



**Houghton County
Board of Commissioners
Agenda Item Request Form**

Please fill out the following form to request an item be added to the agenda for the upcoming Houghton County Board of Commissioners meeting.

Submitter Information:

- **Name:** Adam R. Laplander
- **Department/Organization (if applicable):** Canal View
- **Phone Number:** 906-483-4301
- **Email Address:** alaplender@houghtonmcf.com

Agenda Item Details:

- **Title of Agenda Item:** Update and Guest Speaker
- **Requested Meeting Date:** 12/09/2025
- **Brief Description of the Item (include any decisions needed):**

Provide update on stats for Canal View ~ Houghton County. Industry leader, short presentation on the importance of a County Medical Care Facility.

- **Are you requesting time to speak at the meeting?**

☒ Yes
☐ No

- **Supporting Documents Attached?**

☐ Yes
☒ No

(If yes, please list): _____

Signature: _____

Date: 11/25/2025

HOUGHTON COUNTY BOARD OF COMMISSIONERS

Schedule of Board Meetings 2026

Regular meetings of the Houghton County Board of Commissioners shall be held in the Circuit Court Courtroom, located on the third floor of the Houghton County Courthouse. Meetings will convene at 6:00 P.M. on the second Tuesday following the first Monday of each month.

January	Tuesday	13 th	July	Tuesday	14 th
February	Tuesday	10 th	August	Tuesday	11 th
March	Tuesday	10 th	September	Tuesday	8 th
April	Tuesday	14 th	October	Tuesday	13 th
May	Tuesday	12 th	November	Tuesday	10 th
June	Tuesday	9 th	December	Tuesday	8 th

In the event of changes of dates for meetings, or any Special Meeting, the change or other meeting date will be posted, and if necessary, it will be advertised.

Jennifer Kelly
Houghton County Clerk/Register of Deeds

HOUGHTON COUNTY BOARD OF COMMISSIONERS

Schedule of Work Sessions 2026

Public Work Sessions of the Houghton County Board of Commissioners shall be held in the Conference Room located on the fifth floor of the Houghton County Courthouse. Meetings will convene at 10:00 A.M. on the first Monday of each month.

January	Monday	4 th	July	Monday	5 th
February	Monday	1 st	August	Monday	2 nd
March	Monday	1 st	September	Monday	6 th
April	Monday	5 th	October	Monday	4 th
May	Monday	3 rd	November	Monday	1 st
June	Monday	5 th	December	Monday	6 th

In the event of changes of dates for meetings, or any Special Meeting, the change or other meeting date will be posted, and if necessary, it will be advertised.

Jennifer Kelly
Houghton County Clerk/Register of Deeds

Houghton County Board of Commissioners

Commissioners' Hall
(906) 482-8307
Houghton County Courthouse
401 East Houghton Avenue
Houghton, MI 49931



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District 5

Joel Keranen *Commissioner*
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District 4

MEMO

To: Houghton County Board of Commissioners

From: Chelsea Rheault, County Administrator

Date: November 25, 2025

Subject: Request for Board Approval – Resolution to Transition All Employees to Direct Deposit

Dear Commissioners,

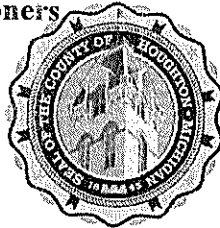
I am respectfully requesting the Board's approval of the attached resolution to transition all County employees to direct deposit and discontinue the issuance of paper payroll checks.

Maintaining paper payroll checks has resulted in several ongoing operational and financial challenges for the County:

- Direct costs continue to rise due to the need for secure check stock, printer toner, envelopes, and postage—costs that are entirely avoided when payroll is distributed electronically.
- Paper check processing is significantly more time-consuming for staff. Each check must be printed, reviewed, stuffed, and mailed or distributed. In contrast, direct deposit allows payroll to be transmitted electronically, reducing administrative steps, and the chance of human error.
- Uncashed paper checks create avoidable bookkeeping burdens. These checks remain on the County's books as outstanding liabilities, requiring additional monitoring and reconciliation work each month.
- Direct deposit is more secure. Electronic deposits reduce the risk of lost, stolen, or delayed checks. Funds are transferred directly to employees' accounts, eliminating the vulnerabilities associated with physical mail delivery and manual handling.
- Electronic payroll is aligned with government best practices and reflects responsible fiscal management while improving convenience and reliability for employees.

