Materials Management Division
231-429-1945

Attachment

cc: Ben Larson, Houghton County Administrator
Jim Ferritto, EGLE
Carolyn St. Cyr, EGLE

**Michigan Department of Environment, Great Lakes, and Energy
Materials Management Division
Part 115 - Postclosure Landfill Evaluation Report**

Name of Facility PETERSON/LAHTI LANDFILL		Facility Number 470423	License # and Expiration Date ABANDONED LANDFILL
Facility Address LAHTI ROAD, HOUGHTON, MI		Facility Contact : Name -- Phone Number LISA MATTILA	
General Site Conditions		Vegetation	
Yes	Is the area posted "Closed"?		Is vegetation growth fully established?
Yes	Is access to the site restricted?		Is vegetation being maintained?
Nowith a fence?		Has the site been mowed during this report period?
Yeswith a locked gate?		Are there trees growing on the capped area?
No	Is there evidence of recent dumping at the site?	Methane Vents	
No	Is there evidence of leachate outbreaks at the site?		
Cap Subsidence and Slopes & Erosion Control		Are the methane vents in operable condition?	
	Are there areas on the cap where subsidence is noticeable?	Are decomposition gases or odors detectable?	
	Are there areas where surface water have/may accumulate?onsite?	
	Is the cover material intact?at the property line?	
	Are there any washouts or erosion gullies?	Monitoring Wells	
Yes	Are the monitoring wells accessible		
Yes	Do the monitoring wells have locked caps?		
No	Are the monitoring wells damaged?		

REMARKS:

- * Include descriptions of special site conditions, including slopes and any cap subsidence and/or erosion, methane vents (including any damage), vegetation growth, and monitoring wells (including any damage).
- The landfill was never properly closed or capped, nor were methane vents installed. As such, these items were not evaluated.
 - Gate was found to be closed and locked upon arrival.
 - Walked site with Ben Larson (Houghton County Administrator) and Lisa Mattila (Houghton County Treasurer).

Person Interviewed Ben Larson, Lisa Mattila	Date of Inspection 7/11/2024	Time of Inspection 11:30AM
Inspected By James P. Staley	Representing EGLE - MMD	

Active well

Site moved

over road

Pond

house

house

Road

well A014
GROUNDWATER FLOW

Barn

Ground Slopes

Gate

ACCESS ROAD

PHASE II

cell No. 1

cell No. 2

cell No. 3

cell No. 4

PHASE I

cell No. 1

cell No. 2

cell No. 3

cell No. 4

cell No. 5

cell No. 6

cell No. 7

cell No. 8

cell No. 9

cell No. 10

well A03B

3

FUTURE FILL AREA
(TO BE CONSTRUCTED)

well A04B

4

SWAMP

AREAS TO BE LICENSED
(1.904 ACRES)

AREA FILLED .955 ACRES

well A02B

2

well A03B

3

well A04B

4

well A05B

5

Bear holes where 4
is marked. Well
on hillside

PILGRIM RIVER

Rasp berry
Pink
tree is
behind a
one saddle
behind here

Jim and Be

Hilkop Rock
w rasp berry
bush. Pink tape
in trees

ROAD

look here

Jim and Be

19 trees

one saddle

behind a pine

tree is

ATTACHMENT

#2

Bird

near

easy

to see from

PETERSON / LAHTI LANDFILL

HOUGHTON COUNTY

GROUNDWATER
MONITORING WELLS

NOT TO SCALE

RAILROADS

Portage Township

31011

HOUGHTON COUNTY

201
401

31-010-207-003-10

SHEET NO. OF

CVT SCHOOL DIST.

CLASSIFICATION

PARCEL NUMBER

NAME Peterson to

Peterson-Lahati Inc

ADDRESS
ST Vincent de Paul to Houghton County Treasurer
Rte 1 Box 101 Houghton MI 49931

LIBER 2008R PAGE 02399 SALE PRICE --- DATE 12/15/8

3C) CURRIE TO ST VINCENT DE PAUL SOCIETY
HOUGHTON COUNTY TREASURER TO MILLER, GEORGETTE D.

