




To: Tom Tikkanen, Chair, Houghton County Board of Commissioners  
From: Jeff Ratcliffe, KEDA   
Date: November 15, 2024  
RE: Chassell Mercantile Redevelopment Housing Tax Increment Finance (TIF) Plan - Public Hearing and Request to Approve the Plan

The Houghton County Land Bank Authority, working with Chassell Township and at their request, acquired a blighted parcel located at 42108 Wilson Memorial Blvd. in Chassell. The acquisition was the result of Chassell's enforcement of their Dangerous Buildings ordinance on a property that had cycled through the tax foreclosure and auction process.

Chassell Township, working with the HCLBA, solicited proposals for the redevelopment of this site with the result that a development agreement was entered into with T&J Properties of Chassell, LLC to construct a three story mixed use development. The project will create 16 one-bedroom and six two-bedroom apartments and 2000 square feet of commercial space. The developer also acquired the adjacent property in order to build this project. The project is estimated to cost \$4.5 million. However, due to the current cost of money and construction, it has been necessary to utilize several public financing tools including a \$1.5 million MEDC Revitalization and Placemaking grant, over \$42,000 of infrastructure support and the project site from Chassell Township and Houghton County Land Bank Authority, and \$850,000 of Brownfield tax increment financing (TIF) in addition to bank financing and owner equity.

In accordance with Act 381 of 1996, as amended, the Brownfield Plan for establishing a Tax Increment Finance district for purposes of supporting the redevelopment of the Chassell Mercantile site using the new MSHDA Housing Tax Increment Finance tool has been provided for your review, holding of a public hearing and consideration for approval. This plan has been approved by the Houghton County Brownfield Authority (HCBRA) as meeting all the requirements under the Brownfield Act at their November 6 meeting. Chassell Township concurred with this plan at their November 13 regular meeting.

The Plan calls for collecting all local and school taxes above the base taxable value except any millage levied for debt for up to 22 years with a maximum of \$895,000 to be collected and reimbursed for eligible project expenses, plan preparation and compliance administration. There is an additional year of SET capture that has to do with how the SET is captured and the amount (3 of the 6 mills) that is sent to the State. The plan proposes collecting an additional estimated \$102,328 of local only taxes during the five years following the end of the project capture period to be used to capitalize the Houghton County Brownfield Revolving Fund. An additional \$28,154 is collected and paid to the HCBRA from local only TIF for HCBRA administration over the entire 27 year period.

If the Township's assessor calculates a final Taxable Value that is higher than the estimate provided and used in this Plan, then the number of years of capture will shorten. In no event can a higher amount be captured than what is estimated in the plan or go for a longer period of time unless the Plan is amended. Amending a Plan requires the same process as approving the original Plan.

Under the Brownfield Act, the school district and ISD will be made whole by the State of Michigan. The state ensures that schools receive a maximum per pupil amount up to maximum amount by using the State Education Tax levied locally and remitted to the State to make schools whole above the amount they collect through the local education millage. The State will continue to do this even though the education taxes on the new taxable value are being used towards the financing of the project. In addition, all taxing jurisdictions will continue to receive their property taxes levied on the base Taxable Value of the non-Land Bank owned parcel that is part of this development.

There will be a development and reimbursement agreement between the HCBRA and the developer that will detail the project, the documentation of eligible costs, provision of MSHDA compliance documentation, terms and conditions related to reimbursement, and other items that pertain to meeting the requirements of the Plan and Brownfield Act.

The developer is responsible for assuming the costs of the eligible activities up front and being reimbursed with TIF over the appropriate time period. The appropriate local property taxes would be remitted by the Village and Township annually to the Houghton County Brownfield Authority, who then makes reimbursement based on documented expenses.

**Notice to Taxing Jurisdictions**  
**Brownfield Plan – Chassell Mercantile Redevelopment**  
**Houghton County**  
**Houghton County Brownfield Redevelopment Authority**  
**Chassell Township**  
**November 18, 2024**

The Houghton County Board of Commissioners will hold a public hearing on Tuesday, December 10, 2024 at 4:00 p.m. on the 5<sup>th</sup> Floor of the Houghton County Courthouse, 401 East Houghton Avenue, Houghton, Michigan in consideration of Chassell Mercantile Redevelopment Brownfield Plan.

This notice is being provided to taxing jurisdictions that levies taxes subject to capture under Act 381, P.A. 1996 as amended.

A Brownfield Plan is proposed to support the development of a mixed-use building on the site of the former Chassell Mercantile in downtown Chassell. The project will clean up a site that has cycled through tax foreclosure and auction resulting in a building collapse and blight enforcement actions by Chassell Township and a partnership with the Houghton County Land Bank Authority. The project will create 22 residential units, at least 50% with rents and qualified households at or below 120% of the Area Median Income (AMI), and a 2,000 square foot commercial rental space. Anticipated investment is estimated at \$5,514,000.

Act 381 provides for the capture of the increased taxes due to investments made on Brownfield Eligible Property to reimburse certain Eligible Activities with the approval of a Brownfield Plan, or amendments, by the Houghton County Brownfield Redevelopment Authority (MBRA) and the Houghton County Board of Commissioners, with the concurrence of the local governmental unit in which the Brownfield project is located, in this case Chassell Township and, if state taxes are being captured and as applicable, approval by the Michigan Department of Environment, Great Lakes and Energy (EGLE) for Environmental Eligible Activities, the Michigan Strategic Fund (MSF) for Non-Environmental Eligible Activities, and the Michigan State Housing Development Authority (MSDHA) for Housing Development Activities.

The proposed Brownfield Plan, maps and descriptions of the properties are available for public review during normal business hours at the Office of County Administrator, Houghton County Courthouse, 5<sup>th</sup> Floor, 401 E. Houghton Avenue, Houghton Michigan. Copies may be made available for a reasonable charge. All aspects of the Brownfield Plan are open for discussion at the public hearing.

Please contact Jeff Ratcliffe, Executive Director, Houghton County Economic Development Alliance at [jeff@kedabiz.com](mailto:jeff@kedabiz.com) or 906.482.6817 if you have questions or would like additional information.

**ACT 381 BROWNFIELD PLAN**

**CHASSELL MERCANTILE REDEVELOPMENT  
CHASSEL TOWNSHIP, HOUGHTON COUNTY, MICHIGAN**

**October 2024**

**Prepared by:**

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231.633.6303**

**Approved by Houghton County  
Brownfield Redevelopment Authority: NOVEMBER 6, 2024**

**Concurrence by Chassell Township  
Board of Trustees: November 13, 2024**

**Public Hearing: DECEMBER 10, 2024**

**Approved by Houghton County Board of  
Commissioners: DECEMBER 10, 2024**

**Brownfield Plan  
Chassell Mercantile Redevelopment  
Chassell Township, Michigan**

**Table of Contents**

**1.0 INTRODUCTION** ..... 1

    1.1 Proposed Redevelopment and Future Use for Each Eligible Property ..... 1

    1.2 Eligible Property Information ..... 2

    1.3 Public Purpose ..... 2

    1.4 Housing Needs and Job Growth Data ..... 2

**2.0 INFORMATION REQUIRED BY SECTION 13(2) OF THE STATUTE** ..... 3

    2.1 Description of Project and Plan Costs ..... 3

    2.2 Summary of Eligible Activities ..... 4

    2.3 Estimate of Captured Taxable Value and Tax Increment Revenues..... 5

    2.4 Method of Financing and Description of Advances Made by the Municipality ..... 6

    2.5 Maximum Amount of Note or Bond Indebtedness ..... 7

    2.6 Beginning Date and Duration of Capture ..... 7

    2.7 Estimated Impact of Tax Increment Financing on Tax Revenues of Taxing Jurisdictions ..... 7

    2.8 Legal Description, Location, and Determination of Eligibility ..... 7

    2.9 Estimate of Number of Persons Residing on Eligible Property ..... 8

    2.10 Plan for Residential Relocation..... 8

    2.11 Provision of Costs of Relocation..... 8

    2.12 Strategy to Comply with Relocation Assistance Act, 1972 PA 227..... 8

    2.13 Other Material Required by the Authority or Governing Body..... 8

**FIGURES**

- Figure 1 Eligible Property Location Map
- Figure 2 Eligible Property Boundary
- Figure 3 Site Plan / First Floor Plan
- Figure 4 Second / Third Floor Plan
- Figure 5 Preliminary 3D & Elevation Conceptual

**TABLES**

- Table 1.1 Housing Development Eligible Activities Costs and Schedule
  
- Table 2.1 – Annual Revenue and Brownfield Capture Estimates
- Table 2.2 – Tax Increment Revenue Reimbursement Allocation Table
  
- Table 3 – Potential Rent Loss Calculations

**ATTACHMENTS**

- Attachment A – Brownfield Plan Resolutions

### Project Summary

T&J Properties of Chassell, Inc. is the developer arm of DP Construction, a Chassell-based commercial and residential contractor. The developer is planning to develop a mixed-use building on the site of the former Chassell Mercantile in downtown Chassell. The project will clean up a site that has cycled through tax foreclosure and auction resulting in a building collapse and blight enforcement actions by Chassell Township and a partnership with the Houghton County Land Bank Authority. The project will create 22 residential units, at least 50% with rents and qualified households at or below 120% of the Area Median Income (AMI), and a 2,000 square foot commercial rental space.

This Brownfield Plan will provide incremental tax revenues to Housing Development Activities that are critical to the economic viability of the redevelopment.

The property qualifies as Brownfield Eligible Property under the definition of Housing Property, which is the main purpose of this Brownfield Plan.

- Project Name:** Mercantile Redevelopment
  
- Project Location:** The Eligible Property is comprised of two parcels in Chassell Township, 42108 Willson Memorial Drive, Parcel Identification Number 31-003-208-001-00 and 42098 Willson Memorial Drive, Parcel Identification Number 31-003-208-002-00
  
- Type of Eligible Property:** Housing Property
  
- Eligible Activities:** Housing Development Activities – Housing Financing Gap

Eligible Activities	Housing	TOTAL
<b>ELIGIBLE ACTIVITY SUBTOTAL</b>	<b>\$835,500</b>	<b>\$835,000</b>
<b>Brownfield Plan Development and Approval</b>	<b>\$15,000</b>	<b>\$15,000</b>
<b>Brownfield Plan Implementation</b>	<b>\$45,000</b>	<b>\$45,000</b>
<b>TOTAL ELIGIBLE ACTIVITY</b>	<b>\$895,000</b>	<b>\$895,000</b>

<b>Period of Capture:</b>	<i>22 Years Local</i>	<b>Estimated</b>	
	<i>23 Years State</i>	<b>Investment:</b>	<b>\$4,514,000</b>

## **BROWNFIELD PLAN**

### **MERCANTILE REDEVELOPMENT CHASSELL TOWNSHIP, HOUGHTON COUNTY, MICHIGAN**

#### **HOUGHTON COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

##### ***1.0 INTRODUCTION***

Act 381, P.A. 1996, as amended, was enacted to promote the revitalization, redevelopment and reuse of sites identifies as a facility, blighted, functionally obsolete, historic resource or housing property through incentives adopted as part of a Brownfield Plan. The Brownfield Plan outlines the qualifications, costs, impacts, and incentives for the project.

The Brownfield Plan must be approved by the Houghton County Brownfield Redevelopment Authority (HCBRA) established under Act 381, as amended and the Houghton County Board of Commissioners, with the concurrence of the Chassell Township Board of Trustees. An Act 381 Work Plan must be approved by the Michigan State Housing Development Authority (MSHDA) for Housing Development Activities, if state taxes are to be captured.

The Houghton County Commission established the Houghton County Brownfield Redevelopment Authority under the procedures required under Act 381.

This Brownfield Plan is for the redevelopment of the Mercantile property at the southeast corner of Willson Memorial Highway and US-41 in Chassell Township, Houghton County, Michigan, consistent with Act 381. The Brownfield Plan describes the public purpose and qualifying factors for determining the site as an Eligible Property, the Eligible Activities and estimated costs, the impacts of tax increment financing, and other project factors.

##### **1.1 Proposed Redevelopment and Future Use for Each Eligible Property**

The proposed redevelopment will remove the existing building and site debris, conduct site preparation activities, and construct a mixed use building with 2,000 square feet of retail space and 22 rental units, at least 50% with rental rates targeted at 120% or less of the Area Median Income (AMI), published by MSHDA and adjusted on an annual basis.

The property is zoned Business and is governed by the zoning ordinance of the Chassell Township.

The estimated private investment is anticipated at \$4,514,000. The project is located in the Chassel Township, which is not a Qualified Local Governmental Unit (QLGU).

### 1.2 Eligible Property Information

The Eligible Property includes two parcels, as described below:

Parcel Number	Address	Description	Acreage	Qualifying Status
31-003-208-001-00	42108 Willson Memorial Drive	CHA-8-1 LOT 1, BLIK 8, VILLAGE OF CHASSEL	0.17	Housing Property
31-003-208-002-00	42098 Willson Memorial Drive	CHA-8-2 LOT 1, BLIK 8, VILLAGE OF CHASSEL	0.17	Housing Property

### 1.3 Public Purpose *MCL 125.2664(5):*

The development of the Mercantile property into a mixed-use project with 22 units, with at least 50% for moderate income individuals and families, will meet a critical community need for affordable and workforce housing and increase property taxes. After the Brownfield obligation is met, the project is estimated to generate property taxes at over \$71,375 per year.

### 1.4 Housing Needs and Job Growth Data *MCL 125.2652(o)(ii)*

#### **Housing Need**

The Western Upper Peninsula Planning and Development Region issued a 6-county regional Housing Needs Assessment, which includes Houghton County. The Houghton County Housing Needs Assessment showed an overall housing gap of 1,851 units, with a gap of 613 rental units and a gap of 1,228 for sale units over the period 2020 - 2045.

#### **Job Growth Data**

According to the University of Michigan Department of Economics, Houghton County is projected to see employment gains of 3.5 percent by 2050.

*Source: The Economic and Demographic Outlook for Michigan through 2050, Jacob T. Burton, Gabriel M. Ehrlich, Donald R. Grimes, Kyle W. Henson, Daniil Manaenkov, and Michael R. McWilliams University of Michigan*

Houghton County population is increasing. Population grew 6% since the closure of the mines in 1969 and 2% in the last 10 years. Recent population estimates show births exceeding deaths. Area has seen the influx of



economic, lifestyle, climate and remote worker migrants. The visitor economy has experienced 3% growth year over year for the past five years supported by an organized and funded marketing and support program (Visit Keweenaw).

Michigan Technological University (MTU) has had 5% growth for the 2019-2024 period. The MTU Master Plan is planning for 10,000 students by 2035 and all of the faculty and staff that will require. MTU is one of only three Michigan public universities with growth in enrollments and will soon have an R1 designation putting it among the top research universities in the United States.

Houghton County has a diverse, growing economy with lots of high value, low volume manufacturing and technology companies focused on growth: Calumet Electronics (working on second expansion in three years), REL (2019-20 and 2023 expansions), Nuevokas (ongoing expansion of facilities and production), Mohawk Technologies (2022 expansion, another planned), Royale, Inc. (2023 expansion), Great Lakes Sound and Vibration (2019 and 2023 expansions), Orbion Space Technologies (2017 startup now with over 50 employees and an expansion pending), Steelhead Technologies (new startup that is expanding rapidly), Signature Research (expansion planned), Somero (at least four expansion in last nine years and another planned), Northern Hardwoods (expansion planned); ThermoAnalytics (recent expansion).

The area is home to several large public and institutional employers: Aspirus Keweenaw Hospital, UP Health System - Portage Hospital, Houghton-Portage Schools, & CLK Schools

## **2.0 INFORMATION REQUIRED BY SECTION 13(2) OF THE STATUTE**

### **2.1 Description of Project and Plan Costs *MCL 125.2663(2)(a):***

The project includes the development of 22 housing units, at least 50% with rents and qualified households at or below 120% AMI, along with 2,000 square feet of commercial rental space. The Brownfield Plan includes MSHDA Housing Development Eligible Activities:

MSHDA Housing Development Eligible Activities include:

- Housing Financing Gap

<b>Eligible Activities</b>	<b>Housing</b>	<b>TOTAL</b>
<b>ELIGIBLE ACTIVITY SUBTOTAL</b>	<b>\$835,000</b>	<b>\$835,000</b>

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The cost of Eligible Activities included in and authorized by this Brownfield Plan will be reimbursed with incremental applicable local and state tax revenue generated by the increased private investment on the Eligible Property and captured by the HCBRA, subject to any limitation and conditions described in this Brownfield Plan and the terms of a Reimbursement Agreement between the Developer and the HCBRA. State tax capture requires approval of an Act 381 Work Plan by MSHDA for Housing Development Activities.

The Eligible Activity costs included in this Brownfield Plan are estimated and may increase or decrease depending on the nature and extent of unknown conditions encountered on the Eligible Property or other circumstances. Reimbursement will be based on the actual cost of Eligible Activities approved under this Brownfield Plan and an Act 381 Work Plan if applicable, from available Brownfield Tax Increment Financing (TIF) revenues captured by the Authority and shall be governed by the terms and conditions of the Reimbursement Agreement and Section 2 of Act 381 of 1996, as amended (MCL 125.2652). This Brownfield Plan and the Reimbursement Agreement establish the maximum Eligible Activity cost. Line-item Eligible Activity may be adjusted after the adoption of this Brownfield Plan with the approval of the Authority, as long as the total maximum Eligible Activity cost is not exceeded.

## **2.2 Summary of Eligible Activities**      *MCL 125.2663(2)(b):*

Act 381 provides for the costs of certain Eligible Activities to be reimbursed through tax increment financing. The following is a summary of Eligible Activities:

### **MSHDA Housing Development Eligible Activities**

MSHDA Housing Development Eligible Activities are included under this Brownfield Plan under the auspices of Act 381. The MSHDA Housing Development Eligible Activities include Housing Financing Gap.

1. Housing Financing Gap: Act 381 provides for reimbursement from Brownfield TIF revenues of the financing gap between development costs and revenues for housing for qualified households with incomes not more than 120% of the Area Median Income (AMI).

The Mercantile Redevelopment Brownfield Plan includes the following costs related to the financing gap between development costs and revenues for the minimum of 11 residential units for qualified households with incomes of 120% AMI or less.

The proposed Housing Financing Gap is less than calculated under the MSHDA Potential Rent Loss calculation, provided in the Appendix.

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Housing Development Eligible Activities	Total
Financing Gap between Development and Qualified Income	\$835,000
<b>TOTAL</b>	<b>\$835,000</b>

**2.3 Estimate of Captured Taxable Value and Tax Increment Revenues**      *MCL 125.2663(2)(c):*

Act 381 defines Initial Taxable Value as taxable value of an Eligible Property identified in and subject to a Brownfield Plan at the time the resolution adding that Eligible Property in the Brownfield Plan is adopted, as shown either by the most recent assessment roll for which equalization has been completed at the time the resolution is adopted or, if provided by the Brownfield Plan, by the next assessment roll for which equalization will be completed following the date the resolution adding that Eligible Property in the Brownfield Plan is adopted.

The taxable value as of December 31, 2023 is **\$50,295**. As provided in this Brownfield Plan, the Initial Taxable Value Base Year is 2024.

The MSHDA Housing Development Eligible Activity costs total **\$895,000**.

Other expenses for which Brownfield Tax Increment Revenues may be used include Administrative and Operating Costs of the HCBRA, Local Brownfield Revolving Fund, and the State Brownfield Redevelopment Fund.

**Administrative and Operating Costs (Section 13b(7))**

Act 381 provides for the capture of Brownfield Tax Increment Revenues for reasonable and actual administrative and operating expenses of the HCBRA with local taxes only, and the cost of developing and preparing Brownfield Plans and Act 381 Work Plans with both local and state taxes. The estimated amount of administrative and operating expenses allocated under this Brownfield Plan is \$28,154 and for Brownfield Plan / Act 381 Work Plan Development is \$60,000.

**Local Brownfield Revolving Fund (“LBRF”) (Section 8; Section 13(2)(m))**

The HCBRA has established a Local Brownfield Revolving Fund (LBRF). The LBRF will consist of all tax increment revenues authorized to be captured and deposited in the LBRF, as specified in Section 13(5) of Act 381, under this Brownfield Plan and any other plan of the HCBRA. The LBRF may also include funds appropriated or otherwise made available from public or private sources.

The amount of tax increment revenue authorized for capture and deposit in the LBRF is currently estimated at \$102,328. All funds, if any, deposited in the LBRF shall be used in accordance with Section 8 of Act 381.

**Brownfield Redevelopment Fund (Section 8a; Section 13(2)(m))**

The HCBRA shall pay to the Department of Treasury at least once annually an amount equal to 50% of the taxes levied under the state education tax, 1993 PA 331, MCL 211.901 to 211.906, that are captured under this Plan for up to the first twenty-five (25) years of the duration of capture of tax increment revenues for each eligible property included in this Plan. If the HCBRA pays an amount equal to 50% of the taxes levied under the state education tax, 1993 PA 331, MCL 211.901 to 211.906, on a parcel of eligible property to the Department of Treasury under Section 13b(14) of Act 381, the percentage of local taxes levied on that parcel and used to reimburse eligible activities for the Project under this Brownfield Plan shall not exceed the percentage of local taxes levied on that parcel that would have been used to reimburse eligible activities for the Project under this Brownfield Plan if the 50% of the taxes levied under the state education tax, 1993 PA 331, MCL 211.901 to 211.906, on that parcel were not paid to the Department of Treasury under Section 13b(14) of Act 381. The estimated allocation to the State Brownfield Redevelopment Fund is \$71,480.

The overall investment for the Project is estimated at over *\$4.5 million*.

Table 2 identifies taxable values for real and personal property, including tax increment revenues for the Eligible Property. In addition, 3 mills are captured and distributed to the State for the State Brownfield Redevelopment Fund for the time period in which State taxes are captured for EGLE Department Specific Eligible Activities. In accordance with Act 381, this share does not affect the State and local ratio.

Redevelopment of the property will begin in Spring 2025. The actual tax increment captured will be based on taxable value set through the property assessment process by the local unit of government and equalized by the County and the millage rates set each year by the taxing jurisdictions. The estimated tax increment captured by the Authority is detailed in Table 2.

**2.4 Method of Financing and Description of Advances Made by the Municipality**

***MCL 125.2663(2)(d):***

The Eligible Activities are to be financed solely by the Developer. The HCBRA will reimburse the Developer for the cost of approved Eligible Activities, but only from tax increment revenues generated and captured from the Eligible Property. No advances have been or shall be made by the County or the HCBRA for the costs of Eligible Activities under this Brownfield Plan.

**2.5 Maximum Amount of Note or Bond Indebtedness** *MCL 125.2663(2)(e):*

The maximum amount of Eligible Activities is anticipated to be \$895,000.