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For these reasons, the Administration Office recommends transitioning to mandatory direct deposit in accordance with the proposed resolution.

The resolution provides:

- Discontinuation of paper payroll checks for all employees;
- A three-month transition period to allow employees time to establish a bank account or make necessary arrangements;
- A direct deposit enrollment deadline of March 31, 2026;

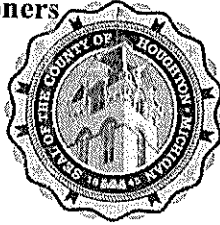
Approval of this resolution will reduce costs, strengthen internal controls, streamline payroll operations, and improve overall financial efficiency for Houghton County.

I respectfully request that the Board consider and approve the resolution as presented.

Chelsea Rheault
Houghton County, Administrator

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**HOUGHTON COUNTY BOARD OF COMMISSIONERS
RESOLUTION TO TRANSITION ALL EMPLOYEES TO DIRECT DEPOSIT AND
DISCONTINUE PAPER PAYROLL CHECKS**

RESOLUTION #25-030

WHEREAS, Houghton County currently offers both direct deposit and paper checks as methods of payroll distribution; and

WHEREAS, maintaining paper payroll checks imposes unnecessary and increasing costs on the County, including the purchase of secure check stock, printer toner, envelopes, and rising postage expenses; and

WHEREAS, preparation, printing, and reconciliation of paper payroll checks require additional staff time and administrative effort, resulting in inefficiencies that are not present when payroll is processed through direct deposit; and

WHEREAS, uncashed payroll checks must be carried forward as outstanding liabilities, complicating the County's monthly financial reconciliation and creating avoidable bookkeeping burdens; and

WHEREAS, direct deposit offers a safer, faster, more reliable, and more cost-effective payroll method, significantly reducing the risk of lost, stolen, or delayed checks; and

WHEREAS, requiring direct deposit aligns Houghton County with public-sector best practices and supports better fiscal stewardship;

NOW, THEREFORE, BE IT RESOLVED, that the Houghton County Board of Commissioners hereby approves the discontinuation of all paper payroll checks and requires all County employees to enroll in direct deposit for payroll distribution; and

BE IT FURTHER RESOLVED, that the Administration Office shall implement a **three-month transition period** to allow employees adequate time to establish a bank account or make other arrangements needed to receive direct deposit; and

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BE IT FURTHER RESOLVED, that all employees must complete and submit their direct deposit enrollment forms to the Administration Office **no later than March 31, 2026**; and

BE IT FURTHER RESOLVED, that effective April 1, 2026, all employees will be paid exclusively by direct deposit, and the only paper checks issued will be for new hires during the required bank **prenote** verification process prior to activation of direct deposit; and

BE IT FINALLY RESOLVED, that the Administration Office is authorized to provide notice to employees, distribute enrollment materials, assist with the setup process as needed, and take all necessary steps to ensure a smooth transition.

Upon a call of the roll, the vote was as follows:

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes

No:

Motion carried.

Tom Tikkanen, Chairman
Houghton County Board of Commission

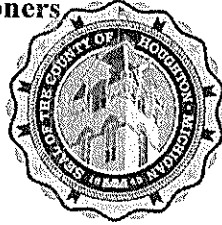
Date

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss.
COUNTY OF HOUGHTON)

Houghton County Board of Commissioners

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I, the undersigned, the duly qualified County Clerk of the County of Houghton, State of Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of the County of Houghton at its Regular meeting held on December 9, 2025, the original of which Resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 9th day of December, 2025.

Jennifer Kelly, County Clerk
County of Houghton



54560 Hwy M-203
Hancock, MI 49930
Phone: (906) 482-8965
www.MJOCONTRACTING.com

Date: November 26th, 2025

To: Houghton County

Project: 97th District Court Renovations

Regarding: ***Added Scope Options***

Description of added work:

1. Added 2x4 wall with wood studs, insulation, sheetrock, and paint along with a new 32" solid wood six panel door and trim for "Counseling rm". \$7,500.00
2. Install light inside "Counseling rm" \$900.00
3. Install 2x4 drop in t-grid fixture inside waiting room to replace existing fixture. \$900.00
4. Demo existing ceiling and install new 2'x 2' t-grid ceiling and ceiling tile inside courtroom \$9,840.00
5. Install new led light fixtures and two ceiling fans inside courtroom. \$7,875.00
6. Paint all the interior walls of courtroom with color selected by Judge. \$5,320.00
7. Install 2x2 drop in t-grid fixture inside toilet rm 328. (Per rfi #5). \$900.00

Clarifications:

- A. This proposal includes Michigan State Prevailing wages.
- B. This proposal takes into account of any originally priced items and credits back.
- C. This proposal does include applicable taxes.

