

The Houghton County Planning Commission met during its regular monthly meeting in April and recommended that the Houghton County Board of Commissioners partner with WUPPDR for the development of the Houghton County Recreation Plan.

Attached following this memo is the proposed contractual agreement from WUPPDR in the amount of \$4,200.00. This expenditure is within the approved budget. WUPPDR has partnered with Houghton County on prior Recreation Plans and is familiar with the County's planning needs and requirements.

Maintaining an updated Recreation Plan on file is necessary for eligibility for Michigan Department of Natural Resources (DNR) grant opportunities.



Recreation Plan Scope of Services and Fee Schedule
 2027 plans (CONTRACTUAL AGREEMENT ATTACHMENT 1)

Recreation Plan Development Base Fees

Item	Fee
New Plan or update to plan over ten years old: <i>quoted individually</i>	Varies
Five-Year Plan update (county): base fee	\$4,200
Five-Year Plan update (municipality/township): base fee	\$3,675
Each additional jurisdiction in joint plans	\$1,500

NOTES:

- All new plans or plan updates requiring submission to DNR by February 1 **must be contracted by July 31 of the preceding year**, unless WUPPDR agrees to an exception.
- Above fees are applicable to traditional county, township, city, and village recreation plans. Plans for recreation/trail authorities will be quoted and contracted on a case-by-case basis.
- “Update” is WUPPDR’s terminology; DNR considers every recreation plan to be a new, standalone plan. WUPPDR will conduct an update to a plan ten or fewer years old only if: 1) WUPPDR created the previous plan, OR 2) the previous plan is in a mainstream editable format (e.g. Microsoft Word) and WUPPDR determines it to be of sufficient quality to serve as the basis for an update rather than a new plan. Otherwise we will charge the fee for a new plan.
- Incremental *amendments* (as viewed by DNR) to plans fewer than five years old will be quoted based on estimated actual cost depending on the nature of the amendment.

Base fees (including for additional jurisdiction/unit of government) for Plan Updates includes the following services:

Planning and Document Development:

- Up to three meetings with the contracted unit's recreation committee, which will include, generally, the following respective elements:
 1. Process; components; review of previous plan; input on survey development; and consideration of goals and potential projects
 2. Review of survey results and/or other public input, development of goals and objectives, and development of action program (capital improvement plan)
 3. Attendance at DNR-required public meeting prior to adoption (to address any questions or concerns that may arise – ONLY UPON REQUEST)
- Incorporation of new/updated content resulting from above meetings
- New/updated information and components including, but not limited to, demographics, recreation inventory, maps, and (season-permitting) photos; updates will meet or exceed DNR requirements

Public Input/Review and Plan Adoption Process:

- Input process through **one** of the following options:
 1. Public input survey including online version and static printable version for each unit of government to copy and distribute as desired (if more than 25 responses to the printable version are received, the contracted unit will be responsible for data entry of the additional responses); a poster with QR code and link for the online survey will also be prepared for distribution.
 2. Facilitated community meeting/forum for public feedback
 3. Other possible method(s) agreed to by WUPPDR and the contracted unit
- Preliminary summary of survey results, including standardized aggregate data and such analysis as WUPPDR determines useful for the planning process
- Preparation and submission of:
 1. Press releases announcing public engagement process(es) to local news media
 2. Notices of public engagement process(es) on WUPPDR website and social media
 3. Official newspaper notice(s) of public review period and public hearing for plan adoption (contracted unit is responsible for the publishing cost of the notice[s] in addition to fees charged by WUPPDR)
- Up to four (4) unbound black and white plan draft copies, as necessary, for *each* contracted unit at second pre-adoption meeting
- Up to two (2) printed, unbound color copies of plan draft for public review plus one (1) for each additional contracted unit of government; PDF for review (sent via email and linked via www.wuppdr.org)
- One (1) unbound color copy of *final draft* of plan for *each* contracted unit at plan adoption meeting(s)

Final Plan Development and Submission:

- PDF of the plan
- One bound color copy of the plan for each contracted unit of government
- One color copy of the plan submitted to each of the following: County Planning Agency (if applicable) and Regional Planning Agency (WUPPDR)
- Submission of plan to DNR on Migrants portal (contracted unit must work with DNR to provide WUPPDR access to its account)
- Preparation and submission of **up to five** required DNR Post-Completion Self-Certification Report forms, with content and necessary photos provided by contracted unit if needed
- Revision of any deficiencies in WUPPDR's error found by DNR upon review; re-submittal as necessary



Recreation Plan Scope of Services and Fee Schedule

2027 plans (CONTRACTUAL AGREEMENT ATTACHMENT 1)

Additional Services beyond base agreement, if required/requested	
Completion and submission of additional Post-Completion Self-Certification Report forms	\$40 each
Staff attendance at any pre-hearing meeting besides the two included in the base fee	Varies
Participation in on-site assessment of recreation site accessibility – may be performed by Superior Alliance for Independent Living (for an additional fee) at the contracted unit's option	Varies
Additional, customized data analysis of survey results (beyond preliminary report)	\$60/hour
Revisions of any plan deficiencies found by DNR and not attributable to WUPPDR	\$60/hour
Each bound copy of final plan document beyond those included (+ shipping cost if required)	\$30

Payment: One-half of base fee will be invoiced at inception of planning process; remainder of fee(s) will be invoiced after plan is submitted to DNR, *and*, in a third invoice, if applicable, after any follow-up services are completed. Any services above base fees will be pre-approved by the contracted unit and WUPPDR in writing. Invoices are payable within 45 days.

Board Presentation Script – Enhanced Access Policy Adoption

I would like to request formal adoption and reaffirmation of an **Enhanced Access to Public Records Policy** pursuant to MCL 15.441.

