Outlook

Re: Resolution Review Request

From Nolan Miles <nolan.miles@houghtoncounty.gov>
Date Thu 10/8/2026 11:55 AM
To Chelsea Rheault <chelsea@houghtoncounty.gov>
Cc Board of Commissioners <boc@houghtoncounty.net>

So here is my general summary of the bill and the situation that developed leading to its creation.

Some County's (such as Schoolcraft) have special Lake Level Assessments where landowners are taxed annually to cover the costs associated with maintaining and operating the lake levels. In some cases, the State of Michigan (DNR) owns land around the lakes, and is responsible for paying their proportional share of those taxes. Currently the State of Michigan issues a PILT (payment in lieu of taxes) for its share of all its property taxes within the County, and doesn't pay the Lake Level Assessment taxes directly.

This Bill brings to light that those PILT funds don't adequately cover or account for the increased costs and state responsibility of the Lake Level Assessments and seeks to correct the States underpayment and correct the inequality in tax burden. The main goal seems to try and ensure that counties and townships do not lose PILT revenue to cover lake level assessments.

Please double check my knowledge, but it's my understanding that we **don't** currently have any lake level special assessments within the County. The minimal cost associated with dam operations is cover by my department's budget/salary.

Because of that, I don't see us being directly affected by this bill. On the surface it seems appropriate to support, but I don't have an educated background in the current PILT funds to say what is fair vs what is inequality. I also haven't done a comprehensive look into GIS to see how much if any land around our 3 controlled lakes is owned by the DNR. All things considered for our County we won't be affected by this one way or the other.

I hope that helps, if you have any other questions, please don't hesitate to reach out.

Thanks,

Nolan Miles
Houghton County Drain Commissioner

From: Chelsea Rheault <chelsea@houghtoncounty.gov>
Sent: Tuesday, October 6, 2026 4:01 PM
To: Nolan Miles <nolan.miles@houghtoncounty.gov>
Cc: Board of Commissioners <boc@houghtoncounty.net>
Subject: Re: Resolution Review Request

Thank you, Nolan!

CHELSEA RHEAULT, MBA
Houghton County
Administrator
(906) 482-8307
chelsea@houghtoncounty.gov
www.houghtoncounty.net
401 E Houghton Ave
Houghton, MI 49931

Book time to meet with me

From: Nolan Miles <nolan.miles@houghtoncounty.gov>
Sent: Monday, October 5, 2026 3:59 PM
To: Chelsea Rheault <chelsea@houghtoncounty.gov>
Cc: Board of Commissioners <boc@houghtoncounty.net>
Subject: Re: Resolution Review Request

I'll review this further to get more familiar with the bill, and provide the board with my comments by the end of the week.

Thanks,

Nolan Miles
Houghton County Drain Commissioner

From: Chelsea Rheault <chelsea@houghtoncounty.gov>
Sent: Friday, October 2, 2026 8:23 AM
To: Nolan Miles <nolan.miles@houghtoncounty.gov>
Cc: Board of Commissioners <boc@houghtoncounty.net>
Subject: Resolution Review Request

Hi Nolan,

The BOC received the attached resolution for Lake Level Assessments, and are wondering if you would be able to review this and make a recommendation on if the BOC should consider adopting the resolution in Houghton County.

Have a good weekend!

CHELSEA RHEAULT, MBA
Houghton County
Administrator
(906) 482-8307
chelsea@houghtoncounty.gov
www.houghtoncounty.net
401 E Houghton Ave
Houghton, MI 49931

Book time to meet with me

Nettleton <mnettleton@algercounty.gov>; Jerry Doucette <Jerrydoucette@charter.net>; Carl Nykanen <snykanen@jamadots.com>; Dan Young <nanyoung@chartermi.net>; Mike Patrick <mjp49719@gmail.com>; Joe Stevens <commissionerstevens@dickinsoncountymi.gov>; Craig Reiter <gullivercraig@gmail.com>
Subject: Fwd: Resolution in Support of House Bill 6105

CAUTION: This email originated from outside the organization of Houghton County. Exercise **EXTREME** caution when opening external attachments or links from unknown senders.

Good afternoon. Attached, please find a copy of the Resolution passed by Schoolcraft County re: PILT Payments.