Exclusions:

- Code updates.
- Mechanical/plumbing.
- Controls for electrical.

CHANGE ORDER #02 PRICE: _____ **\$33,235.00**

- * INSTALLATION IS GUARANTEED FOR ONE YEAR.
- * PRICE IS GOOD FOR 30 DAYS FROM QUOTE DATE.

Submitted By: Trevor Wantaja
Title: Estimator/Project Manager



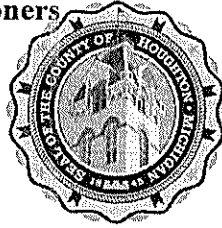
54560 Hwy M-203
Hancock, MI 49930
Phone: (906) 482-8965
www.MJOCONTRACTING.com

Accepted: _____

Date: _____

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I am requesting that the Board of Commissioners consider adopting a filing fee for death certificates submitted by funeral homes. Several Michigan counties currently assess a similar fee, which is typically remitted by funeral homes on a per-certificate basis.

Background:

Houghton County continues to experience increasing costs associated with Medical Examiner services, including transportation, autopsy services, and administrative coordination. These expenses are not fully covered through existing funding sources, resulting in a growing impact on the County's General Fund.

Recommendation:

To help offset the rising costs of Medical Examiner services, I recommend the Board consider implementing a reasonable filing fee for each death certificate filed by funeral homes. This approach would:

- Provide a consistent revenue stream to reduce General Fund impact
- Align County practice with that of other Michigan jurisdictions
- Support the sustainability of essential Medical Examiner services

Proceeding this memo, is a document that was provided to Houghton County by a neighboring County.

Cremation Permits

Cremation permits are reviewed Monday through Friday (excluding holidays). Cremation permits received by 8 a.m. on a business day will be reviewed and returned by 10 a.m. that day, and cremation permits received by 2 p.m. will be reviewed and returned by 3:30 p.m. that day.

Cremation permits received outside of business hours will be reviewed and returned by 10 a.m. the next business day. Cremation permits will be reviewed in the time period outlined above and it is not necessary to check on the status within our outlined timeframe.

Please submit the cremation permit and death certificate* to us by fax at 855.300.7312 or by email at forensicpath@UM Health-Sparrow.org

Sometimes, death certificates signed by non-ME Physicians are too vague for the reviewing Medical Examiner to understand what happened, or include something that may have resulted from a non-natural cause (e.g. hip fracture, brain bleed, fall, overdose). In these cases, authorization for cremation may be delayed as our office works diligently to resolve any identified issue. We will notify you if there will be a delay. It is your responsibility and to your benefit to immediately notify the Office of the Medical Examiner if you note that a non-ME Physician has entered a non-natural cause on a death certificate so that we can expedite resolving the issue.

*If the Office of the Medical Examiner is signing the death certificate, you will not need to submit a copy of the death certificate with the cremation permit.

Cremation Permit Fees

Clinton County: \$50
Eaton County: \$35
Ingham County: \$30
Ionia County: \$50
Isabella County: \$50
Livingston County: \$50
Shiawassee County: \$30

Body Release Hours

Bodies are admitted and released from the Lansingmorgue 24 hours per day, 7 days per week, including holidays. We recommend arriving during morgue working hours to pick up a body (Monday - Friday, 6:30 a.m. to 4 p.m., and Saturday, 6 a.m. to noon, excluding holidays). Though you may retrieve a body at any time, body release is handled by Office of Decedent Affairs caregivers outside of business hours. Due to the nature of their role, they may be assisting a hospital unit with a death which may cause some delays.

Body Release Location

When you arrive at UM Health-Sparrow, please pull up to the loading area on the east side of the hospital, accessed from Holmes Street between the two fenced areas. If you need more specific directions to the morgue within the hospital, please contact us at **517.364.2567**. We request that you bring sufficient staff for transfer of care as UM Health-Sparrow caregivers are not able to assist in the loading or unloading of bodies into or out of transport vehicles.