Currently, Houghton County maintains and distributes GIS parcel and assessment-related data to outside parties, including private companies, developers, and other organizations. While we already have an established fee schedule in practice for providing this data, that fee structure has not yet been formally adopted under an Enhanced Access policy that we can locate. It is likely this was adopted years ago when the original State legislation was passed.

Adopting and reaffirming this policy would accomplish a few important things:

First, it provides a clear legal framework for the county to charge reasonable fees for value-added access to our GIS and public records data. This is distinct from standard requests under the Freedom of Information Act (Michigan), which applies to traditional public record requests but does not fully address bulk data, digital datasets, or ongoing access services.

Second, it formalizes and standardizes our existing practices. Right now, we are already providing this data and charging fees, but adoption and reaffirmation of this policy ensures transparency, consistency, and legal defensibility in how those fees are applied.

Third, it helps the county recover costs associated with maintaining, updating, and distributing GIS data. This includes staff time, software, vendor services, and infrastructure—particularly as we continue working with our GIS service providers to improve data accuracy and accessibility.

Lastly, this policy aligns Houghton County with best practices used by many counties across Michigan that provide digital parcel and mapping data to external users.

To be clear, this policy does not restrict public access to records under FOIA. Individuals may still request records in the traditional manner. This policy simply governs enhanced access—such as bulk datasets, digital GIS layers, and subscription-style access—which go beyond standard record requests.

I am asking the Board to formally adopt and reaffirm the Enhanced Access to Public Records Policy and approve the associated fee schedule currently in use by the County.

HOUGHTON COUNTY

EQUALIZATION DEPARTMENT



401 E Houghton Avenue
Houghton, MI 49931

Office (906) 482-0250
Fax (906) 482-7238

DATA SHARING AGREEMENT

This agreement is entered into on _____, between the Houghton County Equalization Department, Houghton, Michigan and _____, hereafter referred to as "**Customer**".

The parties, Houghton County Equalization Department and **Customer** agree to the following:

- 1) **Customer** agrees not to sell, redistribute, or sub-license the Houghton County Equalization Department's data in digital format, without the written consent of the Houghton County Equalization Department. All requests for consent to sell, redistribute, or sub-license the Equalization Department's digital data or information must be redirected to the designated Houghton County Freedom of Information Act Coordinator.
- 2) **Customer** may reproduce and redistribute hard copy output of the Houghton County Equalization Department's data in paper and/or other non-digital media.
- 3) **Customer** shall immediately notify the Houghton County Equalization Department in writing of any misuse, misappropriation, or unauthorized disclosure of any confidential information that may come to its attention.
- 4) **No warranty:** The burden for determining "fitness for use" rests with the Customer. Houghton County, its Equalization Department, their elected and appointed officials, employees, representatives and agents, will not be liable in any way for inaccuracy or incompleteness of the data, and as a condition of receiving any data being provided hereunder, the Customer waives and releases any and all claims of any kind or nature for any direct, indirect, special, consequential, exemplary, or other damages.
- 5) **Customer** agrees to indemnify, hold harmless, and defend Houghton County, its Equalization Department, their elected and appointed officials, employees, representatives and agents from any and all claims, damages, liabilities, and expenses arising from the Customer's use of the Houghton County Equalization Department's data.

The Signatory for the **Customer** represents and warrants that they are authorized to execute this document on behalf of the **Customer**.

CUSTOMER

CUSTOMER: _____ DATE: _____

OFFICIAL REPRESENTATIVE(S): _____

TITLE(S): _____

SIGNATURE(S): _____

CONTACT INFORMATION:

PHONE: _____

FAX: _____

EMAIL: _____

MAILING ADDRESS: _____

HOUGHTON COUNTY EQUALIZATION DEPARTMENT

BY ITS DIRECTOR: _____ DATE: _____

SIGNATURE: _____

CONTACT INFORMATION:

PHONE: (906) 482-0250

FAX: (906) 482-7238

EMAIL: equalization@houghtoncounty.net

MAILING ADDRESS: 401 E Houghton Avenue, Houghton, Michigan, 49931

HOUGHTON COUNTY

EQUALIZATION DEPARTMENT



401 E Houghton Avenue
Houghton, MI 49931

Office (906) 482-0250
Fax (906) 482-7238

FEE SCHEDULE (2025-2026)

Record Cards – Digital Records & Old Paper Files	\$2.00 each, w/ sketch \$5.00
Parcel Mapping or Plat Map Copies	\$2.00 each
Alphabetical Roll	\$250.00
Assessment Roll	\$500.00
Custom Exports	\$1500.00 plus \$75/hr
GIS Shape Files (entire county)	\$1800.00 (or .06¢ per parcel)
Compact Disc (CD)	\$10.00 each
16GB USB Flash Drive	\$15.00 each

Data is available in paper and digital formats
(PDF, HTML, Text, CSV, MHT, Rich Text Document, & Image File)