**2.6 Beginning Date and Duration of Capture** *MCL 125.2663(2)(f):*

The beginning date of capture is anticipated to be 2027. The duration of Brownfield Plan capture will be **twenty-two (22) years** for Local capture and **twenty-three (23) years** for State capture plus an additional five (5) years for the LBRF.

**2.7 Estimated Impact of Tax Increment Financing on Tax Revenues of Taxing Jurisdictions** *MCL 125.2663(2)(g):*

Table 2.1 and 2.2 identify annual and total tax revenues projected for capture from the increase in property tax valuations. Individual tax levies within each taxing jurisdiction are also presented on Table 2.1. The taxing jurisdictions will continue to receive their tax allocation for the project once the Brownfield obligation is met and beyond the duration of the Brownfield Plan.

The capture is estimated at \$895,000 for Eligible Activities. The Brownfield Plan also includes \$60,000 in Brownfield Plan development, approval and implementation, HCBRA Administrative and Operating Costs, estimated at \$28,154 and capture of 50% of the State Education Tax for the State Brownfield Fund as required by Act 381, estimated at \$75,979 for this Brownfield Plan. The Brownfield Plan also provides for deposits into the Local Brownfield Revolving Fund ("LBRF") for during the period of capture, with State tax capture limited to an amount equal to State tax capture for EGLE Department Specific Eligible Activities if available. LBRF deposits from local and state taxes are estimated at \$102,328.

After the Brownfield obligation is met, tax revenues in an amount estimated at \$71,375 per year on into the future.

**2.8 Legal Description, Location, and Determination of Eligibility** *MCL 125.2663(2)(h):*

Legal Description: The legal description of the Eligible Property follows:

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Parcel Number	Address	Description	Acreage	Qualifying Status
31-003-208-001-00	42108 Willson Memorial Drive	CHA-8-1 LOT 1, BLIK 8, VILLAGE OF CHASSEL	.172	Housing Property
31-003-208-002-00	42098 Willson Memorial Drive	CHA-8-2 LOT 1, BLIK 8, VILLAGE OF CHASSEL	.172	Housing Property

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Location: The Eligible Property is located at 42108 and 42098 Willson Memorial Drive in Chassell Township, Houghton County, Michigan. Figure 1 depicts the location of the Eligible Property and Figure 2 depicts the Eligible Property boundaries.

Eligibility Determination: The property qualifies under the definition of “Housing Property” in Act 381 as property on which 1 or more residential housing units are proposed to be construction.

**2.9 Estimate of Number of Persons Residing on Eligible Property**      *MCL 125.2663(2)(i):*

There is currently one residential dwelling with between 2 and 4 persons that occupy the Eligible Property.

**2.10 Plan for Residential Relocation**      *MCL 125.2663(2)(j):*

The rental house is on a month-to-month lease. The residents have been informed of the future redevelopment. Assistance will be provided as necessary to relocation assistance.

**2.11 Provision of Costs of Relocation**      *MCL 125.2663(2)(k):*

Costs for relocation will be borne by the current lessees.

**2.12 Strategy to Comply with Relocation Assistance Act, 1972 PA 227**      *MCL 125.2663(2)(l):*

Relocation arrangements will be made by the current lessees.

**2.13 Other Material Required by the Authority or Governing Body**      *MCL 125.2663(2)(m):*

None

## **EXHIBITS**

### **FIGURES**

**Figure 1 Eligible Property Location Map**

**Figure 2 Eligible Property Boundary**

**Figure 3 Site Plan / First Floor Plan**

**Figure 4 Second / Third Floor Plan**

**Figure 5 Preliminary 3D & Elevation Conceptual**

### **TABLES**

**Table 1 Housing Development Eligible Activities Costs and Schedule**

**Table 2.1 – Annual Revenue and Brownfield Capture Estimates**

**Table 2.2 – Tax Increment Revenue Reimbursement Allocation Table**

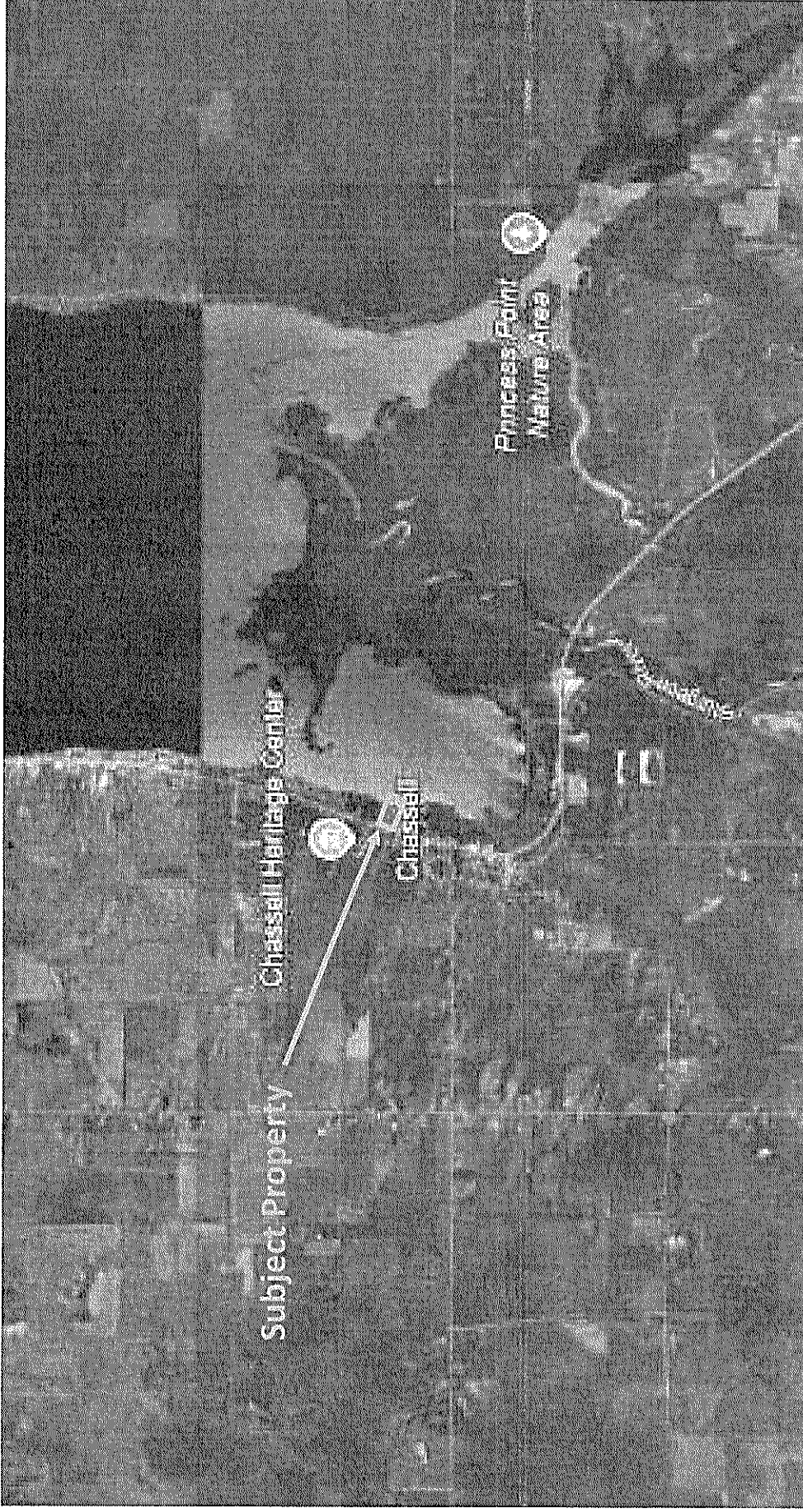
**Table 3 – Potential Rent Loss Calculations**

### **ATTACHMENTS**

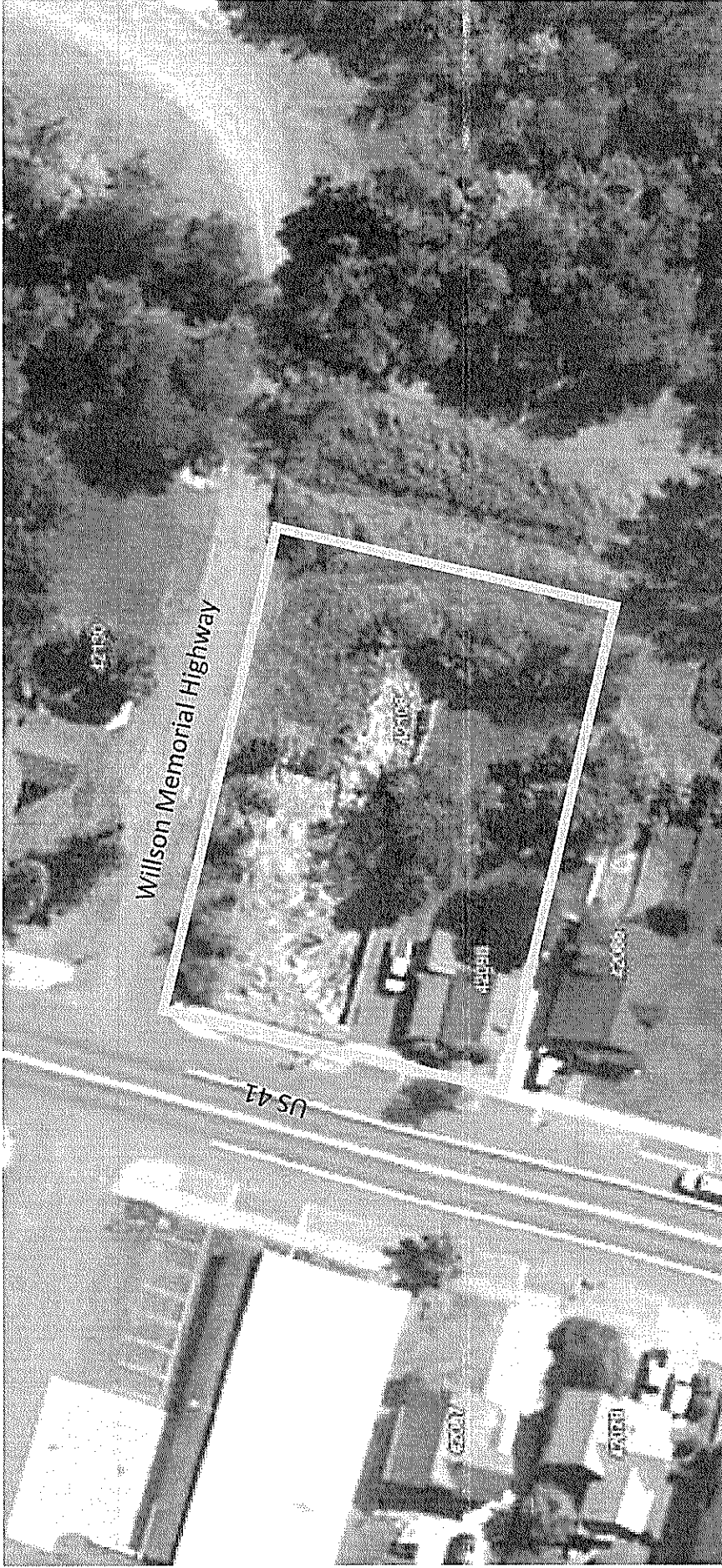
**Attachment A – Brownfield Plan Resolutions**

## FIGURES



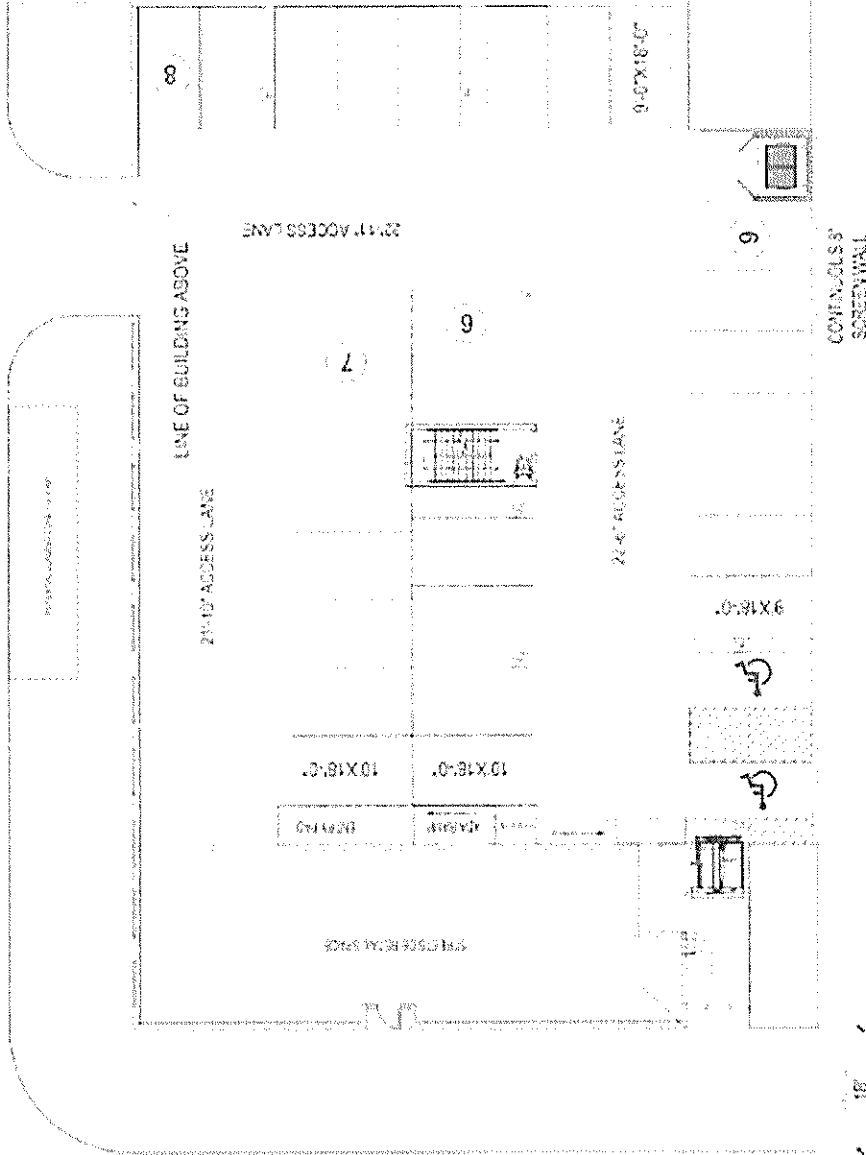


<b>Brownfield Plan Chassell Mercantile</b>	<b>Figure 1: Eligible Property Site Location</b>
	Source: Google Earth
<b>Houghton County Brownfield Redevelopment Authority</b>	Date: October 2024



<b>Brownfield Plan Chassell Mercantile</b>	<b>Figure 2: Eligible Property Boundary</b>
<b>Houghton County Brownfield Redevelopment Authority</b>	Source: Google Earth
	Date: October 2024

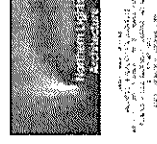
WILSON MEMORIAL DR



JOSEPH H. MEAGHER MEM HWY / US 41

18'

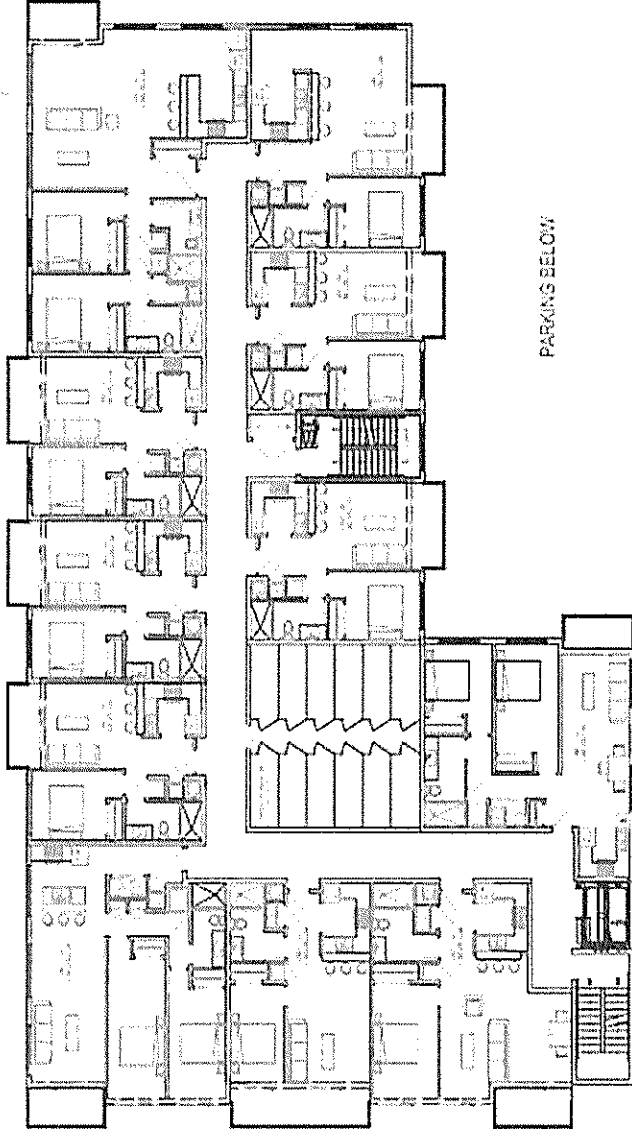
SITE PLAN / FIRST FLOOR PLAN



<b>Brownfield Plan Chassell Mercantile</b>	
<b>Figure 3: Site Plan First Floor Plan</b>	
Source: Northern Lights Architecture Marusich Architecture	
Date: October 2024	


Houghton County Brownfield Redevelopment Authority

WILSON MEMORIAL DR



PARKING BELOW

JOSEPH H. MEAGHER MEM HWY / US 41


**SECOND & THIRD FLOOR PLAN**  
 SCALE 1/8" = 1'-0"  
DATE: 10/20/24



**MARUSICH**  
**ARCHITECTURE**  
1000 W. WASHINGTON ST. SUITE 200  
 ANN ARBOR, MI 48106-1500  
 TEL: 734.769.1100 FAX: 734.769.1101

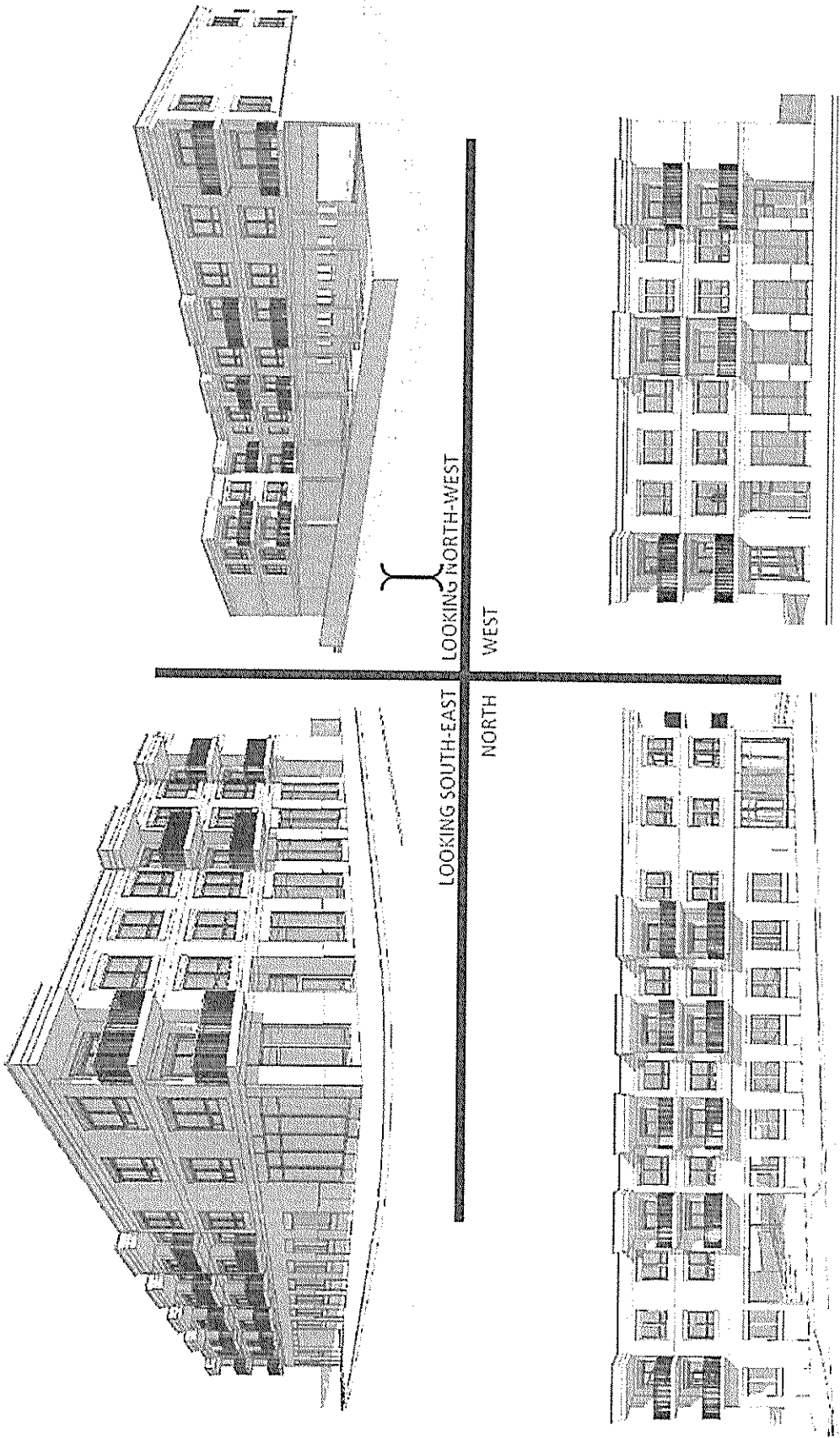
**Brownfield Plan**  
**Chassell Mercantile**

**Figure 4: Second & Third Floor Plan**

Source: Northern Lights Architecture  
 Marusich Architecture

Date: October 2024

Houghton County Brownfield Redevelopment Authority



<p><b>Figure 5: Preliminary 3D &amp; Elevation Conceptual</b></p> <p>Source: T&amp;J Properties / DP Construction, Chassell, Michigan</p> <p>Date: October 2024</p>	<p><b>Brownfield Plan Chassell Mercantile</b></p>
<p>Houghton County Brownfield Redevelopment Authority</p>	<p>Houghton County Brownfield Redevelopment Authority</p>

## TABLES

**Table 1 - Housing Development Eligible Activities Costs**

**Table 2.1 – Annual Revenue and Brownfield Capture Estimates**

**Table 2.2 – Tax Increment Revenue Reimbursement Allocation Table**

**Table 3 – Potential Rent Loss Calculations**

**Table 1 MSHDA Housing Development Eligible Activities Costs  
MERCANTILE REDEVELOPMENT  
HOUGHTON COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

MSHDA Housing Development Eligible Activities	Cost
<b>Qualified Rehabilitation</b>	
<i>Subtotal</i>	\$0
<b>Public Infrastructure Improvements</b>	
<i>Subtotal</i>	\$0
<b>Demolition</b>	
<i>Subtotal</i>	\$0
<b>Financing Gap</b>	
<i>Financing Gap between Development and Qualified Income</i>	\$835,000
<i>Subtotal</i>	\$835,000
<b>Infrastructure Improvements</b>	
<i>Subtotal</i>	\$0
<b>Site Preparation</b>	
<i>Subtotal</i>	\$0
<b>Property Acquisition/Assistance</b>	
<i>Subtotal</i>	\$0
<b>Private MSHDA Eligible Activities Subtotal</b>	<b>\$835,000</b>
<b>Brownfield Plan/Act 381 Work Plan Preparation</b>	<b>\$15,000</b>
<b>Brownfield Plan/Act 381 Work Plan Implementation</b>	<b>\$45,000</b>
<b>Public Eligible Activities Total</b>	<b>\$45,000</b>
<b>MSHDA Eligible Activities Total Costs</b>	<b>\$895,000</b>











Project: Chasest Mercantile Redevelopment

Table 3 - Housing TIF Financing Gap Calculation - Multifamily Rental

FORMULA	Location	Type	Control Rent	Project Rent	PRL	No. of Units	No. of Months	No. of Years	PRL GAP CAP	Per Unit
FMR	Houghton	1 bedroom	\$1,895	\$1,000	\$895	9	12	20	\$1,933,200	\$214,800
FMR	Houghton	2 bedroom	\$2,263	\$1,400	\$863	2	12	20	\$414,000	\$207,000
<b>TOTAL Housing Subsidy</b>									\$1,933,200	\$175,745
<b>Other Housing Activities Allowed Under Public Act 90 of 2023</b>										\$0
Developer will utilize the remainder of the TIF capture for the following items: 1. Site Preparation/DEMOLITION 2. Infrastructure Development 3. Relocation Expenses 4. Pay Other TIF Related Expenses										
<b>MISDA Potential Rent Loss Calculation</b>									\$1,933,200	\$175,745

The FY 2024 Houghton County MI FMRs for All Bedroom Sizes  
Final FY 2024 & Final FY 2023 FMRs By Unit Bedrooms

Year	Efficiency	One Bedroom	Two-Bedroom	Three-Bedroom	Four-Bedroom
FY 2024	\$710	\$758	\$905	\$1,275	\$1,536
FY 2023	\$573	\$660	\$826	\$1,174	\$1,407

## ATTACHMENT A – BROWNFIELD PLAN RESOLUTIONS

RESOLUTION  
Brownfield Plan  
Chassell Mercantile Redevelopment  
Houghton County Brownfield Redevelopment Authority

At a special meeting of the Houghton County Brownfield Redevelopment Authority, held at the Houghton County Courthouse, 401 East Houghton Avenue, Houghton, Michigan on November 6, 2024 at 10:00 a.m., the following resolution was offered by Que and supported by Mattila.