Body Release Authorization

You must provide written documentation that you are authorized to receive the body. This does not require family signature. **[Click here for our standard release authorization form.](#)**

Please fax this document 517.372.5104 or bring it to the morgue in person at the time of release.

The cost of a cremation permit in Michigan varies by county, and some examples include:

- Antrim County: \$50
- Montcalm County: \$50
- Clinton County: \$50
- Eaton County: \$35
- Ingham County: \$30
- Ionia County: \$50
- Isabella County: \$50
- Livingston County: \$50
- Shiawassee County: \$30
- Oakland County: \$55

Funeral homes purchase cremation permits from the Medical Examiner's Office on behalf of the family. Once the death certificate is complete, the funeral home works with the Medical Examiner's Office to complete the necessary paperwork.

Upper Peninsula Counties:

Dickinson – 250.00 for Cremation and 200.00 for Death Record if the M.E. Signs it.

Menominee -100.00 for Cremation and 100.00 for Autopsy – if both then 150.00

Iron – 200.00 Autopsy and 200 if M.E. signs the Death Record

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**HOUGHTON COUNTY BOARD OF COMMISSIONERS
RESOLUTION TO DECLARE THERE ARE ONLY TWO SEXES MALE AND FEMALE**

RESOLUTION #25-032

WHEREAS, Houghton County currently uses the State of Michigan's Birth, Marriage and Death Certificates; and

WHEREAS, unknown, other and undetermined are not options that should be considered on birth, marriage and death certificates; and

WHEREAS, a male has XY Chromosomes, and a female has XX Chromosomes; and

WHEREAS, if you are born a male XY or born a female XX that sex will follow you from your birth, marriage and death certificate; and

WHEREAS, there are no other options.

NOW, THEREFORE, BE IT RESOLVED, that the Houghton County Board of Commissioners encourage all other Michigan Counties and the State of Michigan to recognize there are only two sexes, Male, and, Female, and science is clear you cannot change your chromosomes.

Upon a call of the roll, the vote was as follows:

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes

No:

Motion carried.

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Tom Tikkanen, Chairman
Houghton County Board of Commission

Date

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss.
COUNTY OF HOUGHTON)

I, the undersigned, the duly qualified County Clerk of the County of Houghton, State of Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of the County of Houghton at its Regular meeting held on December 9, 2025, the original of which Resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 9th day of December, 2025.

Jennifer Kelly, County Clerk
County of Houghton

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HOUGHTON COUNTY CREDIT CARD POLICY

Purpose

The purpose of this policy is to establish guidelines for the proper use, documentation, and oversight of County-issued credit cards. Department heads are entrusted with the responsibility to ensure that all purchases made with County credit cards are appropriate, necessary, and compliant with County financial procedures.

1. Responsibility of Department Heads

- Each department head who is issued a County credit card is fully responsible for all purchases made with that card.
- Credit cards must be used solely for official County business and only for items or services that are approved within the department's budget and consistent with County purchasing policies.
- Misuse of a County credit card may result in revocation of card privileges and/or disciplinary action.

2. Documentation Requirements

To ensure proper accounting and internal controls, every credit card transaction must include complete documentation, as outlined below:

- A receipt or invoice must be obtained for every purchase.
- Each receipt must be coded with the correct General Ledger (GL) account number used for the expense.
- The department head must sign each receipt, verifying that the charge is accurate, authorized, and compliant with County policy.
- All signed and coded receipts must be submitted to the Administrator's Office within 7 business days for payment processing.

3. Payment Processing

- The Administrator's Office will reconcile and process payment for each department's credit card charges.
- Missing or incomplete receipts may result in delays, follow-up inquiries, or temporary suspension of card privileges until proper documentation is provided.

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4. Compliance

Failure to adhere to this policy may result in corrective action, including the suspension of credit card use, financial reimbursement requirements, or other disciplinary measures consistent with County procedures.

For questions regarding this policy or the use of County credit cards, please contact the Administrator's Office.