Financial
Policy No. 1102

Enhanced Access to
Public Records

Approved: April 21, 2026
Resolution No. 26-416

1. **PURPOSE:** This policy establishes procedures to provide certain records to the public and establishes a fee schedule for such records as permitted by state statute.
2. **AUTHORITY:**
 - 2.1 Authority to establish rules and regulations in reference to the management of the interest and business concerns of the county is vested with the Gratiot County Board of Commissioners (MCL 46.11(m)).
 - 2.2 The Enhanced Access to Public Records Act enables the Board of Commissioners to provide enhanced access for the inspection, copying, or purchasing of a public record that is not confidential or otherwise exempt by law from disclosure (MCL 15.441 *et. seq.*).
3. **APPLICATION:** This policy applies to all County elected officials, departments, and agencies of Gratiot County.
4. **RESPONSIBILITY:** County elected officials, department heads, agencies, boards, commissions and committees legally responsible for the creation, preparation, ownership, custody, control, maintenance, preservation, guardianship, retention, possession or use of a public record shall select which records may be made public through enhanced access.
5. **DEFINITIONS:**
 - 5.1 ***“Enhanced Access”*** means a public record’s availability for public inspection, purchase or copying by digital means. Enhanced access does not include the transfer of ownership of a public record.
 - 5.2 ***“Geographical Information System (GIS)”*** means an informational unit or network capable of producing customized maps based upon a digital representation of geographical data.
 - 5.3 ***“Operating expenses”*** includes, but is not limited to, the direct cost of creating, compiling, storing, maintaining, processing, upgrading or enhancing information or data in a form available for enhanced access, including the cost of computer hardware and software, systems development, employee time and the actual cost of supplying the information or record in the form requested by a purchaser.
 - 5.4 ***“Person”*** means an individual, corporation, limited liability company, partnership, firm, organization, association, governmental entity, or other legal entity. Person does not include an individual serving a sentence of imprisonment in a state or county correctional facility in this state or any other state, or in a federal correctional facility.

- 5.5 **“Public body”** means Gratiot County government including its officers, employees, agencies, departments, divisions, bureaus, boards, commissions, councils, authorities, or any other associated bodies.
- 5.6 **“Public record”** means a writing prepared, owned, used, in the possession of, or retained by Gratiot County government in the performance of an official function, from the time it is created. Public record does not include computer software.
- 5.7 **“Reasonable fee”** means a charge calculated to enable the County to recover over time only those operating expenses directly related to the County’s provision of enhanced access.
- 5.8 **“Software”** means a set of statements or instructions that when incorporated in a machine-usable medium is capable of causing a machine or device having information processing capabilities to indicate, perform, or achieve a particular function, task, or result.

6. POLICY:

6.1 Authorization.

- 6.1.1 All public bodies are authorized to provide enhanced access for the inspection, copying, or purchasing of a public record that is not confidential or otherwise exempt by law from disclosure (MCL 15.443(1)).
- 6.1.2 The following principles and policies are to be considered when determining which public records are to be made available through enhanced access.
- a. Management principles applied to information resources should be the same as those applied to other governmental resources.
 - b. Elected officials, department heads, agencies, boards, commissions, committees and other County public bodies legally responsible for the creation, preparation, ownership, custody, control, maintenance, preservation, guardianship, retention, possession or use of a public record have the responsibility, authority and accountability for the management of public record information.
 - c. Information resources investments must be driven by legal, programmatic and governmental requirements.
 - d. County government, in trust for the citizens of Gratiot County, has a duty to ensure that ownership of information products and County created intellectual property is protected and maintained.

6.2 Fees.

- 6.2.1 It is the policy of Gratiot County to charge a reasonable fee for providing enhanced access to a public record.

- 6.2.2 It is the policy of Gratiot County to charge a reasonable fee for providing enhanced access to the output from a GIS.
- 6.2.3 Except as otherwise provided by act or statute, the Gratiot County Board of Commissioners shall establish a reasonable fee(s) for each public record made available for enhanced access or for access to the output from a GIS.
- 6.2.4 Except as otherwise provided by act or statute, all persons shall be charged the reasonable fee approved by the Board of Commissioners for enhanced access to a public record or for the output from a GIS.
- 6.2.5 As determined by the County Administrator, access or enhanced access may be furnished without charge or at a reduced charge if a waiver or reduction of fee is in the public interest because access or enhanced access can be considered as primarily benefiting the general public. Examples may include, but are not limited to instances when:
 - a. The information is critical to public health or safety.
 - b. The information is required for non-profit research purposes such as academic or public interest research.
 - c. The information is required to meet legal, programmatic or governmental objectives.
 - d. The information explains the rights, entitlements and/or obligations of individuals.
 - e. The cost of administering the fees would exceed the revenue to be collected.
 - f. The reasonable fee established would have a serious detrimental impact on the financial position of particular groups or classes of users.
 - g. The reasonable fee established would limit the number of users enough to compromise achievement of program or other governmental objectives.

6.3 Disclaimer.

- 6.3.1 Recipients of access or enhanced access receive all information “as is.” The County of Gratiot, its officers, officials, employees, agents, volunteers, contractors, or its public bodies make no warranties of any kind, including but not limited to warranties of accuracy, fitness for a particular purpose or of a recipient’s right of use. Recipients are solely responsible for investigating, resisting litigating, and settling such complaints, including the payment of any damages or costs, unless the Gratiot County Board of Commissioners agrees to participate in the process at the County’s expense.
- 6.3.2 Unless authorized by the Board of Commissioners, no officer, official, employee, agent, volunteer, contractor, or other person or public body may make any representation or warranty on behalf of the County or one of its public bodies.

7. **ADMINISTRATIVE PROCEDURES:** The County Administrator shall be responsible for the development, revision, and implementation of any associated administrative procedures not already stated in this policy.

8. **ADMINISTRATOR AND LEGAL COUNSEL REVIEW:** The County Administrator shall approve all new and amended policies as to substance. County Counsel shall approve all new and amended policies as to legal content. These approvals shall accompany draft policies and amended policies submitted to the Board of Commissioners for consideration.

Ogemaw Co.

Enhanced Access To Public Records Policy

Ogemaw County, Michigan

This policy is established pursuant to the authority of the Enhanced Access to Public Records Act, 1996 P.A. 462.