---------- Forwarded message ---------
From: **Craig Reiter** <gullivercraig@gmail.com>

Our board passed this last night. Without this passage, counties' PILT payments will be reduced by the amount that is paid for the DNR lake level assessments for state-owned lands.
Thanks, Craig

Craig A Reiter
Schoolcraft County Commissioner, district 1
PO Box 87, Gulliver, MI 49840
906-450-3822

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Tracy Lektzian
Employee Relations
Office Manager
Upper Peninsula Commission for Area Progress (UPCAP)
P.O. Box 606
Escanaba, MI 49829
(906) 786-4701 ~ FAX (906) 786-5853
For more information, Dial 2-1-1 or visit: www.upcap.org



Resolution in Support of House Bill 6105 (Lake Level Assessment Funding Reform)

WHEREAS, Schoolcraft County administers lake level special assessment districts under Part 307 of the Natural Resources and Environmental Protection Act; and

WHEREAS, the State of Michigan, through the Department of Natural Resources (DNR), is responsible for paying its proportional share of lake level assessments for state-owned lands; and

WHEREAS, the current Payment in Lieu of Taxes (PILT) formula does not provide sufficient funding for the State's required lake level obligations, resulting in repeated shortfalls that shift costs onto local taxpayers; and

WHEREAS, counties across Michigan have raised concerns that the State's underpayment creates an unfunded mandate and places an unfair financial burden on local lake level districts; and

WHEREAS, House Bill 6105, sponsored by Representative Kunse, would correct this inequity by ensuring the State fully funds its statutory lake level responsibilities; and

WHEREAS, the Michigan Association of Counties (MAC) has identified HB 6105 as a priority fix needed to protect county budgets and prevent local taxpayers from subsidizing State obligations;

NOW, THEREFORE, BE IT RESOLVED, that the Schoolcraft County Board of Commissioners hereby expresses its full support for House Bill 6105 and urges the Michigan Legislature to enact this corrective legislation without delay; and

BE IT FURTHER RESOLVED, that copies of this resolution shall be transmitted to Representative Dave Prestin, Senator Ed McBroom, the Michigan Association of Counties, and the Governor's Office; and

BE IT FURTHER RESOLVED, that Schoolcraft County encourages swift legislative action to ensure fair, predictable, and fully funded lake level assessments for all Michigan counties.

Adopted this ___ day of _____, 2026.

Schoolcraft County Board of Commissioners

District 1 – _____

District 2 – _____

District 3 – _____

District 4 – _____

District 5 – _____

COUNTY OF HOUGHTON

RESOLUTION IN SUPPORT OF HOUSE BILL #6105 (LAKE LEVEL ASSESSMENT FUNDING REFORM)

RESOLUTION #2026-31

WHEREAS, Houghton County administers lake level special assessment districts under Part 307 of the Natural Resources and Environmental Protection Act; and

WHEREAS, the State of Michigan, through the Department of Natural Resources (DNR), is responsible for paying its proportional share of lake level assessments for state-owned lands; and

WHEREAS, the current Payment in Lieu of Taxes (PILT) formula does not provide sufficient funding for the State's required lake level obligations, resulting in repeated shortfalls that shift costs onto local taxpayers; and

WHEREAS, counties across Michigan have raised concerns that the State's underpayment creates an unfunded mandate and places an unfair financial burden on local lake level districts; and

WHEREAS, House Bill 6105, sponsored by Representative Kunse, would correct his inequity by ensuring the State fully funds its statutory lake level responsibilities; and

WHEREAS, the Michigan Association of Counties (MAC) has identified HB 6105 as a priority fix needed to protect county budgets and prevent local taxpayers from subsidizing State obligations;

NOW, THEREFORE, BE IT RESOLVED, that the Houghton County Board of Commissioners hereby expresses its full support for House Bill 6105 and urges the Michigan Legislature to enact this corrective legislation without delay; and

BE IT FURTHER RESOLVED, that copies of this resolution shall be transmitted to Representative Dave Prestin, Senator Ed McBroom, the Michigan Association of Counties, and the Governor's Office; and

BE IT FURTHER RESOLVED, that Houghton County encourages swift legislative action to ensure fair, predictable, and fully funded lake level assessments for all Michigan counties.

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes:

No:

Absent: None.

Motion Carried.

RESOLUTION DECLARED ADOPTED.