**Whereas**, The Michigan Brownfield Redevelopment Financing Act, Act 381, P.A. 1996 as amended, authorizes municipalities to create a brownfield redevelopment authority to promote the revitalization, redevelopment, and reuse of contaminated, blighted, functionally obsolete, historic, or housing property through tax increment financing of Eligible Activities approved in a Brownfield Plan; and

**Whereas**, the Houghton County Commission (the "Commission") established the Houghton County Brownfield Redevelopment Authority (HCBRA) under the procedures under Act 381 to facilitate the cleanup and redevelopment of Brownfields within Houghton County; and,

**Whereas**, a Brownfield Plan has been prepared and submitted for the Chassell Mercantile Redevelopment that outlines the qualifications, costs, impacts, and incentives for the project facilitated by the Houghton County Land Bank Authority for reimbursement from Brownfield Tax Increment Financing revenues with the adoption of the Brownfield Plan; and

**Whereas**, the Houghton County Brownfield Redevelopment Authority has reviewed the Brownfield Plan and finds that it meets the requirements of Act 381 and constitutes a public purpose of blight removal, workforce housing, additional private investment and increased property tax value; and

**Whereas**, a public hearing on the Brownfield Plan is anticipated to be held on the regular meeting of the Houghton County Board of Commissioners on November 19, 2024 and notice of the public hearing and notice to taxing jurisdictions will be provided in compliance with the requirements of Act 381;

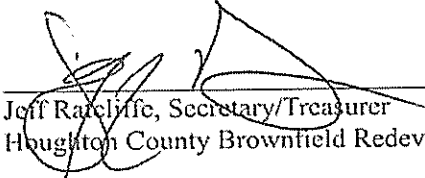
**Now, Therefore, be it Resolved** that the Houghton County Brownfield Redevelopment Authority hereby approves the Brownfield Plan for the Chassell Mercantile Redevelopment and recommends approval by the Houghton County Board of Commissioners and concurrence by the Chassell Township Board of Trustees, and

**Be it Further Resolved** that should any section, clause or phrase of this Resolution be declared by the courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof, other than the part so declared to be invalid; and,

**Be it Further Resolved** that any prior resolution, or any part thereof, in conflict with any of the provisions of this Resolution are hereby repealed.

Ayes: Mattila, Meyers, Ratcliffe, Que, and Erickson  
Nays: None  
Absent: Anderson and Wright

Resolution duly adopted.

  
\_\_\_\_\_  
Jeff Ratcliffe, Secretary/Treasurer  
Houghton County Brownfield Redevelopment Authority

RESOLUTION OF CONCURRENCE  
CHASSELL MERCANTILE REDEVELOPMENT  
BROWNFIELD PLAN  
CHASSELL TOWNSHIP

WHEREAS, the Michigan Brownfield Redevelopment Financing Act, Act 381, P.A. 1996 as amended, authorizes municipalities to create a brownfield redevelopment authority to promote the revitalization, redevelopment, and reuse of contaminated, blighted, functionally obsolete, historically designated or housing property through tax increment financing of Eligible Activities in a Brownfield Plan; and

WHEREAS, The Houghton County Board of Commissioners established the Houghton County Brownfield Redevelopment Authority in accordance with Act 381; and

WHEREAS, The Houghton County Brownfield Redevelopment Authority has reviewed and approved the Brownfield Plan for the Chassell Mercantile Redevelopment in the Chassell Township at their November 6, 2024 meeting and recommends approval by the Houghton County Board of Commissioners and concurrence by the Chassell Township Board of Trustees; and

WHEREAS, Act 381 requires the concurrence of the local unit of government in which the Brownfield Plan project is located for Brownfield Plans under County Brownfield Redevelopment Authorities, and the Chassell Mercantile Redevelopment is located in Chassell Township; and

WHEREAS, The Houghton County Board of Commissioners is anticipated to set and notice a public hearing for December 10, 2024 and will consider the Chassell Mercantile Redevelopment Brownfield Plan at their regular meeting on December 10, 2024;

NOW THEREFORE BE IT RESOLVED, that pursuant to the Brownfield Redevelopment Financing Act, Act 381 of the Public Acts of 1996, as amended, being MCL 125.2651, *et seq*, the Chassell Township Board of Trustees hereby concurs with the Brownfield Plan for the Chassell Mercantile Redevelopment in Chassell Township.

Approved: November 13, 2024

**CERTIFICATION**

I hereby certify that the foregoing Resolution is a true and accurate copy of the Resolution adopted by the Chassell Township Board of Trustees at a meeting duly called and held on the 13<sup>th</sup> day of November, 2024.

A motion to adopt the foregoing resolution was made by Lynn Gierke and seconded by Dave Mattson. A vote on the foregoing resolution was as follows: Yes: 4 No: 0 Abstain: 1

Chassell Township

By: \_\_\_\_\_

Lynn Gierke, Township Clerk

APPROVAL OF CHASSELL MERCANTILE REDEVELOPMENT  
BROWNFIELD PLAN  
RESOLUTION

Motion by: \_\_\_\_\_, Supported by: \_\_\_\_\_

WHEREAS, the Michigan Brownfield Redevelopment Financing Act, Act 381, P.A. 1996 as amended, authorizes municipalities to create a brownfield redevelopment authority to promote the revitalization, redevelopment, and reuse of contaminated, blighted, functionally obsolete, historically designated or housing property through tax increment financing of Eligible Activities in a Brownfield Plan; and

WHEREAS, The Houghton County Board of Commissioners established the Houghton County Brownfield Redevelopment Authority in accordance with Act 381; and

WHEREAS, The Houghton County Brownfield Redevelopment Authority has reviewed the Brownfield Plan for the Chassell Mercantile Redevelopment in Chassell Township at their November 6, 2024 meeting and recommends approval by the Houghton County Board of Commissioners and concurrence by the Chassell Township Board of Trustees; and

WHEREAS, Chassell Township Board of Trustees reviewed the Brownfield Plan at their November 13, 2024 meeting and concurred with the Brownfield Plan, as required by Act 381; and

WHEREAS, the Houghton County Board of Commissioners has determined that the Brownfield Plan constitutes a public purpose of blight removal, workforce housing, additional private investment and increased property tax value; and

WHEREAS, a public hearing on the Brownfield Plan has been noticed and held on December 10, 2024 and notice to taxing jurisdictions has been provided in compliance with the requirements of Act 381;

NOW THEREFORE BE IT RESOLVED, WHEREAS, the Houghton County Board of Commissioners has reviewed the Brownfield Plan and finds, in accordance with the requirements of Section 14 of Act 381 that:

(a) The Brownfield Plan meets the requirements of Section 13 of Act 381, Brownfield Plan Provisions as described in the Brownfield Plan, consistent with format recommended by the State of Michigan, including a description of the costs intended to be paid with tax increment revenues, a brief summary of eligible activities, estimate of captured taxable value and tax increment revenues, method of financing, maximum amount of indebtedness, beginning date and duration of capture, estimate of impact on taxing jurisdictions, legal description of eligible property, estimates of persons residing on the eligible property if applicable, and a plan and provisions for relocation of residents, if applicable.;

(b) The proposed method of financing the costs of eligible activities, private financing arrangement by the developer is feasible and that the authority will not arrange financing, as described in Section 3.2 of the Plan;

(c) The costs of eligible activities proposed are reasonable and necessary to carry out the purposes of Act 381, including meeting regulatory requirements and the cost estimates are based on evaluation from certified professionals, experience in comparable projects, and preliminary discussions with reputable companies, as described in Section 2.1, 2.2, and 2.3 of the Brownfield Plan; and



(d) The amount of captured taxable value estimated from the adoption of the Brownfield Plan is reasonable, as calculated in Table 2 of the Plan, based on calculations of the tax revenues derived from taxable value increases and millage rates approved and authorized by the taxing jurisdictions on an annualized basis and balances against the outstanding eligible activity obligation approved as part of the Brownfield Plan and expenses reviewed and approved by the Houghton County Brownfield Redevelopment Authority; and

BE IT FURTHER RESOLVED, that pursuant to the Brownfield Redevelopment Financing Act, Act 381 of the Public Acts of 1996, as amended, being MCL 125.2651, *et seq*, the Houghton County Board of Commissioners hereby approves the Brownfield Plan for the Chassell Mercantile Redevelopment.

Ayes:           Commissioners  
Nays:           None  
Absent:         None

RESOLUTION DECLARED ADOPTED.

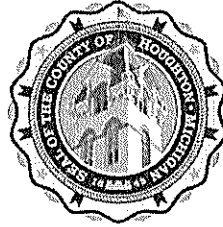
I, Jennifer Kelly, County Clerk of the County of Houghton, do hereby certify and set my seal to the above resolution as adopted December 10, 2024 at the Houghton County Courthouse, 401 East Houghton Street, Houghton, Michigan.

---

Jennifer Kelly, County Clerk

**Houghton County Board of Commissioners**

Houghton County Courthouse  
401 East Houghton Avenue  
Houghton, MI 49931  
(906) 482-8307



Tom Tikkanen *Chairman*  
*District 1*  
Roy Britz *Vice Chairman*  
*District 5*  
Joel Keranen *Commissioner*  
*District 2*  
Glenn Anderson *Commissioner*  
*District 3*  
Gretchen Janssen *Commissioner*  
*District 4*

Houghton County Board of Commissioners:

Sheriff's Office request for purchase of OCV, LLC Mobile App Development, annual support, year one Inmate Search, and custom marketing kit, in the total amount of \$16,189.50 was presented at the Regular November, 2024 meeting and the motion to approve payment failed, with need for further information.

Captain Dessellier provided the handouts that proceed this letter, and a member of the Sheriff's Office will be present to address questions.

The Sheriff's Office 2024-2025 budget supports this purchase.

A Motion may be required to authorize payment.

Respectfully,

Chelsea Rheault, County Administrator

OCV, LLC  
 PO Box 2010  
 Opelika, AL 36803  
 800-381-8321  
 accounts@myocv.com  
 http://www.myocv.com

**Invoice**

Received on  
 OCT 23 2024  
 County Clerk



BILL TO  
 Houghton County Sheriff's Office  
 403 East Houghton Ave  
 Houghton, MI 49931

PAPER CHECK  
 TRAC 10/23/24

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
F10-5746	10/17/2024	\$16,189.50	11/16/2024	Net 30	

DESCRIPTION	ACTIVITY	QTY	RATE	AMOUNT
One time fee for iOS and Android app development	Mobile app development	1	9,531.00	9,531.00
Support fee to maintain app and upgrade to current iOS and Android standards, host any internal feeds and database structures, and provide customer support. (9/16/2024 - 9/30/2025)	First Year Annual Support	1	4,765.50	4,765.50
Year One Inmate Search Integration Support & Maintenance	Year One Inmate Search	1	895.50	895.50
Premium Digital + Printed Marketing Kit	Custom Marketing Kit	1	997.50	997.50
BALANCE DUE				<b>\$16,189.50</b>

101-351-806.000

*[Handwritten signature]*



# Sheriff Feature Descriptions

## MOST POPULAR

- Inmate Search**  
A database of every inmate in the local detention center
- Submit a Tip**  
Send in an anonymous tip about any crime around you
- Sex Offenders**  
A map and list view of registered sex offenders in the area
- Unlimited Push Notifications**  
Stay up-to-date by receiving important information and emergency alerts
- Most Wanted**  
A list of the most wanted criminals in the area with detailed information on each person
- Warrants**  
View and search all active warrants with detailed information on each warrant
- Jail Information**  
General jail information, visitation hours, bonding, etc.
- Local News**  
A constant stream of updates directly from your organization
- Social Media**  
Include your social media feeds within the app so no one misses an update

## OTHER FEATURES

- Contact Us**
- Staff Directory**
- Events**
- Resource Map**
- FAQ**
- Join Our Team**
- Sheriff's Welcome**
- Asset Tracker**
- About Us**
- Quiz**
- Weather**
- Tag Along**
- Resources/Links**
- Agency Programs**
- Where Am I?**
- Traffic Alerts**
- Comments and Concerns**
- Divisions**
- Sheriff Sales**
- Amber Alerts**
- Silver Alerts**
- Hotlines**
- Crime Prevention and Safety Tips**
- Live Calls/CAD**
- Fingerprinting**
- Gun Permits**
- Third-Party Integrations**
- Exclusive Appriss Safety/VINE Integration**
- More!**



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## Your citizens want...

**More Transparency | Better Technology | Information at Their Fingertips**

**TheSheriffApp.com provides them all.**

We've developed custom iOS and Android apps for sheriffs' offices across the country for over nine years. In fact, we've built more custom sheriff apps than any other company, making us the sheriff app developer of choice! Give your citizens the app they both need and deserve.

We want to learn about the needs of your office and community to create a custom smartphone app that will help you gain more transparency in your community.

### Features Include:

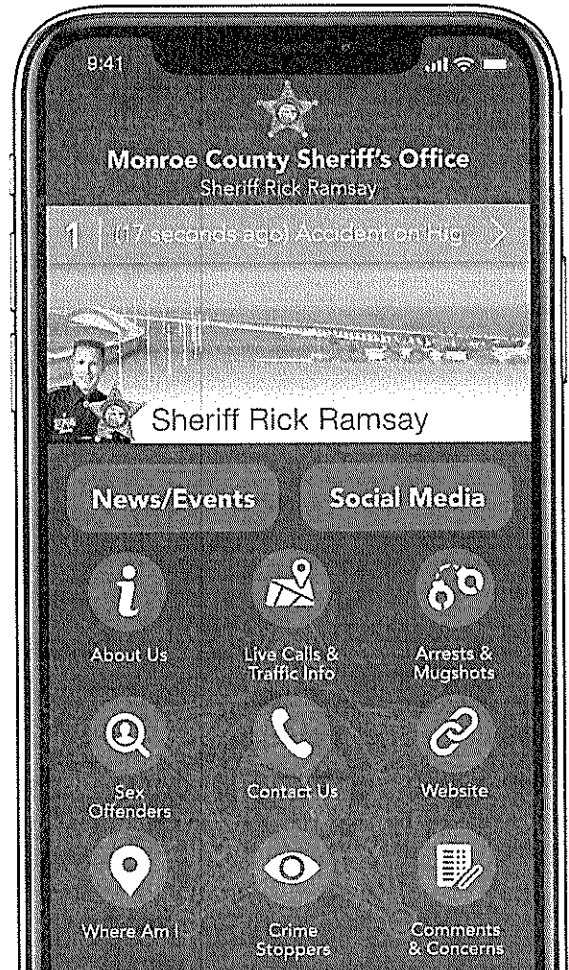
- ★ Submit A Tip\*
- ★ Most Wanted\*
- ★ Sex Offenders\*
- ★ Notifications\*
- ★ Warrants\*
- ★ Inmate Search\*
- ★ Press Releases\*
- ★ Sheriff Sales\*
- ★ Social Media\*
- ★ Many More

\*Integration with existing feeds/providers



"Our app makes us more responsive to those we care about - the people we serve and protect every day."

**Sheriff Rick Ramsay**  
Monroe County, Florida



**info@thesheriffapp.com | TheSheriffApp.com | 800.381.8321**

# Our Process



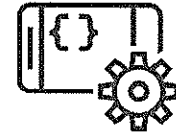
## Strategy

Our team of communication strategists will work with your organization to determine your specific needs and how they can be met with an app.



## Design

Our designers will develop the best design to present your information, making the app both helpful and easy to use for your citizens.



## Development

Our team of developers will work to bring the app to life, implementing the previous design into a unique mobile solution.

# Why TheSheriffApp.com?



## Custom Features

Unlimited features built just for you, integrated with the latest technology in app development.



## Two-Way Communication

You can communicate with your citizens, and they can communicate back easier than ever before.



## Leaders in Public Safety

With nine years of experience, we know your concerns. We understand your needs. We're here to help.



## 100% Satisfaction

We work with you to meet all of your needs and integrate them into an app.



\*Just a few agencies we serve



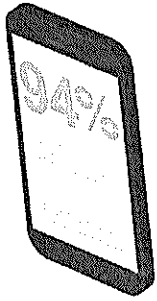
"Keeping up with technology is important. We need to utilize innovative tools and technology to better connect with members of our communities and citizen partners. Our hope is that the Montgomery County Sheriff's mobile app does that and more."

**Sheriff Rand Henderson**  
Montgomery County, Texas

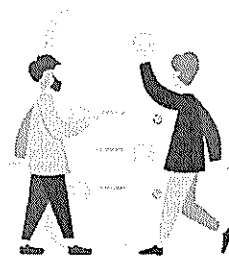


THESHERIFFAPP.COM  
CUSTOM SHERIFF APPS

# SMARTPHONE & APP STATISTICS



94% OF AMERICANS  
BETWEEN THE AGES  
OF 18 & 49 YEARS  
OLD OWN A  
SMARTPHONE

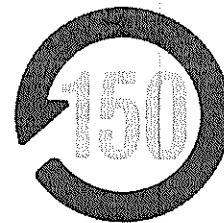


IT'S NO SECRET THAT  
SMARTPHONES ARE  
EVERYWHERE

MOST  
PHONE USERS  
CHECK THEIR PHONE  
WITHIN **15** MINUTES OF  
WAKING UP



ON AVERAGE,  
PEOPLE CHECK  
THEIR PHONES



**150** TIMES  
EACH DAY

MOST  
PEOPLE HAVE  
BETWEEN

**60 & 90**

APPS ON THEIR  
SMARTPHONE

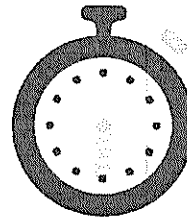


**90%**

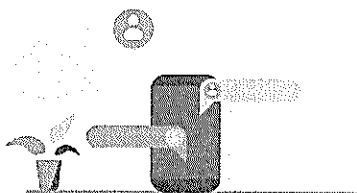
OF TIME SPENT ON  
A SMARTPHONE  
IS SPENT  
WITHIN  
AN APP

ON AVERAGE,  
PEOPLE USE THEIR PHONES FOR

**3.5 HOURS**



**3.5** EACH  
DAY



AMERICANS SPEND MORE TIME  
ON THEIR SMARTPHONE

THAN THEY DO  
WATCHING TV



info@thesheriffapp.com



www.thesheriffapp.com



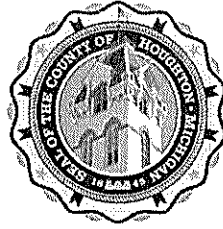
800.381.8321



\*Sources: Pew Research, Apps Annie, E-Marketer

**Houghton County Board of Commissioners**

Houghton County Courthouse  
401 East Houghton Avenue  
Houghton, MI 49931  
(906) 482-8307



Tom Tikkanen *Chairman*  
*District 1*  
Roy Britz *Vice Chairman*  
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*District 2*  
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*District 3*  
Gretchen Janssen *Commissioner*  
*District 4*

Houghton County Board of Commissioners:

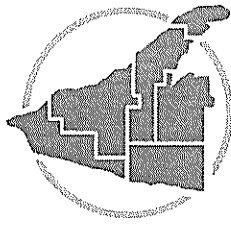
Jerald Wuorenmaa, Executive Director of Western U.P. Planning & Development Region plans to attend the December 10, 2024 Regular Meeting to discuss the topic of WUPPDR Billing.

A Motion may be required to support an advance payment.

Respectfully,

Chelsea Rheault, County Administrator





# Western U.P.

## PLANNING & DEVELOPMENT REGION

400 Quincy St, 8<sup>th</sup> Floor, Hancock, Michigan 49930  
906-482-7205 Fax: 906-482-9032 e-mail: [info@wuppdr.org](mailto:info@wuppdr.org)

VIA E-MAIL

November 14, 2024

Tom Tikkanen, Chair  
c/o Jennifer Kelly, County Clerk  
Houghton County Board of Commissioners  
401 E Houghton Ave, Houghton, MI 49931

Dear Mr. Tikkanen and Commissioners:

As many of you are aware, Western Upper Peninsula Planning and Development Region (WUPPDR) has spent extensive time conducting preparatory activities for state-mandated materials management plans (MMPs). Each county in the state is required to develop and adopt a new single-county or multi-county MMP replacing legacy solid waste plans.