NUMBER BUILDING PERMIT PURPOSE DATE AMOUNT. JUDGMENT OF FORECLOSURE

2011R-03075 Miller to Houghton County Treasurer 2/9/11 2400-

LAND DESCRIPTION

P5-7-3A
Sec 7 T54N R33W
Pt of Land in the SW 1/4 of NE 1/4 of Sec 7 D/F; Com at the N 1/4 cor; th S along N/S 1/4 line 1760' to POB; th E 700'; th S 680'; th W 700'; th N 680 to POB
cont 10.93 acres m/l

- Old dump site -

LAND SKETCH



TOTAL LAND

LAND IMPROVEMENTS	UNIT	COST	VALUE
WELL			
SEPTIC			
DRIVE			
FENCE			
SUB-TOTAL			
DEPRECIATION			
TOTAL LAND IMP'S.			

LAND IMPROVEMENTS

DESCRIPTION	BASE VALUE	YEAR BUILT	PHY. DEP.	DEPRECIATED VALUE
DIRT ROAD				
GRAVEL ROAD				
PAVED ROAD				
CURBS				
SIDEWALKS				
WATER				
SEWER				
ELECTRIC				
GAS				
TOTAL BUILDINGS				

TOTAL BUILDINGS

YEAR	ASSD.	M.T.T.	YEAR	ASSD.	M.T.T.
05	7400				
08	18,230				
11	91,280				

X	COST MOD.	=	
X	TRUE CASH VALUE	=	
	ECF	=	
	TOTAL LAND AND BUILDINGS		

Members-only materials ▾

MACPAC

Advocacy ▾

Education ▾

Magazines

Documents

Membership Directory

2024 ANNUAL CONFERENCE – ATTENDEE INFORMATION

Michigan Counties Annual Conference

2024



September 24-26, 2024 | Grand Traverse Resort

Among the highlights for this year's event are:

- The 2024 President's Banquet on Sept. 25 will feature the installation of Wayne County's Melissa Daub as MAC's 116th president, followed by entertainment.

beverages and a strolling dinner

- An optional new session called "Women of MAC" will be held the afternoon of Tuesday, Sept. 24
- Plenary sessions on Sept. 25-26 will feature presentations on dealing with personal threats as an elected official, healthy living and the comedic stylings of Danny Adams, "The Facilitator of Fun."
- MAC's Annual Business Meeting on Sept. 26 will review and approve MAC's policy platforms for the coming year.
- Elections will be held for five MAC board seats via regional caucuses on Sept. 25

CONFERENCE AGENDA

CONFERENCE FEES – Deadline to register is September 13

MEMBER RATES*

Member – Full Conference Rate | \$415

Spouse/Guest Rate | \$225

NON-MEMBER RATES

Non-Member – Full Conference Rate | \$515

Spouse/Guest Rate | \$325

***The following are eligible for the member rate:**

County commissioners, county administrators, countywide elected officials, county staffers and staffers of MAC affiliates.

PAYMENT INFORMATION | CANCELLATION & REFUNDS

All cancellations must be submitted to MAC in writing on or before **Sept. 13, 2024**. Registrant will receive refund minus 25% administrative fee. No refunds will be issued if canceled after **Sept. 13, 2024**.

For those who wish to pay with a credit card when processing their registration payment, an event processing fee of 2.5% + \$0.50 per transaction will be added during checkout. To avoid this fee, please select "Pay by Check" when submitting the registration application.

HOTEL INFORMATION

Grand Traverse Resort & Spa | 100 Grand Traverse Village Blvd. | Acme, MI
Call 800.968.7352 or click HERE to make your reservation.

The cutoff date to reserve your room is **August 23, 2024**. There is no guarantee that rooms will be available until August 23, so you are encouraged to reserve early.