1. DEFINITIONS

A. "Enhanced Access" means a public record's immediate availability for public inspection, purchase or copying by digital means. Enhanced access does not include the transfer of ownership of a public record.

B. "Geographical Information System" means an informational unit or network capable of producing files, data, documents, images, or customized maps based upon a digital representation of geographical data.

C. "Person" means that term as defined in section 2 of the Freedom of Information Act, Act No. 442 of the Public Acts of 1976, being section 15.232 of the Michigan Compiled Laws.

D. "Public Body" means that term as defined in section 2 of the Freedom of Information Act, Act No. 442 of the Public Acts of 1976, being section 15.232 of the Michigan Compiled Laws.

E. "Public Record" means that term as defined in section 2 of the Freedom of Information Act, Act No. 442 of the Public Acts of 1976, being section 15.232 of the Michigan Compiled Laws.

F. "Software" means that term as defined in section 2 of the Enhanced Access to Public Records Act, Act No. 462 of the Public Acts of 1996, being section 15.442 of the Michigan Compiled Laws.

2. AUTHORIZATION

A. Pursuant to 1996 P.A. 462, all Ogemaw County government public bodies may provide enhanced access for the inspection, copying, or purchasing of a public record that is not confidential or otherwise exempt by law from disclosure. [Sec. 3(1)(a); Sec. 3(3)].

B. This policy does not require a public body to provide enhanced access to any specific public record. [Sec. 3(4)].

C. County elected officials, department heads, agencies, boards, commissions and councils legally responsible for the creation, preparation, ownership, custody, control,

maintenance, preservation, guardianship, retention, possession or use of a public record shall select which public records may be made available through enhanced access.

D. Principles and policies to be considered in determining which public records shall be made available through enhanced access include, but are not limited to the following:

1. Management principles applied to information resources should be the same as those applied to other governmental resources.

2. Elected officials, department heads, agencies, boards, commissions, councils and other county public bodies legally responsible for the creation, preparation, ownership, custody, control, maintenance, preservation, guardianship, retention, possession or use of a public record have the responsibility, authority and accountability for the management of public record information.

3. Information resources investments must be driven by legal, programmatic and governmental requirements.

4. Ogemaw County government, in trust for the people of Ogemaw County, has a duty to ensure ownership of information procedures and that county created intellectual property is protected and maintained.

3. FEES

A. It is the policy of Ogemaw County to charge a reasonable fee for providing enhanced access to a public record. [Sec. 3(1)(b)]

B. It is the policy of Ogemaw County to charge a reasonable fee for providing access to:

(i) A geographical information system.

(ii) The output from a geographical information system.

C. "Reasonable fee" means a charge calculated to enable Ogemaw County to recover, over time, only those operating expenses directly related to the public body's provision of enhanced access.

D. "Operating expenses" includes, but is not limited to, a public body's direct cost of creating, compiling, storing, maintaining, processing, upgrading, or enhancing information or data in a form available for enhanced access, including the cost of computer hardware and software, systems development, employee time, and the actual cost of supplying the information or record in the form requested by the purchaser.

E. Except as otherwise provided by act or statute, Ogemaw County's Budget & Finance Committee shall establish a proposed reasonable fee(s) for each public record made available for enhanced access or for access to a geographical information system or the output from a geographical information system. The proposed fee(s) shall be presented to and approved by the Ogemaw County Commission before they shall be effective.

F. Except as otherwise provided by act or statute, all persons shall be charged the reasonable fee approved by the Ogemaw County Commission for enhanced access to a public record or for access to a geographical information system or the output from a geographical information system.

G. A public body may furnish access or enhanced access, without charge or at a reduced charge, if the public body determines that a waiver or reduction of fees is in the public interest because access or enhanced access can be considered as primarily benefiting the general public. Examples may include, but are not limited to, instances when:

1. The information is critical to public health or safety;
2. The information is required for non-profit research purposes such as academic or public interest research;
3. The information is required to meet legal, programmatic or governmental objectives;
4. The information explains the rights, entitlements and/or obligations of individuals;
5. The cost of administering the fees would exceed the revenue to be collected;
6. The reasonable fees established would have a serious detrimental impact of the financial position of particular groups or classes of users;
7. The reasonable fee established would limit the number of users enough to compromise achieving program or other governmental objectives.

H. Submission of Request. All requests must be submitted in writing by the requestor. Writings include requests submitted by facsimile, electronic mail, or other electronic means.

I. Withdrawal of Request. All withdraw of requests must be submitted in writing by the requestor. Writings include requests submitted by facsimile, electronic mail or other electronic means.

J. Waiver or fee reductions shall be decided by the elected official, department head, agency, board, commission, council other county public body legally responsible for the creation, preparation, ownership, custody, control, maintenance, preservation, guardianship, retention, possession, or use of the public record(s) in question.

4. DISCLAIMER

A. Recipients of access or enhanced access receive all information "AS IS". The County of Ogemaw, its officers, officials, employees, agents, volunteers, contractors or its public bodies, make no warranties of any kind, including but not limited to warranties of accuracy, fitness for a particular purpose, or of a recipient's right of use. Recipients are solely responsible

for investigating, resisting, litigating and settling such complaints, including the payment of any damages or costs.

B. No officer, official, employee, agent, volunteer, contractor or other person or public body may make any representation or warranty on behalf of the County or one of its public bodies.

APPROVED AS TO FORM AND CONTENT

LaDonna A. Schultz (P48924)

Ogemaw County Prosecuting Attorney

ADOPTED: 05-25-2006

Eaton Co.

ENHANCED ACCESS TO PUBLIC RECORDS ACT

Act 462 of 1996

AN ACT to authorize public bodies to provide enhanced access to certain public records and to impose certain fees for providing that enhanced access; to regulate enhanced access to certain public records; and to authorize public bodies to establish and impose fees for the use of geographical information systems.