Under terms of an interlocal agreement the six Western Upper Peninsula counties and WUPPDR enacted earlier in 2024, WUPPDR is the designated planning agency (DPA) for the multi-county area, with activities to ultimately be funded by EGLE MMP grants that each county will be entitled to. The interlocal agreement provides for WUPPDR to be compensated for pre-grant preparatory expenses once the grants become available.

WUPPDR began work on these preparatory activities in 2023 under EGLE Materials Management County Engagement (MMCE) Grants, which WUPPDR obtained with support of five of the counties. After these grants ended, we continued to undertake many other activities in the interim period prior to the forthcoming EGLE MMP grants, including:

- Presentations to county boards regarding different options for meeting their MMP obligations
- Development of, and guidance in adoption of, county resolutions indicating the boards' intent to act as county approval agencies, develop a multi-county plan, and engage WUPPDR as DPA
- Ongoing communications with counties to regarding evolving MMP obligations and status
- Establishment of a draft interlocal agreement, with two major revisions based on legal reviews
- Detailed guidance to counties for adoption of interlocal agreement
- Submitted required notices of intent to EGLE and distributed abbreviated versions to local media (including payment of publication costs) and units of government in region (hard copy mailings for most)

Tom Tikkanen, Chair; Houghton County Board of Commissioners

Page 2

November 14, 2024

- Establishment of a proposed materials management planning committee (MMPC), requiring extensive outreach and one-on-one communications with potential participants, and arrangement of the first meeting of the MMPC following its appointment by the counties
- Coordination of a compost site pilot project in Houghton County, which will be an important element in exploring and potentially implementing regionwide composting access
- Participation in meetings of EGLE MMP "outreach subgroup" in which WUPPDR is the only representative of a regional planning agency, rural Michigan, and the Upper Peninsula
- Participation in meetings of a group of regional planning agencies throughout the state to share information and learnings about MMP obligations
- Participation in conferences and trainings related to MMP, including travel and registration costs

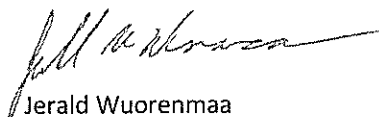
At this time we are preparing to facilitate the first MMPC meeting in December. This will require WUPPDR to prepare rules of procedure for the MMPC to adopt. In addition, prior to award of the MMP grants, WUPPDR will need to prepare a draft work program for the MMPC to adopt, which will then be submitted to EGLE for its approval. By law, this must be submitted by January 8, 2025, unless EGLE grants an extension (which we will likely request). Finally, MMPC members will need to be reimbursed for travel expenses to the in-person meeting (and future meetings), which the counties (under terms of the interlocal agreement) will be responsible for paying either directly or via WUPPDR.

As of the end of October 2024, after the exhaustion of other MMP funding sources (MMCE grants and compost project-related funds from a different grant), WUPPDR has incurred **more than \$26,000 in actual costs** for the above activities, for which a funding source is not yet available. EGLE has not been forthcoming in details about the MMP grant program, but EGLE did confirm on November 8 that the funds will be "distributed to counties in the near future," after the work program is approved by the MMPC and EGLE. We are confident that the grants will cover our costs to date, but the growing size of our outstanding receivable funds in the interim is a concern.

Thus, I request that each of the six county boards **approve an advance payment to WUPPDR of \$10,000**, or a minimum of \$5,000, to help cover our costs to date and expected future costs prior to EGLE's awarding of county MMP grants. If necessary, please indicate your willingness to authorize this at your next board meeting. We can provide additional documentation of expenses if you wish. As a reminder, over a three-year grant period, each county will be eligible for \$70,000 per year plus a per capita allocation, which eventually will reimburse you for any advance payment to WUPPDR.

I appreciate your consideration. Please let me know if you have any questions.

Sincerely,

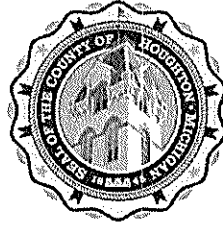


Jerald Wuorenmaa  
Executive Director

cc: Chelsea Rheault, Administrator, Houghton County

**Houghton County Board of Commissioners**

Houghton County Courthouse  
401 East Houghton Avenue  
Houghton, MI 49931  
(906) 482-8307



Tom Tikkanen *Chairman*  
*District 1*  
Roy Britz *Vice Chairman*  
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Joel Keranen *Commissioner*  
*District 2*  
Glenn Anderson *Commissioner*  
*District 3*  
Gretchen Janssen *Commissioner*  
*District 4*

Houghton County Board of Commissioners:

Mike Bach, Executive Director of Copper Country Mental Health Services plans to attend the Regular December, 2024 meeting to present an update on transports to the psychiatric units, supporting documents proceed this letter.

Respectfully,

Chelsea Rheault, County Administrator

Jennifer Kelly  
Houghton County Clerk/Register of Deeds  
401 E. Houghton Avenue  
Houghton, MI 49931  
(906)482-1150  
fax: (906)483-0364

On Thu, Oct 24, 2024 at 10:44 AM Mike Bach <[mbach@cccmmh.org](mailto:mbach@cccmmh.org)> wrote:

Hi Jennifer,

I was wondering if I could give a quick update at your December 10 meeting. I can share some info on Sheriff transports to psychiatric units for FY2024, and also some good news about the MDHHS Conflict Free Access and Planning proposal. If that works, I could email you something for your packet.

Thanks!

Mike

Mike Bach, MA, LLP  
Executive Director  
Copper Country Mental Health Services  
901 W. Memorial Drive  
Houghton, MI 49931  
(906) 482-9400

*"It doesn't matter how smart you are unless you stop and think."*  
Thomas Sowell

# Psychiatric Hospitalization Transportation



Why does local law enforcement have to transport people to these hospitals? Michigan law is very detailed regarding involuntary psychiatric admission, and it describes the process for transporting patients to inpatient units.

What is the difference between a voluntary and involuntary psychiatric hospitalization?

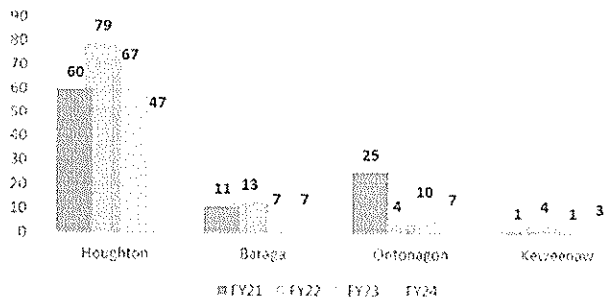
Voluntary: An individual understands their need for treatment and/or are amenable to recommended inpatient care.

Involuntary: An individual does not understand their need for treatment, and this requires court involvement to temporarily suspend a person's legal right to freedom of movement to ensure necessary treatment steps.

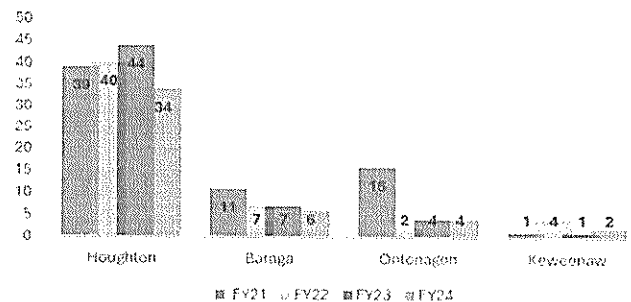
What does CCMH pay for in relationship to inpatient psychiatric hospitalizations? CCMH is responsible for the daily rate for each day that an individual is hospitalized. CCMH also pays for the clinician to complete the assessment and bed search.

*The transport data below was provided by the County Sheriff Offices.*

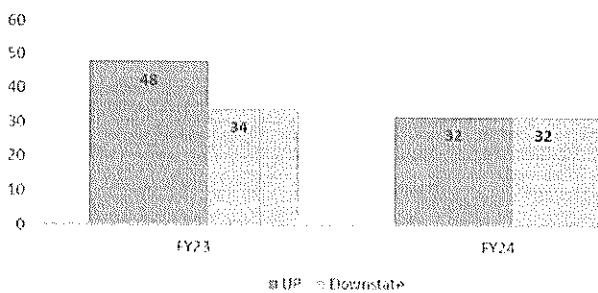
Fiscal Year County Comparison of Law Enforcement Transports for All Individuals



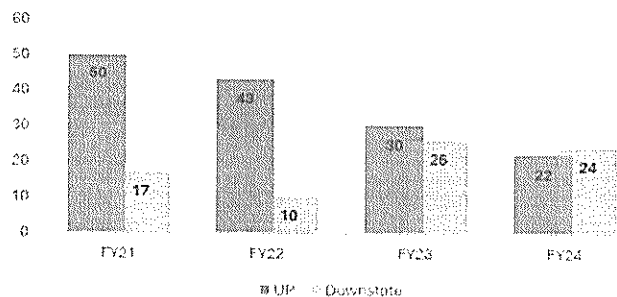
Fiscal Year County Comparison of Law Enforcement Transports for CCMH Individuals



Law Enforcement UP vs. Downstate Transports by Fiscal Year - All CCMH Counties for All Individuals



Law Enforcement UP vs. Downstate Transports by Fiscal Year - CCMH Consumer Transports only

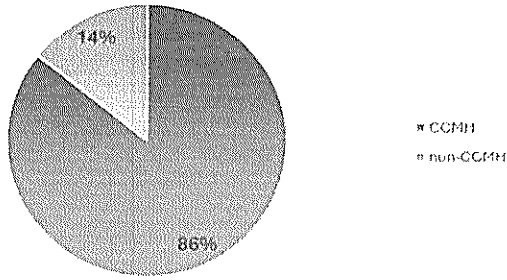


To view our frequently asked questions on our website, scan this QR code!

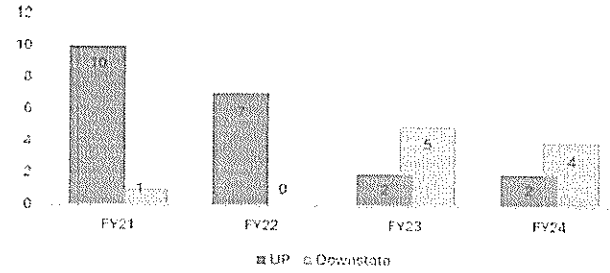


## BARAGA COUNTY

**FY24 Baraga Law Enforcement Transports - 7 Individuals**

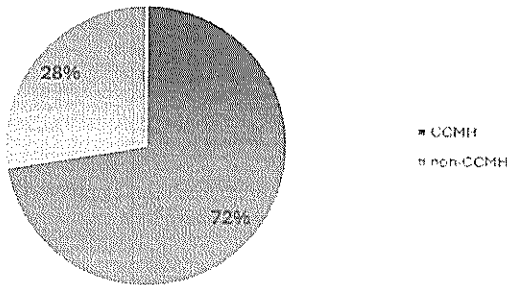


**Baraga County UP vs. Downstate Transports by Fiscal Year - CCMH Transports only**

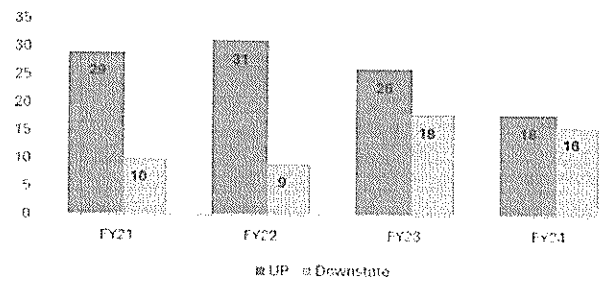


## HOUGHTON COUNTY

**FY24 Houghton Law Enforcement Transports - 47 Individuals**

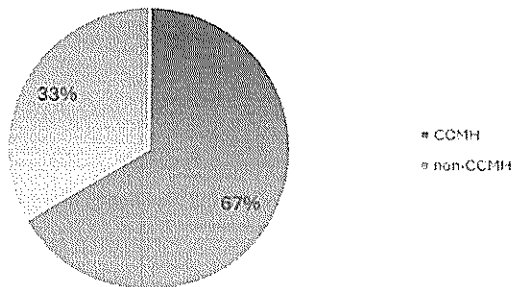


**Houghton County UP vs. Downstate Transports by Fiscal Year - CCMH Transports only**

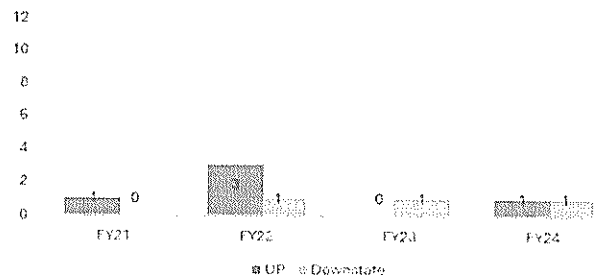


## KEWEENAW COUNTY

**FY24 Keweenaw Law Enforcement Transports - 3 Individuals**

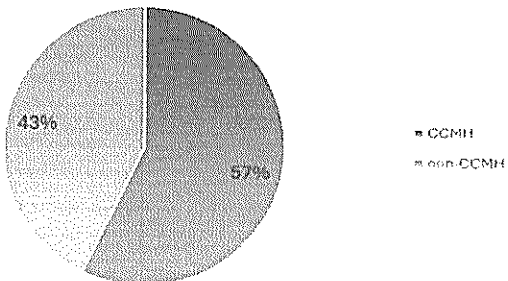


**Keweenaw County UP vs. Downstate Transports by Fiscal Year - CCMH Transports only**

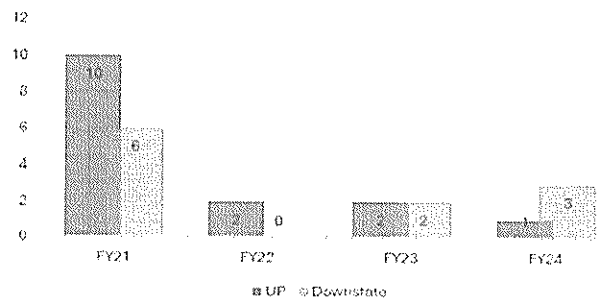


## ONTONAGON COUNTY

**FY24 Ontonagon Law Enforcement Transports - 7 Individuals**

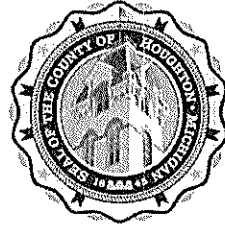


**Ontonagon County UP vs. Downstate Transports by Fiscal Year - CCMH Transports only**



**Houghton County Board of Commissioners**

Houghton County Courthouse  
401 East Houghton Avenue  
Houghton, MI 49931  
(906) 482-8307



Tom Tikkanen *Chairman*  
*District 1*  
Roy Britz *Vice Chairman*  
*District 5*  
Joel Keranen *Commissioner*  
*District 2*  
Glenn Anderson *Commissioner*  
*District 3*  
Gretchen Janssen *Commissioner*  
*District 4*

Houghton County Board of Commissioners:

Joe Foster, Houghton / Keweenaw County Representative, plans to attend the Regular December, 2024 meeting to present the 2025 Houghton County Survey & Remonumentation.

Respectfully,

Chelsea Rheault, County Administrator

## 2025 Houghton County Survey & Remonumentation


---

From Joe Foster <fosterjoe@charter.net>

Date Fri 12/6/2024 2:17 PM

To Administrator <administrator@houghtoncounty.net>

Cc Tom Tikkanen <tom.tikkanen@houghtoncounty.net>

 1 attachment (73 KB)

2025HOCOremonumentation.pdf;

Hello Chelsea:

Attached please find a short narrative regarding the 2025 Houghton County Survey & Remonumentation. I will have the 2025 Grant Application prepared for submittal to the Board and for Chairman Tikkanen to sign at the upcoming Board Meeting.

Please contact me with any questions or comments that you may have.

Thank you.

Sincerely,

Joe Foster, P.S., P.L.S.

Houghton/Keweenaw County Representative

Attach.

*"...sometimes it is the people who no-one imagines anything of, who do the things that no-one can imagine." - Alan Turing*



Joseph A. Foster, P.S., P.L.S.  
Houghton/Keweenaw County Representative

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### **2025 Houghton County Survey and Remonumentation Narrative**

The original GLO survey of T52N, R34W, Michigan Meridian was accomplished in 1845 and 1849. The Township lines were surveyed by William A. Burt during the second quarter of 1845, and later, the subdivision of said Township was surveyed by William A. Burt during the third quarter of 1849.

The original County plan, and its revision, for the resurvey was presented to the Houghton County Board for review and approval prior to execution.

Five local Surveyors that have been previously used for such work, and were originally chosen via Qualification Based Selection, will be awarded contracts for the work. All will be monitored throughout the year by me and by each surveyor as all surveys will be directly adjacent to each other. Any questions that arise will be addressed and resolved during the survey.

All research and research dossiers according to that applied for in Grant year 2025 will be completed prior to any fieldwork. The plan will be completed with all corners being reestablished, and/or perpetuated, monumented and witnessed. Each Land Corner Recordation Certificate (LCRC) will be drafted in compliance with P.A. 74, as amended, and in addition, according to the County Plan, an 18" x 24" mylar survey plat drafted showing the survey accomplished. All LCRCs will be entered into the Accela database and each, including the survey plats, will be duly recorded at the Houghton County Register of Deeds Office.

Once complete, all data will be entered into the 2025 Completion Report and submitted to the Office of Land Survey and Remonumentation.

For 2025, Houghton County's Survey and Remonumentation Grant Award will be a total of \$ 78,419.00 (see attached), an 18.7% increase over 2024's Award of \$ 66,075.00. With these funds, the balance of T52N, R34W will be completed, leaving funds to begin work in T52N, R35W. An itemized listing of corners to be surveyed and expenditures by category will follow with the 2025 Survey & Remonumentation Grant Application.

Respectfully submitted,



Joe Foster, P.S., P.L.S.  
Houghton/Keweenaw County Representative

Attach.

**Office of Land Survey**  
**Department of Licensing and Regulatory Affairs**  
 U.S. Mail: P.O. Box 30254, Lansing, MI 48909

**2025 Recommended Survey & Remonumentation Grants Award**

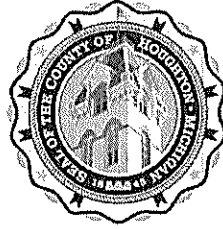
COUNTY	2025 GRANT
ALCONA	\$ 52,292.00
ALGER	\$ 67,544.00
ALLEGAN	\$ 87,365.00
ALPENA	\$ 46,951.00
ANTRIM	\$ 45,868.00
ARENAC	\$ 31,252.00
BARAGA	\$ 65,279.00
BARRY	\$ 54,014.00
BAY	\$ 41,569.00
BENZIE	\$ 29,203.00
BERRIEN	\$ 75,891.00
BRANCH	\$ 45,608.00
CALHOUN	\$ 77,543.00
CASS	\$ 48,109.00
CHARLEVOIX	\$ 40,163.00
CHEBOYGAN	\$ 59,259.00
CHIPPEWA	\$ 118,816.00
CLARE	\$ 50,520.00
CLINTON	\$ 54,627.00
CRAWFORD	\$ 44,624.00
DELTA	\$ 92,007.00
DICKINSON	\$ 59,522.00
EATON	\$ 60,768.00
EMMET	\$ 44,136.00
GENESEE	\$ 122,258.00
GLADWIN	\$ 45,033.00
GOGEBIC	\$ 81,410.00
GR. TRAVERSE	\$ 58,227.00

COUNTY	2025 GRANT
GRATIOT	\$ 50,099.00
HILLSDALE	\$ 53,009.00
HOUGHTON	\$ 78,419.00
HURON	\$ 69,173.00
INGHAM	\$ 62,093.00
IONIA	\$ 52,912.00
IOSCO	\$ 48,195.00
IRON	\$ 85,790.00
ISABELLA	\$ 52,145.00
JACKSON	\$ 79,868.00
KALAMAZOO	\$ 87,125.00
KALKASKA	\$ 46,502.00
KENT	\$ 121,255.00
KEWEENAW	\$ 38,903.00
LAKE	\$ 47,272.00
LAPEER	\$ 64,641.00
LEELANAU	\$ 33,383.00
LENAWEE	\$ 73,206.00
LIVINGSTON	\$ 59,238.00
LUCE	\$ 65,018.00
MACKINAC	\$ 76,674.00
MACOMB	\$ 114,651.00
MANISTEE	\$ 46,785.00
MARQUETTE	\$ 142,715.00
MASON	\$ 39,193.00
MECOSTA	\$ 50,097.00
MENOMINEE	\$ 75,742.00
MIDLAND	\$ 54,184.00

COUNTY	2025 GRANT
MISSAUKEE	\$ 44,809.00
MONROE	\$ 68,517.00
MONTCALM	\$ 67,054.00
MONTMORENCY	\$ 43,213.00
MUSKEGON	\$ 54,658.00
NEWAYGO	\$ 72,805.00
OAKLAND	\$ 172,709.00
OCEANA	\$ 45,961.00
OGEAW	\$ 47,666.00
ONTONAGON	\$ 94,210.00
OSCEOLA	\$ 46,581.00
OSCODA	\$ 43,432.00
OTSEGO	\$ 45,863.00
OTTAWA	\$ 67,035.00
PRESQUE ISLE	\$ 51,532.00
ROSCOMMON	\$ 47,448.00
SAGINAW	\$ 92,100.00
ST. CLAIR	\$ 85,140.00
ST. JOSEPH	\$ 48,695.00
SANILAC	\$ 78,369.00
SCHOOLCRAFT	\$ 85,423.00
SHIAWASSEE	\$ 52,343.00
TUSCOLA	\$ 69,529.00
VAN BUREN	\$ 61,902.00
WASHTENAW	\$ 103,170.00
WAYNE	\$ 193,117.00
WEXFORD	\$ 48,570.00
<b>TOTAL</b>	<b>\$ 5,499,996.00</b>

**Houghton County Board of Commissioners**

Houghton County Courthouse  
401 East Houghton Avenue  
Houghton, MI 49931  
(906) 482-8307



Tom Tikkanen *Chairman*  
*District 1*  
Roy Britz *Vice Chairman*  
*District 5*  
Joel Keranen *Commissioner*  
*District 2*  
Glenn Anderson *Commissioner*  
*District 3*  
Gretchen Janssen *Commissioner*  
*District 4*

Houghton County Board of Commissioners:

Houghton County Equalization Director, Jaikob Djerf will present an amended apportionment report.