_____
Thomas Tikkanen, Chairman
Houghton County Board of Commissioners

_____
Date

I, Jennifer Kelly, County Clerk of Houghton County, do hereby certify and set my seal to the above Resolution as adopted November 10, 2026, at the Houghton County Courthouse, 401 East Houghton Avenue, Houghton, MI 49931.

_____
Jennifer Kelly
Houghton County Clerk

Outlook

November Monthly BOC Meeting

From Jaikob Djerf <jaikob@houghtoncounty.gov>
Date Mon 11/2/2026 9:35 PM
To Agenda <agenda@houghtoncounty.gov>

Hello,

Can I be added to the agenda for the November monthly meeting? I have an amended apportionment report to present.

Thank you,

Jaikob Djerf

Equalization Director
Houghton County
906-482-0250
equalization@houghtoncounty.gov
jaikob@houghtoncounty.gov

Outlook

Agenda item

From Joel Keranen <joel.keranen@houghtoncounty.gov>
Date Thu 11/5/2026 9:34 AM
To Chelsea Rheault <chelsea@houghtoncounty.gov>

Can you please add to the agenda for Tuesday's meeting sale of the Sharon Avenue property.

Joel
Get Outlook for iOS

Outlook

POAM Negotiations - Tentative Agreement Reached

From Chelsea Rheault <chelsea@houghtoncounty.gov>
Date Tue 11/3/2026 1:37 PM
To Board of Commissioners <boc@houghtoncounty.net>
Cc Josh Saaranen <jsaaranen@houghtonsheriff.com>

Good afternoon Commissioners,

I wanted to provide a brief update regarding today's negotiations with POAM.

I am pleased to report that **a tentative agreement has been reached** between Houghton County and POAM. The agreement includes the following:

- **Wage Increases:** Across-the-board increases of 6%, 7%, and 8% over the three-year contract, with the first-year increase retroactive to October 1, 2026.
- **Sergeant Classification:** Establishment of separate Pre-2014 and Post-2014 Sergeant wage classifications, with the Post-2014 rate set 3% higher than the Pre-2014 rate. This is already in place for the Deputy and Corrections positions.
- **Cash-in-Lieu Payments:** Updated contract language to establish cash-in-lieu payments at 40% of the current year's premium cost for the County's core health insurance plan, replacing the outdated 2010 premium reference.

POAM representatives will be presenting the tentative agreement to their membership for consideration, with the intention of holding a ratification vote by **Friday, November 6, 2026.**

Provided the agreement is ratified by POAM membership, it will be brought before the Board of Commissioners at its next regular meeting for final consideration and approval.

I will provide an additional update once the membership vote has been completed.

Thank you!

Resolution # 26-32

RESOLUTION ADOPTING COLLECTIVE BARGAINING AGREEMENT
BETWEEN
THE COUNTY OF HOUGHTON AND THE HOUGHTON COUNTY SHERIFF
AND THE
HOUGHTON COUNTY DEPUTY SHERIFF'S ASSOCIATION
AFFILIATED WITH THE
POLICE OFFICERS ASSOCIATION OF MICHIGAN

WHEREAS the Houghton County Deputy Sheriff's Association affiliated with the Police Officers Association of Michigan (POAM) is recognized by the Michigan Employment Relations Commission and the County of Houghton as the exclusive representative of certain employees of the Houghton County Sheriff's Office.

AND WHEREAS, the parties have bargained mutually acceptable terms and conditions.

NOW, THEREFORE, BE IT RESOLVED, pursuant to the recommendation made to the Board of Commissioners, the County resolves that the Tentative Agreement amending the collective bargaining agreement for the period October 1, 2026 – September 20, 2029, is hereby approved. It is further authorized that the Board Chairperson is authorized to take all necessary administrative actions to implement this resolution.

Moved by Commissioner:

Supported by Commissioner:

Roll Cal Vote:

Yes:

No:

Motion carried.

RESOLUTION DECLARED ADOPTED.

_____ _____

Thomas Tikkanen, Chairman
Houghton County Board of Commissioners

Date

I, Jennifer Kelly, County Clerk of the County of Houghton, do hereby certify and set my seal to the above resolution as adopted November 10, 2026, at the Houghton County Courthouse, 401 East Houghton Street, Houghton, Michigan.