3:08 PM
12/03/25
Accrual Basis

Tri-County Public Defenders
Profit & Loss Detail
October 2025

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Ordinary Income/Expense									
Income									
42000 · State Income									
Deposit	10/21/2025	Deposit	Tri-County Public De...	August, 2025 ...			10000 · TCPD ...	56,006.96	56,006.96
Total 42000 · State Income									
Total Income								56,006.96	56,006.96
Expense									
51000 · Salaries & Wages									
General Journal	10/08/2025	25-04		Bi-weekly pay...			-SPLIT-	25,801.53	25,801.53
General Journal	10/24/2025	25-06		Bi-weekly pay...			-SPLIT-	22,301.53	48,103.06
Total 51000 · Salaries & Wages									
Total 51000 · Salaries & Wages								48,103.06	48,103.06
52000 · Payroll Taxes									
General Journal	10/08/2025	25-04		Bi-weekly pay...			51000 · Salarie...	1,973.81	1,973.81
General Journal	10/24/2025	25-06		Bi-weekly pay...			51000 · Salarie...	1,706.06	3,679.87
Total 52000 · Payroll Taxes									
Total 52000 · Payroll Taxes								3,679.87	3,679.87
53000 · Employee Benefits									
53100 · Health Insurance									
Check	10/20/2025	4202	Blue Cross Blue Shi...				10000 · TCPD ...	8,077.32	8,077.32
Total 53100 · Health Insurance									
Total 53100 · Health Insurance								8,077.32	8,077.32
53600 · TCPD Retirement Plan									
Check	10/07/2025	EFT	American Funds	Employer's Di...			10100 · TCPD ...	50,000.00	50,000.00
Total 53600 · TCPD Retirement Plan									
Total 53600 · TCPD Retirement Plan								50,000.00	50,000.00
Total 53000 · Employee Benefits									
Total 53000 · Employee Benefits								58,077.32	58,077.32
56000 · Mileage									
Check	10/09/2025	4197	Mandy Daniels	480 miles @ ...			10000 · TCPD ...	343.00	343.00
Check	10/09/2025	4198	Joshua Makkonen	800 miles @ ...			10000 · TCPD ...	560.00	903.00
Check	10/09/2025	4199	David Gemignani	760 miles @ ...			10000 · TCPD ...	525.00	1,428.00
Check	10/09/2025	4200	Cameron Herrington	830 miles @ ...			10000 · TCPD ...	581.00	2,009.00
Total 56000 · Mileage									
Total 56000 · Mileage								2,009.00	2,009.00
58000 · Direct Case Costs									
58020 · Criminal History Report									
Check	10/06/2025	EFT	Michigan State Police	ICHAT/Julie S...			10000 · TCPD ...	10.00	10.00
Check	10/09/2025	EFT	Michigan State Police	ichat/scott Sil...			10000 · TCPD ...	10.00	20.00
Check	10/22/2025	EFT	Michigan State Police	ichat/Robert ...			10000 · TCPD ...	10.00	30.00
Check	10/24/2025	EFT	Michigan State Police	ichat/chase ro...			10000 · TCPD ...	10.00	40.00
Check	10/27/2025	EFT	Michigan State Police	ICHAT			10000 · TCPD ...	10.00	50.00

Tri-County Public Defenders
Profit & Loss Detail
October 2025

Type	Date	Num	Name	Memo	Class	Cir	Split	Amount	Balance
Check	10/31/2025	EFT	Michigan State Police	ichals/Breann...			10000 - TCPD ...	20.00	70.00
Total 58020 - Criminal History Report									70.00
58051 - Investigative Services									
Check	10/09/2025	4196	Limestone Investigat...	VOID: void thi...		X	10000 - TCPD ...	0.00	0.00
Total 58051 - Investigative Services									0.00
58054 - Service of Process									
Check	10/06/2025	4178	Daron Kari	Cody Mikkola ...			10000 - TCPD ...	115.00	115.00
Total 58054 - Service of Process									115.00
Total 58000 - Direct Case Costs									
Total 58000 - Direct Case Costs									185.00
64200 - Subscriptions/Legal Publication									
Check	10/06/2025	EFT	Drop Box	annual subscr...			10000 - TCPD ...	199.00	199.00
Check	10/14/2025	EFT	Adobe				10000 - TCPD ...	21.19	220.19
Total 64200 - Subscriptions/Legal Publication									220.19
64300 - Legal Research Online									
Check	10/09/2025	4190	Lexis Nexis	Inv #3096012...			10000 - TCPD ...	869.06	869.06
Total 64300 - Legal Research Online									869.06
65100 - Internet and Fax Line									
Check	10/09/2025	4189	Charter Communica...				10000 - TCPD ...	190.00	190.00
Total 65100 - Internet and Fax Line									190.00
65200 - Website									
Check	10/09/2025	4195	Opus Web Technolo...	web hosting &...			10000 - TCPD ...	75.00	75.00
Total 65200 - Website									75.00
66200 - Office Supplies/Expenses									
Check	10/08/2025	EFT	Logomaker.com	Josh's busine...			10000 - TCPD ...	52.19	52.19
Check	10/09/2025	4188	Quill	Invoices: 458...			10000 - TCPD ...	507.05	559.24
Check	10/09/2025	4191	Wander's Watercare	water			10000 - TCPD ...	52.25	611.49
Total 66200 - Office Supplies/Expenses									611.49
66210 - Postage									
Check	10/08/2025	EFT	Shipping Shop	Scheer/ship P...			10000 - TCPD ...	34.70	34.70
Total 66210 - Postage									34.70
66500 - Repairs and Maintenance									
Check	10/09/2025	4193	A+ Pest Management	service date 1...			10000 - TCPD ...	42.00	42.00