History: 1996, Act 462, Imd. Eff. Dec. 26, 1996 .

The People of the State of Michigan enact:

15.441 Short title. [M.S.A. 4.1803(1)]

Sec. 1. This act shall be known and may be cited as the "enhanced access to public records act".

History: 1996, Act 462, Imd. Eff. Dec. 26, 1996 .

15.442 Definitions. [M.S.A. 4.1803(2)]

Sec. 2. As used in this act: (a) "Enhanced access" means a public record's immediate availability for public inspection, purchase, or copying by digital means. Enhanced access does not include the transfer of ownership of a public record.

(b) "Geographical information system" means an informational unit or network capable of producing customized maps based on a digital representation of geographical data.

(c) "Operating expenses" includes, but is not limited to, a public body's direct cost of creating, compiling, storing, maintaining, processing, upgrading, or enhancing information or data in a form available for enhanced access, including the cost of computer hardware and software, system development, employee time, and the actual cost of supplying the information or record in the form requested by the purchaser.

(d) "Person" means that term as defined in section 2 of the freedom of information

act, 1976 PA 442, MCL 15.232.

(e) "Public body" means that term as defined in section 2 of the freedom of information act, 1976 PA 442, MCL 15.232.

(f) "Public record" means that term as defined in section 2 of the freedom of information act, 1976 PA 442, MCL 15.232.

(g) "Reasonable fee" means a charge calculated to enable a public body to recover over time only those operating expenses directly related to the public body's provision of enhanced access.

(h) "Software" means a set of statements or instructions that when incorporated in a machine-usable medium is capable of causing a machine or device having information processing capabilities to indicate, perform, or achieve a particular function, task, or result.

(i) "Third party" means a person who requests a geographical information system or output from a geographical information system under this act. However, third party does not include a person for whom a fee authorized under this act is waived in accordance with an intergovernmental agreement described in section 3.

History: 1996, Act 462, Imd. Eff. Dec. 26, 1996 ;—Am. 1998, Act 550, Imd. Eff. Jan. 22, 1999 .

15.443 Enhanced access to public record; powers of public body; collection of fee from third party; sharing access among public bodies; availability of public record; adoption of policy; specific public record. [M.S.A. 4.1803(3)]

Sec. 3. (1) In accordance with this act, a public body may do all of the following: (a) Upon authorization of the governing body of the public body, provide enhanced access for the inspection, copying, or purchasing of a public record that is not confidential or otherwise exempt by law from disclosure.

(b) Subject to subsections (2) and (3), charge a reasonable fee established by the

public body's governing body for providing enhanced access.

(c) Charge a reasonable fee established by the public body's governing body for providing access to either of the following: (i) A geographical information system.

(ii) The output from a geographical information system.

(d) Provide another public body with access to or output from its geographical information system for the official use of that other public body, without charging a fee to that other public body, if the access to or output from the system is provided in accordance with a written intergovernmental agreement that contains all of the following: (i) A statement specifying that the public body receiving access to or output from the system without charge is prohibited from providing access to the system's output to a third party unless that public body does both of the following: (A) Collects from the third party a fee described in subsection (2), or waives that fee in accordance with the written terms of the intergovernmental agreement.

(B) Conveys to the providing public body that portion of any fee collected under subsection (2) that is directly attributable to the operating expenses of the providing public body in furnishing the output from the system to the third party.

(ii) A statement specifying the public purpose for which access to or output from the system is being provided.

(iii) A statement specifying the portion of any fee collected under subsection (2) and collected from a third party that the receiving public body shall convey to the providing public body.

(2) A public body that receives access to or output from a system under an intergovernmental agreement described in subsection (1) may collect from a third party to whom it provides access to the output from the system under this act a reasonable fee that includes both of the following: (a) An amount that enables the public body providing access to or output from its system to recover over time its

operating expenses directly related to providing access to output from its system to a third party.

(b) An amount that enables the receiving public body to recover over time its operating expenses directly related to providing to a third party access to or output from its system.

(3) The language of this act relating to the sharing of access to or output from systems among public bodies shall be liberally construed to facilitate the sharing of access to and output from systems without financial detriment to the public bodies.

(4) Access to or output from a geographical information system shall be made available only in accordance with subsections (1), (2), and (3). Except as otherwise provided in subsections (1), (2), and (3), this act does not limit the inspection and copying of a public record pursuant to the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246. This section does not apply to public records prepared under an act or statute specifically authorizing the sale of those public records to the public, or where the amount of the fee for providing a copy of the public record is otherwise specifically provided by an act or statute.

(5) Before providing enhanced access to a member of the general public, a public body that elects to provide enhanced access shall adopt an enhanced access policy that complies with this act.

(6) This act does not require a public body to provide enhanced access to a specific public record if that public body has not established an enhanced access policy in accordance with subsection (5) with respect to that specific public record.

History: 1996, Act 462, Imd. Eff. Dec. 26, 1996 ;—Am. 1998, Act 550, Imd. Eff. Jan. 22, 1999 .

15.444 Elected or appointed individual; ownership interest or compensation from sold information; prohibition. [M.S.A. 4.1803(4)]

Sec. 4. (1) An individual elected or appointed to a board or governing body of a city,

village, township or county shall not have an ownership interest in, or accept compensation from, a person who sells information that is obtained from a public record of that city, village, township, or county.

(2) This section does not apply to compensation accepted from a public body.

History: 1996, Act 462, Imd. Eff. Dec. 26, 1996 .