Room rates*: **\$209.00** (Hotel Guestroom) | **\$259.00** (Tower Guestroom)

***Rates do not include Resort Fee (\$18.95 per room/per night) or applicable taxes**

Check-in: 4 P.M. | Check-out: 11 A.M.

room rate and tax for the first night for each reservation is required. An individual's deposit is refundable to that individual minus a \$25.00 cancellation fee if the Resort receives notice of an individual's cancellation at least 72 hours prior to scheduled arrival.

QUESTIONS

Tammi Connell, Director of Member Events
517.899.1304 | connell@micounties.org

REGISTER NOW

- [Home](#)
- [MACSC](#)
- [Staff](#)
- [Board](#)
- [MAC News](#)
- [Podcast 83](#)
- [Contact Us](#)



[Contact Us](#)

**COUNTY OF HOUGHTON
Conference or Other Travel Request**

Reason for Travel: MGFOA Training
 Dates of Travel: Sept 29 - Oct 2

Check any of the following as applicable for this travel request:

Required Training		Conference Attendance:		Association Meeting:	
Needed for License	<input type="checkbox"/>	Annual	<input type="checkbox"/>	Annual	<input type="checkbox"/>
Needed for Certification	<input type="checkbox"/>	Bi-Annual	<input type="checkbox"/>	Bi-Annual	<input type="checkbox"/>
State or Other Mandate	<input type="checkbox"/>	Other	<input type="checkbox"/>	Other	<input type="checkbox"/>
Seminar	<input type="checkbox"/>			Training Not Required	<input checked="" type="checkbox"/>

This request is included in the Department Budget: Yes No

Estimated costs to be requested for payment from Houghton County
\$ 250

Portion of costs to be paid other than by Houghton County: \$ 500 *

Submitted by: Chelsea Rheault Title Director of Finance Date 8/8/24

 _____ Approved _____ Disapproved by the Houghton County Board of
 Commissioners at their meeting held on _____

Signed: _____ Title: _____
 Date: _____

* I submitted for a scholarship & I was awarded the maximum amount.



Chelsea Rheault <chelsea@houghtoncounty.net>

MGFOA Fall Institute Scholarship

1 message

Bob Hertel <executive@migfoa.org>

To: Bob Hertel <B.Hertel@motivationexcellence.com>

Thu, Aug 8, 2024 at 10:29 AM

Hello

Congratulations. You have been awarded a \$500 scholarship to the MGFOA Fall Training Institute. Here's how it works.

- Register for the conference with the link above
- Choose "other" as your payment method. Just in case other is not an option select "check"
 - If you are bringing a guest, you can split your payment to pay for your guest with a credit card.
- Our staff will zero out your Registration fee
- The balance of your \$500 will be reimbursed for other expenses (such as hotel)
 - Submit your hotel folio to me after the conference and indicate the organization and address to which we can send a check.

Thank you and we'll see you in Frankenmuth.

Bob Hertel

Executive Director

MGFOA

MICHIGAN GOVERNMENT
FINANCE OFFICERS ASSOCIATION

+1 231-262-9726
www.MIGFOA.org



**MICHIGAN GOVERNMENT
FINANCE OFFICERS ASSOCIATION**

HOME / CALENDAR / MGFOA FALL TRAINING INSTITUTE 2024

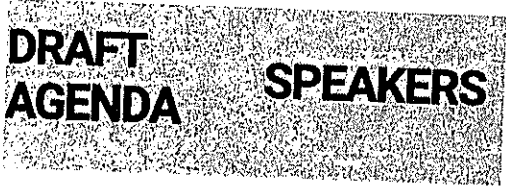
MGFOA Fall Training Institute 2024

Sun, Sep 29 - Wed, Oct 2, 2024 12:00pm

Bavarian Inn Lodge
1 Covered Bridge Ln
Frankenmuth, MI, 48734

Registration is: **OPEN**

Register Now



Event Documents

There are 1 more documents available for this event. To see them, you must be logged in and either an MGFOA member or a non-member registered for this event.