Tri-County Public Defenders
Profit & Loss Detail
October 2025

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Check	10/20/2025	4203	A+ Pest Management	exterminator		X	10000 · TCPD ...	0.00	42.00
Total 66520 · Cleaning/Janitorial									42.00
66540 · Covid Cleaning & Supplies									
Check	10/09/2025	4192	Office Express UP	Service dates:...			10000 · TCPD ...	270.00	270.00
Total 66540 · Covid Cleaning & Supplies									270.00
Total 66500 · Repairs and Maintenance									312.00
66571 · Computer backup, remote service									
Check	10/20/2025	4205	UP And Running	Inv #44335; 4...			10000 · TCPD ...	1,379.00	1,379.00
Total 66571 · Computer backup, remote service									1,379.00
67000 · Professional Fees									
67100 · Accounting fees & payroll exp									
Check	10/09/2025	4187	Rukkia Negro Asso...	accounting fe...			10000 · TCPD ...	1,230.00	1,230.00
Check	10/10/2025	EFT	Paychex Fees				10100 · TCPD ...	169.80	1,399.80
Check	10/24/2025	EFT	Paychex Fees				10100 · TCPD ...	169.80	1,569.60
Total 67100 · Accounting fees & payroll exp									1,569.60
67150 · Pension Plan Fees									
Check	10/28/2025	EFT	Pension Consultants	annual 401k a...			10000 · TCPD ...	900.00	900.00
Total 67150 · Pension Plan Fees									900.00
Total 67000 · Professional Fees									2,469.60
67500 · Rent Expense									
67510 · Building Rent									
Check	10/09/2025	4179	David Gernignani	10/25 rent			10000 · TCPD ...	2,500.00	2,500.00
Total 67510 · Building Rent									2,500.00
67525 · Copier Lease & Maintenance Cont									
Check	10/20/2025	4204	Phoenix Funding	2 copiers/leas...			10000 · TCPD ...	379.46	379.46
Total 67525 · Copier Lease & Maintenance Cont									379.46
Total 67500 · Rent Expense									2,879.46
67700 · Cell phone reimbursement									
Check	10/09/2025	4180	David Gernignani	10/25 cell ph r...			10000 · TCPD ...	40.00	40.00
Check	10/09/2025	4181	Cameron Herrington	10/25 cell ph r...			10000 · TCPD ...	40.00	80.00
Check	10/09/2025	4182	Joshua Makkonen	cell ph reimb			10000 · TCPD ...	40.00	120.00
Check	10/09/2025	4183	Ann Harris	10/25 cell ph r...			10000 · TCPD ...	40.00	160.00
Check	10/09/2025	4184	Taryn C. Clisch	cell ph reimb			10000 · TCPD ...	40.00	200.00
Check	10/09/2025	4185	Mandy Daniels	10/25 cell ph r...			10000 · TCPD ...	40.00	240.00