_____

Jennifer Kelly, County Clerk

Douglas J Hebner
Estate of Robert J Partanen
26341 Baulman Road
Hancock, MI 49930

(906)370-4126
dhebner55@gmail.com

October 28, 2026

To: Houghton County Board of Commissioners

Attn: Board Chairperson

Houghton County Courthouse

401 East Houghton Avenue, 3rd Floor

Houghton, MI 49931

CC: Lisa Mattila, Houghton County Treasurer

Re: Freedom of Information Act (FOIA) Appeal – Deemed Denial for Request Dated October 05, 2026

Dear Members of the Board of Commissioners,

Pursuant to the Michigan Freedom of Information Act (MCL 15.240) and the Houghton County FOIA Procedures and Guidelines, please accept this letter as a formal written appeal of a deemed denial.

On October 05, 2026, I submitted a formal FOIA request to the Houghton County Treasurer seeking the following public records:

To request copies of public records regarding the tax foreclosure and subsequent August 2024 tax sale of the following property:

Property Address: 23474 Granite Ave, Dollar Bay, MI 49922

Parcel ID Number: 009-127-019-00

Prior Owner of Record: Robert J. Partanen

Specifically, I am requesting the complete foreclosure file and all records pertaining to notice and sale proceeds, including but not limited to:

Proof of Notice & Service: All certified mail receipts, "Green Cards," proofs of personal service, or tracking histories for all statutory pre-foreclosure and pre-auction notices sent regarding this parcel.

Returned Mail: Copies of all envelopes, notices, or letters that were returned to the County Treasurer's office as undeliverable, unclaimed, or returned to sender.

Alleged Signatures: Copies of any document, certified mail receipt, or acknowledgement form allegedly signed by the deceased owner or any relative/heir (including David L. Hebner) regarding this foreclosure.

Financial Sale Accounting: The official final auction sale price from August 2024 public land auction, the exact itemized breakdown of the delinquent tax debt, interest, and fees deducted, and the final exact amount of surplus funds/excess proceeds currently held by the County in relation to this parcel.

On October 13, 2026, the County invoked its statutory 10-business-day extension. This extended the final response deadline to October 27, 2026

That extended deadline has now passed, and the County has failed to provide a response or produce the records. Under MCL 15.235(5), a public body's failure to timely respond to a FOIA request constitutes a final determination to deny the request.

Because these are public records not subject to any lawful exemption, I respectfully request that the Board of Commissioners take the following actions at its next meeting:

1. Reverse the constructive denial issued by the FOIA Coordinator.

2. Order the immediate processing and disclosure of the requested records without further delay.

I look forward to the Board's timely written response within ten business days of your next regularly scheduled meeting, as mandated by MCL 15.240(2).

Sincerely,

Douglas J Hebner
Personal Representative, Estate of Robert J Partanen

Outlook

UP State Fair Board Appointment

From Chelsea Rheault <chelsea@houghtoncounty.gov>
Date Fri 11/6/2026 10:08 AM
To Board of Commissioners <boc@houghtoncounty.net>

1 attachment (41 KB)
Xerox Scan_11062026094806.PDF;

Good morning, Commissioners,

Attached for your review is an application for appointment to the UP State Fair Board.

I am unable to confirm whether this vacancy was previously advertised.

Please advise whether the Board would prefer to advertise the vacancy to solicit additional applicants or proceed with consideration of the attached application for appointment at next week's regular Board meeting.

Thank you!

CHELSEA RHEAULT, MBA
Houghton County
Administrator

(906) 482-8307
chelsea@houghtoncounty.gov
www.houghtoncounty.net
401 E Houghton Ave
Houghton, MI 49931

Book time to meet with me

Outlook

Fw: UP State Fair Board

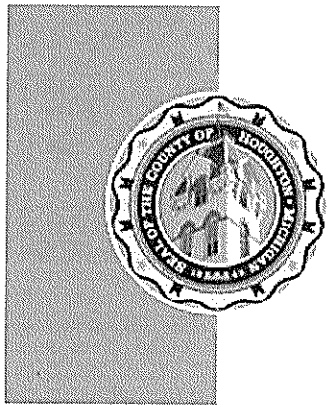
From Chelsea Rheault <chelsea@houghtoncounty.gov>
Date Mon 10/26/2026 10:59 AM
To snowlandlivestock@gmail.com <snowlandlivestock@gmail.com>

Hello Steve,

I hope you are well.