REGISTRATION FEES:

	If Registered by Sept. 16, 2024	After Sept 16, 2024
Members	\$375	\$425
Non-Members	\$525 <i>(price difference would cover membership fee)</i>	\$575
Social Guests* (not co-workers)	\$55. (*see inclusions)	\$55 (*see inclusions)

**Includes only the Monday President's Reception and Tuesday Banquet, but does not include drink tickets or any other meals. If you are bringing a guest to the hotel but the guest will not attend these two events, there is no need to register the guest.*

Note: Hard-copy registrations will incur a \$5 service fee.

Refund Policy: Notice of cancellations must be received by **September 23, 2024**. No refunds will be made after that date.

LODGING:

Please call 855-652-7200 to make your hotel reservation at the Bavarian Inn Lodge. Reference #13F93R when calling to get the group rate.

Hotel room Pricing:

Room rates are \$125.00 per standard double room, \$135.00 per premium double or king room, and \$200.00 per suite, single, double, triple, and quad occupancy per room, per night. There is an additional \$15 charge per person for a 5th or 6th person in the same room. Rollaway bed charges are \$15 per night and cribs are \$5 per night. These rates are NOT applicable to a Friday or Saturday night stay.

Guest rooms are not available for check-in prior to 3 p.m. and check-out is by 11 a.m. The Bavarian Inn Lodge does not allow pets.

Please note after the cut-off date of 8/29/2024, attendees will need not receive the discounted rate.

Updated check-in policy relating to incidental room charges during your stay. Beginning June 7, 2024, the Bavarian Inn Lodge will apply a \$100 authorization at check-in on your credit card on your account. This is to cover applicable charges for incidentals charged to your guestroom. Please remember to present the same card that was used to reserve the guestroom(s) at check-in along with your government issued photo identification. If your reservation was booked with someone else's credit or debit card, the cardholder will need to complete a credit authorization form prior to arrival and return it to the Bavarian Inn Lodge in advance.

$$\begin{array}{r}
 \$125.00 \text{ per Night} \\
 \times 3 \text{ nights} \\
 \hline
 \$375
 \end{array}$$

COUNTY OF HOUGHTON
Conference or Other Travel Request

Reason for Travel: Michigan Family Support Fall Conference
 Dates of Travel: Oct. 9-11, 2024

Check any of the following as applicable for this travel request:

Required Training		Conference Attendance:		Association Meeting:	
Needed for License		Annual	<input checked="" type="checkbox"/>	Annual	
Needed for Certification		Bi-Annual	<input type="checkbox"/>	Bi-Annual	
State or Other Mandate		Other	<input type="checkbox"/>	Other	
Seminar				Training Not Required	

This request is included in the Department Budget: Yes No

Estimated costs to be requested for payment from Houghton County
\$3,000 from travel budget (34%)
(GL 101-141-013.000)

Portion of costs to be paid other than by Houghton County: 66% by state of the \$3000

Submitted by: Drumbastman Title Asst. Friend of the Court Date 7/16/2024

 _____ Approved _____ Disapproved by the Houghton County Board of
 Commissioners at their meeting held on _____

Signed: _____ Title: _____
 Date: _____

Attendees:

- Derrick Morris : FDC Director
- Jackson Thibault : Enforcement Officer
- Teresa Hill : Caseworker

**COUNTY OF HOUGHTON
Conference or Other Travel Request**

Reason for Travel and Destination: ROD Conference

Date(s) of Travel: September 2024

Check any of the following as applicable for this travel request:

Required Training		Conference Attendance:		Association Meeting:	
Needed for License		Annual	<input checked="" type="checkbox"/>	Annual	<input checked="" type="checkbox"/>
Needed for Certification		Bi-Annual	<input type="checkbox"/>	Bi-Annual	<input type="checkbox"/>
State or Other Mandate		Other	<input type="checkbox"/>	Other	<input type="checkbox"/>
Seminar				Training Not Required	<input type="checkbox"/>