15.445 Review by joint committee. [M.S.A. 4.1803(5)]

Sec. 5. Three years after the effective date of this act, a bipartisan joint committee of 3 members of each house of the legislature shall review the operations of this act and recommend appropriate changes. The members of the house of representatives shall be appointed by the speaker of the house of representatives. The members of the senate shall be appointed by the majority leader of the senate.

History: 1996, Act 462, Imd. Eff. Dec. 26, 1996 .

Tri-County Public Defenders
Profit & Loss Detail
April 2026

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Ordinary Income/Expense									
Income									
42000 · State Income	04/20/2026	Deposit	Tri-County Public De...	March, 2026 ...			10000 · TCPD ...	70,880.55	70,880.55
Total 42000 · State Income								70,880.55	70,880.55
Total Income								70,880.55	70,880.55
Expense									
51000 · Salaries & Wages									
General Journal	04/10/2026	25-22		Bi-weekly pay...			-SPLIT-	23,165.61	23,165.61
General Journal	04/22/2026	25-23		Bi-weekly pay...			-SPLIT-	23,693.69	46,859.30
Total 51000 · Salaries & Wages								46,859.30	46,859.30
52000 · Payroll Taxes									
General Journal	04/10/2026	25-22		Bi-weekly pay...			51000 · Salarie...	1,772.16	1,772.16
General Journal	04/22/2026	25-23		Bi-weekly pay...			51000 · Salarie...	1,812.56	3,584.72
Total 52000 · Payroll Taxes								3,584.72	3,584.72
53000 · Employee Benefits									
53100 · Health Insurance									
Check	04/10/2026	EFT	Blue Cross Blue Shi...				10000 · TCPD ...	8,077.32	8,077.32
Total 53100 · Health Insurance								8,077.32	8,077.32
53201 · Life and disability Ins.									
Check	04/15/2026	EFT	UNUM				10000 · TCPD ...	1,021.97	1,021.97
Total 53201 · Life and disability Ins.								1,021.97	1,021.97
Total 53000 · Employee Benefits								9,099.29	9,099.29
56000 · Mileage									
Check	04/07/2026	4395	David Gemignani	1140 miles @...			10000 · TCPD ...	826.50	826.50
Check	04/07/2026	4396	Cameron Herrington	830 miles @ ...			10000 · TCPD ...	601.75	1,428.25
Check	04/07/2026	4397	Joshua Malkonen	1,010 miles ...			10000 · TCPD ...	732.25	2,160.50
Check	04/07/2026	4398	Mandy Daniels	210 miles @ ...			10000 · TCPD ...	152.25	2,312.75
Total 56000 · Mileage								2,312.75	2,312.75
58000 · Direct Case Costs									
58020 · Criminal History Report									
Check	04/01/2026	EFT	Michigan State Police	ICHAT/edwar...			10000 · TCPD ...	10.00	10.00
Check	04/02/2026	EFT	Michigan State Police	ICHAT/cody r...			10000 · TCPD ...	10.00	20.00
Check	04/08/2026	EFT	Michigan State Police	ichab/benjami...			10000 · TCPD ...	10.00	30.00
Check	04/20/2026	EFT	Michigan State Police	ichab/james b...			10000 · TCPD ...	40.00	40.00
Check	04/23/2026	EFT	Michigan State Police	Michelle Mick...			10000 · TCPD ...	10.00	50.00
Check	04/23/2026	EFT	Michigan State Police	David Harvey ...			10000 · TCPD ...	10.00	60.00

Tri-County Public Defenders
Profit & Loss Detail
April 2026

Type	Date	Num	Name	Memo	Class	Cir	Split	Amount	Balance
Check	04/24/2026	EFT	Michigan State Police	ichal/Leah Ha...			10000 · TCPD ...	10.00	70.00
Check	04/29/2026	EFT	Michigan State Police	ICHAT/Steve...			10000 · TCPD ...	10.00	80.00
Check	04/30/2026	EFT	Michigan State Police	ICHATfor Willi...			10000 · TCPD ...	10.00	90.00
Total 58020 · Criminal History Report								90.00	90.00
58050 · Transcripts									
Check	04/10/2026	4401	LeAnn A. Pulda	PVH part 1			10000 · TCPD ...	41.40	41.40
Check	04/10/2026	4401	LeAnn A. Pulda	PVH part 2			10000 · TCPD ...	74.70	116.10
Check	04/20/2026	4411	Delaney Ruotsala	People v. Nic...			10000 · TCPD ...	46.80	162.90
Check	04/20/2026	4411	Delaney Ruotsala	People v. Jam...			10000 · TCPD ...	26.10	189.00
Check	04/20/2026	4411	Delaney Ruotsala	People v. Tim...			10000 · TCPD ...	18.00	207.00
Check	04/20/2026	4411	Delaney Ruotsala	People v. Ant...			10000 · TCPD ...	36.00	243.00
Check	04/28/2026	4432	LeAnn A. Pulda	People v. Mar...			10000 · TCPD ...	23.40	266.40
Total 58050 · Transcripts								266.40	266.40
58054 · Service of Process									
Check	04/24/2026	4429	Daron Kari	Re: Grady Ka...			10000 · TCPD ...	105.00	105.00
Total 58054 · Service of Process								105.00	105.00
Total 58000 · Direct Case Costs									
65100 · Internet and Fax Line								461.40	461.40
Check	04/20/2026	4408	Charter Communica...				10000 · TCPD ...	208.25	208.25
Total 65100 · Internet and Fax Line								208.25	208.25
65200 · Website									
Check	04/10/2026	4402	Opus Web Technolo...	website fee mo.			10000 · TCPD ...	75.00	75.00
Check	04/28/2026	4430	Opus Web Technolo...				10000 · TCPD ...	75.00	150.00
Total 65200 · Website								150.00	150.00
66200 · Office Supplies/Expenses									
Check	04/20/2026	4410	Quill	Invoice #4851...			10000 · TCPD ...	201.02	201.02
Check	04/20/2026	4405	Quill	VOID:		X	10000 · TCPD ...	0.00	201.02
Check	04/23/2026	EFT	Amazon Marketplace	sound machin...			10000 · TCPD ...	10.59	211.61
Total 66200 · Office Supplies/Expenses								211.61	211.61
66210 · Postage									
Check	04/10/2026	4399	USPS	stamps			10000 · TCPD ...	568.00	568.00
Total 66210 · Postage								568.00	568.00
66500 · Repairs and Maintenance									
Check	04/10/2026	4400	A+ Pest Management	monthly spray...			10000 · TCPD ...	42.00	42.00
Check	04/23/2026	4428	Jason Hereford	36 hrs @\$32/hr			10000 · TCPD ...	1,152.00	1,194.00