A Motion may be required.

Respectfully,

Chelsea Rheault, County Administrator

TOWNSHIPS	TOT TAXABLE	ALLOC.	MED.	VETERANS	ALLOC.	OPER.	FIRE	STREET	OTHER	OTHER	LIBRARY	SET	OPER.	DEBT	ALLOC	CCISD	CCISD	TOTAL
CITIES	HMSTD	OPER.	CARE	ROADS	ALLOC.	OPER.	ROADS	ROADS	REFUSE	LIBRARY	SET	OPER.	DEBT	ALLOC	VOC ED	MILLAGE		
SCHOOL DISTRICTS	NON-HMSTD																	
ADAMS	67,731,605	6,2070	2,2277	1,5131	1,2834	0,0000	1,0000	1,0000	0,0000	0,2961	6,0000	18,0000	-	11,4500	0,3950	2,9013	33,2736	
02 ADAMS SCH		6,2070	2,2277	1,5131	1,2834	0,0000	1,0000	1,0000	0,0000	0,2961	6,0000	18,0000	-	11,4500	0,3950	2,9013	51,2736	
CALUMET	127,727,966	6,2070	2,2277	1,5131	1,2749	1,3214	1,4916	1,4916	1,4916	0,9807	6,0000	18,0000	-	5,0000	0,3950	2,9013	30,8043	
03 CALUMET SCH 212		6,2070	2,2277	1,5131	1,2749	1,3214	1,4916	1,4916	1,4916	0,9807	6,0000	18,0000	-	5,0000	0,3950	2,9013	48,8043	
03 CALUMET SCH 212		6,2070	2,2277	1,5131	1,2749	1,3214	1,4916	1,4916	1,4916	0,9807	6,0000	18,0000	-	5,0000	0,3950	2,9013	26,4997	
03 CALUMET SCH VLG		6,2070	2,2277	1,5131	1,2749	1,3214	1,4916	1,4916	1,4916	0,9807	6,0000	18,0000	-	5,0000	0,3950	2,9013	44,4997	
03 CALUMET SCH VLG		6,2070	2,2277	1,5131	1,2749	1,3214	1,4916	1,4916	1,4916	0,9807	6,0000	18,0000	-	5,0000	0,3950	2,9013	30,3043	
13 LL HUBL SCH 212		6,2070	2,2277	1,5131	1,2749	1,3214	1,4916	1,4916	1,4916	0,9807	6,0000	18,0000	-	4,5000	0,3950	2,9013	48,3043	
13 LL HUBL SCH 212		6,2070	2,2277	1,5131	1,2749	1,3214	1,4916	1,4916	1,4916	0,9807	6,0000	18,0000	-	4,5000	0,3950	2,9013	48,3043	
CHASSELL	80,370,830	6,2070	2,2277	1,5131	1,2796	0,9843	1,9866	1,9866	0,4980	0,9427	6,0000	18,0000	-	0,1951	0,3950	2,9013	24,1697	
05 CHASSELL SCH		6,2070	2,2277	1,5131	1,2796	0,9843	1,9866	1,9866	0,4980	0,9427	6,0000	18,0000	-	0,1951	0,3950	2,9013	42,1697	
05 CHASSELL SCH		6,2070	2,2277	1,5131	1,2796	0,9843	1,9866	1,9866	0,4980	0,9427	6,0000	18,0000	-	0,1951	0,3950	2,9013	42,1697	
DUNCAN	18,047,967	6,2070	2,2277	1,5131	1,2964	0,8938	2,2592	2,2592	0,9427	6,0000	18,0000	-	3,5990	0,3950	2,9013	28,2352		
74 LANSE SCH		6,2070	2,2277	1,5131	1,2964	0,8938	2,2592	2,2592	0,9427	6,0000	18,0000	-	3,5990	0,3950	2,9013	46,2352		
74 LANSE SCH		6,2070	2,2277	1,5131	1,2964	0,8938	2,2592	2,2592	0,9427	6,0000	18,0000	-	3,5990	0,3950	2,9013	29,7324		
64 EWN-TC SCH		6,2070	2,2277	1,5131	1,2964	0,8938	2,2592	2,2592	0,9427	6,0000	18,0000	-	4,8000	0,3183	3,2742	47,7324		
64 EWN-TC SCH		6,2070	2,2277	1,5131	1,2964	0,8938	2,2592	2,2592	0,9427	6,0000	18,0000	-	4,8000	0,3183	3,2742	47,7324		
ELM RIVER	33,412,522	6,2070	2,2277	1,5131	1,2859	2,9065	0,9892	0,9892	0,9892	0,9892	6,0000	17,6094	-	-	0,3950	2,9013	25,4149	
07 ELM RIVER SCH		6,2070	2,2277	1,5131	1,2859	2,9065	0,9892	0,9892	0,9892	0,9892	6,0000	17,6094	-	-	0,3950	2,9013	48,0243	
07 ELM RIVER SCH		6,2070	2,2277	1,5131	1,2859	2,9065	0,9892	0,9892	0,9892	0,9892	6,0000	17,6094	-	-	0,3950	2,9013	48,0243	
FRANKLIN	54,336,844	6,2070	2,2277	1,5131	1,2876	1,2451	1,9922	1,9922	1,0000	6,0000	18,0000	-	6,7420	0,3950	2,9013	31,5110		
01 HANCK SCH P2		6,2070	2,2277	1,5131	1,2876	1,2451	1,9922	1,9922	1,0000	6,0000	18,0000	-	6,7420	0,3950	2,9013	49,5110		
01 HANCK SCH P2		6,2070	2,2277	1,5131	1,2876	1,2451	1,9922	1,9922	1,0000	6,0000	18,0000	-	6,7420	0,3950	2,9013	31,5110		
01 HANCK SCH P1		6,2070	2,2277	1,5131	1,2876	1,2451	1,9922	1,9922	1,0000	6,0000	18,0000	-	6,7420	0,3950	2,9013	49,5110		
01 HANCK SCH P1		6,2070	2,2277	1,5131	1,2876	1,2451	1,9922	1,9922	1,0000	6,0000	18,0000	-	6,7420	0,3950	2,9013	31,5110		
01 HANCK SCH P4		6,2070	2,2277	1,5131	1,2876	1,2451	1,9922	1,9922	1,0000	6,0000	18,0000	-	6,7420	0,3950	2,9013	49,5110		
01 HANCK SCH P4		6,2070	2,2277	1,5131	1,2876	1,2451	1,9922	1,9922	1,0000	6,0000	18,0000	-	6,7420	0,3950	2,9013	31,5110		
01 HANCK SCH P4		6,2070	2,2277	1,5131	1,2876	1,2451	1,9922	1,9922	1,0000	6,0000	18,0000	-	6,7420	0,3950	2,9013	49,5110		
01 HANCK SCH P4		6,2070	2,2277	1,5131	1,2876	1,2451	1,9922	1,9922	1,0000	6,0000	18,0000	-	6,7420	0,3950	2,9013	31,5110		
01 HANCK SCH		6,2070	2,2277	1,5131	1,2876	1,2451	1,9922	1,9922	1,0000	6,0000	18,0000	-	6,7420	0,3950	2,9013	49,5110		
01 HANCK SCH		6,2070	2,2277	1,5131	1,2876	1,2451	1,9922	1,9922	1,0000	6,0000	18,0000	-	6,7420	0,3950	2,9013	49,5110		
HANCOCK	31,634,917	6,2070	2,2277	1,5131	1,2731	1,3905	1,9922	1,9922	1,0000	6,0000	18,0000	-	6,7420	0,3950	2,9013	28,6497		
01 HANCK SCH		6,2070	2,2277	1,5131	1,2731	1,3905	1,9922	1,9922	1,0000	6,0000	18,0000	-	6,7420	0,3950	2,9013	46,6497		
01 HANCK SCH		6,2070	2,2277	1,5131	1,2731	1,3905	1,9922	1,9922	1,0000	6,0000	18,0000	-	6,7420	0,3950	2,9013	46,6497		

2024 MILLAGE APPORTIONMENT REPORT

COUNTY OF HOUGHTON  
401 E HOUGHTON AVENUE  
HOUGHTON, MICHIGAN 49931

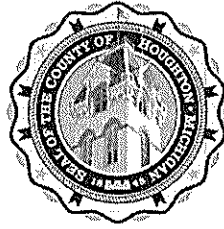
TOWNSHIPS CITIES SCHOOL DISTRICTS	TOT TAXABLE HMSTD NON-HMSTD	ALLOC. OPER	MED. CARE	VETERANS ROADS	ALLOC. OPER	FIRE	STREET ROADS	OTHER REFUSE	OTHER LIBRARY	SET	OPER.	DEBT	CCISD ALLOC	SPEED VOCED	TOTAL MILLAGE
LAIRD	21,301,291	6,2070	2,2277	1,5131	1,2603	1,9390	0,9695	0,9695	6,0000	18,0000	-	3,5990	0,3950	2,9013	27,9814
74 LANSE SCH		6,2070	2,2277	1,5131	1,2603	1,9390	0,9695	0,9695	6,0000	18,0000	-	3,5990	0,3950	2,9013	45,9814
OSCEOLA	55,266,762	6,2070	2,2277	1,5131	1,2807	2,2000	2,8985	2,8985	6,0000	-	-	5,4000	0,3950	2,9013	31,0233
10 OSCEOLA SCH 2E2		6,2070	2,2277	1,5131	1,2807	2,2000	2,8985	2,8985	6,0000	17,8704	-	5,4000	0,3950	2,9013	48,8937
10 OSCEOLA SCH 2E2		6,2070	2,2277	1,5131	1,2807	2,2000	2,8985	2,8985	6,0000	-	-	5,4000	0,3950	2,9013	34,1033
10 OSCEOLA SCH 2F2		6,2070	2,2277	1,5131	1,2807	5,2800	2,8985	2,8985	6,0000	17,8704	-	5,4000	0,3950	2,9013	51,6737
03 CALUMET SCH 2G2		6,2070	2,2277	1,5131	1,2807	1,4000	2,8985	2,8985	6,0000	-	-	5,0000	0,3950	2,9013	29,8233
10 OSCEOLA SCH PP		6,2070	2,2277	1,5131	1,2807	1,4000	2,8985	2,8985	6,0000	18,0000	-	5,0000	0,3950	2,9013	47,8233
03 CALUMET SCH PP		6,2070	2,2277	1,5131	1,2807	-	2,8985	2,8985	6,0000	-	-	5,4000	0,3950	2,9013	28,8233
PORTAGE	142,388,707	6,2070	2,2277	1,5131	1,2726	1,4683	1,9580	1,9580	6,0000	-	-	9,6400	0,3950	2,9013	35,3924
11 HOU-POR SCH		6,2070	2,2277	1,5131	1,2726	1,4683	1,9580	1,9580	6,0000	17,2832	-	9,6400	0,3950	2,9013	52,6756
72 BARAGA SCH		6,2070	2,2277	1,5131	1,2726	1,4683	1,9580	1,9580	6,0000	-	-	2,9970	0,3950	2,9013	28,7494
72 BARAGA SCH		6,2070	2,2277	1,5131	1,2726	1,4683	1,9580	1,9580	6,0000	17,9820	-	2,9970	0,3950	2,9013	46,7314
QUINCY	12,035,213	6,2070	2,2277	1,5131	1,2121	0,9280	0,9280	1,0000	6,0000	-	-	6,7420	0,3950	2,9013	30,0542
01 HANCK SCH		6,2070	2,2277	1,5131	1,2121	0,9280	0,9280	1,0000	6,0000	18,0000	-	6,7420	0,3950	2,9013	48,0542
01 HANCK SCH		6,2070	2,2277	1,5131	1,2121	0,9280	0,9280	1,0000	6,0000	-	-	6,7420	0,3950	2,9013	29,4897
SCHOOLCRAFT	55,134,356	6,2070	2,2277	1,5131	1,2682	3,9774	3,9774	0,0000	6,0000	-	-	4,5000	0,3950	2,9013	28,9897
13 LL-HUBL SCH		6,2070	2,2277	1,5131	1,2682	3,9774	3,9774	0,0000	6,0000	18,0000	-	4,5000	0,3950	2,9013	46,9897
03 CALUMET SCH		6,2070	2,2277	1,5131	1,2682	3,9774	3,9774	0,0000	6,0000	-	-	5,0000	0,3950	2,9013	29,4897
03 CALUMET SCH		6,2070	2,2277	1,5131	1,2682	3,9774	3,9774	0,0000	6,0000	18,0000	-	5,0000	0,3950	2,9013	47,4897
STANTON	78,809,464	6,2070	2,2277	1,5131	1,2461	1,9172	2,0000	2,0000	6,0000	-	-	2,3000	0,3950	2,9013	26,7074
14 STANTON SCH		6,2070	2,2277	1,5131	1,2461	1,9172	2,0000	2,0000	6,0000	18,0000	-	2,3000	0,3950	2,9013	44,7074
14 STANTON SCH		6,2070	2,2277	1,5131	1,2461	1,9172	2,0000	2,0000	6,0000	-	-	2,3000	0,3950	2,9013	27,3768
TORCH LAKE	127,996,059	6,2070	2,2277	1,5131	1,2563	0,9664	0,9664	0,9664	6,0000	-	-	4,5000	0,3950	2,9013	26,9332
13 LL-HUBL SCH 2B2		6,2070	2,2277	1,5131	1,2563	0,9664	0,9664	0,9664	6,0000	18,0000	-	4,5000	0,3950	2,9013	44,9332
13 LL-HUBL SCH 2B2		6,2070	2,2277	1,5131	1,2563	0,9664	0,9664	0,9664	6,0000	-	-	4,5000	0,3950	2,9013	27,9355
13 LL-HUBL SCH 2F2		6,2070	2,2277	1,5131	1,2563	1,9687	0,9664	0,9664	6,0000	18,0000	-	4,5000	0,3950	2,9013	45,9355
13 LL-HUBL SCH 2F2		6,2070	2,2277	1,5131	1,2563	1,9687	0,9664	0,9664	6,0000	-	-	4,5000	0,3950	2,9013	25,9668
13 LL-HUBL SCH PERS		6,2070	2,2277	1,5131	1,2563	-	0,9664	0,9664	6,0000	18,0000	-	4,5000	0,3950	2,9013	43,9668
10 OSCEOLA SCH 2E2		6,2070	2,2277	1,5131	1,2563	0,5100	0,9664	0,9664	6,0000	-	-	5,4000	0,3950	2,9013	27,3768
10 OSCEOLA SCH 2E2		6,2070	2,2277	1,5131	1,2563	0,5100	0,9664	0,9664	6,0000	17,8704	-	5,4000	0,3950	2,9013	45,2472

2024 MILLAGE APPORTIONMENT REPORT  
 COUNTY OF HOUGHTON  
 401 E HOUGHTON AVENUE  
 HOUGHTON, MICHIGAN 49931

TOWNSHIPS CITIES SCHOOL DISTRICTS	TOT TAXABLE HMSTD NON-HMSTD	ALLOC. OPER.	MED. CARE	VETERANS ROADS	ALLOC. OPER.	FIRE	STREET ROADS	OTHER REFUSE	OTHER LIBRARY	SET	OPER.	DEBT	CCISD ALLOC	CCISD SPEC ED VOC ED	TOTAL MILLAGE
CITY OF HANCOCK	147,912,337														
01 HANCK SCH		6,2070	2,2277	1,5131	13,1707	0,7942		0,7942	0,7942	6,0000	-	6,7420	0,3950	2,9013	41,5394
01 HANCK SCH		6,2070	2,2277	1,5131	13,1707	0,7942		0,7942	0,7942	6,0000	18,0000	6,7420	0,3950	2,9013	59,5394
CITY OF HOUGHTON	183,292,410														
11 HOU-POR SCH		6,2070	2,2277	1,5131	15,0000				1,8094	6,0000	17,2832	9,6400	0,3950	2,9013	45,6935
11 HOU-POR SCH		6,2070	2,2277	1,5131	15,0000				1,8094	6,0000	17,2832	9,6400	0,3950	2,9013	62,9767
VILLAGES															
CALUMET VILLAG	10,841,314														
03 CALUMET SCH		6,2070	2,2277	1,5131	1,2749	12,7397	3,9095	1,7000	0,9807	6,0000	-	5,0000	0,3950	2,9013	44,8489
03 CALUMET SCH		6,2070	2,2277	1,5131	1,2749	12,7397	3,9095	1,7000	0,9807	6,0000	18,0000	5,0000	0,3950	2,9013	62,8489
03 CALUMET SCH DDA		6,2070	2,2277	1,5131	1,2749	12,7397	3,9095	2,8757	0,9807	6,0000	-	5,0000	0,3950	2,9013	46,0246
03 CALUMET SCH DDA		6,2070	2,2277	1,5131	1,2749	12,7397	3,9095	2,8757	0,9807	6,0000	18,0000	5,0000	0,3950	2,9013	64,0246
COPPER CITY VILG	2,507,611														
03 CALUMET SCH		6,2070	2,2277	1,5131	1,2749	5,3044	2,8678		0,9807	6,0000	-	5,0000	0,3950	2,9013	35,1581
03 CALUMET SCH		6,2070	2,2277	1,5131	1,2749	5,3044	2,8678		0,9807	6,0000	18,0000	5,0000	0,3950	2,9013	53,1581
LAKE LINDEN VILG	17,679,610														
13 LL-HUBL SCH		6,2070	2,2277	1,5131	1,2682	9,5050	3,8150	1,8954	1,6860	6,0000	-	4,5000	0,3950	2,9013	43,6486
13 LL-HUBL SCH		6,2070	2,2277	1,5131	1,2682	9,5050	3,8150	1,8954	1,6860	6,0000	18,0000	4,5000	0,3950	2,9013	61,6486
LAURIUM VILG	31,032,275														
03 CALUMET SCH		6,2070	2,2277	1,5131	1,2749	12,2762	4,5588	2,1457	0,9807	6,0000	-	5,0000	0,3950	2,9013	48,9804
03 CALUMET SCH		6,2070	2,2277	1,5131	1,2749	12,2762	4,5588	2,1457	0,9807	6,0000	18,0000	5,0000	0,3950	2,9013	66,9804
SOUTH RANGE VILG	15,769,749														
02 ADAMS SCH		6,2070	2,2277	1,5131	1,2834	12,1837	2,9291		0,2961	6,0000	-	11,4500	0,3950	2,9013	47,3864
02 ADAMS SCH		6,2070	2,2277	1,5131	1,2834	12,1837	2,9291		0,2961	6,0000	18,0000	11,4500	0,3950	2,9013	65,3864

**Houghton County Board of Commissioners**

Houghton County Courthouse  
401 East Houghton Avenue  
Houghton, MI 49931  
(906) 482-8307



Tom Tikkanen *Chairman*  
*District 1*  
Roy Britz *Vice Chairman*  
*District 5*  
Joel Keranen *Commissioner*  
*District 2*  
Glenn Anderson *Commissioner*  
*District 3*  
Gretchen Janssen *Commissioner*  
*District 4*

Houghton County Board of Commissioners:

After running an ad in the Gazette for Houghton County Planning Commission appointment, zero applications were received.

It is suggested another ad be published.

Respectfully,

Chelsea Rheault, County Administrator

**Houghton County Board of Commissioners**

Houghton County Courthouse  
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Gretchen Janssen *Commissioner*  
*District 4*

Houghton County Board of Commissioners:

The Glenn Steil State Revenue Sharing Act of 1971, Public Act 140 of 1971, Section 21(2) states that units of local government (local units) that end their fiscal year in a deficit condition shall formulate a deficit elimination plan. Any assessment of a local unit's deficit condition should be made using the guidelines provided in Treasury Website (Numbered Letter 2016-1).

Our Auditors indicated a deficit in the following funds as of September 30, 2023:

Solid Waste Transfer Station -\$507,142.00

Passenger Facility Charge -\$185,869.00

Twin Lake Special Assessment -\$412.00

MI Indigent Defense -\$139,634.00

Jail Commissary -\$6,335.00

If a deficit exists in the General Fund, the General Fund plan should include a monthly breakdown of revenues and expenditures for the first two years of the projection and annual detail for the remaining years. For example, a five-year plan would show monthly detail for 24 months and annual detail for the remaining three years. When a revised plan is submitted in the subsequent year, it would include a monthly breakdown for two years and an annual breakdown for the remaining two years. The monthly breakdown shall be for actual revenue and expenditures expected that month. This will allow for a more meaningful picture of how the municipality is progressing on a monthly basis.

Correspondence about each fund, as well as resolution follows this document.

A Motion is needed for each fund.

Respectfully,

Chelsea Rheault, County Administrator



Houghton County Solid Waste Transfer Station Enterprise Fund

Deficit Elimination Plan

December 10, 2024

Municipality Code: 310000

APR Form /ID Number: 161108

Report ID Number: 161112

The Houghton County Solid Waste Transfer (SWT) Enterprise facility provides refuse and recycling services for all area residents. After completion of the financial reports for Houghton County's annual audit, our audit firm identified a deficit balance in the unrestricted net assets as of September 30, 2023. Last year a 2-year corrective action plan was submitted. This is an update of that plan.

The Houghton County Board of Commissioners voted to increase charges for services costs at a rate of 9% overall effective 1 May 2023, with a 1.5% increase for each subsequent fiscal year cycles through September 30, 2027.

In 2022, Houghton County experienced an approximate \$220k increase for contractual service obligations and expenses that continue to rise with invoicing for recycling & refuse material transportation. By implementing the actions identified above, Houghton County anticipates a reversal of the negative net position for future fiscal years.

Please review and consider the updated 2-year corrective action plan and projected budget as submitted.

Thank you in advance for your consideration of Houghton County's deficit elimination plan for the Solid Waste Transfer Station Fund. If there are any questions, please do not hesitate to contact myself, Chelsea Rheault (906) 482-8307.

Respectfully,

Chelsea Rheault

Houghton County Administrator

**HOUGHTON COUNTY  
BOARD OF COMMISSIONERS**

401 E. Houghton Avenue, Houghton, Michigan 49931

Telephone: (906) 482-8307 Fax: (906) 482-7238

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Vice Chairperson  
Roy Britz

Commissioners  
Glenn Anderson  
Gretchen Janssen  
Joel Keranen

**HOUGHTON COUNTY SOLID WASTE TRANSFER STATION  
PROPRIETARY ENTERPRISE FUND  
RESOLUTION TO REDUCE UNRESTRICTED NET ASSET BALANCE  
RESOLUTION # 2024-021**

WHEREAS, the Houghton County Solid Waste Transfer Enterprise Fund has a deficit balance of unrestricted net assets as of September 30, 2023; and

WHEREAS, pursuant to MCL 141.921, any local unit of government ending its fiscal year with a deficit net asset balance must file a deficit elimination plan with the Michigan Department of Treasury; and

WHEREAS, failure to submit a deficit elimination plan and receive Department of Treasury approval for such plan could result in a reduction of State revenue Sharing; and

WHEREAS, an increase of 9% of charges for services effective 1 May 2023; an additional increase of 1.5% for charges for services effective 1 October 2023, 2024, 2025, 2026 & 2027, which shall cause an increase in operating revenue and an increase of net assets; and

WHEREAS, a decrease of contractual and repair and maintenance expenses will cause a decrease in operating expenditures and a decrease of liabilities; and

WHEREAS, the resulting deficit balance in unrestricted net assets will be corrected to satisfy the budgetary requirements of the State of Michigan, Department of the Treasury

NOW, THEREFORE BE IT RESOLVED that the Houghton County Board of Commissioners recognize that actions resulting in increases in revenue or decreases in operating expenses is warranted for this proprietary fund; and

BE IT FURTHER RESOLVED that the Houghton County Board of Commissioners approve the projected and updated budgetary changes for the year ending September 30, 2024, 2025, 2026 and 2027 for the Houghton County Solid Waste Transfer enterprise Fund.