It appears that your seat on the UP State Fair Board is expiring in December.

Please let me know if you intend to apply to re-appointment. I believe the Board of Commissioners will be voting on this at their December meeting.



CHELSEA RHEAULT, MBA
Houghton County
Administrator

(906) 482-8307

chelsea@houghtoncounty.gov

www.houghtoncounty.net

401 E Houghton Ave
Houghton, MI 49931

Book time to meet with me

From: Jennifer Kelly <countyclerk@houghtoncounty.gov>
Sent: Wednesday, October 21, 2026 8:46 AM
To: Chelsea Rheault <chelsea@houghtoncounty.gov>
Cc: jsforestproducts@gmail.com <jsforestproducts@gmail.com>
Subject: Re: UP State Fair Board

I believe it expires for Mr. Palosaari in December 2026.

If you have any questions, or need further assistance, please let me know.

Sincerely,

Jennifer Kelly
Houghton County Clerk/Register of Deeds
401 E. Houghton Avenue

Houghton, MI 49931
(906)482-1150

From: Chelsea Rheault <chelsea@houghtoncounty.gov>
Sent: Tuesday, October 20, 2026 3:27 PM
To: Jennifer Kelly <countyclerk@houghtoncounty.gov>
Cc: jsforestproducts@gmail.com <jsforestproducts@gmail.com>
Subject: UP State Fair Board

Hi Jenn,

Do you have record of when Steve Palosaari's appointment to the UP State Fair Board is set to expire?

Looks like this motion was made at the December 2024 BOC meeting:

13. UP State Fair Appointment

A Motion was made by Commissioner Anderson and seconded by Commissioner Keranen to reappoint Steve Palosaari to the UP State Fair Board for a 2-year term.

The Motion CARRIED by a voice vote. Ayes 5. Nays 0.

Would this mean his seat expires December of 2026?

I thought he was re-appointment more recently-- but time goes so quick...

CHELSEA RHEAULT, MBA
Houghton County
Administrator
(906) 482-8307
chelsea@houghtoncounty.gov
www.houghtoncounty.net
401 E Houghton Ave
Houghton, MI 49931

Book time to meet with me

Please Return Application to:

COUNTY OF HOUGHTON
Controller's Office
401 E. Houghton Avenue, Houghton, Michigan 49931
PHONE (906)482-8307 FAX (906)482-7238

APPLICATION
for
COUNTY BOARDS & COMMISSIONS

NAME: Jan Streeter

ADDRESS: 48014 Bootjack Rd. Lake Linden, MI. 49945

PHONE: 906-370-1345

DATE: 10-20-26

BOARD OR COMMISSION APPLYING FOR: U.P. State Fair Authority Position

In the following space state your reasons for wanting to serve on the above named Board/Commission:

As a younger Parent who has children Showing Livestock at the UP State Fair I Feel this is a good experience For all youth and Below the Fair is a Family tradation For many UP. Family's The Faer has had hard times and I'd Love to help Keeping it Succedeain the Future.

List any training, experience or expertise that would be valuable to the above named Board/Commission:

Fifth generation Cattle producer in Hoghton Cauty. Family has Been Raising Cattle in North Hoghton Cauty Since 1866.
Member of U.P. State Faer DAC and Building + Grounds Committee

NOTE: Supporting documents and letters can be attached to the application.

Outlook

RE: Paperwork and Report for COLA Increase - Sheriff Retirees

From Stephanie Kazmierski <skazmierski@mersofmich.com>
Date Mon 10/26/2026 10:03 AM
To Chelsea Rheault <chelsea@houghtoncounty.gov>
Cc Terra Langham <tlangham@mersofmich.com>

CAUTION: This email originated from outside the organization of Houghton County. Exercise **EXTREME** caution when opening external attachments or links from unknown senders.

OK – please return the request and submit the payment as soon as possible. As it will take 4-5 weeks to process the certified report. Then it will need to go to the board again for approval of the cost to adopt and we need this entered by year end.