Tri-County Public Defenders Profit & Loss Detail

April 2026

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
66540 · Covid Cleaning & Supplies									
Total 66520 · Cleaning/Janitorial								1,194.00	1,194.00
Check	04/10/2026	4404	Office Express UP	Service dates:...			10000 · TCPD ...	630.00	630.00
Total 66540 · Covid Cleaning & Supplies									
Total 66500 · Repairs and Maintenance									
66571 · Computer backup, remote service									
Check	04/10/2026	4403	UP And Running	Invoice #4633...			10000 · TCPD ...	1,329.00	1,329.00
Total 66571 · Computer backup, remote service									
67000 · Professional Fees									
67100 · Accounting fees & payroll exp									
Check	04/10/2026	EFT	Paychex Fees				10100 · TCPD ...	196.35	196.35
Check	04/24/2026	EFT	Paychex Fees				10100 · TCPD ...	196.35	392.70
Total 67100 · Accounting fees & payroll exp									
Total 67000 · Professional Fees									
67500 · Rent Expense									
67510 · Building Rent									
Check	04/01/2026	4387	David Gemignani	April 2026 rent			10000 · TCPD ...	2,500.00	2,500.00
Total 67510 · Building Rent									
67525 · Copier Lease & Maintenance Cont									
Check	04/20/2026	4409	Phoenix Funding	lease on 1 co...		X	10000 · TCPD ...	179.47	179.47
Check	04/20/2026	4412	OPG	VOID:		X	10000 · TCPD ...	0.00	179.47
Check	04/20/2026	4413	OPG	VOID:		X	10000 · TCPD ...	0.00	179.47
Check	04/20/2026	4414	OPG	VOID:		X	10000 · TCPD ...	0.00	179.47
Check	04/20/2026	4415	OPG	VOID:		X	10000 · TCPD ...	0.00	179.47
Check	04/20/2026	4416	OPG	VOID:		X	10000 · TCPD ...	0.00	179.47
Check	04/20/2026	4417	OPG	VOID:		X	10000 · TCPD ...	0.00	179.47
Check	04/20/2026	4418	OPG	VOID:		X	10000 · TCPD ...	0.00	179.47
Check	04/20/2026	4419	OPG	VOID:		X	10000 · TCPD ...	0.00	179.47
Check	04/20/2026	4420	OPG	VOID:		X	10000 · TCPD ...	0.00	179.47
Check	04/20/2026	4421	OPG	VOID:		X	10000 · TCPD ...	0.00	179.47
Check	04/20/2026	4422	OPG	VOID:		X	10000 · TCPD ...	0.00	179.47
Check	04/20/2026	4423	OPG	VOID:		X	10000 · TCPD ...	0.00	179.47
Check	04/20/2026	4424	OPG	VOID:		X	10000 · TCPD ...	0.00	179.47
Check	04/20/2026	4425	OPG	VOID:		X	10000 · TCPD ...	0.00	179.47
Check	04/20/2026	4426	OPG	VOID:		X	10000 · TCPD ...	0.00	179.47
Check	04/20/2026	4427	OPG	VOID:		X	10000 · TCPD ...	0.00	179.47
Total 67525 · Copier Lease & Maintenance Cont									

Tri-County Public Defenders
Profit & Loss Detail
April 2026

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
67700 - Cell phone reimbursement									
Total 67500 - Rent Expense								2,679.47	2,679.47
Check	04/01/2026	4388	David Gemignani	4/26 phone re...			10000 - TCPD ...	40.00	40.00
Check	04/01/2026	4389	Ann Harris	4/26 cell ph re...			10000 - TCPD ...	40.00	80.00
Check	04/01/2026	4390	Cameron Herrington	4/26 cell phon...			10000 - TCPD ...	40.00	120.00
Check	04/01/2026	4391	Joshua Makkonen	4/26 cell ph re...			10000 - TCPD ...	40.00	160.00
Check	04/01/2026	4392	Taryn C. Clisch	4/26 cell ph re...			10000 - TCPD ...	40.00	200.00
Check	04/01/2026	4393	Mandy Daniels	4/26 cell ph re...			10000 - TCPD ...	40.00	240.00
Check	04/01/2026	4394	Michelle A. Clisch	4/26 cell ph re...			10000 - TCPD ...	40.00	280.00
Total 67700 - Cell phone reimbursement									
								280.00	280.00
68500 - Utilities									
68510 - Electric									
Check	04/20/2026	4407	UPPCO				10000 - TCPD ...	250.43	250.43
Total 68510 - Electric									
								250.43	250.43
68520 - Gas									
Check	04/28/2026	4431	Semco				10000 - TCPD ...	170.88	170.88
Total 68520 - Gas									
								170.88	170.88
68550 - Water and Sewer									
Check	04/20/2026	4406	City of Houghton				10000 - TCPD ...	27.93	27.93
Total 68550 - Water and Sewer									
								27.93	27.93
Total 68500 - Utilities									
								449.24	449.24
70000 - Attorney Training									
Deposit	04/28/2026		Tri-County Public De...	Training reim...			10000 - TCPD ...	-260.00	-260.00
Total 70000 - Attorney Training									
								-260.00	-260.00
Total Expense									
								70,149.73	70,149.73
Net Ordinary Income									
								730.82	730.82
Net Income									
								730.82	730.82