Roll Call Vote:



Houghton County  
Solid Waste Transfer Fund  
Projected Cash Flow Changes  
2-year corrective action plan

	<u>2023</u>	<u>2024</u>	<u>2025</u>
<b>OPERATING REVENUES:</b>			
CHARGES FOR SERVICES	1,650,025	1,947,043	1,976,248
OTHER REVENUE	<u>21,719</u>	<u>22,805</u>	<u>23,945</u>
TOTAL OPERATING REVENUE	<u>1,671,744</u>	<u>1,969,848</u>	<u>2,000,193</u>
<b>OPERATING EXPENSES:</b>			
PERSONNEL SERVICES	504,821	530,062	545,964
CONTRACTUAL SERVICES	909,644	955,126	983,780
UTILITIES	28,150	29,558	30,444
REPAIRS/MAINTENANCE	90,766	95,304	98,163
INSURANCE	7,057	7,410	7,632
OTHER SUPPLIES & EXPENSES	91,658	96,241	99,128
DEPRECIATION	<u>129,435</u>	<u>135,907</u>	<u>139,984</u>
TOTAL OPERATING EXPENSES	<u>1,761,531</u>	<u>1,849,608</u>	<u>1,905,096</u>
OPERATING INCOME/LOSS	<u>(89,787)</u>	<u>120,240</u>	<u>95,098</u>
<b>NONOPERATING REVENUES(EXPENSES):</b>			
FEDERAL GRANTS	-	-	-
INTEREST & FISCAL CHARGES	<u>(49,963)</u>	<u>(49,320)</u>	<u>(48,540)</u>
TOTAL NONOPERATING REVENUE	<u>(49,963)</u>	<u>(49,320)</u>	<u>(48,540)</u>
<b>INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS:</b>			
TRANSFERS IN	173,241	-	
TRANSFERS OUT	-		
CHANGE IN NET POSITION	33,491	70,920	46,558
BEGINNING FUND BALANCE	188,333	221,824	292,744
ENDING FUND BALANCE	221,824	292,744	339,302

Houghton County  
Solid Waste Transfer  
Projected Cash Flow Changes  
Years Ending September 30, 2023

	<u>2022</u>	<u>2023</u>	<u>2024</u>
RECEIPTS FROM CUSTOMERS	1,484,223.00	1,551,013.00	1,620,809
PAYMENTS TO EMPLOYEES	(409,651.00)	(430,500.00)	(452,025)
PAYMENTS TO SUPPLIERS	(1,106,128.00)	(1,072,945.00)	(1,051,486)
	-----		
Net Cash Provided (Used) by Operating Activities	(31,556.00)	47,568.00	117,298
	-----		
OPERATING REVENUES			
Charges for Services	1,472,204.00	1,494,287.00	1,569,001
Other Revenue	7,496.00	7,508.00	7,621
OPERATING EXPENSES			
Personnel Services			
Contractual Services			
Utilities			
Repair & Maintenance			
Insurance			
Other Supplies and Expenses			
Depreciation			
	-----		
Operating Income / (LOSS)	0.00	0.00	0
NONOPERATING REVENUE (LOSS)	180,069	0	0
Net	180,069	0	0
Beginning Fund Balance	164,790	188,343	168,470
	-----		
Ending Fund Balance	344,859	188,343	168,470
	-----		

Houghton County Passenger Facility Charge Fund  
Deficit Elimination Plan

December 10, 2024

Municipality Code: 310000

APR Form /ID Number: 161108

Report ID Number: 161112

The Houghton County Passenger facility Charge Fund was established for the purpose of tracking activity related to the collection and disbursement of Passenger Facility Charges (PFC's). Prior to this period, all activity for the PFC Fund had been accounted for within Houghton County's Airport Fund.

The Federal Aviation Administration (FAA) established the PFC program as a mechanism for publicly owned airports to fund their own share of the costs associated with improvement projects that are approved by the FAA. This program also allowed for the collection of these fees by the Houghton County Airport at a rate of \$4.50 from all passengers that board a plane at the airport. The fee is included in the costs of each passenger's airline ticket. The fees are then remitted to the Airport by the airlines as they are collected.

Overall, 97.5% of the airport improvement projects are funded jointly by the Federal Government and the State of Michigan. The remaining 2.5% of all airport project improvement costs are the responsibility of the Houghton County Airport and this percentage is funded entirely with PFC revenue. Along with approval of a project by the FAA, permission is also given to collect PFC's for a specific period of time to pay for the airport's 2.5% project costs. Some projects may reach completion within a few months of approval, however, even though a project may have reached completion within a short period of time, the collection of project PFC revenue may extend up to three years after approval to pay for the County's portion of the project costs. Matching local funds are required to be paid at the start of all approved projects, and a corresponding liability is recorded for the PFC Fund within the County's General Ledger at that time. A corresponding receivable is not recorded at the same time as the liability because the associated income is not realized as a receivable until the ticket is actually purchased.

When the FAA guidelines for closure of any project are met, the PFC's are transferred to the Airport Fund to record payment for any outstanding project liabilities. This process also allows to identify which portions of the payment are the Airport's general cash or PFC's fees.

The PFC fund is an internal accounting method used by Houghton County Personnel that allows for the identification and recording of activity for all airport projects approved by the FAA. It also provides a clear separation of what income and/or expenses are PFC's vs the daily operation activity for the Houghton County Airport Fund.

Due to the nature of the PFC Fund, Houghton County anticipates that deficits within the PFC Fund will be a recurring item for the life of the Fund that will require Houghton County's continued monitoring and adjustments as conditions warrant.

The estimated PFC Collections for the next five years is based on a 65% load factor of the 2 daily scheduled flights at the Airport. The anticipated budgeted transfer out is based on a current project closing and shows the 2.5% owed. This is a one-time transfer and is only shown for the next five years because it is not known when the project will be closed. It is anticipated before the fiscal year end, however not guaranteed. Thank you in advance for your consideration of Houghton County's deficit elimination plan for the PFC Fund. If there are any questions, please do not hesitate to contact myself, Chelsea Rheault (906) 482-8307.

Respectfully,

Chelsea Rheault  
Houghton County Administrator

Houghton County  
 Passenger Facility Charge Fund  
 Statements of Projected Revenue, Expenditures  
 and changes in Net Position for PFC Fund  
 Years Ending September 30, 2024, 2025, 2026, 2027 and 2028

	2023	2024	2025	2026	2027	2028
Revenues						
PFC Collections	\$ 86,533	\$ 102,463	\$ 114,000	\$ 114,000	\$ 114,000	\$ 114,000
Interest	2,667	4,778	-	-	-	-
<b>Total Revenues</b>	<u>89,200</u>	<u>107,241</u>	<u>114,000</u>	<u>114,000</u>	<u>114,000</u>	<u>114,000</u>
Expenditures						
Capital	0	0	0	64,000	64,000	64,000
<b>Total Expenditures</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>64,000</u>	<u>64,000</u>	<u>64,000</u>
Net	89,200	107,241	114,000	50,000	50,000	50,000
Beginning Fund Balance	(275,069)	(185,869)	(78,628)	35,372	85,372	135,372
Ending Fund Balance	<u>\$ (185,869)</u>	<u>\$ (78,628)</u>	<u>\$ 35,372</u>	<u>\$ 85,372</u>	<u>\$ 135,372</u>	<u>\$ 185,372</u>



**HOUGHTON COUNTY  
BOARD OF COMMISSIONERS**

401 E. Houghton Avenue, Houghton, Michigan 49931

Telephone: (906) 482-8307 Fax: (906) 482-7238

Chairperson  
Tom Tikkanen  
Vice Chairperson  
Roy Britz

Commissioners  
Glenn Anderson  
Gretchen Janssen  
Joel Keranen

**HOUGHTON COUNTY PASSENGER FACILITY CHARGE FUND  
RESOLUTION TO REDUCE UNRESTRICTED NET ASSET BALANCE  
RESOLUTION # 2024-022**

WHEREAS, the Houghton County Passenger Facility Charge Fund has a deficit balance of unrestricted net assets as of September 30, 2023; and

WHEREAS, pursuant to MCL 141.921, any local unit of government ending its fiscal year with a deficit net asset balance must file a deficit elimination plan with the Michigan Department of Treasury; and

WHEREAS, failure to submit a deficit elimination plan and receive Department of Treasury approval for such plan could result in a reduction of State revenue Sharing; and

WHEREAS, the timing of PFC monies are collected and expensed, as directed by the Federal Aviation Administration, dictate that the Fund will always have a deficit balance of unrestricted net assets; and

WHEREAS, the activity currently being posted to the PFC Fund was previously reported in the Airport Fund but was split out for internal accounting purposes only; and

WHEREAS, the resulting deficit balance in unrestricted net assets is an internal accounting number only.

NOW, THEREFORE BE IT RESOLVED that the Houghton County Board of Commissioners recognize that the PFC Fund will be in a perpetual state of deficit balance.

BE IT FURTHER RESOLVED that the Houghton County Board of Commissioners approve the projected budget for the years ending September 30, 2024, 2025, 2026, 2027 and 2028 for the Houghton County Passenger Facility Charge Fund.

Roll Call Vote:

Yes:

No: None (0).

Motion Carried.

**RESOLUTION DECLARED ADOPTED.**

STATE OF MICHIGAN     )  
  )ss.  
COUNTY OF HOUGHTON )

I, the undersigned, the duly qualified and acting County Clerk of the County of Houghton, State of Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of the County of Houghton at its Regular meeting held on the 10<sup>th</sup> day of December 2024, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 10th Day of December 2024.

---

Jennifer Kelly, Clerk  
County of Houghton

Houghton County Twin Lakes Special Assessment District  
Deficit Elimination Plan

December 10, 2024

Municipality Code: 310000  
APR Form /ID Number: 161108  
Report ID Number: 161112

The Twin Lakes Special Assessment District was created to account for costs incurred to manage the level of Twin Lakes, which are located in Houghton County. Activities to date include the hiring of an engineering firm to complete a lake level study, the petitioning the Houghton County Circuit Court to establish the lake level, the establishing of a special assessment district, the design of an outflow structure for the lake and maintenance.

The district had negative fund balance of \$412 as of September 30, 2023. To ameliorate this situation the General fund will transfer a total of \$4,000 to the fund in fiscal year-ending 2025. This will give the fund a positive fund balance and provide it with some reserves for routine maintenance of the dam. Below are the projections for the fund through fiscal year ending 2025.

	2023	2024	2025
<b>TWIN LAKES</b>			
Revenues			
Taxes	-	-	-
Other Revenue			4,000
Total Revenues	<u>-</u>	<u>-</u>	<u>4,000</u>
Expenses			
Recreational and Cultural	732	1,925	-
Total Expenditures	<u>732</u>	<u>1,925</u>	<u>-</u>
Net	<u>(732)</u>	<u>(1,925)</u>	<u>4,000</u>
Beginning Fund Balance	<u>320</u>	<u>(412)</u>	<u>(824)</u>
Ending Fund Balance	<u>\$ (412)</u>	<u>\$ (824)</u>	<u>\$ 3,176</u>

Thank you in advance for your consideration of Houghton County's deficit elimination plan for the Twin Lakes Special Assessment Fund. If there are any questions, please do not hesitate to contact myself, Chelsea Rheault (906) 482-8307.

Respectfully,

Chelsea Rheault  
Houghton County Administrator

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**HOUGHTON COUNTY TREATMENT TWIN LAKES  
SPECIAL ASSESSMENT DISTRICT FUND  
RESOLUTION TO REDUCE UNRESTRICTED NET ASSET BALANCE  
RESOLUTION # 2024-023**

WHEREAS, the Houghton County Twin Lake Special Assessment District Fund; has a deficit balance of unrestricted net assets as of September 30, 2023; and

WHEREAS, pursuant to MCL 141.921, any local unit of government ending its fiscal year with a deficit net asset balance must file a deficit elimination plan with the Michigan Department of Treasury; and

WHEREAS, failure to submit a deficit elimination plan and receive Department of Treasury approval for such plan could result in a reduction of State revenue Sharing; and

WHEREAS, expenses exceeded revenue resulting in a negative fund balance at the end of budgetary cycle for fiscal year ending September 30, 2023; and

WHEREAS, a transfer from the General Fund; and

WHEREAS, the resulting deficit in Fund balance will be corrected to satisfy the budgetary requirements of the State of Michigan, Department of the Treasury

NOW, THEREFORE BE IT RESOLVED that the Houghton County Board of Commissioners recognize that actions resulting in an increase in reimbursement revenue is warranted for this Nonmajor governmental fund; and

BE IT FURTHER RESOLVED that the Houghton County Board of Commissioners approve the projected budgetary change for the year ending September 30, 2024, for the Houghton County Twin Lakes Special Assessment District.

Upon a call of the roll, the vote was as follows:

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes:

No: None (0).

Motion Carried.

**RESOLUTION DECLARED ADOPTED.**

STATE OF MICHIGAN        )  
  )ss.  
COUNTY OF HOUGHTON    )

I, the undersigned, the duly qualified County Clerk of the County of Houghton, State of Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of the County of Houghton at its Regular meeting held on the 10th day of December 2024, the original of which Resolution is on file in my office.

**IN WITNESS WHEREOF**, I have hereunto set my official signature, this 10<sup>th</sup> Day of December, 2024.

---

Jennifer Kelly, County Clerk  
County of Houghton

Houghton County Michigan Indigent Defense Fund  
Deficit Elimination Plan

December 10, 2024

Municipality Code: 310000  
APR Form /ID Number: 161108  
Report ID Number: 161112

The Michigan Indigent Fund is a special revenue fund that allows individuals who cannot afford an attorney to have legal representation. The fund did not have a deficit fund balance before FYE 2023.

The fund had a negative fund balance of \$139,634 as of September 30, 2023. The fund is projected to also have a negative fund balance for fiscal year ending 2024. The fund primary funded by grants from the State of Michigan. For the past two years, the grant reimbursements were submitted incorrectly, and reimbursable expenses were not reimbursed. The County is now working with the MIDC to determine if those expenses be recovered in FYE 2025.

	2023	2024	2025	2026	2027
<b>Michigan Indigent Fund</b>					
Revenues					
State sources	604,514	805,811	971,101	888,406	932,827
Local sources	38,325	39,171	41,129	43,186	45,345
Total Revenues	<u>642,839</u>	<u>844,981</u>	<u>1,012,230</u>	<u>931,592</u>	<u>978,172</u>
Expenses					
General Government	903,953	953,976	1,001,675	1,051,759	1,104,347
Total Expenditures	<u>903,953</u>	<u>953,976</u>	<u>1,001,675</u>	<u>1,051,759</u>	<u>1,104,347</u>
Transfers	121,364	121,364	121,364	121,364	121,364
Net	<u>(139,750)</u>	<u>12,369</u>	<u>131,920</u>	<u>1,197</u>	<u>(4,811)</u>
Beginning Fund Balance	<u>116</u>	<u>(139,634)</u>	<u>(127,265)</u>	<u>4,655</u>	<u>5,852</u>
Ending Fund Balance	<u>\$ (139,634)</u>	<u>\$ (127,265)</u>	<u>\$ 4,655</u>	<u>\$ 5,852</u>	<u>\$ 1,041</u>

Thank you in advance for your consideration of Houghton County's deficit elimination plan for the Michigan Indigent Defense Fund. If there are any questions, please do not hesitate to contact myself, Chelsea Rheault (906) 482-8307.

Respectfully,

Chelsea Rheault  
Houghton County Administrator

**HOUGHTON COUNTY  
BOARD OF COMMISSIONERS**

401 E. Houghton Avenue, Houghton, Michigan 49931  
Telephone: (906) 482-8307 Fax: (906) 482-7238

Chairperson  
Tom Tikkanen  
Vice Chairperson  
Roy Britz

Commissioners  
Glenn Anderson  
Gretchen Janssen  
Joel Keranen

**HOUGHTON COUNTY MICHIGAN INDIGENT DEFENSE  
SPECIAL REVENUE FUND  
RESOLUTION TO REDUCE UNRESTRICTED NET ASSET BALANCE  
RESOLUTION # 2024-024**

WHEREAS, the Houghton County Michigan Indigent Defense; Nonmajor Government Fund has a deficit balance of unrestricted net assets as of September 30, 2023; and

WHEREAS, pursuant to MCL 141.921, any local unit of government ending its fiscal year with a deficit net asset balance must file a deficit elimination plan with the Michigan Department of Treasury; and

WHEREAS, failure to submit a deficit elimination plan and receive Department of Treasury approval for such plan could result in a reduction of State revenue Sharing; and

WHEREAS, expenses exceeded revenue resulting in a negative fund balance at the end of budgetary cycle for fiscal year ending September 30, 2023; and

WHEREAS, an increase in captured reimbursement revenue will correct this deficit; and

WHEREAS, the resulting deficit in Fund balance will be corrected to satisfy the budgetary requirements of the State of Michigan, Department of the Treasury

NOW, THEREFORE BE IT RESOLVED that the Houghton County Board of Commissioners recognize that actions resulting in an increase in reimbursement revenue is warranted for this Nonmajor governmental fund; and

BE IT FURTHER RESOLVED that the Houghton County Board of Commissioners approve the projected budgetary change for the year ending September 30, 2024, for the Houghton County Treatment Court (Drug Court) Fund.

Upon a call of the roll, the vote was as follows:

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes

No: None (0).

Motion Carried.

**RESOLUTION DECLARED ADOPTED.**

STATE OF MICHIGAN     )  
  )ss.  
COUNTY OF HOUGHTON )

I, the undersigned, the duly qualified County Clerk of the County of Houghton, State of Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of the County of Houghton at its Regular meeting held on the 10th day of December 2024, the original of which Resolution is on file in my office.

**IN WITNESS WHEREOF**, I have hereunto set my official signature, this 10<sup>th</sup> Day of December, 2024.

---

Jennifer Kelly, County Clerk  
County of Houghton



Houghton County Jail Commissary Fund  
Deficit Elimination Plan

December 10, 2024

Municipality Code: 310000  
APR Form /ID Number: 161108  
Report ID Number: 161112

The Jail Commissary is a special revenue fund that allows inmates to purchase products such as snacks, hygiene products and other miscellaneous items. The fund has not previously had deficit fund balance.

The fund had a negative fund balance of \$6,335 as of September 30, 2023. This is due to large capital expenditures in recent fiscal years. We currently do not anticipate any more large capital expenditures over the next three years. This will allow the Jail Commissary to build a positive fund balance by September 30<sup>th</sup>, 2026 and build reserves in the fund by September 30<sup>th</sup>, 2027.

Jail Commissary	2023	2024	2025	2026	2027
Revenues					
Charges for services	29,586	42,366	44,484	46,709	49,044
Other Revenue			-		
Total Revenues	<u>29,586</u>	<u>42,366</u>	<u>44,484</u>	<u>46,709</u>	<u>49,044</u>
Expenses					
Public Safety	74,157	76,544	38,000	39,900	41,895
Total Expenditures	<u>74,157</u>	<u>76,544</u>	<u>38,000</u>	<u>39,900</u>	<u>41,895</u>
Net	(44,571)	(34,178)	6,484	6,809	7,149
Beginning Fund Balance	<u>38,236</u>	<u>(6,335)</u>	<u>(12,670)</u>	<u>(6,186)</u>	<u>623</u>
Ending Fund Balance	<u>\$ (6,335)</u>	<u>\$ (12,670)</u>	<u>\$ (6,186)</u>	<u>\$ 623</u>	<u>\$ 7,772</u>

Thank you in advance for your consideration of Houghton County's deficit elimination plan for the Jail Commissary Fund. If there are any questions, please do not hesitate to contact myself, Chelsea Rheault (906) 482-8307.

Respectfully,

Chelsea Rheault  
Houghton County Administrator



**Joshua B. Saaranen**  
Sheriff

Houghton County

**OFFICE OF THE SHERIFF**

403 E. Houghton Ave. • Houghton, Michigan 49931  
Phone: (906) 482-0055 • Fax: (906) 487-5949  
e-mail: jsaaranen@houghtonsheriff.com



**Jonathon M. Giachino**  
Undersheriff  
911 Coordinator

To: State of Michigan  
Department of Treasury  
From: Houghton County Sheriff's Department  
Date: 12/04/2024  
Subject: Corrective Action Plan

The Houghton County Sheriff Department Jail Commissary Fund has recently gone into a negative balance due recent capital expenditures for equipment made during the fiscal year 2023. As a corrective action plan, capital purchase will be put on hold for this fiscal year (October 2024 to October 2025) or until the funds meet the amount too adequately, reduce the deficit and stabilize. Moving forward, the fund is expected to stabilize, with sales aligning more closely with the cost of goods sold.

Sincerely,

Sheriff Joshua B. Saaranen

**HOUGHTON COUNTY  
BOARD OF COMMISSIONERS**

401 E. Houghton Avenue, Houghton, Michigan 49931

Telephone: (906) 482-8307 Fax: (906) 482-7238

**Chairperson**  
Tom Tikkanen  
**Vice Chairperson**  
Roy Britz

**Commissioners**  
Glenn Anderson  
Gretchen Janssen  
Joel Keranen

**HOUGHTON COUNTY JAIL COMMISSARY  
SPECIAL REVENUE FUND  
RESOLUTION TO REDUCE UNRESTRICTED NET ASSET BALANCE  
RESOLUTION # 2024-025**

WHEREAS, the Houghton County Jail Commissary; Nonmajor Government Fund has a deficit balance of unrestricted net assets as of September 30, 2023; and

WHEREAS, pursuant to MCL 141.921, any local unit of government ending its fiscal year with a deficit net asset balance must file a deficit elimination plan with the Michigan Department of Treasury; and

WHEREAS, failure to submit a deficit elimination plan and receive Department of Treasury approval for such plan could result in a reduction of State revenue Sharing; and

WHEREAS, expenses exceeded revenue resulting in a negative fund balance at the end of budgetary cycle for fiscal year ending September 30, 2023; and

WHEREAS, a decrease in future capital expenditures will correct this deficit; and

WHEREAS, the resulting deficit in Fund balance will be corrected to satisfy the budgetary requirements of the State of Michigan, Department of the Treasury

NOW, THEREFORE BE IT RESOLVED that the Houghton County Board of Commissioners recognize that actions resulting in an increase in reimbursement revenue is warranted for this Nonmajor governmental fund; and

BE IT FURTHER RESOLVED that the Houghton County Board of Commissioners approve the projected budgetary change for the year ending September 30, 2024, for the Houghton County Jail Commissary.