3:08 PM

12/03/25

Accrual Basis

Tri-County Public Defenders
Profit & Loss Detail

October 2025

Type	Date	Num	Name	Memo	Class	Cir	Split	Amount	Balance
Check	10/09/2025	4186	Michelle A. Clisch	10/25 cell ph r...			10000 - TCPD ...	40.00	280.00
Total 67700 - Cell phone reimbursement									280.00
68500 - Utilities									
Check	10/20/2025	4201	UPPCO				10000 - TCPD ...	216.40	216.40
Total 68510 - Electric									216.40
68520 - Gas									
Check	10/09/2025	4194	Semco				10000 - TCPD ...	29.78	29.78
Total 68520 - Gas									29.78
Total 68500 - Utilities									246.18
Total Expense									121,620.93
Net Ordinary Income									-65,613.97
Net Income									-65,613.97

Houghton County Board of Commissioners

Houghton County Courthouse
401 East Houghton Avenue
Houghton, MI 49931
(906) 482-8307



Tom Tikkanen *Chairman*

District 1

Roy Britz *Vice Chairman*

District 5

Joel Keranen *Commissioner*

District 2

Glenn Anderson *Commissioner*

District 3

Gretchen Janssen *Commissioner*

District 4

**HOUGHTON COUNTY BOARD OF COMMISSIONERS
RESOLUTION FOR A U.P. BEAVORIAL HOSPITAL**

RESOLUTION #25-033

WHEREAS, there are currently five (5) Behavioral Health Hospitals in the entire State of Michigan, none of them located in the Upper Peninsula; and

WHEREAS, the need for such a facility is very high in the Upper Peninsula but the only facilities available to meet this need are below the Bridge; and

WHEREAS, Local law enforcement agencies in the Upper Peninsula are frequently tasked with transporting citizens with severe mental health issues to one of these downstate facilities; and

WHEREAS, these mental health transports involve many hours and hundreds of miles taking much needed manpower off the street and incurring great expenses for local units of government; and

WHEREAS, Every Upper Peninsula law enforcement agency has been contacted, and everyone has acknowledged the tremendous waste of manpower and the risks inherent in transporting individuals with mental health issues over great distances by law enforcement officers who are untrained in how to handle these special need individuals; and

WHEREAS, Contact has been made with every county, village, township, tribal and college law enforcement agency throughout the Upper Peninsula and they unanimously support the establishment of a Behavioral Health Hospital in the Upper Peninsula; and

WHEREAS, Collaboration amongst the local governments in the Upper Peninsula is also critical to creatively identifying and securing funding necessary to augment any forthcoming state funds necessary to adequately build and operate a Behavioral Health Hospital that can be shared and benefited from by all.

NOW, THEREFORE, BE IT RESOLVED, that the Houghton County Board of Commissioners supports the establishment of a Behavioral Health Hospital in the Upper Peninsula; and

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BE IT FURTHER RESOLVED, That the Houghton County Board of Commissioners stands ready to work collaboratively with other local units of government in the Upper Peninsula in order to accomplish that goal by lobbying our representatives in Lansing to provide funding, and by identifying our own resources that may be used to make such a facility a reality.

Upon a call of the roll, the vote was as follows:

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes

No:

Motion carried.

Tom Tikkanen, Chairman
Houghton County Board of Commission

Date

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss.
COUNTY OF HOUGHTON)

I, the undersigned, the duly qualified County Clerk of the County of Houghton, State of Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of the County of Houghton at its Regular meeting held on December 9, 2025, the original of which Resolution is on file in my office.

Houghton County Board of Commissioners

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IN WITNESS WHEREOF, I have hereunto set my official signature, this 9th day of
December, 2025.

Jennifer Kelly, County Clerk
County of Houghton

WESTERN UPPER PENINSULA PLANNING & DEVELOPMENT REGION

October 13, 2025

INVOICE – VIA: EMAIL

Bill To	
Contact	Chelsea Rheault
Company	Houghton County
Address	401 E. Houghton Ave., Houghton, MI 49931
Phone	(906) 482-8307
WUPPDR Contact	MaryEllen Hyttinen
Payment Terms	Net 30

Qty.	Description	Unit Price	Line Total
1	WUPPDR Member Contribution, Houghton County (WUPPDR FY 2025-26; 1 st Qtr., Oct. 2025 – Dec. 2025)	\$3,717.75	\$3,717.75
			\$3,717.75

Thank you for your business! Please send payment to:

Western Upper Peninsula Planning & Development Region

400 Quincy St 8th Floor, Hancock, MI 49930 | www.wuppdr.org

p. 906.482.7205 x117 | mhyttinen@wuppdr.org