HOUGHTON COUNTY FAIR

1500 Birch Street, Hancock, MI 49930

Phone (906)482-6200

www.houghtoncountyfair.com

houghtoncountyfair@hotmail.com

Rec'd 5/4/26

Houghton County Board of Commissioners
Houghton County Courthouse
401 East Houghton Avenue
Houghton, MI 49931

April 27, 2026

INVOICE:

The Houghton County Fair Board of Directors is very appreciative of your generous sponsorship of the 2026 Houghton County Fair.

Amount Due: \$10,000.00

BOC approved / denied
at May Mtg.

Sincerely,

Carol Saari

Carol Saari
Fair Manager
Houghton County Fair

101-269-815.000

The Houghton County Fair Association is classified as an IRS 501©3, federal tax-exempt ID is 38-2466952.

Request to add additional coverage to County Vehicle

While the warranty itself was not originally included as a budgeted item, the cost remains within the approved budget. At this time, we are requesting approval to obtain additional coverage for the vehicle.

Although the warranty may be added at a later date prior to the expiration of the initial coverage period, we have been advised that the cost will increase at that time due to the vehicle's age and mileage.

Keweenaw Chevrolet GMC

1705 Memorial Rd
Houghton
MI, 49931

2026 Chevrolet Equinox - **STERLING GRAY METALLIC**
260442

County Of Houghton
+1(906) 370-8014

F&I Product Menu

Selling Price: \$34,799.00
Customer Cash: \$0.00

Bundle 1	Bundle 2	Bundle 3	Pack 4
<p>NAC VSC Pinnacle 84 mo 100000 mi \$100 Disappearing Deductible Comp Mechanical Electrical Breakdown Coverage</p> <p>NAC Complete Protection NAC Complete 84 mo 999999 mi \$0/Deductible Includes TW, PDR, WS, KEY & Roadside</p> <p>CLAJET Clajet Appearance - New 84 mo 999999 mi \$0 Interior & Exterior protection from harmful elements.</p> <p>Diamond Fusion Diamon Fusion Repair & Replacement - New 60 mo 999999 mi \$0 Repair/Replacement Windshield Coverage.</p>	<p>NAC VSC Pinnacle 84 mo 100000 mi \$100 Disappearing Deductible Comp Mechanical Electrical Breakdown Coverage</p> <p>NAC Complete Protection NAC Complete 84 mo 999999 mi \$0 Deductible Includes TW, PDR, WS, KEY & Roadside</p> <p>CLAJET Clajet Appearance - New 84 mo 999999 mi \$0 Interior & Exterior protection from harmful elements.</p>	<p>NAC VSC Pinnacle 84 mo 100000 mi \$100 Disappearing Deductible Comp Mechanical Electrical Breakdown Coverage</p> <p>NAC Complete Protection NAC Complete 84 mo 999999 mi \$0 Deductible Includes TW, PDR, WS, KEY & Roadside</p>	<p>NAC VSC Pinnacle 84 mo 100000 mi \$100 Disappearing Deductible Comp Mechanical Electrical Breakdown Coverage</p>
<input type="checkbox"/> \$40,539.00 One Pay	<input type="checkbox"/> \$39,840.00 One Pay	<input type="checkbox"/> \$38,841.00 One Pay	<input type="checkbox"/> \$37,617.00 One Pay

14,023
BUFFER-TO-BUFFER
Extended Coverage

The payment calculations and optional value added products listed above are estimates. Please refer to the specific retail installment contract, lease agreement, and/or product contract for exact coverages, exclusions and limitations. The purchase of any products is not required to obtain financing, purchase or lease a vehicle, or purchase other products.



WELCOME LETTER

Dear Houghton County Board of Commissioners,

Thank you for being a KEDA member. Whether you are newly joining our organization or continuing your support, we are grateful to have you as part of a strong network of leaders, businesses, and community partners working together to grow and strengthen economic development in the Keweenaw.

Your membership plays an important role in advancing this work. Through KEDA, members help support business growth, community vitality, and the collaborative efforts that make our region a great place to live, work, and invest. We value the diverse perspectives and commitment our members bring to these shared goals.

As a member, you are featured on our website, have access to digital badges to showcase your support online, and are invited to connect with fellow members through events and activities held throughout the year. Enclosed, you will also find your membership plaque, a visible way to display your commitment to local growth, innovation, and collaboration.

Thank you for your continued investment in the Keweenaw's economic future. We look forward to working with you in the year ahead.

Sincerely,



Jeff Ratcliffe
Executive Director





About Us.

Vision

We are a community driven by our leaders to be the best at utilizing our technology, education, and business assets to build a diverse economic base that leverages and develops the unique strengths of each county and its people.

Mission

Engage community leadership to start, retain, grow, and attract companies that will increase the prosperity of the region through a holistic and collaborative strategy that builds on the assets and opportunities present in the region.

Goals

- Foster Business Growth
- Improve Infrastructure
- Revitalize Our Communities
- Develop and Attract Talent
- Enhance Cultural & Recreational Opportunities