This request is included in the Department Budget: Yes No

Travel Budget \$ _____ Training/Conference Budget: \$ 750.00

Estimate all costs requested for payment from Houghton County: Room - \$ ~~988.00~~ Pd by Cr. card
Mileage - \$348.40 \$782.31

Portion of costs to be paid other than by Houghton County: Automation Fund

Submitted by Jennifer Kelly Title Clerk/Registrar Date 7/18/24
 Department: ROD Supervisor's Signature Jennifer Kelly

Approved Disapproved by the Houghton County Board of Commissioners at their meeting held on _____.

Signed: _____ Title: _____ Date: _____

**COUNTY OF HOUGHTON
Conference or Other Travel Request**

Reason for Travel: WMTIP Board Meeting + BCBS Renewal
 Dates of Travel: Sept 5-6 2024

Check any of the following as applicable for this travel request:

Required Training		Conference Attendance:		Association Meeting:	
Needed for License	<input type="checkbox"/>	Annual	<input checked="" type="checkbox"/>	Annual	<input checked="" type="checkbox"/>
Needed for Certification	<input type="checkbox"/>	Bi-Annual	<input type="checkbox"/>	Bi-Annual	<input type="checkbox"/>
State or Other Mandate	<input type="checkbox"/>	Other	<input type="checkbox"/>	Other	<input type="checkbox"/>
Seminar	<input type="checkbox"/>			Training Not Required	<input type="checkbox"/>

This request is included in the Department Budget: X Yes No

Estimated costs to be requested for payment from Houghton County
 \$300

Portion of costs to be paid other than by Houghton County: _____

Submitted by: Ben Larson Title Administrator Date 8/9/24

 _____ Approved _____ Disapproved by the Houghton County Board of
 Commissioners at their meeting held on _____

Signed: _____ Title: _____
 Date: _____



Ben Larson <administrator@houghtoncounty.n

You're Invited! The Pool's Annual Membership Summit

message

The Pool <comms@thepoolmi.org>

Reply-To: The Pool <ThePool.Admin@ajg.com>

From: administrator@houghtoncounty.net

Fri, Jul 26, 2024 at 1:52

Not displaying correctly?
[Read in web browser](#)

Western Michigan Health Insurance



The Pool's Annual Membership Summit

As a valued member of The Pool, we invite you and your fellow Pool members for a day of networking, professional development, and rate renewal discussion.

During the day you will have the opportunity to:

- Participate in breakout sessions covering a range of topics from getting started as a new Pool member to navigating health care trends
- Learn from our keynote speaker, Anne Bonney, on changing habits to be an influential leader
- Review and receive your 2025 medical plan renewal rates
- Interact with The Pool's vendor partners including: PlanSource, Hinge Health, NIS, Aflac, Omada, 2nd.MD, Blue Cross Blue Shield of MI, Priority Health, and your Gallagher Team

If you're able to join us, press the '**Register**' button. You will then be asked to select the breakout sessions you would like to attend.

Please confirm your attendance by August 22, 2024.

If you have any questions, email ThePool.Admin@ajg.com

This invitation is specific to you, please do not forward. If you would like any additional members of your team to receive an invitation please email their name, title, and email to Lottie_Shaw@ajg.com and we will ensure one is promptly issued to their attention

Event Details:

Date: Thursday, September 05, 2024 from 8:30 AM to 4:00 PM

Location: JW Marriott

[Add to Calendar](#)

For: administrator@houghtoncounty.net

[Register](#)

[Decline](#)

© Western Michigan Health Insurance Pool 2024

This email was sent to administrator@houghtoncounty.net from the.pool.admin@ajg.com

COUNTY OF HOUGHTON
Conference or Other Travel Request

Reason for Travel: County Treasurer's Summer Conference
 Dates of Travel: August 25-28

Michigan Association of County Treasurers

Check any of the following as applicable for this travel request:

Required Training		Conference Attendance:		Association Meeting:	
Needed for License		Annual		Annual	
Needed for Certification		Bi-Annual	<input checked="" type="checkbox"/>	Bi-Annual	
State or Other Mandate		Other		Other	
Seminar				Training Not Required	

This request is included in the Department Budget: Yes No

Estimated costs to be requested for payment from Houghton County
\$ 647.31

Portion of costs to be paid other than by Houghton County: - 0 -

Submitted by: David A. Mattles Title Co Treasurer Date 8-12-24

 _____ Approved _____ Disapproved by the Houghton County Board of
 Commissioners at their meeting held on _____

Signed: _____ Title: _____
 Date: _____

Michigan State University

INVOICE

MSUE Business Office
Morrill Hall of Agriculture
446 W. Circle Drive, Rm 160
East Lansing, MI 48824

DATE: August 2, 2024
INVOICE # 1-4 HOUGHTON 2024
FOR: STANDARD MOA
2024 WORK PLAN

Bill To:
Houghton County
ATTN: Ben Larson
401 E. Houghton Ave
Houghton, MI 49931
administrator@houghtoncounty.net
accounting@houghtoncounty.net

DESCRIPTION	AMOUNT
<p>First thru Fourth Quarter (Oct 2023-Sept 2024) MOA 2024 Work Plan Payment : Assessment</p> <p>The total MOA fee for the period of October 1, 2023 to September 30, 2024 will be \$45,000 to be paid in four equal installments over the period of the MOA.</p> <p>Payment is due the first month of each quarter. Please pay within 30 days.</p>	<p>45,000.00</p>
<p>TOTAL</p>	<p>\$ 45,000.00</p>

Make all checks payable to Michigan State University and send to the address above.
If you have any questions concerning this invoice, contact Christi Sovis, sovis@msu.edu, 517-927-1733.

THANK YOU

WESTERN UPPER PENINSULA PLANNING & DEVELOPMENT REGION

July 8, 2024

INVOICE – VIA: EMAIL

Bill To	
Contact	Ben Larson
Company	Houghton County
Address	401 E. Houghton Ave., Houghton, MI 49931
Phone	(906) 482-8307
WUPPDR Contact	MaryEllen Hyttinen
Payment Terms	Net 30

Qty.	Description	Unit Price	Line Total
1	WUPPDR Member Contribution, Houghton County (WUPPDR FY 2023-24; 4th Qtr., July 2024 – Sept. 2024)	\$4,461.25	\$4,461.25
			\$4,461.25

Thank you for your business! Please send payment to:

Western Upper Peninsula Planning & Development Region

400 Quincy St 8th Floor, Hancock, MI 49930 | www.wuppdr.org
 p. 906.482.7205 x117 | mhyttinen@wuppdr.org





STATEMENT

Copper Country Community Mental Health
 901 W. Memorial Drive
 Houghton MI 49931
 (906) 482-9400 Ext. 0146

7/31/2024
00052

HOUGHTON COUNTY TREASURER
 401 E HOUGHTON AVENUE
 HOUGHTON MI 49931

Payment Terms: NET 30

Deposits Received: \$0.00

Please return this portion with your payment

Invoice/Item	Date	Type	Description	Amount	Balance
INV00000030000000163	6/28/2024	SLS	1/12th Appropriation	\$13,707.91	\$13,707.91
PYMNT000000015236	7/15/2024	PMT	Applied: INV00000030000000163	-\$13,707.91	\$0.00
INV00000030000000164	7/28/2024	SLS	1/12th Appropriation	\$13,707.91	\$13,707.91
				\$13,707.91	

<u>Current</u>	<u>1-30 Days</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>Over 90 Days</u>
\$13,707.91	\$0.00	\$0.00	\$0.00	\$0.00

Legend: SLS = Sales / Invoices
 DR = Debt Memos
 CR = Credit Memos
 RTN = Returns
 PMT = Payments