From: Chelsea Rheault <chelsea@houghtoncounty.gov>
Sent: Monday, October 26, 2026 9:45 AM
To: Stephanie Kazmierski <skazmierski@mersofmich.com>
Cc: Terra Langham <tlangham@mersofmich.com>
Subject: Re: Paperwork and Report for COLA Increase - Sheriff Retirees

External Email: Use caution with links, attachments, and requests for sensitive information.
Thank you!

I believe the Board needs to vote on this, which will occur on their next meeting of November 10th.

Then I will be able to return this.

Thanks again!

CHELSEA RHEAULT, MBA
Houghton County Administrator
(906) 482-8307
chelsea@houghtoncounty.gov
www.houghtoncounty.net
401 E Houghton Ave
Houghton, MI 49931

Book time to meet with me

From: Stephanie Kazmierski <skazmierski@mersofmich.com>
Sent: Monday, October 19, 2026 9:42 AM

To: Chelsea Rheault <chelsea@houghtoncounty.gov>
Cc: Terra Langham <tlangham@mersofmich.com>
Subject: RE: Paperwork and Report for COLA Increase - Sheriff Retirees

CAUTION: This email originated from outside the organization of Houghton County. Exercise **EXTREME** caution when opening external attachments or links from unknown senders.

Hi Chelsea –

I have attached the Benefit Change Request form for the COLA for division 02. Please sign and return to the highlighted address along with a payment for $400. Once MERS receives signed form and payment I will submit the request to the actuaries. Let me know if you have any questions.

Stephanie

From: Chelsea Rheault <chelsea@houghtoncounty.gov>
Sent: Thursday, October 15, 2026 4:36 PM
To: Stephanie Kazmierski <skazmierski@mersofmich.com>
Cc: Terra Langham <tlangham@mersofmich.com>
Subject: Re: Paperwork and Report for COLA Increase - Sheriff Retirees

External Email: Use caution with links, attachments, and requests for sensitive information.
Hello,

I wanted to check in on the status of this-- please let me know.

Thank you!

CHELSEA RHEAULT, MBA
Houghton County Administrator
(906) 482-8307
chelsea@houghtoncounty.gov
www.houghtoncounty.net
401 E Houghton Ave
Houghton, MI 49931

Book time to meet with me

From: Chelsea Rheault <chelsea@houghtoncounty.gov>
Sent: Monday, September 28, 2026 1:44 PM
To: Stephanie Kazmierski <skazmierski@mersofmich.com>
Cc: Terra Langham <tlangham@mersofmich.com>
Subject: Re: Paperwork and Report for COLA Increase - Sheriff Retirees

Thank you!

Get Outlook for iOS

From: Stephanie Kazmierski <skazmierski@mersofmich.com>
Sent: Monday, 28 September 2026 12:43:25
To: Chelsea Rheault <chelsea@houghtoncounty.gov>
Cc: Terra Langham <tlangham@mersofmich.com>
Subject: RE: Paperwork and Report for COLA Increase - Sheriff Retirees

CAUTION: This email originated from outside the organization of Houghton County. Exercise **EXTREME** caution when opening external attachments or links from unknown senders.

Hi Chelsea –

I will complete the Benefit Change Request form and send it over for your signature and payment information to request the report.

Stephanie

From: Chelsea Rheault <chelsea@houghtoncounty.gov>
Sent: Monday, September 28, 2026 11:55 AM
To: Stephanie Kazmierski <skazmierski@mersofmich.com>
Cc: Terra Langham <tlangham@mersofmich.com>
Subject: Re: Paperwork and Report for COLA Increase - Sheriff Retirees

External Email: Use caution with links, attachments, and requests for sensitive information.

Good morning, Stephanie,

I hope you are doing well.

I am reaching out to request guidance regarding the process for the 2027 COLA increase. Is there anything the County needs to initiate in order to obtain the applicable rates and the form or resolution that must be presented to the Board for approval?

If so, could you please provide an overview of the steps we need to complete and any applicable deadlines?

Thank you for your assistance.