Upon a call of the roll, the vote was as follows:

Moved by Commissioner:

Supported by Commissioner:



## HOUGHTON COUNTY BOARD OF COMMISSIONERS

### Schedule of Board Meetings 2025

The Regular Meetings of the Board of Commissioners for the County of Houghton will be held in the Conference Room on the fifth floor of the Houghton County Courthouse on the 2<sup>nd</sup> Tuesday following the 1<sup>st</sup> Monday of each month. All meetings will commence at 4:00 P.M.

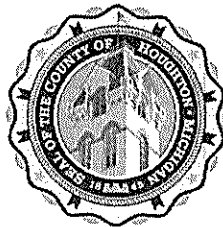
January	Tuesday	14 <sup>th</sup>	July	Tuesday	8 <sup>th</sup>
February	Tuesday	11 <sup>th</sup>	August	Tuesday	12 <sup>th</sup>
March	Tuesday	11 <sup>th</sup>	September	Tuesday	9 <sup>th</sup>
April	Tuesday	8 <sup>th</sup>	October	Tuesday	14 <sup>th</sup>
May	Tuesday	13 <sup>th</sup>	November	Tuesday	11 <sup>th</sup>
June	Tuesday	10 <sup>th</sup>	December	Tuesday	9 <sup>th</sup>

In the event of changes of dates for meetings, or any Special Meeting, the change or other meeting date will be posted, and if necessary advertised.

Jennifer Kelly  
Houghton County Clerk/Register of Deeds

**Houghton County Board of Commissioners**

Houghton County Courthouse  
401 East Houghton Avenue  
Houghton, MI 49931  
(906) 482-8307



Tom Tikkanen *Chairman*  
*District 1*  
Roy Britz *Vice Chairman*  
*District 5*  
Joel Keranen *Commissioner*  
*District 2*  
Glenn Anderson *Commissioner*  
*District 3*  
Gretchen Janssen *Commissioner*  
*District 4*

Houghton County Board of Commissioners:

UP State Fair Authority Board Members' appointments expire at the end of this year.

Current Houghton County UP State Fair Authority Board Member, Steve Palosarri put in a request to be reappointed for a two-year term.

A Motion is needed to reappoint Steve Palosaari to the UP State Fair Authority.

Respectfully,

Chelsea Rheault, County Administrator

**U.P. STATE FAIR AUTHORITY**

***2025 APPOINTMENT NOTICE***

**\*TWO YEAR TERM \***

**Name of County/Municipality:**

\_\_\_\_\_

<b>U.P. State Fair Authority Appointee</b>	
<b>Appointee:</b>	
_____	_____
Name	Title
_____	
Address	
_____	
Phone/e-mail	

**Authorized Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**2023 Membership through end of year 2024  
UP State Fair Authority**

<i>Mickey Rondeau</i>	Alger County (Commissioner)
<i>Gale Eilola</i>	Baraga County (Commissioner)
<i>Jake Campbell</i>	Chippewa County
<i>Matt Jensen</i>	Delta County (Commissioner)
<i>Ed McBroom</i>	Dickinson County
<i>Jim Lorensen</i>	Gogebic County (Commissioner)
<i>Steve Palosaari</i>	Houghton County
<i>Daniel Hinch</i>	Iron County
<i>Joe Langdon</i>	Keweenaw County
<i>Phyllis French</i>	Luce County (Commissioner)
<i>Dan Litzner</i>	Mackinac County (Commissioner)
<i>Chuck Bergdahl</i>	Marquette County
<i>Connie Wells</i>	Menominee County
<i>Richard Bourdeau</i>	Ontonagon County (Commissioner)
<i>Ann Harrington</i>	Schoolcraft County
<i>Ken Meshigaud</i>	Hannahville Indian Community

Executive Committee

Ed McBroom - - VC  
 Steve Palosaari - Chair  
 Phyllis French  
 Gale Eilola  
 Connie Wells  
 Ann Harrington - Treasurer  
 Matt Jensen – Delta Cty Rep

Vickie Micheau  
 Jonathan Mead

Buildings and Grounds Committee

Matt Valiquette - Chair  
 Phyllis French  
 Chuck Bergdahl  
 Ed McBroom  
 John Stapleton – DAC Rep  
 Jan Streiter – DAC Rep  
 Joe Cilc / Skip DuFour - Steam and Gas  
 Kelly Zellar – Exhibitors Mgr

Vickie Micheau / Sheila Krueger  
 Jonathan Mead



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## UP State Fair Appointments

---

From Tracy Lektzian <lektziant@upcap.org>

Date Tue 11/12/2024 10:21 AM

To Linda Talsma (Mqt Clerk) <countyclerk@mqtco.org>; Alger County Clerk <jvandelde@algercounty.gov>; Ashleigh Young <ayoung@deltacountymi.org>; Keweenaw County Clerk <clerk@keweenawcountymi.gov>; Mary Dalpra (Iron County) <mdalpra@ironmi.org>; Kelly Church <kchurch@chippewacountymi.gov>; Hiliary Vowell <macclerk@lighthouse.net>; Sharon Price <lucoclrk@lighthouse.net>; Sherry DuPont <SDuPont@menomineecountymi.gov>; Delta County Clerk <clerk@deltacountymi.org>; Scott Erbisch <serbisch@mqtco.org>; Lynette Lorenz <llorenz@ironmi.org>; Steve Woodgate <swoodgate@chippewacountymi.gov>; Baraga County Clerk <goodreauw@baragacounty.org>; Brian Bousley <bbousley@dickinsoncountymi.gov>; Amy Donati <adonati@ironmi.org>; Jason Carviou (Menominee Co Admin <jcarviou@menomineeco.com>; Menominee County Clerk <mkleiman@menomineecountymi.gov>; Administrator <administrator@houghtoncounty.net>; Dickinson County Clerk <clerkcarol@dickinsoncountymi.gov>

Cc Jonathan Mead <meadj@upcap.org>; Vickie Micheau <vmicheau@up.net>; Ken Meshigaud <tyderyien@hannahville.org>

 2 attachments (70 KB)

2025 Appt Notice.pdf; 2022 thru 2023 Membership.pdf;

Good morning,

The UP State Fair Authority Board Member appointments expire at the end of this year. I have attached the appointment form for your board. I have also attached a list of the current UP State Fair Authority Members for each county.

Thank you.

--

**Tracy Lektzian**

**Office Manager**

Upper Peninsula Commission for Area Progress (UPCAP)

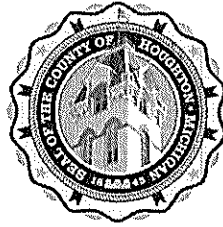
P.O. Box 606

Escanaba, MI 49829

For more information, Dial 2-1-1 or visit: [www.upcap.org](http://www.upcap.org)

**Houghton County Board of Commissioners**

Houghton County Courthouse  
401 East Houghton Avenue  
Houghton, MI 49931  
(906) 482-8307



Tom Tikkanen *Chairman*  
*District 1*  
Roy Britz *Vice Chairman*  
*District 5*  
Joel Keranen *Commissioner*  
*District 2*  
Glenn Anderson *Commissioner*  
*District 3*  
Gretchen Janssen *Commissioner*  
*District 4*

Houghton County Board of Commissioners:

UPCAP Board of Commissioners' appointments expire at the end of this year.

Current Houghton County Board of Commissioner, Gretchen Janssen, serves on the UPCAP Board.

A Motion is needed to reappoint Gretchen Janssen to the UPCAP Board of Commissioner's for a two-year term.

Respectfully,

Chelsea Rheault, County Administrator

**UPCAP BOARD OF DIRECTORS**

***2025 NOMINATION FORM***

**\*\* TERMS ARE FOR 2 YEARS \*\***

Name of Member: \_\_\_\_\_ County Board of Commissioners

**UPCAP BOARD OF DIRECTORS  
NOMINATION**

**2025**  
~~2023~~ Nominee:

\_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\*Note: Nominations will be presented for consideration at the  
UPCAP Board of Directors Annual Meeting.\*\***

**UPCAP BOARD OF COMMISSIONERS 2023 – 2024**  
2 year term

<b>Mike Nettleton</b>	Alger County (Commissioner)
<i>Bill Menge</i> <b>** Vice Chair</b>	Baraga County (Commissioner)
<i>Damon Lieurance</i>	Chippewa County (Commissioner)
<b>Myra Croasdell</b>	Delta County (Commissioner)
<i>Joe Stevens</i>	Dickinson County (Commissioner)
<i>Joe Bonovetz</i>	Gogebic County (Commissioner)
<i>Gretchen Janssen</i>	Houghton County (Commissioner)
<i>Patti Peretto</i>	Iron County (Commissioner)
<i>Randy Eckloff</i>	Keweenaw County (Commissioner)
<i>Christine Rathje</i>	Luce County (Commissioner)
<b>Danny Litzner</b>	Mackinac County (Commissioner)
<b>Joe Derocha</b> <b>**Trustee</b>	Marquette County (Commissioner)
<i>Nick Hanchek</i>	Menominee County (Commissioner)
<i>Carl Nykanen</i> <b>** Chair</b>	Ontonagon County (Commissioner)
<i>Craig Reiter</i> <b>** Secretary</b>	Schoolcraft County (Commissioner)



Outlook

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## UPCAP Board of Commissioners Nominations

---

From Tracy Lektzian <lektziant@upcap.org>

Date Tue 11/12/2024 10:26 AM

To Linda Talsma (Mqt Clerk) <countyclerk@mqtco.org>; Alger County Clerk <jvandelvelde@algercounty.gov>; Ashleigh Young <ayoung@deltacountymi.org>; Keweenaw County Clerk <clerk@keweenawcountymi.gov>; Mary Dalpra (Iron County) <mdalpra@ironmi.org>; Kelly Church <kchurch@chippewacountymi.gov>; Hiliary Vowell <macclerk@lighthouse.net>; Sharon Price <lucoclrk@lighthouse.net>; Sherry DuPont <SDuPont@menomineecountymi.gov>; Delta County Clerk <clerk@deltacountymi.org>; Scott Erbisch <serbisch@mqtco.org>; Lynette Lorenz <llorenz@ironmi.org>; Steve Woodgate <swoodgate@chippewacountymi.gov>; Baraga County Clerk <goodreauw@baragacounty.org>; Brian Bousley <bbousley@dickinsoncountymi.gov>; Amy Donati <adonati@ironmi.org>; Jason Carviou (Menominee Co Admin <jcarviou@menomineeco.com>; Menominee County Clerk <mkleiman@menomineecountymi.gov>; Administrator <administrator@houghtoncounty.net>; Dickinson County Clerk <clerkcarol@dickinsoncountymi.gov>

📎 2 attachments (41 KB)

UPCAP Board Nomination Form 2025.doc; 2023\_24 BOC Terms for County nomination.docx;

Good morning,

The UPCAP Board of Commissioners' terms expire at the end of 2024. I have attached the county nomination form to this email. Please have your county boards nominate and return by the **end of December**. I have also attached your current board list as a FYI.

Thank you.

--

**Tracy Lektzian**

**Office Manager**

Upper Peninsula Commission for Area Progress (UPCAP)

P.O. Box 606

Escanaba, MI 49829

For more information, Dial 2-1-1 or visit: [www.upcap.org](http://www.upcap.org)

**Houghton County Board of Commissioners**

Houghton County Courthouse  
401 East Houghton Avenue  
Houghton, MI 49931  
(906) 482-8307



Tom Tikkanen *Chairman*  
*District 1*  
Roy Britz *Vice Chairman*  
*District 5*  
Joel Keranen *Commissioner*  
*District 2*  
Glenn Anderson *Commissioner*  
*District 3*  
Gretchen Janssen *Commissioner*  
*District 4*

Houghton County Board of Commissioners:

At the Regular Houghton County Board of Commissioners October 2024 meeting, the individuals showcased in the box portion of the document proceeding this letter were approved. Additional approval is needed to appoint a Township Elected Official position.

A Motion is needed to approve appointment of Mike Stafford, Bates Township Supervisor, to the Township elected Official position on the Western U.P. Materials Management Planning Committee.

Respectfully,

Chelsea Rheault, County Administrator

## Western U.P. Materials Management Planning Committee - WUPPDR Recommended Composition

v2, as of 10/3/24

**INSTRUCTIONS:** Each county to APPROVE APPOINTMENT OF all 14 persons listed in box below. Optionally, each county may APPOINT (on its own) the persons listed at bottom of this page.

Person	Entity	Representation	County Located In
Carl Nykanen	Ontonagon County Board	County Elected Official	Ontonagon
Mike Rehholz	Ontonagon Village Council	City/Village Elected Official	Ontonagon
Chris Ann Bressette	Gogebic Range Solid Waste Management Authority	Hauler	Gogebic
Clayton Hella	K&W Landfill, Waste Management, Inc.	Solid Waste Disposal Facility	Ontonagon
Curtis Judson	Houghton County Transfer Station	Waste Diversion, Reuse, or Reduction Facility Operator	Houghton
Jonathon Nagel	Copper Country Recycling Initiative	Environmental Interest Group	Houghton
Andy Bourdeau	Koppers	Business That Generates Managed Materials	Houghton
Tim Palosaari	Ed's Salvage	Composting Facility/Anaerobic Digester Operator	Houghton
Josh Wales	Marquette Co. Solid Waste Mgt. Auth. (Recycle 906)	Materials Recovery Facility	Marquette (no appointing county)
Rachael Pressley	WUPPDR	Regional Planning Agency (RPA)**	Houghton
Craig Kent	Baraga County Board	Optional elected official	Baraga
Gretchen Janssen	Houghton County Board	Optional elected official	Houghton
Mark Stauber	Iron County Board	Optional elected official	Iron
Robert DeMarois	Keweenaw County Board	Optional elected official	Keweenaw
<b>[VACANT*]</b>		<b>Township Elected Official</b>	<b>Iron expected (MMPC will appoint later)</b>
<b>[UNFILLED]</b>	Gogebic County Board or local government	Optional elected official	Gogebic
<b>[UNFILLED]</b>	All counties other than Houghton	Optional business generating MM	All counties

\* After November election, MMPC will consider appointing an Iron County township official

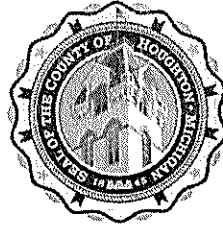
\*\* If RPA is DPA (as in WUPPDR's case), the RPA rep in this slot must be someone not directly involved in DPA activities (i.e. planning)

**If applicable (based on individual counties' procedures), each county may individually APPOINT these persons who reside or represent entities within their own boundaries:**

Baraga	Craig Kent
Gogebic	Chris Ann Bressette
Houghton	Andy Bourdeau, Gretchen Janssen, Curtis Judson, Jonathon Nagel, Tim Palosaari, Rachael Pressley
Iron	Mark Stauber
Keweenaw	Robert DeMarois
Ontonagon	Clayton Hella, Carl Nykanen, Mike Rehholz

**Houghton County Board of Commissioners**

Houghton County Courthouse  
401 East Houghton Avenue  
Houghton, MI 49931  
(906) 482-8307



Tom Tikkanen *Chairman*  
*District 1*

Roy Britz *Vice Chairman*  
*District 5*

Joel Keranen *Commissioner*  
*District 2*

Glenn Anderson *Commissioner*  
*District 3*

Gretchen Janssen *Commissioner*  
*District 4*

Houghton County Board of Commissioners:

Copper Country Mental Health Services' Executive Director, Mike Bach, has requested a recommendation of Board Member appointment for Linda Pelli for a three-year term.

A Motion is needed to appoint Linda Pelli to the Copper Country Mental Health Services Board Executive Committee on a three-year term.

Respectfully,

Chelsea Rheault, County Administrator





# COPPER COUNTRY MENTAL HEALTH SERVICES

SERVING BARAGA, HOUGHTON, KEWEENAW & ONTONAGON COUNTIES

November 26, 2024

Ms. Jennifer Kelly, Houghton County Clerk  
Houghton County Courthouse  
401 E. Houghton Avenue  
Houghton, MI 49931

RE: Copper Country Mental Health Board Member Appointment – Linda Pelli

Dear Ms. Kelly,

Our agency has had two members from Houghton County, Julie Farmer and Dr. Kathleen Johnson, resign from the Copper Country Mental Health Services Board of Directors.

The Copper Country Mental Health Services Board Executive Committee would like to request and recommend that the Houghton County Board of Commissioners appoint Linda Pelli for a three-year term ending March 31, 2027.

Please feel free to contact me at (906) 482-9400 or [admindept@cccmh.org](mailto:admindept@cccmh.org) if you have any questions or need any further information. Thank you for your assistance in this process.

Sincerely,

Mike Bach, Executive Director  
Copper Country Mental Health Services

/ac

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Baraga County	Houghton County	Keweenaw County	Ontonagon County	Training & Prevention
BARAGA CO CENTER 15544 Skanee Road LAnse, MI 49946 (906) 524-5885 Fax: (906) 524-5866	RICE MEMORIAL CENTER 901 West Memorial Drive Houghton, MI 49931 (906) 482-9400 Fax: (906) 482-9794	CALUMET (CLK) CENTER 56938 Calumet Avenue Calumet, MI 49913 (906) 337-5810 Fax: (906) 337-2108	ONTONAGON CO. CENTER 515 Quartz Street Ontonagon, MI 49953 (906) 884-4804 Fax: (906) 884-4856	THE INSTITUTE 900 West Sharon Avenue Houghton, MI 49931 (906) 482-4880 Fax: (906) 482-7657

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## CCMHS Houghton Co Board Member Appointment Request

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From Angela Cline <acline@cccmh.org>

Date Tue 11/26/2024 2:56 PM

To Roy Britz <rabritz@mtu.edu>; Chelsea Rheault <chelsea@houghtoncounty.net>; Jennifer Kelly <countyclerk@houghtoncounty.net>

 1 attachment (3 MB)

2024-11-26 Linda Pelli Appointment - Houghton Co.pdf;

Dear Ms. Rheault, Mr. Britz, & Ms. Kelly,

Please find attached a letter from Copper Country Mental Health Services' Executive Director, Mike Bach, requesting a Board member appointment for Houghton County on behalf of the CCMHS Board Executive Committee.

Thank you.

### Angela Cline

Executive Assistant  
Family Support Subsidy Coordinator  
Copper Country Community Mental Health Services  
901 W. Memorial Drive  
Houghton, MI 49931  
P: (906) 482-9400, Ext. 122  
F: (906) 483-0269  
<http://www.cccmh.org/>



Confidentiality Note: The information transmitted is intended only for the person or entity to whom or which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of this information by persons or entities other than the intended recipient is prohibited. If you receive this in error, please notify the original sender immediately by telephone or by return e-mail and delete this message along with any attachments, from your computer.

**Houghton County Board of Commissioners**

Houghton County Courthouse  
401 East Houghton Avenue  
Houghton, MI 49931  
(906) 482-8307



Tom Tikkanen *Chairman*  
*District 1*  
Roy Britz *Vice Chairman*  
*District 5*  
Joel Keranen *Commissioner*  
*District 2*  
Glenn Anderson *Commissioner*  
*District 3*  
Gretchen Janssen *Commissioner*  
*District 4*

Houghton County Board of Commissioners:

UPEA has signed an agreement for the Houghton County Courthouse Generator project, after site walk-through in November, 2024.

A Motion may be needed to accept the agreement.

Respectfully,

Chelsea Rheault, County Administrator



100 Portage Street Houghton, MI 49931  
906-482-4810 • 800-562-7684 • Fax: 906-482-9799

**AN AGREEMENT FOR THE PROVISION OF LIMITED PROFESSIONAL SERVICES**

Client: Ms. Chelsea Rheault, Administrator Date: 11-21-2024

401 E. Houghton Ave., 5<sup>th</sup> Floor Project No: H07-

Houghton, MI 49931

Firm: U.P. Engineers & Architects, Inc.

Project Name/Location: Houghton County Courthouse Generator

Scope/Intent and Extent of Services: Provide Electrical Design including Plans and Specifications for new Generator, Automatic Transfer Switch, and related electrical distribution upgrades at the Houghton County Courthouse to back up IT and heating equipment.

Fee Arrangement: \$7,000.00 Lump Sum Fee

Retainer Amount: n/a

Special Conditions: per proposal letter dated November 21, 2024

**TERMS AND CONDITIONS**

The Firm shall perform the services outlined in this Agreement for the stated fee arrangement.

**ACCESS TO SITE:**

Unless otherwise stated, the Firm will have access to the site for activities necessary for the performance of the services. The Firm will take precautions to minimize damage due to these activities, but have not included in the fee the cost of restoration of any resulting damage.

**FEE:**

The total fee shall not be exceeded without written approval of the Client. Where the fee arrangement is to be on an hourly basis, the rates shall be those that prevail at the time services are rendered.

**BILLINGS/PAYMENTS:**

Invoices for the Firm's services shall be submitted, at the Firm's option, either upon completion of such services or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. If the invoice is not paid within 30 days, the Firm may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice.

**LATE PAYMENTS:**

Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance (18% true annual rate). In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

**INDEMNIFICATION:**

The Client shall indemnify and hold harmless the Firm and all of its personnel from any and all claims, damages, losses and expenses (including reasonable attorney's fees) arising out of or resulting from their performance of the services, provided that any such claim, damage, loss or expense is caused in whole or in part by the negligent act, omission, and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except the Firm), or anyone for whose acts any of them may be liable. The Firm shall have the right to rely on information furnished by the Client.

**RISK ALLOCATION:**

In recognition of the relative risks, rewards and benefits of the project to both the Client and the Firm, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Firm's total liability to the Client for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this Agreement from any cause or causes, shall not exceed our fee. Such causes include, but are not limited to, the Firm's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

**TERMINATION OF SERVICES:**

This Agreement may be terminated by the Client or the Firm should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay the Firm for all services rendered to the date of termination, all reimbursable expenses and reimbursable termination expenses.

**OWNERSHIP OF DOCUMENTS:**

All documents produced by the Firm under this Agreement shall remain the property of the Firm and may not be used by the Client for any other endeavor without the written consent of the Firm.

**APPLICABLE LAWS:**

Unless otherwise specified, the Agreement shall be governed by the laws of the State of Michigan.