Best,
Chelsea

CHELSEA RHEAULT, MBA
Houghton County
Administrator

(906) 482-8307

chelsea@houghtoncounty.gov

www.houghtoncounty.net

401 E Houghton Ave
Houghton, MI 49931

MERS Municipal Employees' Retirement System

Municipal Employees' Retirement System of Michigan
1134 Municipal Way • Lansing, MI 48917
800.767.6377 • Fax: 517.703.9707
www.mersofmich.com

Valuation Request for Benefit Change – Permanent or Temporary

Please print clearly • Retain a copy for your records

1. Municipality information

Municipality name*	Municipality number (6 digits including reporting unit)*
Houghton Co	310201

Division number and name*
Sheriff - 02

Contact name*	Contact email*	Contact phone number*	Contact fax number*
Chelsea Rheault	chelsea@houghtoncounty.gov		

2. Benefit changes

Core Benefit Provisions	A. Current DB benefits in effect (to be completed in full)	B. Proposed DB benefits
Benefit multipliers Range of 1.00% to 2.50% (increments of 0.05%) Multipliers of 2.25% and above will be calculated using max FAC at 80% unless otherwise specified	2.5% (80%max)	
Bridged benefit option (multiplier only) Effective date shall be the 1st of: _____ (mm/yyyy) ☐ Frozen FAC and/or ☐ Termination FAC		
Vesting Range of 5-10 years in increments of 1 year	10	
Early Retirement Rider (age/service) 50/25, 55/15, F(N) where N = specific years of service only	F50/25	
Final Average Compensation No less than 3 years in increments of 1 year	FAC 3	
Cost of Living Compounded or non-compounded percentage or flat dollar amount for a specified period and group ☐ Frozen Date of freeze: _____ (mm/yyyy)		2.0% E COLA
Employee Contribution If employer cap applies, it shall be: _____% MERS to administer: ☐ Yes ☐ No		
Large Additional Contributions ☐ (include dates/amounts)		

Deferred Retirement Option Program (DROP) – If selected, complete the following:

- Credited interest rate: _____ (please select either 0 or 3%)
- The employer, if selected, will delay a Cost of Living Adjustment (COLA) during the DROP period (skip if not applicable):
  ☐ Yes ☐ No
- Credited payment percentage will be: _____% (enter a number from 10-100 in increments of 10%) throughout the duration of the DROP period.

Other Standard Provisions (RS50, D2, ...)		

Valuation Request for Benefit Change – Permanent or Temporary

☐ **Temporary Benefit Provisions** (select one):

☐ This is a **Temporary – Window Benefit** (for actives) with a duration of 2 – 6 months. Effective dates are from the first day of _____ (mm/yyyy) to the last day of _____ (mm/yyyy). Complete provisions in table on page 1.

☐ This is a **Lump Sum Buyout Program** for terminated/vested participants with a duration of 6 – 24 months. Effective dates are from the first day of _____ (mm/yyyy) to the last day of _____ (mm/yyyy).

The lump sum buyout will be based on a funded level from 1-100% used to determine the final calculation presented to the participant. It should be calculated at a _____% *funded level* to determine that buyout amount.

Other notes or comments to be considered for this supplemental valuation (attach separate documentation if required):

3. Non-standard benefits (if applicable)

☐ Please provide a detailed description of the non-standard benefit. Non-standard benefits are subject to MERS *Statement on Modification of Standard Benefit Programs* (Form F-09). Contact MERS for more information.

4. Carve out

☐ Check if this request is to separate employees from an existing DB division (existing div # _____) to a new division**.

☐ Check if new division contains majority public safety employees (this is default when carving out of a public safety division).

To be completed by MERS — Status of carved from division(s): _____ Status of new division(s) from carve out: _____

**Employee type/classification naming of the carve out(s), and additional notes:

5. Certification

The requestor understands:

1. The completed valuation will only address plan costs directly associated with the data provided above.
2. These costs are only applicable to benefits requested in this valuation and may not be relied on for any other benefit option or combination. If another benefit program is selected or negotiated, a new *Request for Supplemental Valuation* must be submitted.

   For non-standard benefits, I certify I have reviewed MERS *Statement on Modification of Standard Benefit Programs* (Form F-09).
3. MERS policy requires that all resolutions to change MERS benefits must be processed with a corresponding valuation by the MERS actuary indicating specific costs and benefits. If MERS does receive a *Defined Benefit Adoption Agreement* without a corresponding valuation, MERS staff will order a supplemental valuation at the expense of the requestor. The resolution will not be implemented until the required contributions to support the benefit proposals selected are calculated by the actuary.
4. At the time a valuation is requested, the employer must be current in the payment of all required employer and participant contributions. Additionally, both the requesting division and the municipality must meet minimum required funded levels (as set forth in the MERS Plan Document, Section 46, and Section IV of the Actuarial Policy) as of the most recent annual valuation.

Signature of authorized official*	Email address*
Printed name/title of authorized representative*	Date (mm/dd/yyyy)*

For MERS internal uses only ☐ Check here if funding requirements DO NOT apply (by default, funding requirements will apply)

* Required field

Submit this form with payment to:

Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, MI 48917

Outlook

"Agenda Item"

From Sara Huuki <building@houghtoncounty.gov>
Date Wed 10/21/2026 1:22 PM
To Agenda <agenda@houghtoncounty.gov>
Cc Todd LaRoux <inspector@houghtoncounty.gov>

1 attachment (170 KB)
Xerox Scan_10212026092545.PDF;

Hello,

Attached is a travel request for Brian Kangas' continuing education conference in December.

Thanks,
Sara

Sara Huuki, MCAO
Building Department Manager

Marina Accounts Receivable & Contract Specialist

911/Fire Number Addressing

401 E Houghton Ave., Houghton MI 49931

Tel: 906-482-2260

Email: building@houghtoncounty.gov & marina@houghtoncounty.gov

MCL 125.1511 Sec 11 (1) An application shall be granted, in whole or in part, or denied within 10 business days, except in the case of an unusually complicated building or structure, actions shall be taken within 15 business days.

2.5% service fee on all card transactions with a minimum of $1.95.

COUNTY OF HOUGHTON
Conference or Other Travel Request

Reason for Travel: IAEI Conference
Dates of Travel: 12/02/2026-12/04/2026

Check any of the following as applicable for this travel request:

Required Training	
Needed for License	X
Needed for Certification	
State or Other Mandate	
Seminar	

Conference Attendance:	
Annual	X
Bi-Annual	
Other	

Association Meeting:	
Annual	
Bi-Annual	
Other	
Training Not Required	

This request is included in the Department Budget: X Yes _____ No

Estimated costs to be requested for payment from Houghton County
$800.00

Portion of costs to be paid other than by Houghton County: $0.00

Submitted by: Todd LaRoux Title Building Official Date 10/21/2026

****

_____ Approved _____ Disapproved by the Houghton County Board of Commissioners at their meeting held on _____

Signed: _____ Title: _____
Date: _____

Western Upper Peninsula Health Department

540 Depot St., Hancock, MI 49930
Phone (906) 482-7382, Fax (906) 482-9410

10/1/2026

Invoice 9270005

Houghton County
Houghton County Courthouse
Attn: Jennifer Kelly
401 E. Houghton Avenue
Houghton, MI 49931

Fiscal Year 2027
October - December 2026

Charge Date	Description	Qty	Unit Price	Amount
10/1/2026	Quarterly Appropriations - Houghton County, October - December 2026	0.00	0.00	$69,106.50

Payment Terms: Net 30 Days

Please return bottom portion with your payment.

Total: $69,106.50

Customer ID HTN CTY

Customer Name Houghton County

Invoice ID 9270005

Invoice Date 10/1/2026

Charge Date	Description	Qty	Unit Price	Amount
10/1/2026	Quarterly Appropriations - Houghton County, October - December 2026	0.00	0.00	$69,106.50

Payment Terms: Net 30 Days

Total: $69,106.50

Fiscal Year 2027
October - December 2026

WESTERN UPPER PENINSULA PLANNING & DEVELOPMENT REGION

October 14, 2026

INVOICE – VIA: EMAIL

Bill To	
Contact	Chelsea Rheault
Company	Houghton County
Address	401 E. Houghton Ave., Houghton, MI 49931
Phone	(906) 482-8307
WUPPDR Contact	MaryEllen Hyttinen
Payment Terms	Net 30

Qty.	Description	Unit Price	Line Total
1	WUPPDR Member Contribution, Houghton County (WUPPDR FY 2026-27; 1st Qtr., Oct. 2026 – Dec. 2026)	$3,717.75	$3,717.75
			$3,717.75

Thank you for your business! Please send payment to:

Western Upper Peninsula Planning & Development Region

400 Quincy St 8th Floor, Hancock, MI 49930 | www.wuppdr.org
p. 906.482.7205 x117 | mhyttinen@wuppdr.org