*Offered by:*

**U.P. Engineers & Architects, Inc.**

*George Kiiskila, Jr* 11/21/24  
(signature) (date)

George A. Kiiskila, Jr / Principal  
(printed name/title)

*Accepted by:*

**Houghton County**

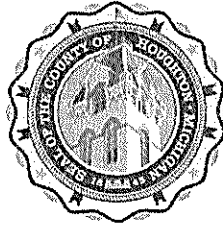
\_\_\_\_\_  
(signature) (date)

Chelsea Rheault, Administrator  
(printed name/title)

Continuation Sheet(s) attached ( \_\_\_\_\_ pages)

**Houghton County Board of Commissioners**

Houghton County Courthouse  
401 East Houghton Avenue  
Houghton, MI 49931  
(906) 482-8307



Tom Tikkanen *Chairman*  
*District 1*  
Roy Britz *Vice Chairman*  
*District 5*  
Joel Keranen *Commissioner*  
*District 2*  
Glenn Anderson *Commissioner*  
*District 3*  
Gretchen Janssen *Commissioner*  
*District 4*

Houghton County Board of Commissioners:

Houghton County Materials Management request for purchase of Grinder pumps invoice totaling \$12,758.70.

This expense is within the approved budget.

A Motion may be required to authorize payment.

Respectfully,

Chelsea Rheault, County Administrator

# PAYMENT APPLICATION

TO: Houghton County  
 401 E. Houghton Avenue  
 Houghton, MI 49931  
 Attn: Accounts Payable

PROJECT NAME AND LOCATION: (2) Grinder Pumps 37821  
 Solid Waste/Transfer Station - 2 Grinder Pump

ARCHITECT: ARCHITEC

517-000-934.000 CMJ

INVOICE # 2636 Page 1

APPLICATION # 1 Final Distribution to:  
 PERIOD THRU: 11/30/2024  OWNER  
 PROJECT #s:  ARCHITECT  
 DATE OF CONTRACT 09/05/24  CONTRACTOR

PAYMENT TERMS Net 30 Days

PAYMENT DUE: 12/1/24

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.  
 Continuation Page is attached.

1 CONTRACT AMOUNT		\$12,758.70	
2 SUM OF ALL CHANGE ORDERS		\$0.00	
3 CURRENT CONTRACT AMOUNT	(Line 1 +/- 2)	\$12,758.70	
4 TOTAL COMPLETED AND STORED	(Column G on Continuation Page)	\$12,758.70	
5 RETAINAGE:		\$0.00	
a 0.00% of Completed Work			
b 0.00% of Material Stored		\$0.00	
(Column F on Continuation Page)			
Total Retainage (Line 5a + 5b 0)		\$0.00	
6 TOTAL COMPLETED AND STORED LESS RETAINAGE		\$12,758.70	
(Column I on Continuation Page)			
7 LESS PREVIOUS PAYMENT APPLICATIONS		\$0.00	
8 PAYMENT DUE		\$12,758.70	
9 BALANCE TO COMPLETION		\$0.00	
(Line 3 minus Line 6)			

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: R C Mechanical, Inc.  
 By: Ramon C. Simonson Date 11/1/2024  
 State of: Michigan  
 County of: Houghton  
 Subscribed and sworn to before me this NOV 13 2024 day of County Clerk

Notary Public: Tina Mackenzie  
 My Commission Expires: 05/30/2029

### ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: .....  
 (If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT: \_\_\_\_\_ Date \_\_\_\_\_  
 By: \_\_\_\_\_  
 Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

**CONTINUATION PAGE**

Payment Application containing Contractor's signature is attached.

PROJECT: (2) Grinder Pumps 37821  
 Solid Waste/Transfer Station - 2 Grinder Pumps 37821  
 APPLICATION #: 1 Final  
 DATE OF APPLICATION: 11/11/2024  
 PERIOD THRU: 11/30/2024  
 PROJECT #s:

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	Replace Both Grinder Pumps	\$12,758.70	\$0.00	\$12,758.70	\$0.00	\$12,758.70	100%	\$0.00	
TOTALS		\$12,758.70	\$0.00	\$12,758.70	\$0.00	\$12,758.70	100%	\$0.00	

Quantum Software Solutions, Inc. Document



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(906) 482-8307



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*District 2*  
Glenn Anderson *Commissioner*  
*District 3*  
Gretchen Janssen *Commissioner*  
*District 4*

Houghton County Board of Commissioners:

Sheriff's Office request for purchase of Tasers in the amount of \$6,495.40

This expense is in the approved budget.

A Motion may be required to authorize payment.

Respectfully,

Chelsea Rheault, County Administrator



101-301-815.001  
 Jon Heck

Axon Enterprise Inc.  
 PO BOX 29661  
 DEPARTMENT 2018  
 PHOENIX, AZ 85038-9661  
 Ph: 1-480-991-0797, option 5, option 1  
[arinquiries@axon.com](mailto:arinquiries@axon.com)  
[www.axon.com](http://www.axon.com)  
 TIN: 86-0741227  
 DUNS Number: 832176382  
 UEI Number: TBW7MGPYURM7

Your Feedback Matters



## Invoice

Invoice ID	INUS298979
Date	18-Nov-24
Page	1 of 4
Sales Order	
Requisition	
Your Ref	Q-597541,
Our Ref	, Q-597541,
Payment	Net 30 days
Invoice Account	169457
Terms of Delivery	FCA

### BILL TO

Houghton County Sheriff Dept. - MI  
 403 E Houghton Ave  
 Houghton, MI 49931-2016  
 USA

### SHIP TO

HOUGHTON COUNTY SHERIFF'S OFFICE - MI  
 403 E Houghton Ave  
 Houghton, MI 49931-2016  
 USA

Line No.	Ship to*	Bundled Item Number	Bundled Description	Bundled Quantity	Unit Price	Amount
1		T7Basic	TASER 7 Basic Bundle	2.00		5,690.40
41	1	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS Tax Date 01-Nov-24 Shipment Date: 11/06/2024	10.00	40.25	80.50
42	1	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS Tax Date 01-Nov-24 Shipment Date: 11/06/2024	10.00	40.25	80.50
43	1	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS Tax Date 01-Nov-24 Shipment Date: 11/06/2024	10.00	40.25	80.50
44	1	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS Tax Date 01-Nov-24 Shipment Date: 11/06/2024	10.00	40.25	80.50
45	1	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS Tax Date 01-Nov-24 Shipment Date: 11/06/2024	10.00	40.25	80.50

### PAYMENT REMITTANCE INFORMATION

For ACH/EFT Payment: (Preferred Method)		For Wire Transfers		For Check Payments Mail To:	For Overnight Check Payments Mail
Account Name	Axon Enterprise, Inc.	Beneficiary	Axon Enterprise, Inc.	Axon Enterprise, Inc.	Axon Enterprise, Inc.
Account Number	634912729	Account Number	634912729	PO BOX 29661	JPMorgan Chase (AZ1-2170)
Bank Routing No	122100024	Bank Routing No	021000021	DEPARTMENT 2018	Attn: Axon Enterprises 29661-2018
Reference No	INUS298979	SWIFT Code	CHASUS33	PHOENIX, AZ 85038-9661	2108 E Elliot Rd,
		Reference No	INUS298979	Reference No INUS298979	Tempe, AZ 85283
					Reference No INUS298979

Please reference the invoice number on your ACH, Wire or Check payment and send to AR@axon.com

Important Note: By selecting the wire transfer payment method, you agree to accept the processing & transaction fees charged by the bank relating to



Axon Enterprise Inc.  
 PO BOX 29661  
 DEPARTMENT 2018  
 PHOENIX, AZ 85038-9661  
 Ph: 1-480-991-0797, option 5, option 1  
[arinquiries@axon.com](mailto:arinquiries@axon.com)  
[www.axon.com](http://www.axon.com)  
 TIN: 86-0741227  
 DUNS Number: 832176382  
 UEI Number: TBW7MGPYURM7

# Invoice

Invoice ID INUS298979  
 Date 18-Nov-24  
 Page 2 of 4  
 Sales Order  
 Requisition  
 Your Ref Q-597541,  
 Our Ref , Q-597541,  
 Payment Net 30 days  
 Invoice Account 169457  
 Terms of Delivery FCA

**BILL TO**  
 Houghton County Sheriff Dept. - MI  
 403 E Houghton Ave  
 Houghton, MI 49931-2016  
 USA

**SHIP TO**  
 HOUGHTON COUNTY SHERIFF'S OFFICE - MI  
 403 E Houghton Ave  
 Houghton, MI 49931-2016  
 USA

Line No.	Ship to*	Item Number	Description	Quantity	Unit Price	Amount
46	1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS Tax Date 01-Nov-24 Shipment Date: 11/06/2024	10.00	40.25	80.50
47	1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS Tax Date 01-Nov-24 Shipment Date: 11/06/2024	10.00	40.25	80.50
48	1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS Tax Date 01-Nov-24 Shipment Date: 11/06/2024	10.00	40.25	80.50
49	1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS Tax Date 01-Nov-24 Shipment Date: 11/06/2024	10.00	40.25	80.50
50	1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS Tax Date 01-Nov-24 Shipment Date: 11/06/2024	10.00	40.25	80.50

**PAYMENT REMITTANCE INFORMATION**

For ACH/EFT Payment: (Preferred Method)		For Wire Transfers		For Check Payments Mail To:	For Overnight Check Payments Mail
Account Name	Axon Enterprise, Inc.	Beneficiary	Axon Enterprise, Inc.	Axon Enterprise, Inc.	Axon Enterprise, Inc.
Account Number	634912729	Account Number	634912729	PO BOX 29661	JPMorgan Chase (AZ1-2170)
Bank Routing No	122100024	Bank Routing No	021000021	DEPARTMENT 2018	Attn: Axon Enterprises 29661-2018
Reference No	INUS298979	SWIFT Code	CHASUS33	PHOENIX, AZ 85038-9661	2108 E Elliot Rd,
		Reference No	INUS298979	Reference No INUS298979	Tempe, AZ 85283
					Reference No INUS298979

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Important Note: By selecting the wire transfer payment method, you agree to accept the processing & transaction fees charged by the bank relating to



Axon Enterprise Inc.  
 PO BOX 29661  
 DEPARTMENT 2018  
 PHOENIX, AZ 85038-9661  
 Ph: 1-480-991-0797, option 5, option 1  
[arinquiries@axon.com](mailto:arinquiries@axon.com)  
[www.axon.com](http://www.axon.com)  
 TIN: 86-0741227  
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 UEI Number: TBW7MGPYURM7

# Invoice

Invoice ID INUS298979  
 Date 18-Nov-24  
 Page 3 of 4  
 Sales Order  
 Requisition  
 Your Ref Q-597541,  
 Our Ref , Q-597541,  
 Payment Net 30 days  
 Invoice Account 169457  
 Terms of Delivery FCA

**BILL TO**

Houghton County Sheriff Dept. - MI  
 403 E Houghton Ave  
 Houghton, MI 49931-2016  
 USA

**SHIP TO**

HOUGHTON COUNTY SHERIFF'S OFFICE - MI  
 403 E Houghton Ave  
 Houghton, MI 49931-2016  
 USA

Sales Amount	6,495.40
Misc. Charge	0.00
Discount	0.00
Sales Tax	0.00
Total	6,495.40
Credit Amount(s) Applied	0.00
Amount Received	0.00
<b>BALANCE DUE</b>	<b>USD 6,495.40</b>

Payment Due 18-Dec-24

### PAYMENT REMITTANCE INFORMATION

For ACH/EFT Payment: (Preferred Method)	For Wire Transfers	For Check Payments Mail To:	For Overnight Check Payments Mail
Account Name Axon Enterprise, Inc. Account Number 634912729 Bank Routing No 122100024 Reference No INUS298979	Beneficiary Axon Enterprise, Inc. Account Number 634912729 Bank Routing No 021000021 SWIFT Code CHASUS33 Reference No INUS298979	Axon Enterprise, Inc. PO BOX 29661 DEPARTMENT 2018 PHOENIX, AZ 85038-9661 Reference No INUS298979	Axon Enterprise, Inc. JPMorgan Chase (AZ1-2170) Attn: Axon Enterprises 29661-2018 2108 E Elliot Rd, Tempe, AZ 85283 Reference No INUS298979

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Axon Enterprise Inc.  
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Invoice ID INUS298979  
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 403 E Houghton Ave  
 Houghton, MI 49931-2016  
 USA

**SHIP TO**

HOUGHTON COUNTY SHERIFF'S OFFICE - MI  
 403 E Houghton Ave  
 Houghton, MI 49931-2016  
 USA

**\*Tax Note****Ship-to-address Legend\***

- 1 HOUGHTON COUNTY SHERIFF'S OFFICE - MI  
 403 E Houghton Ave  
 Houghton, MI 49931-2016  
 USA

**PAYMENT REMITTANCE INFORMATION**

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Account Number	634912729	Account Number	634912729	PO BOX 29661	JPMorgan Chase (AZ1-2170)
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		Reference No	INUS298979	Reference No INUS298979	Tempe, AZ 85283
					Reference No INUS298979

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Important Note: By selecting the wire transfer payment method, you agree to accept the processing & transaction fees charged by the bank relating to

GL NUMBER	DESCRIPTION	2023-24 APPROVED BUDGET	2024-25 REQUESTED BUDGET	2024-25 APPROVED BUDGET
Fund: 101 GENERAL FUND				
APPROPRIATIONS				
Dept 301 - SHERIFF		1,269,557.00	1,500,000.00	1,500,000.00
101-301-701.000	SALARIES AND WAGES			
101-301-701.003	MENTAL HEALTH WAGES			
101-301-701.004	ATF INVESTIGATIONS			
101-301-701.005	JUVENILE TRANSPORT			
101-301-701.007	SAFE TRAILS OT			
101-301-701.008	HSI OT			
101-301-701.009	DEA TFO OT	1,000.00	1,000.00	1,000.00
101-301-727.000	OFFICE SUPPLIES	50,000.00	50,000.00	50,000.00
101-301-728.000	GAS & FLUIDS	15,000.00	15,000.00	15,000.00
101-301-730.000	OPERATING EXPENSES	15,000.00	15,000.00	15,000.00
101-301-730.001	SOLID CIRCLE MAINTENANCE	4,298.00	12,000.00	12,000.00
101-301-807.000	TELEPHONE	7,500.00	7,500.00	7,500.00
101-301-809.000	TRANS. PATIENTS/PRISONERS	5,000.00	5,000.00	5,000.00
101-301-810.000	PRINTING AND PUBLISHING	500.00	500.00	500.00
101-301-811.000	REPAIRS AND MAINTENANCE	30,000.00	30,000.00	30,000.00
101-301-813.000	EMPLOYEE TRAINING/CONVENTION	15,000.00	15,000.00	15,000.00
101-301-813.001	DEPUTY CERTIFICATION TRAINING			
101-301-815.000	OTHER CHARGES AND EQUIPMENT	30,000.00	22,000.00	22,000.00
101-301-815.001	TASERS	5,500.00	6,500.00	6,500.00
101-301-815.002	SRO			
101-301-815.003	MICROPHONE FEES			
101-301-815.013	BODY CAMERAS/IN CAR EQUIPMENT	10,000.00	10,000.00	10,000.00
101-301-815.014	CALLYO	2,500.00	2,500.00	2,500.00
101-301-815.022	PATROL CARS		140,000.00	140,000.00
101-301-815.023	SERVICE FEES		8,000.00	8,000.00
Totals for dept 301 - SHERIFF		1,445,855.00	1,825,000.00	1,825,000.00
Dept 331 - MARINE SAFETY				
101-331-701.000	SALARIES AND WAGES	11,000.00	11,000.00	11,000.00
101-331-728.000	GAS & FLUIDS	3,000.00	3,000.00	3,000.00
101-331-730.000	OTHER OPERATING SUPPLIES			
101-331-811.000	REPAIRS AND MAINTENANCE	1,000.00	1,000.00	1,000.00
101-331-815.000	OTHER SERVICES AND CHARGES	2,000.00	2,000.00	2,000.00
Totals for dept 331 - MARINE SAFETY		17,000.00	17,000.00	17,000.00
Dept 332 - SNOWMOBILE SAFETY				
101-332-701.000	SALARIES AND WAGES	14,593.00	11,000.00	11,000.00
101-332-728.000	GAS & FLUIDS	1,000.00	1,000.00	1,000.00
101-332-730.000	OTHER OPERATING SUPPLIES			
101-332-811.000	REPAIRS AND MAINTENANCE	800.00	2,000.00	2,000.00
101-332-815.000	OTHER SERVICES AND CHARGES			
Totals for dept 332 - SNOWMOBILE SAFETY		16,393.00	14,000.00	14,000.00
Dept 333 - SECONDARY ROADS				
101-333-701.000	SALARIES AND WAGES	103,694.00	110,000.00	110,000.00
101-333-715.000	SOCIAL SECURITY MEDICARE	7,933.00	8,415.00	8,415.00
101-333-716.000	HOSPITALIZATION	33,600.00	33,600.00	33,600.00
101-333-717.000	LIFE INSURANCE	215.00	215.00	215.00
101-333-718.000	RETIREMENT	8,000.00	8,000.00	8,000.00
101-333-719.000	WORKER'S COMPENSATION	1,700.00	1,700.00	1,700.00
101-333-727.000	OFFICE SUPPLIES			
101-333-728.000	GAS & FLUIDS	16,000.00	16,000.00	16,000.00
101-333-730.000	OTHER OPERATING SUPPLIES			
101-333-811.000	REPAIRS AND MAINTENANCE			
Totals for dept 333 - SECONDARY ROADS		171,142.00	177,930.00	177,930.00
Dept 334 - ORV GRANT				
101-334-701.000	SALARIES AND WAGES	15,500.00	11,000.00	11,000.00
101-334-728.000	GAS & FLUIDS	800.00	800.00	800.00
101-334-730.000	OTHER OPERATING SUPPLIES			
101-334-811.000	REPAIRS AND MAINTENANCE	500.00	500.00	500.00
101-334-813.000	EMPLOYEE TRAINING/CONVENTION			
101-334-944.000	EQUIPMENT			
Totals for dept 334 - ORV GRANT		16,800.00	12,300.00	12,300.00
Dept 335 - MI NARCOTICS GRANT				
101-335-944.000	EQUIPMENT			
Totals for dept 335 - MI NARCOTICS GRANT				
Dept 336 - OHSP OWI GRANT				
101-336-701.000	SALARIES AND WAGES			
Totals for dept 336 - OHSP OWI GRANT				
Dept 337 - STONE GARDEN GRANT				

**Houghton County Board of Commissioners**

Houghton County Courthouse  
401 East Houghton Avenue  
Houghton, MI 49931  
(906) 482-8307



Tom Tikkanen *Chairman*  
*District 1*

Roy Britz *Vice Chairman*  
*District 5*

Joel Keranen *Commissioner*  
*District 2*

Glenn Anderson *Commissioner*  
*District 3*

Gretchen Janssen *Commissioner*  
*District 4*

Houghton County Board of Commissioners:

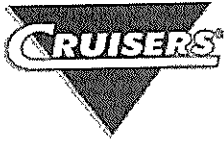
Sheriff's Office request for purchase of Equipment Outfitting in the amount of \$49,150.00 for the vehicles approved for purchase at the Regular November, 2024 meeting.

This expense is in the approved budget.

A Motion may be required to authorize payment.

Respectfully,

Chelsea Rheault, County Administrator



## Cruisers Directional Quotation

\*\*\* Confidential \*\*\*

December 6, 2024

Mr. Jon Giachino, Undersheriff  
Houghton County Sheriff  
[jgiachino@houghtonsheriff.com](mailto:jgiachino@houghtonsheriff.com)

**SCOPE OF WORK:** Build two (2) 2024-25 Dodge Durango fully-marked vehicles; utilizing any equipment provided by Houghton County Sheriff Department and Cruisers.

**Department Provided Items:** Card Scanner, WatchGuard Video and Antenna, Motorola Radio, Laptop, Modem.

**\*Items included from Cruisers:** Stalker radar, Printer, Docking Station, Vehicle Graphics Package.

<u>QTY.</u>	<u>ITEM</u>	<u>PRICE</u>	<u>TOTAL</u>
2	Fully-marked package 2024-25 Dodge Durango	\$24,575.00	\$49,150.00

**\*All necessary other equipment will be provided by Cruisers as to be consistent with all previous department vehicle builds.**

We appreciate the opportunity to provide this quotation and look forward to working on this project with your department. Please let me know if you have any questions or comments.

Respectfully,

Keith Wallaker  
Cruisers Inc.



**STATEMENT**



Copper Country Community Mental Health  
 901 W. Memorial Drive  
 Houghton MI 49931

(906) 482-9400 Ext. 0146

**Dec. BOC Item**

Date:	10/31/2024
Account:	00052

Amount Paid:	
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**Received 11.14.24**

**HOUGHTON COUNTY TREASURER**  
  
 401 E HOUGHTON AVENUE  
 HOUGHTON MI 49931

Payment Terms: NET 30

Deposits Received: \$0.00

*^Please return this portion with your payment^*

Document No.	Date	Code	Description	Amount	Balance
INV00000030000000166	9/28/2024	SLS	1/12th Appropriation	\$13,707.91	\$13,707.91
PYMNT000000015561	10/24/2024	PMT	Applied: INV00000030000000166	-\$13,707.91	\$0.00
INV00000030000000167	10/28/2024	SLS	1/12th Appropriation	\$13,707.91	\$13,707.91
				<b>Amount Due:</b>	<b>\$13,707.91</b>

<u>Current</u>	<u>1-30 Days</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>Over 90 Days</u>
\$13,707.91	\$0.00	\$0.00	\$0.00	\$0.00

Codes: SLS = Sales / Invoices  
 DR = Debit Memos

CR = Credit Memos  
 RTN = Returns

PMT = Payments

**STATEMENT**



Copper Country Community Mental Health  
 901 W. Memorial Drive  
 Houghton MI 49931

(906) 482-9400 Ext. 0146

December  
 BOC

Date:	11/30/2024
Account:	00052

Amount Paid:	
--------------	--

Received  
 12.10.2024

Payment Terms: NET 30

Deposits Received: \$0.00

**HOUGHTON COUNTY TREASURER**  
  
 401 E HOUGHTON AVENUE  
 HOUGHTON MI 49931

*^Please return this portion with your payment^*

Document No.	Date	Code	Description	Amount	Balance
INV00000030000000167	10/28/2024	SLS	1/12th Appropriation	\$13,707.91	\$13,707.91
INV00000030000000168	11/28/2024	SLS	1/12th Appropriation	\$13,707.91	\$27,415.82
				<b>Amount Due:</b>	<b>\$27,415.82</b>

<u>Current</u>	<u>1-30 Days</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>Over 90 Days</u>
\$13,707.91	\$13,707.91	\$0.00	\$0.00	\$0.00

Codes: SLS = Sales / Invoices  
 DR = Debit Memos

CR = Credit Memos  
 RTN = Returns

PMT = Payments